

Town of Lunenburg
Select Board Meeting Minutes
Zoom Only
Tuesday, March 3, 2026

Members Present: Vice-Chair Amanda Moore, Clerk Renee Emkey, Member Brian Lehtinen, and Member Glenn McLeod

Members Absent: Chair Caesar Nuzzolo

Also Present: Jennifer Warren-Dymont, Town Manager

Public Comment Participants are listed in the minutes

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice-Chair Moore called the meeting to order at 7:00 PM. The meeting was held virtually via Zoom and broadcast over the Lunenburg Public Access Channel. Chair Moore noted that the meeting would not be streamed on Facebook Live but would be uploaded to the Lunenburg Access YouTube Channel following adjournment. Chair Moore conducted a roll call of attendance.

Present: Vice-Chair Moore, Clerk Renee Emkey, Member Glenn McLeod, Member Brian Lehtinen. Vice-Chair Moore noted that Chair Caesar Nuzzolo was absent.

II. ANNOUNCEMENTS

Vice-Chair Moore announced that the Lunenburg Water District is currently conducting a community survey to help shape decisions about the future of Lunenburg's drinking water. The survey is open to all households in the Lunenburg Water District, not solely water takers, and the link is available on the Town's website.

III. PUBLIC COMMENT

Public Comment

No members of the public offered comment.

Board Comment

No public comment made by Select Board members.

IV. PUBLIC HEARINGS AND SCHEDULED MEETINGS

Presentation by Joeci Gilchrest on the Spring Vendor Fair scheduled for May 30th at the TC Passios Building

Joeci Gilchrest, President of the Lunenburg Business Association (LBA), presented on the upcoming Spring Vendor Fair planned for May 30 at the TC Passios Building. She recapped the success of the inaugural fair held the prior year around Mother's Day weekend, noting approximately 60 vendor tables, food trucks, entertainment including a BMX show, a petting zoo, hayride, face painting, and a clown. Despite a rainy start, the event received strong positive feedback from vendors and attendees alike. She acknowledged the substantial assistance provided by former Recreation Director Angela Clement, who helped coordinate town resources including DPW dumpsters, tables and chairs, and restroom access.

Ms. Gilchrest stated that her primary ask was for the Town of Lunenburg to formally "own" the event as an annual Town-wide occasion to be known as "Lunenburg Day" with the LBA continuing to handle the organizational and logistical aspects. She expressed that having the Town own the event would provide continuity, insurance coverage, and a reliable framework independent of LBA leadership changes. She clarified that she was not requesting staff hours or a budgetary commitment, but rather the Town's formal endorsement and ongoing collaboration.

Vice-Chair Moore expressed support for the concept but raised concerns about the timing, noting the event was less than two months away and the Town was currently without a Recreation Director. Town Manager Jennifer Warren-Dyment noted that she was not prepared for the specific nature of the request that evening, and that the incoming Recreation Director's primary focus would be the beach and summer programming. Ms. Gilchrest reiterated that she had already received over 50 vendor sign-ups for May 30 and that the LBA was prepared to manage all organizational logistics.

Member Lehtinen thanked Ms. Gilchrest for the LBA's efforts and suggested connecting with how Leominster manages similar events through their Recreation Department. Clerk Emkey echoed that she attended the previous year's event and found it excellent, but agreed that a fuller discussion was warranted before any formal commitments were made. Vice-Chair Moore indicated she would follow up with the Town Manager and work to schedule a more complete discussion at a future meeting with the full board present. Ms. Gilchrest's contact email, president@lunenburgbusinessassociation.com, was noted for any follow-up correspondence.

Class II License Application for Unique Motors Group USA, Inc., located at 40 Summer Street
Select Board Member Emkey read the public hearing notice into the record as follows:

Pursuant to Chapter 140, Section 58 of Massachusetts General Laws, the Lunenburg Select Board will hold a public hearing on Tuesday, March 3, 2026 at 7:05 PM in the Bilotta Meeting Room at Town Hall, 17 Main Street, Lunenburg, Massachusetts, on the application submitted by Unique Motors Group USA, Inc., doing business as Unique Motors, for a Class II license for the sale of motor vehicles as provided for under MGL Chapter 140, Section 58. This license is to be exercised at the premises located at 40 Summer Street.

The Executive Assistant to the Town Manager & Select Board, Melissa Richard, confirmed that all required documentation had been received, including the business certificate registered with the Town of Lunenburg. She noted that the applicants operate an existing dealership location in Leominster and an auto body shop in Fitchburg. A possible corporate name change had been discussed but tabled, as starting the application process over from scratch would be required.

