



**SELECT BOARD
MINUTES
March 9, 2021
Via ZOOM**

Members present: Michael-Ray Jeffreys, Vice Chairman; Katey Adams, Clerk; Todd Dwyer, Jim Marino

Member not present: Tom Alonzo, Chair

Also Present: Heather Lemieux, Town Manager; Greg Roy, Brian Lehtinen, Dave Passios, Dave Blatt

Vice Chairman Jeffreys called the meeting to order at 7:01 p.m. and announced in accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over the Lunenburg public access channel. In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, all public meetings are being conducted remotely. Mr. Jeffreys read the remote meeting information for anyone who would like to join the meeting. He asked if everyone was present by roll call.

The meeting opened with the Pledge of Allegiance that was recited by Ms. Adams.

PUBLIC COMMENT:

Ms. Adams reported today a citizen noticed Dig Safe activity on Howard Street possibly in relation to the request by a developer who would like to run water to his housing development. She would like to have this Board discuss this further.

I. APPOINTMENTS

Update from the TCP Building Design Committee

Mr. Roy called the TCP Building Design Committee meeting to order at 7:06 p.m. and did a roll call. TCP Building Committee members Dave Passios, Brian Lehtinen, Dave Blatt and Michael-Ray Jeffreys were present.

The committee had sent a memo in advance that reads as follows:

"The TCP Building Design Committee (TCP) is sending this memo to your board in the hopes of advancing the dialogue between TCP and the Select Board (SB). Over the past several meetings we have been working with the design team to refine the preliminary estimates for the project. We appreciate the opportunity to present these estimates to you at your upcoming meeting, as well as to discuss several other points that the committee feels are important at this time. The following are the general points that we wish to review with the Board:

- 1. Cost estimates for the TCP reuse project*
- 2. Discussion of the TCP project and how it relates to the existing buildings in town*
- 3. Discussion of a comparative project alternative to include the development of a cost estimate for a new building, including the need for additional funding to prepare the estimate.*
- 4. Discussion of Warrant articles for the Spring Town meeting*
 - a. Update Article*
 - b. Proposed change to the charge of the Committee which would allow the committee to explore an alternative solution*
 - c. Funding Article which would fund the design costs for the alternative solution*

We expect to present to your Board proposed wording for the above referenced article, on or before the meeting next week. We look forward to discussing this at your upcoming meeting on Tuesday, March 9."

Mr. Roy reported after receiving the schematic design was presented the preliminary estimated cost of renovating the TCP Building for Town Hall, school and community use that was provided by

their consultant was around \$21 million, including a 10% contingency. Since then they have gotten the construction cost down to around \$18.5 million. We are still working with the consultant. Discussion turned to utility and maintenance costs if the building is renovated, as well as what will be done to the remaining vacant buildings (Town Hall and Ritter Building). Also discussed was the TCP committee presentation at the Annual Town meeting and potential questions that would be asked by the voters.

Mr. Roy asked if it was appropriate to ask town meeting to expand their charge to explore with the design firm a better number for a building of comparable size if it was built from the ground up rather than renovate the 75 year old building.

Mr. Jeffreys noted there are two potential warrant articles for annual town meeting:

- V. To see if the Town will vote to hear an interim report from the TCP Building Design Committee and/or from representative(s) from the design firm; or take any other action relative thereto (Submitted by the TCP Building Design Committee)

and

- W. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the design and engineering to consolidate town offices, school uses, and community space at the building and/or land known as the TC Passios, located at 1079 Massachusetts Avenue, shown in Assessor's Map 060, Lot 055, and any and all incidental and related costs, including but not limited to, site evaluation, engineering, and final design services. This will allow the Town to consider alternative uses for town offices, school uses, and community space that may include demolition of the existing building; to take any other action relative thereto. (Submitted by the TCP Building Design Committee).

Discussion ensued over the two articles.

Motion: T. Dwyer

2nd: J. Marino

To add Articles V and W to the warrant

Ms. Adams requested to take each article separately. Mr. Dwyer amended his motion to vote on each separately. Mr. Marino withdrew his second.

