

PACC Meeting Minutes
Monday July 6, 2026
Wallace Room Room,
Lunenburg Town Library.

Roll call:

1. Meeting was called to order at 6:11 pm.
2. PACC members present: Steve Walker, Brian Vienneau, Steve Archambault, Faith Beall
3. Manager: Jo Toale

Appointment of Officers:

- Steve Walker – Chair
 - Motion S.Archambault, 2nd F.Beall
 - Passed (S.Walker abstained)
- Faith Beall – Vice-Chair
 - Motion S.Archambault, 2nd B.Vienneau
 - Passed (F.Beall abstained)
- Steve Archambault- Secretary
 - Motion – S.Walker, 2nd F.Beall
 - Passed (S.Archambault abstained)

Public Comments: - None

Committee Comments: - None

Communications: - None

Minutes: -

- Motion to accept 6/1/2026 minutes (F.Beall, 2nd B.Vienneau) passed

Manager's Report:

- Financial Reports are drafts. FY26 closes on 7/15. Will provide updated Year End reports through July
- Budget Work – Estimated meeting hours to project videographer's hours/cost
- Ockers – Bilotta Room audio issues. Sent Symetrix system to mfg for repair
- Program growth for Ch9 went up 70% over FY25, 80 prog. FY25, 136 prog. FY26
- Sent 30K deposit to Key Code Media for CASTUS
- Backed up all FY26 meeting videos on CASTUS
- Working on FY27 goals
- Setting up FATV studio training. Tentative 7/21 & 7/28.
- New programs - "Committee Confidential" & "Knitwise"
- Recording "Storytime" & "Book Club" at the library starting the end of July
- Will be posting job opening for a videographer
- As of July 1, Board/Committees will be administering their own Zoom meetings
- Updating forms and spreadsheets for FY27. Broke out investment income
- New show "Knitwise" starts in August '26
- Budget balance - \$1,017,070.05 (not finalized – waiting on final FY25 numbers)
- Shared charts showing Ch9 growth, videographer hours, and Ch8 (Govt.) vs Ch9 Public

FY27 Budget: A budget update was presented and reviewed

Master Plan: No report

Studio Space:

- See manager's report for update.

Cable Advisory:

- Committee has not met yet. There was an question on possible ethics issue. Select Board will address and correct at their next meeting. Possible July 30th meeting.

Enterprise Account: -

- S.Walker had questions concerning interest reports and location of interest payments. He will double check

PACC Policy Update:

- All are now accounted for. J.Toale will begin the process of posting them on our town website

2026-2027 Meeting Dates: -

S.Archambault will book first Monday's of each month, adjusting for holidays, at 3pm

Next meeting:

Monday, August 3rd, 2026 at 3:00 pm.

Sudolnik Room

Adjournment:

- Meeting adjourned at 7:52pm
- (S.Archambault, 2nd F.Beall) – passed)

2025-2026 PACC Meeting dates:

Mon. August 3rd 3pm Sudolnik Room (Note: 3pm time)