Applicants Mary Jo Garcia and Eric Quintana addressed the Select Board, identifying themselves as owners of Unique Motors for approximately three years. Ms. Garcia stated their intention to relocate from Leominster to the Lunenburg location, while the Fitchburg repair shop would remain open. Clerk Emkey confirmed that the Leominster location would be closing rather than remaining open in addition to the new Lunenburg site.

Motion by Clerk Emkey to approve the Class II license application for Unique Motors Group USA, Inc., located at 40 Summer Street. Seconded by Member Lehtinen. Roll call vote:

Member McLeod – Aye, Clerk Emkey – Aye, Member Lehtinen – Aye, Vice-Chair Moore – Aye. The motion passed unanimously (4-0-0).

Vice-Chair Moore informed the applicants that the office would be in touch regarding next steps.

Joint Meeting with Sewer Commission to appoint Allan Wilson to the Commission

Vice-Chair Moore invited Sewer Commission Chair Brett Ramsden to call the Sewer Commission to order and conduct a roll call. Chair Brett Ramsden called the Sewer Commission to order and confirmed the presence of Sewer Commission Members Scott Dall, Arthur Cadis, Dan Proctor, and himself, establishing a quorum.

Vice-Chair Moore invited the applicant, Alan "Chip" Wilson, to introduce himself. Mr. Wilson stated he has lived in Lunenburg for approximately 10 to 11 years, was previously active in youth coaching, and was looking to contribute more to the Town through volunteering. He noted that sewer-related work aligned well with his professional background in construction, which includes sewer installation in multiple communities.

Chair Ramsden confirmed the Sewer Commission had met with Mr. Wilson at a prior meeting and found that his construction experience with sewer installation would be a significant asset to the Sewer Commission.

Clerk Emkey inquired about the term length, which was confirmed as expiring at the May 16, 2026 Annual Town Election. Town Manager Warren-Dymont informed Mr. Wilson that the Town Caucus on Monday, March 9 at 7:00 PM at the Lunenburg Middle/High School auditorium would be the most efficient avenue for getting on the ballot for the full term seat.

Motion by Clerk Emkey to appoint Alan Wilson to the Sewer Commission, with a term ending May 16, 2026. Seconded by Member Lehtinen. Roll call vote: Member McLeod – Aye, Clerk Emkey – Aye, Member Lehtinen – Aye, Vice-Chair Moore – Aye. The motion passed unanimously (4-0-0).

The Sewer Commission separately voted to appoint Mr. Wilson as a Commissioner.

Motion was made by Commissioner Dall and seconded by Commissioner Proctor. Roll call vote: Commissioner Proctor – Aye, Commissioner Dall – Aye, Commissioner Cadis – Aye, Chair Ramsden – Aye. The motion passed unanimously (4-0-0).

Motion by Commissioner Dall to adjourn the joint meeting of the Sewer Commission. Seconded by Commissioner Proctor. Roll call vote: Commissioner Proctor – Aye, Commissioner Dall – Aye, Commissioner Cadis – Aye, Chair Ramsden – Aye. The motion passed unanimously (4-0-0).

Presentation by John Bowen, Chair, Trust Fund Commission on Annual Town Meeting Articles proposed by the Commission

Trust Fund Commission Chair John Bowen presented two proposed Warrant Articles for the 2026 Annual Town Meeting.

Article 1: Appropriation for Legal Expenses Related to Trust Fund Cy-Pres Proceedings

Chair Bowen proposed a Warrant Article to appropriate \$14,252.39 from the General Fund to cover

legal expenses associated with filing cy-pres petitions in the Massachusetts Probate and Family Court, Worcester Division. The purpose of the petitions would be to correct and update the terms of certain Trust Funds so they may lawfully and effectively serve their intended charitable purposes. The article specifically highlighted the American Legion Poor Trust Fund and the Lunenburg Post No. 283 Legion Trust Fund both of which restrict benefits to members of American Legion Post No. 283, an organization no longer active as well as the Worthy Poor Fund, whose existing terms require modernization given that the care of the poor is no longer a municipal function under Massachusetts law.

Chair Bowen explained that under M.G.L. Chapter 203E (the Massachusetts Uniform Trust Code), courts may modify charitable trusts when the original purpose has become impossible or impractical to fulfill. He noted that Trust Funds older than 20 years may be addressed through an administrative cy-pres process via the Attorney General's Public Charities Division using a PC-15 form, while funds less than 20 years old must go to Probate Court. The Post 283 Fund, established in 2013, falls into the latter category.