Motion: T. Dwyer

2nd: K. Adams

To approve Article V. for the Annual town meeting warrant

Vote: Mr. Marino- aye, Mr. Dwyer- aye, Ms. Adams- aye, Mr. Jeffreys- aye

Motion: M. Jeffreys

2nd: T. Dwyer

To add Article W to the May 2021 Annual Town Meeting warrant

Ms. Adams asked to edit the article to change the location for more flexibility.

Mr. Blatt agreed with Ms. Adams adding the address is irrelevant. Mr. Passios was not sure he wanted to leave the location off the article. Further discussion ensued about the wording.

Vote: Mr. Dwyer- aye, Mr. Marino- aye, Ms. Adams- nay, Mr. Jeffreys- aye

Mr. Jeffreys thanked the TCP committee for coming in this evening. Mr. Roy adjourned the meeting with a roll call vote at 8:06 p.m.

I. CURRENT BUSINESS

1. Vote to support Nashoba Valley regional vaccination site

M. Lemieux reported it was proposed in her profession group that all the different Select Boards in the region sign the following resolution:

“Whereas, the distribution of COVID-19 vaccines are critical to wellbeing of all Massachusetts residents and the restoration of our local economies;

Whereas, sixteen communities of the Nashoba Valley have sent two letters to Governor Baker regarding our concerns over the distribution of the COVID-19 vaccine and the proposal to establish a regional COVID-19 vaccination site at Devens;

Whereas, there have been an inadequate amount of COVID-19 vaccines to meet the needs of the Nashoba Boards of Health communities.

Whereas, the Commonwealth is seeking to administer vaccinations through larger sites and there is no regional vaccination site in Southwest Middlesex County and North Worcester County.

Therefore, the Lunenburg Select Board requests your administration work cooperatively with regional stakeholders to establish a professional regional vaccination site in the Nashoba Valley, which will fulfill a geographic inequity.

Voted this 9th day of March 2021 by the Lunenburg Select Board.”

Motion: K. Adams

2nd: T. Dwyer

To sign the resolution as presented

Vote: Mr. Marino- aye, Mr. Dwyer- aye, Ms. Adams- aye, Mr. Jeffreys- aye

2. Warrants Accounts Payable:

It was noted Mr. Alonzo signed the following Warrant #41 21, dated 3/2/2021, in the amount of \$691,214.23; Payroll Deduction Warrant #42 21, dated 3/3/2021, in the amount of \$41,878.06; Payroll Warrant #18P21, dated 3/4/2021, in the amount of \$805,441.22

3. Action Items

Ms. Adams noted there are overloaded donation bins back at the Walmart parking lot. Ms. Lemieux will look into this. Mr. Jeffreys suggested sending out friendly reminders to businesses to clean up their parking lots as well as encourage residents to clean up the road sides.

4. Committee Reports – there were none.

OLD BUSINESS

1. Execute Final Copy of TIF Agreement with Bright Farms (MA Greenhouse LLC) as provided by the Massachusetts Office of Business Development

Mr. Jeffreys confirmed after speaking to Town Counsel about what would constitute a material failure in the contract.

Motion: J. Marino

2nd: K. Adams

To execute and sign the TIF agreement with Bright Farms (MA Greenhouse LLC)

Vote: Mr. Marino- aye, Mr. Dwyer- aye, Ms. Adams- aye, Mr. Jeffreys- aye

2. Vote to approve the Conservation Commission’s acceptance of a parcel of land at 361 Mass Ave. from Bright Farms

Motion: M. Jeffreys

2nd: T. Dwyer

That the Lunenburg Select Board hereby approves the Lunenburg Conservation Commission’s acceptance of a gift, to the Commission from PSG Realty, LLC, of the parcel of land identified as “Parcel B” on the plan entitled “Plan of Land in Lunenburg, Mass. Prepared for Bright Farms,” dated January 11, 2021, recorded in the Worcester Northern District Registry of Deeds in Plan Book 527, Page 23. Said parcel of land contains approximately 65,464 sq. ft., according to said plan. It is located on the west side of land currently owned by the Commission

Vote: Mr. Marino- aye, Mr. Dwyer- aye, Ms. Adams- aye, Mr. Jeffreys- aye

3. Annual Appointments and Discussion of Appointment Process for FY 2022

Mr. Jeffreys referred the Board to the proposed appointment process consolidated by Mr. Alonzo.

