



Lunenburg Public Schools

Dr. Jodi Fortuna, Superintendent of Schools

MEETING MINUTES
SCHOOL COMMITTEE MEETING
Wednesday, December 3, 2025
Town Hall
7:00 – Hybrid

School Committee

Anthony Sculimbrene Chair - Present
Laura Brzozoski, Vice Chair - Present
Emily Young Secretary - Present
Mandy Gilman, Member - Present
George Yapp, Member - Present

Superintendent

Dr. Jodi Fortuna

Recording Secretary

Courtney Fuller

Guests: Christopher McNamara – Business Administrator

In accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast live over the Lunenburg Public Access channel, on Facebook Live on the Public Access Facebook page. (<http://www.facebook.com/Lunenburg-Public-Access-Cable-157427270975305/>) and will be uploaded to the Lunenburg Access YouTube after the meeting.

The agenda lists all the topics which may be discussed at the meeting and those reasonably anticipated by the Chair. Votes may be taken as a result of these discussions. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by Open Meeting Law

- 1. Call to Order at 7:00 by Mr. Sculimbrene**
- 2. Pledge of Allegiance**
- 3. Public Comment Nancy Charbonneau, 170 Arbor Street,** As a concerned resident based on my son when he was in the elementary school and based on the reading levels that were included in the 2024-2026 Primary School Improvement Plan, I think it would be important for us to have an update on the reading levels of K-2 graders. I am not asking these questions to be critical of the elementary teachers, the teachers were amazing when he was in the elementary school. On November 24th I sent an email to the superintendent, the chair and vice chair of the school committee requesting an update on the current reading levels of the K-2nd grade to be addressed at the next meeting, I included questions in my email that I asked to be read into the record at the next meeting, will these be read tonight or at a future meeting. Dr. Fortuna does reply that it will be read in a future meeting in January as we will have an overall picture of what is happening using our internal assessment tools.
- 4. Chairs Report –None**
- 5. Student Representative Report - None**
- 6. Review and Approve Minutes**
 - a. 10/15/25 full committee did not get a chance to view the minutes, push to next meeting

7. Review and Approve Line Items, Transfers, Warrants

- a. **Line Item Transfers** - None
- b. **Warrants 11/17/25 – 12/1/25 \$240,518.56**
- c. **Donations** – Lunenburg Primary School donation from Hannaford Helps for \$600.00 with the intended purpose of field trips and presentations. A donation to the Middle school from Hannaford Helps in the amount of \$483.00 and is intended to be used for Middle School programming. **Ms. Brzozoski makes a motion to accept both donations, Ms. Gilman seconds the motion, all approve**

8. Superintendents Report

Dr. Fortuna begins her report sharing her plans going forward regarding snow day calls. For future knowledge, the extended day program does not run in the morning of a 2 hour delay. Dr. Fortuna shares her spotlights and highlights, which included her attendance at the National Honor Society Induction and how wonderful the experience is, but also even more amazing was the next morning attending the Honor Roll breakfast at the Middle School. An update is shared on year to date expenditures. Dr. Fortuna introduces the new Director of Teaching and Learning, Dr. Sarfde.

9. New Business

Action

- a. **Initial Approval – France & Switzerland Trip** Ms. Ayer, a French Teacher and Department head for the World Language Department, presents to the committee a proposal for a trip to France and Switzerland trip anticipated in April of 2027. **Ms. Gilman makes a motion to approve the trip, Mr. Yapp seconds the motion, motion passes with 4 approval and 1 abstention**

Discussion

- b. **2026 – 2027 School Calendar** Ms. Petersen shares with the committee the anticipated calendar as a first draft for the 26/27 school year.
- c. **Lunenburg Education Accelerator Foundation (LEAF)** An update on the status of the LEAF program. An ED foundation is another way to funnel funds into schools. LEAF has a functioning website, we can accept online donations, and we have received our first donation as well, which we have used toward sending mailers out to announce the official “opening” of our foundation. The plan is to fundraise until the end of this academic year and then open the grant process.

10. Old Business

Discussion

- a. **FY 27 Budget** Ms. Gilman shares what some of the upcoming plans are with the Tri-Board meeting, and the beginning of January we may start to talk about an override. The committee discusses athletics and positions of Athletic Director and Athletic Trainer.
- b. **Grants** The committee has been provided documents on the Federal Entitlement Grant analysis that includes the narrative and visual of each grant over the past three years, which also includes suggestions and recommendation for spending of the funds.
- c. **Turkey Hill Discussion** Committee discusses creating a letter of intent regarding the decision of renovation or new building for Turkey Hill. It is very unlikely we could put in a competitive letter by the end of April to the MSBA. Dr. Fortuna shares a list of projects that are going to have to be done at the Turkey Hill Building in the near future, which are also listed in our capital plan.

- d. Third Read Policies 5201.03 Middle School Pathways, 5204.01 Competency Determination**
committee members take turns reading the policies. **Ms. Brzozoski makes a motion to approve the policies, Ms. Gilman seconds the motion all approve**

11. Public Comment None

12. Subcommittee Reports Ms. Young reports the PACSAL has a meeting tomorrow via zoom at 6
Ms. Gilman reports the PTO is selling tickets to the new Spongebob movie and also selling blankets for \$30 apiece, they will be here for Christmas, and we only have 100 to sell.
Ms. Brzozoski reports the Municipal Building Committee continues to meet and continue to talk about plans for Town Hall, at this point it has been decided that the school offices will not be included in the iteration of Town Hall

13. Topics for Future Discussion a list of accessibility upgrades that Turkey Hill needs

14. Adjournment Ms. Brzozoski makes a motion to adjourn at 9:27, Ms. Gilman seconds the motion all approve

Respectfully submitted,

Courtney Fuller