Chair Bowen acknowledged that Town Manager Warren-Dymont had already authorized Town Counsel to begin work on the Worthy Poor Fund under the existing retainer. However, he noted that additional investigative legal work including researching probate court records and obtaining original Trust documentation may exceed what is covered under the retainer and would generate hourly fees.

Town Manager Warren-Dymont offered a clarification, noting that Town Counsel had expressed some doubt about the viability of pursuing cy-pres relief for the American Legion Poor Fund, given that its terms still allow distributions to Lunenburg resident veterans eligible for American Legion membership. Chair Bowen countered that the eligibility requirement creates a practical barrier, as there is no longer a Post 283 through which eligibility can be verified, and he argued that the language restricts the Commission's ability to administer the Fund as written.

Select Member Lehtinen and Clerk Emkey both expressed concern about whether the \$14,252.39 figure was appropriately calibrated relative to the anticipated legal costs and the total value of the affected funds. Chair Bowen clarified the figure was selected as a reasonable buffer and that any unspent funds would return to the General Fund, with the Town Manager having discretion over expenditures up to the appropriated amount. Member Lehtinen suggested further work be done to refine the dollar amount before Town Meeting.

Article 2: Distribution of Trust Funds in the Absence of a Quorum (Proposed Bylaw)

Chair Bowen presented a proposed Bylaw amendment to Chapter 12 of the Town's General Bylaws, which would authorize the Select Board, on a limited and conditional basis, to approve distributions from Trust Funds only when the Board of Commissioners of Trust Funds lacks a lawful quorum. The proposed Bylaw would require a unanimous vote of all five Select Board members under normal circumstances, and would include an emergency fallback provision where the sole remaining elected Trust Fund Commissioner could participate as a voting member with a majority of the Select Board. Conflict of interest procedures and the rule of necessity were also incorporated.

Chair Bowen grounded the proposal in M.G.L. Chapter 203E, Section 807, which permits trustees to delegate discrete administrative functions when prudent, provided such delegation is narrowly tailored, time-limited, and subject to appropriate oversight. He emphasized that the Bylaw would not

transfer management or investment authority away from the Commission, nor would it allow the Select Board to alter trust terms or policies — only to approve individual distribution applications in accordance with existing Commission policy. He further noted that the Trust Fund Commission has been largely inactive for approximately 50 years, and a codified Bylaw would provide continuity and institutional accountability.

The Select Board received the presentations and noted that these Articles would be forwarded to the Finance Committee, which is scheduled to hear monied Articles the following Thursday, March 12.

Vice-Chair Moore thanked Mr. Bowen for his thorough presentation and encouraged him to prepare a concise PowerPoint for the Town Meeting floor. She also informed Mr. Bowen that the Finance Committee would be hearing money Articles the following Thursday and that the Select Board's own Warrant votes and recommendations would be scheduled in due course.

Presentation by Michael Toohill, Chair, Open Space Committee on Annual Town Meeting Articles proposed by the Committee

Michael Toohill, Chair of the Lunenburg Open Space Committee, presented a proposed bylaw to establish the Open Space Committee as a standing Committee of the Town of Lunenburg. He noted that the Committee currently operates as an ad hoc committee under the Planning Board and has, in practice, been functioning on a routine rather than ad hoc basis.

The proposed Bylaw would codify the Committee's existing membership structure comprising representatives from Conservation, Planning, Parks, and Agriculture, as well as three at-large resident members appointed by the Select Board and would establish two-year terms with appointments made by the respective appointing boards. The Committee's primary duties including producing and updating the Open Space and Recreation Plan (currently extended through June 2029), reviewing Chapter 61 conversions, and maintaining an inventory of open space would be formally memorialized.

Mr. Toohill confirmed that the Article had been reviewed by Town Counsel Adam Costa, the Planning Board, the Bylaw Review Committee, and the Open Space Committee itself, all of which were in support. Vice-Chair Moore and Town Manager Warren-Dyment indicated no objections, and the Select Board expressed support for placing the Article on the Warrant.