“1. By _____ of each year, the Select Board office will provide a list to Select Board of all appointed positions whose terms are expiring on June 30 of that year. The list shall include the people whose terms are expiring, the municipal body on which they serve and the length of the term.

2. By _____, the list generated from the previous step shall be sent to the Chairpersons of all appointed municipal bodies and to all those whose terms will be expiring.

3. By _____, those individuals whose terms are expiring shall notify the Select Board, in writing, of their intention to be considered for re-appointment. Such notification, which can include email, must be sent to the entire Select Board's attention.

4. By _____, the generated list shall be published in the local paper and posted on the Town website to inform the public and those who might be interested in applying for those positions. This published list shall clearly indicate those positions for which an existing member is seeking re-appointment.
5. By _____, any person interested in any position becoming available but not currently holding said seat, must indicate so in writing to the Select Board via a submitted Committee Involvement Form.
6. Until such time as the actual appointments are made, the Select Board will accept input from the public regarding any applicant for any open position. Input from the municipal bodies regarding applicants on which there are openings -- and especially where there are members seeking re-appointment -- is strongly encouraged but not mandated.
7. All new applicants are encouraged, but not required, to attend at least one meeting of the municipal body to which they wish to be appointed and meet with its members.
8. All applicants shall be scheduled for an interview by the Select Board during the two regularly scheduled Select Board meetings in June. To the extent practicable, all applicants vying for openings on the same municipal body should be interviewed during the same Select Board meeting. The Select Board Office shall be responsible for the scheduling all applicants.
9. All appointed positions should be filled by June 30th barring any unforeseen or extenuating circumstances or due to a lack of applicants.

FINAL NOMINATION PROCESS STILL TO BE DECIDED.”

Mr. Jeffrey asked barring the dates, are we all in agreement with the wording? Ms. Adams suggested changing in #1, “all positions appointed by the Select Board.” After some discussion, May 25th (for #5) was suggested as the due date for a person to indicate in writing to the Board that they would like to be appointed. By April 1st (for #4) was the date suggested to advertise the vacancies in the local paper.

Discussion ensued about the proposed appointment process in general. Mr. Marino pointed out volunteers, after investing one year of commitment, are being given the message that the Board does not value their work. Mr. Dwyer agreed with Mr. Marino adding this is a solution looking for a problem. Mr. Jeffreys suggested changing this policy for standing committees only. Mr. Dwyer stated at the beginning of this process he thought the reappointment process should be separate from the appointment process. Whenever someone is reappointed the Select Board would have the option to approve or deny the reappointment; as such they can take public comment on these. If there is a vacancy they can advertise it if they decided to not move forward with that reappointment. He disagreed with making reappointments open to everyone. If we want to reevaluate reappointments then do them on an individual basis. Mr. Jeffreys suggested changing this policy to state this is for standing committees only. He recommended discussing more with the full Board present.

4. Discussion on Fiscal Year 2022 Budget, Capital Plan, Financial Forecast and Annual Town Meeting Warrant articles

Mr. Jeffreys moved on to the draft article for a 10% local match for an agricultural preservation restriction for Pierce property. The article reads as follows:

“To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$66,500.00 for a 10% local match towards the purchase of an Agricultural Preservation Restriction on approximately 99 acres of farmland at the corner of Chase Road and Northfield Road - “Pierce’s Christmas Tree Farm”. The APR is valued at \$665,000.00. The Commonwealth of Massachusetts APR program is paying \$598,500.00. Project Site is recorded in Northern Worcester County Registry of Deeds Book 8848 Page 318, Book 5330 Page 236, Book 2826 Page 15, Book 2826 Page 13, and Book 8488 Page 318, known as Assessors Map 33, Parcel 6 and Assessors Map 38, Parcels 17 and 24.2, and owned by Daniel R. Pierce and Kathleen M. Pierce. And to meet such appropriation accept gifts, bequests, and grants from individuals, groups, corporations and to authorize the Select Board to enter into an Agricultural Preservation Restriction with the Commonwealth of Massachusetts to be held in common with the Town; or take any other action relative thereto.”

