

**PACC Meeting Minutes**  
Monday May 4, 2026  
Sudolnik Conference Room,  
Lunenburg Town Library.

**Roll call:**

1. Meeting was called to order at 3:32 pm.
2. PACC members present: Steve Walker, Brian Vienneau, Steve Archambault, Faith Beall
3. Manager: Jo Toale

**Public Comments:** - None

**Committee Comments:** - None

**Communications:** - None

**Minutes:** -

- Motion to accept 4/04/2026 minutes as amended
- (S.Archambault, 2<sup>nd</sup> B. Vienneau), passed.

**Manager's Report:**

- PACC Budget work finalized
- John Dextraze has retired. Last day was May 2<sup>nd</sup>.
- Attended "Meet and Greet" on 4/28. Prepared 2 handouts
- Recorded Town Meeting on May 2<sup>nd</sup>.
- Will be packing up studio the first two weeks in May, moving to an office at the Eagle House. Still looking for storage space in Town for studio equipment and furniture. Set up shelving in the server room at Town Hall for videographer equipment.
- Loaned a camera to the ACE program for a project. Working with them on editing the footage.
- Working with Ockers the week of May 4<sup>th</sup> on Bilotta room audio issues.
- On vacation 5/22-5/29.
- Recording Memorial Day Celebration /25.
- Balance \$1,065,442.78
- Program Analysis;
  - 81% local programming. Things have slowed down.

**FY27 Budget:**

- Presented and approved at Town Meeting.

**PACC Policy Update:**

- Reviewed table of contents.
- Need to include
  - Community Videographer's Policy
  - Water District Policy
  - Create link to Town Procurement Policy

**Master Plan: No report**

**Studio Space:**

- See manager's report for update.
- J.Toale is meeting with FATV to finalize rental details (FY27)

**Cable Advisory:**

- Committee presently on hold as it needs 2 community members
- Committee will begin community outreach

**Enterprise Account: -**

- Current balance - \$808,974.49

**New Business:**

- S.Archambault will check Town website to check committee terms.

**Next meeting:**

Monday, June 1, 2026 at 6:00 pm.  
Sudolnik Conference Room,

**Adjournment:**

- Meeting adjourned at 4:15 pm
- (S.Archambault, 2<sup>nd</sup> F.Beall) – passed)

**2025-2026 PACC Meeting dates:**

|                             |     |                                |
|-----------------------------|-----|--------------------------------|
| Mon. June 1 <sup>st</sup>   | 6pm | Sudolnik Room                  |
| Mon. July 6 <sup>th</sup>   | 6pm | Wallace Room                   |
| Mon. August 3 <sup>rd</sup> | 3pm | Sudolnik Room (Note: 3pm time) |