V. APPOINTMENTS, RATIFICATIONS, AND RESIGNATIONS

Ratify the Town Manager's Appointment of Melissa Sargent as Council on Aging Outreach Coordinator

Town Manager Warren-Dyment announced that Melissa Sargent had accepted the position of Outreach Coordinator for the Council on Aging (COA). Ms. Sargent comes to Lunenburg from the Town of Berlin, where she served as COA Director for approximately one and a half years. Prior to that, she served as Outreach Coordinator in the Town of Clinton. Town Manager Warren-Dyment noted that Ms. Sargent is excited to return to outreach work and to serve Lunenburg's population.

Motion by Clerk Emkey to ratify the Town Manager's appointment of Melissa Sargent as Council on Aging Outreach Coordinator. Seconded by Member Lehtinen. Roll call vote: Member McLeod – Aye, Clerk Emkey – Aye, Member Lehtinen – Aye, Vice-Chair Moore – Aye. The motion passed unanimously (4-0-0).

VI. TOWN MANAGER REPORT

Town Manager Warren-Dyment provided the following updates:

FY27 Budget: On February 19, 2026, the Town Manager presented the preliminary FY27 budget to the Finance Committee, identifying a deficit of \$3,357,213.88. Following the School Department's budget adjustment presented to the Finance Committee on February 27, the current deficit has been reduced to \$3,150,993.89. Budget presentations to the Finance Committee this week will include Council on Aging, Library, General Government, Information Technology (previously presented), General Government Unclassified (insurance and unemployment), and Debt Service.

A FY27 Budget Hub was launched on the Town's website, providing access to all Finance Committee presentations, the preliminary budget presentation, and frequently asked questions related to Proposition 2½. A property-specific tax impact calculator is also being developed to allow residents to determine the precise impact on their individual assessed value should an override be presented.

Staff is working to schedule a Tri-Board meeting the following week to discuss the FY27 override question.

FY25 Closeout: The Schedule A was submitted to the Division of Local Services (DLS) on February 26, 2026. Work is underway to finalize the balance sheet so that Free Cash and retained earnings can be certified. The Town Accountant is expected to submit materials within the next day or two.

Flat Hill Road Bridge: The Town Manager noted that temporary easements obtained through the eminent domain process via prior Town Meetings are set to expire on March 7, 2027, prior to the anticipated project completion of June 30, 2027. Efforts are underway to negotiate a right-of-entry agreement with the affected homeowner. If such an agreement cannot be reached, an Article relative to eminent domain may need to be added to the Town Meeting Warrant.

Recruitment: The Staff Librarian position is in second-round interviews. The Recreation Director position interviews have been conducted, and an offer is expected shortly. A Special Assistant to the Assessor (contracted position) has applicants. A Dietary Aid position is open. A resignation from the Conservation Commission was received, creating one vacancy.

VII. NEW BUSINESS

1. Vote on In-Person Early Voting for Local Elections, Requested by the Board of Registrars of Voters

Vice-Chair Moore presented the recommendation of the Board of Registrars of Voters not to hold in-person early voting for local elections. No discussion was required.

Motion by Member Lehtinen to approve the recommendation of the Board of Registrars of Voters not to hold in-person early voting for local elections. Seconded by Member McLeod. Roll call vote: Member McLeod – Aye, Clerk Emkey – Aye, Member Lehtinen – Aye, Vice-Chair Moore – Aye. The motion passed unanimously (4-0-0).

Town Manager Warren-Dyment additionally noted that under the Acts of 2022, early vote by mail is mandatory for local elections unless the Select Board holds a Public Hearing no later than April 1, 2026 and votes to opt out. The Board of Registrars recommends opting out, as voters retain the ability to request a ballot online or vote in-person during regular business hours. The Select Board agreed to calendar a Public Hearing on this matter for the March 17, 2026 Select Board meeting.

2. Authorize MRPC to utilize \$10,000 of DLTA funds to apply for Planning Assistant Grant as part of the ECO One Stop Program to update the Town's Housing Production Plan

Town Manager Warren-Dyment explained that during a prior appearance before the Select Board, Director of Planning and Economic Development, Stephen Wallace, had requested two funding authorizations. For the housing production plan update, MRPC has recommended using the \$10,000 in Direct Local Technical Assistance (DLTA) funds not to update the plan directly, but rather to draft a full Planning Assistant Grant application on the town's behalf through the state's ECO One Stop Program — suggesting that the scope of the update exceeds what DLTA funding alone can accomplish. Town Manager Warren-Dyment expressed support for the approach.