Ms. Lemieux reported she was notified last week in an email from the Dept. of Agricultural Resources of this request for a match from the Town. Ms. Lemieux has asked Ms. Padula of the Dept. of Ag Resources to explain further.

Motion: T. Dwyer

2nd: K. Adams

To accept the proposed article for the Apr for the Pierce property for the ATM warrant

Vote: Mr. Marino- aye, Mr. Dwyer- aye, Ms. Adams- aye, Mr. Jeffreys- aye

Ms. Lemieux reported she has received two warrant articles from the Planning Board since the last meeting.

- X.** To see if the Town will vote to amend the Code of Lunenburg, §250-4.1H5, by inserting the following, or take any other action relative thereto. (Submitted by the Planning Board)

250-4.1H(5) Two-Family Dwelling: A residential structure designed to house a single-family unit from lowest level to roof, with a private outside entrance, but not necessarily occupying a private lot, and sharing a common wall adjoining dwelling units. Two-family dwellings shall have 1.5 times the lot size required in the Zoning District in which they are located.

- Y.** Article 1: To see if the Town will vote to amend the Code of Lunenburg, §250-6.1, by deleting the entirety of the existing text and inserting the following, or take any other action relative thereto. (Submitted by the Planning Board)

250-6.1: Off-street Parking and Loading Areas: Parking shall be provided per the chart below unless otherwise provided for in the Code of Lunenburg.

Use Categories	Parking Calculation
Accessory Dwelling	1 Parking Space*
Boarding House	1 space per sleeping accommodation plus 1 space per employee on the largest shift
Single-Family Home; Two-Family Detached; Multi-Family Dwelling; Townhouse	2 spaces per dwelling unit*
Assisted Living	0.5 spaces per living unit plus 1 space per employee on the largest shift
Charitable Institution; Government Building;	Parking Calculated per the most closely associated Use Category to the function of the space, as Determined by the Building Commissioner
Church; Educational Use	1 space per 5 seats in the largest assembly area
Hospital	1 space per 2 beds plus 1 space per employee on the largest shift
Public Utility; Outdoor Entertainment; Golf Course; Drive-in Theater	As Required by Site Plan Approval
Water Supply	1 space
Indoor Entertainment	6 spaces per 1,000 square feet of net floor area
Restaurant; Private Club	1 space per 3 seats plus 1 space per employee on the largest shift
Private Camp	1 space per 5 campers plus 1 space per overnight campsite plus 1 space per employee on the largest shift
Child Care Facility	1 Space per 5 children plus 1 space per employee on the largest shift
Adult Use	As Required at by the Special Permit Granting Authority
Auction House	1 space per 2 seats plus 1 space per employee on the largest shift
Bed & Breakfast	1 space per sleeping room plus 1 space per employee, that does not reside at the location, on the largest shift

Hotel; Motel	1 space per sleeping room plus 1 space per employee on the largest shift. With a conference facility add 1 space per 200 square feet of conference space, with a restaurant space add 1 space per 5 seats in the restaurant.
Retail Establishment; Personal Improvement Service; Service Establishment; Repair Shop; Pawn Shop; Laundry Service; Liquor Store;	1 space per 250 square feet of net floor area
Marijuana Retailer; Registered Marijuana Dispensary	1 space per 200 square feet plus 1 space per employee on the largest shift
Medical Clinic; Professional Office; Trade Shop;	1 space per 300 square feet of net floor area

