



**SELECT BOARD
MINUTES
April 13, 2021
Via ZOOM**

Members present: Tom Alonzo, Chair; Michael-Ray Jeffreys, Vice Chairman; Katey Adams, Clerk; Todd Dwyer, Jim Marino

Also Present: Heather Lemieux, Town Manager; Adam Burney, Land Use Director; Richard McGrath, Anthony Nicastro, Elise Wiley, Karen Kemp. Matt Snyder

Chairman Alonzo called the meeting to order at 7:00 p.m. and announced in accordance with the requirements of the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over the Lunenburg public access channel. In accordance with the Governor's Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, § 20, all public meetings are being conducted remotely. Mr. Alonzo read the remote meeting information for anyone who would like to join the meeting. He asked if everyone was present by roll call.

The meeting opened with the Pledge of Allegiance that was recited by Ms. Adams.

PUBLIC COMMENT

There was none at this time.

Announcements- Weather permitting, the Lunenburg Turkey Hill Family Lions Club is organizing a cleanup of the Town Gazebo on Saturday at 9:00 a.m., for more info go to <https://www.lunenburgions.org/>

Ms. Lemieux read a memorandum sent to her from Lunenburg Police Chief Gammel. "In light of the recent shooting in Brookline Center, Minnesota that claimed the life of Dante Wright, I wanted to assure you, the Select Board and the community that the Lunenburg Police Dept. is committed to educating and training our officers to the highest level. Our supervisors will review the incident with respective shifts which will include the review of our use of force policy; when it is acceptable to use the tazer, de-escalation techniques and tactics that can be used during motor vehicle stops. All of our officers are qualified to carry the tazer x2 which is an electronic control weapon. It has a yellow handle to help identify the weapon as a less than lethal option. It is purposely carried on the opposite side of the firearm to avoid confusion when deploying it during stressful situations. Officers are qualified and trained annually on the tazer x2 which includes a review of the department's use of force policy. Please be assured that the department is committed to proactive and continuous training for our officers to avoid catastrophic situations like the one that occurred in Brookline Center, Minnesota. If you have any questions, please contact me"

INTERVIEWS/APPOINTMENTS/ RE-APPOINTMENTS/ RESIGNATIONS

Select Board appointments to Cultural Council:

Mr. Alonzo read a letter from outgoing council member Peter McCarron recommending both applicants to be appointed, adding they would make positive additions to the council.

Elise Wiley, 129 Pleasant Street, stated she moved here almost two years ago. She likes community and would like to be involved. She is an artist and a former summer camp director and would like to get kids involved in the community.

Motion: K. Adams

2nd: T. Dwyer

To appoint Elise Wiley to the Cultural Council with a term to expire June 30, 2024

Vote: Ms. Adams- aye, Mr. Dwyer-aye, Mr. Marino-aye, Mr. Jeffreys-aye, Mr. Alonzo-aye

Karen Kemp- 225 Burrage Street, worked for the town for 29 years at the childrens' library and received a lot of MA cultural grants with some assistance from the Friends of the Library. She is also an artist.

Motion: K. Adams

2nd: J. Marino

To appoint Karen Kemp to the Cultural Council with a term to expire June 30, 2024

Vote: Ms. Adams- aye, Mr. Dwyer-aye, Mr. Marino-aye, Mr. Jeffreys-aye, Mr. Alonzo-aye

Select Board appointment to Green Community Task Force

Matt Snyder, 985 Flat Hill Rd., works for a construction firm, is involved in their sustainability committee and very interested in green initiatives. He attended a town meeting and heard about the task force. He would like to get more involved.

Motion: K. Adams

2nd: M. Jeffreys

To appoint Matt Snyder to the Green Community Task Force

Vote: Ms. Adams- aye, Mr. Dwyer-aye, Mr. Marino-aye, Mr. Jeffreys-aye, Mr. Alonzo-aye

APPOINTMENTS

Meeting with the Architectural Preservation District Commission regarding their inquiry about adding the Old Primary building to the National Register of Historic Places and Annual Town Meeting Article 24 on Amendment to APD Bylaw

Chairman McGrath did not have a quorum but spoke on behalf of the commission. APDC member Anthony Nicastro was also present. In reference to the reason for placing the old Primary School on the National Register of Historic Places, Mr. McGrath stated the Town or a future developer would be able to receive grants and tax incentives for restoration. The Town as owner, (in this case, the Select Board) would have to apply. Mr. Alonzo noted the Board has not discussed this to date. Mr. McGrath offered to provide a packet that would detail the types of grants available.

