

Town of Lunenburg
Lunenburg School District
Superintendent Screening Committee

Brian Lehtinen, School Committee Rep, Chair
Carol Archambault, School Committee Rep, Vice Chair

Alicia Mallon, MASC Field Director

Screening Committee Members

Caesar Nuzzolo
TJ Loughlin
Sarah Wright
Mary Foyle
Brad McNamara
Jane Hall
Kristen Ryan
Mandy Gilman
Carla Squier
Liz Petersen

Meeting Notice

**Tuesday, March 25th, 2025
5:00PM Lunenburg Middle
High School LHS
Collaboration Room**

The minutes lists all the topics which may be discussed at the meeting and are those reasonably anticipated. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by Open Meeting Law.

1. Call to Order: The meeting was called to order at 5:07pm by Mr. Lehtinen, seconded by Ms. Archambault.
2. Public Comment-no public comment was presented.
3. Future Meeting Schedule-Ms. Mallon from MASC discussed several options, decision was made by committee to meet on Thursday, March 27th, Friday, March 28th for interviews and Monday, March 31st for deliberation of candidates. This schedule was decided in order for original committee members to attend all evenings.
4. Review interview questions with MASC Field Director-Ms. Mallon indicated that each interview would take approximately 70 minutes (3 minutes per question). There is typically 15-18 questions per candidate. Committee was tasked with reviewing each section of questions and choosing or revising questions as appropriate to narrow down the number of questions asked.
5. Voted to enter into Executive session at 6:28pm by Mr. Lehtinen, seconded by Ms. Archambault, Under Purpose 8, G.L. c. 30A, § 21(a)(8), for the screening committee to consider or interview applicants for employment or

appointment. The committee will not return to public session.

Roll call: Mandy-Yes, Kristen-Yes, TJ-Yes, Caesar-Yes, Carla-Yes, Jane-Yes,
Mary-Yes, Sarah-Yes, Brad-Yes, Liz-Yes, Carol-Yes, Brian-Yes