Use Categories	Parking Calculation
Mixed Use; Office Park; Shopping Center; Industrial Parks	Sum of the required parking for each use
Restaurant Carry-Out	1 space per 300 square feet of net floor area plus 1 space per employee on the largest shift
Auto Sales; Equipment Sales	1 space per 500 square feet of sales floor and/or office plus 1 space per repair bay or work area, plus 1 space for each employee on the largest shift, plus 1 space per vehicle, trailer and/or other piece of rolling stock for sale
Auto Repair Facility; Boat Service Yard	2 spaces per repair bay or work area
Car Wash	1 space per vacuum or other external consumer equipment plus 1 space per employee on the largest shift
Construction Sales & Service	1 space per 250 sq. ft. of net floor area of sales floor, plus 1 space per 2,000 square feet of net floor area for the first 20,000 square feet of lumber or material storage plus 1 space for each additional 10,000 square feet of net floor area, plus 1 space per employee on the largest shift
Contractor Yard	1 space per 300 square feet of net floor area of office plus 1 space per employee on the largest shift, plus 1 space per piece of equipment or rolling stock
Equipment Repair	1 space per repair bay or work area
Fuel Service Station	1 space per fuel dispenser
Distribution; Manufacturing; Marijuana Cultivator; Marijuana Product Manufacturer	1 space per 2,000 square feet of net floor area for the first 20,000 square feet plus 1 space for each additional 10,000 square feet of net floor area or 1 space per employee on the largest shift, whichever is greater.
Research Establishment; Marijuana Testing Facility; Marijuana Researcher	1 space per 500 square feet of net floor area
Agriculture	One space per 1,000 square feet of display area whether indoors or outdoors, plus 1 space per employee based on the largest work shift; however, there shall be a minimum of 5 spaces.

Agricultural Sales & Service	1 space per 500 sq. ft. of sales floor/office plus 1 space for each repair bay, plus 1 space for each employee on the largest shift plus 1 space per vehicle, trailer or other rolling stock for sale.
Kennel; Veterinary Hospital	1 space per patient room plus 1 space per 3 kennel berths, plus 1 space per employee on the largest shift
Marijuana Transporter	1 space per employee on the largest shift plus 1 space per vehicle used in the business operation

§ 250-6.1 Off-street parking and loading areas. [Amended 5-7-2016 ATM by Art. 39]

Unless otherwise provided in this bylaw, off-street parking and loading spaces shall be required as follows:

- A. ~~Dwellings: two parking spaces for each dwelling unit.~~
- B. ~~Place of assembly, including a funeral home: one parking space for each three seats therein or one space for each 60 inches of bleachers or benches.~~
- C. ~~Schools: one parking space for each classroom or office, plus one parking space for each three seats in the auditorium thereof.~~
- D. ~~Hotels, motels and other places providing overnight accommodations: one parking space for each room accommodation therein and adequate spaces for delivery vehicles.~~
- E. ~~Restaurants: one parking space for each table or booth and one parking space for every two counter seats and adequate spaces for delivery vehicles.~~
- F. ~~Other service and retail establishments: parking areas, exclusive of driveways, shall be in a minimum ratio of three square feet of ground area to one square foot of gross floor area, exclusive of storage areas and adequate loading spaces.~~
- G. ~~Office and all other permitted nonresidential structures, except agricultural: one space for each 1,000 square feet of gross floor area and loading space for all deliveries and shipping; however, the minimum parking area shall be in a minimum ratio of one square foot of ground area for each three square feet of floor area.~~
- H. ~~Child care facilities: one parking space for each 10 children in attendance plus one parking space for each person engaged on site in the business of the facility at any one time.~~
- I. ~~For uses not specified above, the number of required spaces will be determined by the Building Commissioner based on accepted planning standards, as contained in the latest edition of Time-Saver Standards for Site Planning, Joseph DeChiara and Lee E. Koppleman, McGraw Hill, New York City, 1984, or similar source and a reference for handicapped parking as outlined in Chapter 205, Streets and Sidewalks, § 205-11.~~

TOWN MANAGER REPORT

Announcement on Existing Vacancies:

The following is a list of vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy)
- Bylaw Review Committee (4 vacancies)
- Cultural Council (1 vacancy)
- Historical Commission (1 vacancy)
- Housing Authority (2 vacant positions)
- TCP Building Design Committee (1 vacancy appointed by the Select Board and Town Moderator for member at large)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

Unexpended Capital for FY22 Capital Plan:

As of today we have \$9,397, in unexpended capital from previous capital projects that can be reappropriated towards the FY22 Capital Plan. We are awaiting final numbers for paving that is required for the fuel tank project and anticipate up to an \$80,000 surplus. We should have this information by the beginning of next week.