Motion by Member Lehtinen to authorize MRPC to utilize \$10,000 of DLTA funds to apply for a Planning Assistant Grant as part of the ECO One Stop Program to update the Town's Housing Production Plan. Seconded by Clerk Emkey. Roll call vote: Member McLeod – Aye, Clerk Emkey – Aye, Member Lehtinen – Aye, Vice-Chair Moore – Aye. The motion passed unanimously (4-0-0).

VIII. OLD BUSINESS

1. Discuss Warrant Articles for 2026 Annual Town Meeting

Town Manager Warren-Dyment walked the Select Board through the slate of standing Warrant Articles for the 2026 Annual Town Meeting, noting that while the Article language itself is finalized for standing Articles, the details of each are completed through the Motions and may be updated accordingly:

- Article 1: Hear Reports of Officers and Committees of the Town
- Article 2: Borrow in Anticipation of Revenue
 - A fail-safe Article requiring a two-thirds vote authorizing the town to issue a revenue anticipation note in the event of cash flow issues
- Article 3: Expend Funds in Advance of Chapter 90 Reimbursement
 - Authorizes the Town to expend Chapter 90 funds in advance of receipt
- Article 4: Revolving Funds
 - Sets the spending limits for each Revolving Fund, to be detailed in the Motion
- Article 5: Authorization to Pay Expenses from a Prior Fiscal Year

- Requires a four-fifths vote; no prior-year bills are currently known
- Article 6: Adjustments to the FY26 Budget
 - No adjustments are currently anticipated
- Article 7: FY26 Closeouts
 - Includes a placeholder for a potential snow and ice deficit, which may be closed out using Free Cash if necessary, requiring a Town Meeting vote
- Article 8: FY27 Capital Program
 - Details to be provided through the Motion
- Article 9: FY27 Omnibus Budget
 - Represents the balanced budget that is not override-dependent; Town Manager Warren-Dymont paused here and expressed a desire to discuss next steps relative to any override article
- Article 10: Salary Administrative Plan Adjustments for FY27
 - Anticipated at 3% COLA for SAP employees, pending further analysis by the Assistant Town Manager/HR Director
- Article 11: Appropriate Free Cash to the OPEB Trust Fund
 - per Town policy, a percentage of available Free Cash is to be appropriated
- Article 12: Appropriate to the Compensated Absences Fund
 - \$10,000 is proposed, consistent with last year's contribution
- Article 13: Solid Waste Disposal Program Enterprise Fund
 - Authorization to fund the Solid Waste Enterprise
- Article 14: Water Enterprise Program
 - The number will require adjustment given the increase authorized at the Fall Special Town Meeting

Town Manager Warren-Dymont also noted that a Cemetery Commission Article had been received that day but had not yet been reviewed, that a Sewer Bylaw amendment appearing to be a basic language change was also received, and that the Central Mass Mosquito Control District Article would be coming to the next Select Board meeting with representatives scheduled to present and answer questions.

Override Discussion:

Town Manager Warren-Dymont flagged the need for timely decision-making on whether to place an override question on the Warrant. She noted that March 16 is the last day for parties other than the Select Board to submit subjects to the Warrant, though Town Counsel confirmed the Select Board is not bound by that date. However, practical deadlines are approaching: the Warrant booklet must go to the printer no later than April 8, and the final date for the Select Board to vote an override question for placement on the annual election ballot is April 11 — 35 days prior to the May 16 election.

Vice-Chair Moore expressed hesitation about making recommendations without the full Select Board present, but acknowledged the urgency. Clerk Emkey stated that in her view an override article is necessary and that the Select Board is "headed in that direction," with the open questions being the dollar amount and structure (tiered vs. single-figure). Member Lehtinen agreed that an override was needed given the School budget and the proposed addition of a Fire Department fourth shift. Member McLeod asked at what point the word "possible" could be set aside in favor of a firm

commitment, with the Town Manager confirming that the vote rests with the Select Board. Vice-Chair Moore suggested that following the Tri-Board meeting next week, the Select Board could begin discussing specific numbers the following week, potentially scheduling an additional meeting before the end of March to take a formal vote. Town Manager Warren-Dyment proposed that Select Board members send her their unavailable dates so that budget workshops and the Tri-Board meeting could be calendared. She also raised the possibility of a Select Board-only budget workshop to discuss priorities, which Clerk Emkey and Vice-Chair Moore both supported.

Clerk Emkey also raised the question of logistics for Town Meeting itself, recalling that overflow capacity was nearly needed at a prior Annual Town Meeting. Town Manager Warren-Dyment indicated that if turnout appeared likely to be high, arrangements would be made for an overflow room, Deputy Town Moderator, and electronic voting clickers borrowed from neighboring communities, as has been done in the past.