Mr. Jeffreys asked about the Ritter and Town Hall buildings, would they be able to be registered as well? Mr. Nicastro reported the state issued over \$800,000 in grants last year. Submission for grant funding was in March. He will forward some information as well.

Mr. Alonzo moved on to the final wording for the APD bylaw. The modification to the bylaw would only apply to town buildings/property. The intent was to avoid the Town taking itself to appeals court. Ms. Adams expressed concern about adapting the bylaw just for the government and not everyone.

Discussion about the wording of the draft amendment to the APD bylaw ensued. Mr. McGrath read a statement from member Cullen Dwyer regarding the appeal process. Mr. Burney

reviewed the appeal process for other town boards. Mr. Alonzo thanked Mr. Nicastro and Mr. McGrath for joining the meeting this evening.

CURRENT BUSINESS

1. Discussion about Monty Tech Concept Drawing for Old Primary property

Discussion ensued on what was the Board's vision for the property versus the drawing provided, as the school building remained. Ms. Adams reported on what she had discussed with the Monty Tech students, adding this was the first time she saw the drawing.

Mr. Dwyer stated the sketch could be helpful for town meeting as a basis that we can mark up to share our ideas with the town and for an engineering firm if town meeting approves the funding for engineered drawings.

The Board expressed gratitude to Monty Tech for their efforts. Ms. Lemieux will reach out to the Monty Tech instructor and students and request an amendment be made to the drawing without the building on it in time for Town meeting. Mr. Alonzo requested the drawing reflect what was discussed at the Board's October 31st site visit. There was a front park, middle parking and no school building, and it would house the farmers' market.

2. Discussion of TCP Design Committee Annual Town Meeting Article 26

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the design and engineering to consolidate Town offices, school uses, and community space at the building and/or land known as the TC Passios, located at 1079 Massachusetts Avenue, shown on Assessor's Map 060, Lot 055, and any and all incidental and related costs, including but not limited to site evaluation, engineering, and final design services, thereby allowing the Town to consider alternative uses for said Town offices, school uses, and community space that may include demolition of the existing building; or take any other action relative thereto. (Submitted by the TCP Building Design Committee)

Ms. Lemieux reported there is no monetary amount available yet. Mr. Jeffreys stated the TCP Building Design Committee is still waiting for an amount. We are in the process of negotiating the price. We expect to have the number by April 21st.

3. Approval of March 9, 2021 Minutes

Motion: K. Adams

2nd: T. Dwyer

To approve the Minutes of March 9, 2021 as presented

Vote: Ms. Adams- aye, Mr. Dwyer-aye, Mr. Marino-aye, Mr. Jeffreys-aye, Mr. Alonzo- abstain

4. **Action Items-** there were none this evening

5. **Committee Reports-** there were none this evening

OLD BUSINESS

1. Discussion on Fiscal Year 2022 Budget, Capital Plan, Financial Forecast and Annual Town Meeting Warrant articles and vote on warrant article recommendations that have been deferred (if needed)

There was no discussion on these items.

2. Discussion on Consent Calendar for Annual Town Meeting warrant article

Ms. Lemieux reported she met with the Finance Committee last Thursday and presented the consent calendar the Board had discussed last week. There was one objection to Article 27, which is the amendment to the Salary Administration Plan.

ARTICLE 27. To see if the Town will vote to amend Chapter 70 of the Town's General Bylaws, entitled "Salary Administration Plan," Schedule A, as follows: the position of Assistant to the Sewer Business Manager be added and assigned to Grade 8; the position of Intermittent Heavy Equipment Operator be added and assigned to Grade 9; the position of Reserve Officer to be added and assigned to Grade 10; the position of Network Administrator be added and assigned to Grade 13; or take any other action relative thereto. (Submitted by the Personnel Committee)

Ms. Lemieux is recommending it be removed from the consent calendar.