ACO Vehicle:

The Police Chief has notified me that the ACO vehicle has been received and is now on the road. This was a capital project in the FY21 Capital Plan.

Meetings, Events and Other Announcements:

- The Water District has a meeting at 6 p.m. on Wednesday, March 10th. It looks like an annual water district meeting will be on March 27th.
- The Conservation and Zoning Board both have meetings on Wednesday, March 10th at 7 p.m. through Zoom.
- Green Leaf Botanicals will be holding another Community Outreach Meeting on Wed., March 10th at 7 pm through Zoom. The information for the meeting is posted on the town website and was advertised in the Ledger, posted on Facebook and on Public Access. The presentation for this meeting is now on our website as well.
- I will be attending the Finance Committee meeting on Zoom on Thursday, March 11 at 7:00 pm. There will be presentations from PACC and the Sewer Commission and I will present the General Government, Debt and Capital Plan.

COVID-19 Update

COVID-19 in Lunenburg:

The Board of Health issued their weekly update and the cumulative laboratory confirmed number of COVID-19 cases reported to the Town as of March 5th was 644 and one death. The State report shows 631 as of March 2nd. This is an increase of 26 cases from the previous week.

Regional Vaccination Site Requests and Concerns:

As previously noted in last week's COVID-19 update, the Nashoba Valley Health District Town Administrators/Town Managers have sent two letters to the Governor, Lieutenant Governor, and Secretary Sudders to date to express the need for a regional vaccination clinic in our area as there is a severe lack of regional clinics that serve our populations.

Two weeks ago, Representative Kushmerek joined Representative Higgins, and Senator Cronin in sending a private letter to Secretary Sudders and Governor Baker asking for attention to a regional vaccination site being placed at the old Kmart, located on the Fitchburg-Leominster line.

Following a lack of response to that letter, Representative Kushmerek again joined Representative Higgins and Senator Cronin in sending a public version of this letter to Secretary Sudders and the Governor, expressing the vaccine desert that North Central Massachusetts is, explaining that the regional collaborative stands ready to provide vaccines at Kmart as soon as approval is given. It is their hope to get an answer no later than Monday, March 8th for the facility, but at this point, the Representatives and Senator have not received responses to their request. Each legislator has expressed their plans to continue fighting to bring a regional vaccination site to North Central MA to serve all of the residents of the Third Worcester District and beyond.

Senior Center:

The Eagle House will begin reopening to the public during the hours of 10 am until 2 pm starting March 15th. This will allow the staff additional time needed to get measures into place as they open their doors.

COVID-19 in Massachusetts (as of 3/4/21):

As of March 4th there are 554,630 COVID-19 cases and 15,967 deaths and 16,522,351 patients have been tested to date by the MA State Public Health Laboratory, hospitals and commercial laboratories.

Bi-Weekly State Briefing Updates:

On the bi-weekly briefing today (3/9/21), the Lieutenant Governor went over the following:

- Only 19 towns in MA are currently in the “red”;
- Massachusetts is considered #1 in doses per capita for the amount of doses that are being administered in like sized states (populations over 5 Million);
- 2.4 million vaccines have been received and 2.1 Million doses have been administered. 715,136 MA residents are fully vaccinated, which is 13% of eligible people; 88% of our doses have been administered.
- The Administration is working on guidance that will be issued that designated days for educators at Mass Vax Sites and regional clinics.
- DESE will be issuing the guidance today (3/9/21) on full in person learning. Elementary schools K-5 will begin full in person learning on April 5th, Grades 6-8 will begin on April 28th, and the date for Grades 9-12 will be announced in April.
- The State will be announcing the extension of the Stop the Spread sites that were going to expire at the end of March. The extension will be until June.
- The State is working on providing more community specific data that tracks how many people have been vaccinated by demographic information so that communities can target specific groups that may need assistance getting vaccinated. This will be broken down by State and Federal doses since pharmacies such as CVS get their doses directly from the federal government.
- Asked on when we can anticipate the guidance for Phase IV Step 1, the Lieutenant Governor said there will be no new guidance that is industry specific, it will only be for the large venues. A follow-up question was sent to the panel on whether or not that means we will continue to abide by the industry specific protocols in Phase III, Step 2.
- Also announced was that on March 5th the State changed the requirements for regional clinics in order to allow them to allocate 25% of the vaccinations to be used locally and the remaining 75% to be used on residents statewide.