2. Review FY26 Select Board and Town Manager Goals and Objectives

The board agreed to defer the formal vote on the FY26 Goals and Objectives until the full Select Board is present with Chair Nuzzolo in attendance.

3. Discussion and Approval of Appointment Policy

Chair Moore noted that at the prior meeting, all Select Board members present had indicated readiness to move forward with the Appointment Policy, and that Chair Nuzzolo had communicated his comfort with the Select Board taking the vote in his absence.

Motion by Clerk Emkey to approve the Appointment Policy as presented and discussed at the prior meeting. Seconded by Member Lehtinen. Roll call vote: Member McLeod – Aye, Clerk Emkey – Aye, Member Lehtinen – Aye, Vice-Chair Moore – Aye. The motion passed unanimously (4-0-0).

IX. MINUTES*/WARRANTS/ACTION ITEMS

Minutes

Vice-Chair Moore noted that the minutes from January 13, 2026 and February 17, 2026 were not yet ready for approval due to outstanding adjustments and would be carried to the next meeting.

Warrants

No warrants were presented.

Action Items

None.

X. COMMITTEE REPORTS

Vice-Chair Moore reported that the 925 Mass Ave Working Group has begun meeting. The Director of Planning and Economic Development, Stephen Wallace, is working with the EPA on outstanding

questions, and the group will reconvene to discuss next steps.

Member McLeod reported that the Planning Board meeting was canceled, the Library Board of Trustees met the prior Thursday with nothing significant to report, and an MPO meeting was recently held with nothing of note.

Clerk Emkey reported that the School Committee and IT presented budgets to the Finance Committee the prior week. She also noted that the Stormwater Task Force will hold a public information session on Thursday, March 5 at 7:15 PM at the Lunenburg Library, featuring a presentation by Weston & Sampson, and encouraged public to attend.

Member Lehtinen reported that the Lunenburg Municipal Building Design Committee will meet Monday. The School Committee met February 25, with an upcoming STEM Night on March 19t and presented a needs-based restoration budget of approximately \$980,000 for FY27. The Board of Assessors met the same evening, reviewed 27 pending abatement applications with 12 completed, and voted to recommend that the Select Board not exercise its right of first refusal on 1083 Northfield Road under Chapter 61.

XI. UPCOMING MEETINGS/EVENTS SCHEDULE

Vice-Chair Moore announced the following upcoming meetings:

- Monday, March 9, 2026 at 7:00 PM: Town Caucus at the Lunenburg Middle/High School Auditorium (encouraged for anyone interested in running for open seats)
- Monday, March 9, 2026 at 8:00 PM: Executive Session (rescheduled from this evening), following the Town Caucus
- Tuesday, March 10, 2026: Potential Select Board meeting, possibly with Tri-Board meeting to follow (time TBD based on Tri-Board availability; could start at 6:00 or 7:00 PM)
- Tuesday, March 17, 2026: Regular Select Board meeting

Additional special meetings or workshops are anticipated throughout the remainder of March to address FY27 budget and override deliberations.

XII. PUBLIC COMMENT**

• PUBLIC

None.

• TOWN MANAGER

Town Manager Warren-Dyment had no additional comment.

• BOARD

Clerk Emkey reiterated the urgency of the budget process, noting that while the Tri-Board process began early over the summer, the timeline is still very tight. She encouraged residents following the process to pay close attention to developments and urged Tri-Board members to respond promptly to

the Town Manager's scheduling requests.

Vice-Chair Moore echoed those remarks and stated that while the Select Board has prioritized a collaborative Tri-Board approach, there may come a point where the Select Board must act independently to meet statutory deadlines. She expressed hope that the Tri-Board meeting would take place the following week.

Member Lehtinen noted that Fire Chief's presentation on the fourth shift proposal from March 2 had been posted to the Town's YouTube and Facebook public access channels and encouraged residents to view it.

XII. ADJOURNMENT

Motion by Member Lehtinen to adjourn at 9:28 PM. Seconded by Clerk Emkey. Roll call vote: Member McLeod-Aye, Member Lehtinen-Aye, Clerk Emkey-Aye, Vice-Chair Moore-Aye. The motion passed unanimously (4-0-0).

Respectfully Submitted,
Renee Emkey

These Minutes were reviewed and approved by the Select Board on: Tuesday, August 18, 2026