TOWN MANAGER REPORT AND COVID-19 UPDATE

Announcement on Existing Vacancies:

The following is a list of vacancies on the following committees:

- Architectural Preservation District Commission (1 vacancy)
- Bylaw Review Committee (4 vacancies)
- Historical Commission (1 vacancy)
- Housing Authority (2 vacant positions)
- TCP Building Design Committee (1 vacancy appointed by the Select Board and Town Moderator for member at large)
- Senior Work Off Program Committee (1 vacancy)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office.

COVID-19 in Lunenburg:

The Board of Health issued their weekly update and the cumulative laboratory confirmed number of COVID-19 cases reported to the Town as of April 9th was 739. The state report showed 694 cases as of April 6th. There has been one death in town since the pandemic began. This is an increase of 29 cases from April 2nd.

Regional Vaccination Site:

It was announced today that the State has approved the Nashoba Valley regional vaccination clinic located at the Clear Path for Veterans of New England located at 84 Antietam Street in Devens.

As more information on the specifics of how this clinic will be run, it will be made available.

COVID-19 in Massachusetts (as of 4/8):

As of April 8th there were 613,763 COVID-19 cases and 17,022 deaths and 19,543,855 patients have been tested to date by the MA State Public Health Laboratory, hospitals, and commercial laboratories.

Individuals 55+ and Individuals with One Certain Medical Condition Now Eligible for Vaccine

As of Monday, April 5th, residents 55+ and residents with one certain medical condition are now eligible to receive vaccine at any of the Commonwealth's over 300 vaccination locations, including 269 pharmacy locations. With this group, more than 1 million additional residents will be eligible for vaccine in the Commonwealth.

Anyone that was not in Phase 1 or Phase 2 will be eligible for a vaccine starting Monday, April 19th. Individuals can learn more about the Commonwealth's vaccination sites and pre-registration by visiting vaxfinder.mass.gov.

CDC Pauses Use of Johnson & Johnson COVID-19 Vaccine:

Today the Food and Drug Administration (FDA) and Centers for Disease Control and Prevention (CDC) issued a statement regarding the Johnson & Johnson COVID-19 vaccine recommending a pause in its use out of an abundance of caution. The Department of Public Health is notifying all Massachusetts providers to pause administration of the Johnson & Johnson COVID-19 vaccine, effective immediately.

MA Dose Allocation Update:

Last week, the Commonwealth received 444,930 first and second doses as part of the state allocation. These figures do not include doses provided directly from the federal government to the Federal Retail Pharmacy Program, Federally Qualified Health Centers (FQHC) or Community Vaccination Center (CVC). These numbers include a one-time shipment of 108,800 J&J vaccines.

Last week, first doses and second dose state allocations (total doses), were distributed among providers as follows:

- Health systems and health care providers (excluding community health centers): 163,960
- Regional Collaboratives and Local Boards of Health: 118,230
- Mass vaccination locations: 115,890
- Community Health Centers state allocation only: 31,350
- Retail pharmacies (non-CVS) state allocation only: 4,500
- Mobile Clinics supporting long-term care facilities, congregate care, affordable/low-income senior housing and homebound individuals: 10,000

Weekly allocations are subject to change based on federal availability, demand from providers, and obligations to meet second doses. Providers have 10 days to use their doses and must meet specific performance thresholds.

UPCOMING MEETING/EVENTS SCHEDULE

Mr. Alonzo reported the Board's next meeting will be April 27th and then on May 4, 11, and 18; Annual Town Meeting will be May 1st; Annual Town Election will be May 15, 2021.

PUBLIC COMMENT

Ms. Adams thanked school and public safety personnel as school opened last week.

Mr. Alonzo stated the board would be entering Executive Session and adjourning immediately after.

Motion: K. Adams

2nd: T. Dwyer

To enter into Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares. (Municipal Employees Union and DPW Union) and adjourn immediately after exiting

Vote: Ms. Adams-aye, Mr. Dwyer-aye, Mr. Marino, Mr. Jeffrey-aye, Mr. Alonzo-aye

*****EXECUTIVE SESSION MINUTES ARE SEPARATE*****

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Elaine M. Peterson". The signature is written in a cursive, flowing style.

Elaine M. Peterson

Executive Assistant to the Town Manager