Mass Vaccination Sites:

The Baker-Polito Administration announced Thursday the transition of the Fenway Park mass vaccination site to the Hynes Convention Center. CIC Health will launch the Hynes Convention Center site on Thursday, March 18.

The last day for appointments at Fenway Park will be Saturday, March 27. The two sites will overlap for approximately a week as the Hynes site ramps up capacity. All individuals that were vaccinated at Fenway Park and have a second dose appointment scheduled will be able to receive their second dose at Hynes. CIC Health will send individuals with appointments details via email. Since the opening of the Fenway Park mass vaccination the site has completed over 25,000 vaccinations. By the end of this month, they expect they'll have completed over 55,000 vaccinations.

This month, the Hynes Convention Center site will ramp up to do the same volume of vaccinations as the current Fenway site – 1,500 per day. Later in the spring, dependent upon vaccine supply from the federal government, the Hynes has capacity to scale up to more than 5,000 shots per day.

On Wednesday, the Baker-Polito Administration announced that K-12 educators, childcare workers, and K-12 school staff will be eligible to schedule COVID-19 vaccine appointments starting March 11th. This group of workers will join the current eligible groups (including 65+ and individuals with 2+ certain medical conditions).

This week, the Commonwealth anticipates over 250,000 doses will be administered between first and second doses across all providers throughout the Commonwealth.

On Thursday, March 4th, 12,000 new first appointments for mass vaccination sites will be made available to eligible groups. Over 45,000 new second dose appointments have also been scheduled at mass vaccination sites.

The number of new appointments (first dose appointments) is less than previous weeks due to the volume of second dose appointments. 7,500 appointments have also been booked by the call center (211) for older adults who were unable to use a computer to book an appointment and required assistance.

As more individuals have received a first vaccine dose across the Commonwealth, there is a greater need to book second appointments, so the mass vaccination sites have fewer first dose appointments available on a weekly basis.

Later next week, a new Regional Collaboration will go live: The Lower Merrimack Valley regional collaboration, to include the City of Amesbury, Georgetown, Groveland, Merrimac, Newbury, Newburyport, Rowley, Salisbury and West Newbury. Details on this collaborative will be on the website at mass.gov/covidvaccinemap next week.

Johnson & Johnson Vaccine

The COVID-19 Command Center was notified that Massachusetts is receiving only one shipment of 58,000 doses for the month of March. These doses have been allocated – primarily to hospitals and health systems.

Based on information the Commonwealth has received from the federal government, the Administration does not expect to be able to order more J&J doses until the end of March or early April. While the Commonwealth is receiving limited doses of the J&J vaccine in March, the Administration is continuing to plan for eventual widespread distribution of the J&J vaccine.

Discussion ensued about meeting in person at Town Hall. Majority consensus was to continue meeting via Zoom rather than wearing a mask for several hours.

Ms. Lemieux reported on 88 Massachusetts Avenue and Green Leaf will be conducting a survey to see how far they are from the residential abutter. Town counsel has recommended to not sign the Community Host Agreement until the zoning issue has been cleared up.

UPCOMING MEETING/EVENTS SCHEDULE

March 10th (Green Leaf Community Outreach Meeting), March 16th, March 30th

PUBLIC COMMENT

Dave Passios, 56 Whiting Street, speaking as Vice Chair of Parks Commission reported they are in process of doing some cleanup projects on parks properties through the week of Earth Day.

Motion: K. Adams

2nd: T. Dwyer

To adjourn the meeting at 9:23 p.m.

Vote: Mr. Marino- aye, Mr. Dwyer- aye, Ms. Adams- aye, Mr. Jeffreys- aye

Respectfully submitted,



Elaine M. Peterson

Executive Assistant to the Town Manager