

TOWN OF HARVARD

2025

ANNUAL REPORT



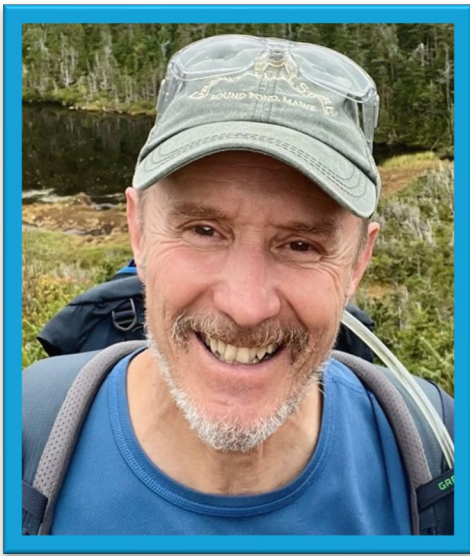
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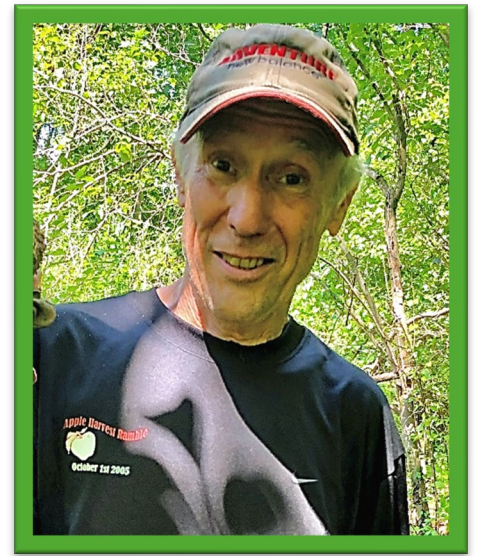
2025
Annual Reports
Town of Harvard



For the year ending
December 31, 2025



2025 Citizens of Note Jim & John Lee



Jim and John Lee are true fixtures of town life. They are the ultimate volunteers, respected and liked by all. Their many shared and overlapping endeavors have often led to their being unintentionally conflated—or simply regarded as a single entity—even though everyone in town knows them and knows their individuality.

Over the years John and Jim have contributed to nearly every town committee, board, and commission focused on land preservation, conservation, protection, and use. Their extensive service includes the Park & Recreation Commission, Open Space Committee, Transportation Advisory Committee, Conservation Commission, Cemetery Commission, Community Preservation Committee, War Monument Restoration Committee, and even the Fourth of July Committee. They have both also served as Trustees of the Harvard Conservation Trust.

Jim and John were instrumental in establishing Harvard Park and continue, to this day, to advocate for recreational opportunities for residents, both passive and active. They have spearheaded efforts to protect the town's open space and have been responsible for securing the purchase and permanent protection of lands throughout the community.

Neither brother seeks the spotlight—they are exceptionally modest yet remarkably effective in helping the town achieve its goals. They are known for their tact, collaborative spirit, and steady, thoughtful guidance; they are often the first people sought out when wisdom and diplomacy are needed. It is impossible to argue with either of them; their shared kindness, humor, and calm demeanor have a way of diffusing even the most challenging situations.

Though both grew up in town and their family's roots here run deep, John and Jim have always maintained a healthy boundary between public service and private life. Their town-facing roles are widely known and deeply appreciated, while their personal lives remain more private. Many count them as friends—or at least as cherished “committee friends”—even if few know them intimately. John's dogs, however, are a notable exception. His gentle mastiffs have long been a familiar sight around town, and most recently Walden has been a welcome visitor at Town Hall and town events.

We speak for the entire Town in expressing our profound gratitude for their decades of service, their steady presence, and their unwavering commitment to this community. We are better for them having chosen to make their lives here.

The Select Board proudly honors Jim Lee and John Lee as the 2025 Citizens of Note.

Volunteer of the Year - Terry Symula



Terry Symula exemplifies the spirit of volunteerism, compassion, and community leadership that strengthens the Town of Harvard. Through years of dedicated service, she has brought neighbors together to support families in need, strengthen local institutions, and build a welcoming community.

In recent years, Terry has been widely recognized for her leadership in welcoming Afghan refugee families to Massachusetts following the 2021 evacuation from Afghanistan. Seeing both the urgency of the moment and the opportunity for Harvard to help, she helped organize a network of volunteers known locally as “**Team Harvard.**” Residents, faith communities, and local organizations joined together to provide housing, mentorship, transportation, and educational support to families beginning new lives in the United States. Her commitment to education was evident long before this effort through her service on the Bromfield School Council.

Her contributions are wide-ranging and impactful and include:

Refugee Resettlement Leadership: Organized and coordinated volunteers supporting Afghan refugee families as they navigated housing, employment, healthcare, transportation, and daily life in a new country.

Housing and Community Integration: Helped mobilize volunteers and resources to renovate **Bromfield House**, transforming a vacant municipal building into welcoming housing for refugee families rebuilding their lives.

Education and Youth Support: Assisted refugee students and families in navigating local schools, organizing tutoring and mentorship opportunities, and encouraging young people, especially girls, to pursue higher education.

Leadership with the Harvard Schools Trust: A longtime director and officer of the Harvard Schools Trust, Terry has spent more than a decade helping guide fundraising and grant programs that support teachers, students, and educational innovation in Harvard Public Schools. She has served as President or Co-President and continues to contribute as a board director.



Community Leadership and Collaboration: Known for her ability to mobilize volunteers, Terry brings together residents, educators, faith communities, nonprofit organizations, and local officials to support humanitarian and community initiatives.

In addition to her extensive volunteer work, Terry is a devoted mother and grandmother who takes great pride in her children and grandchildren. Her dedication to family reflects the same warmth and generosity she brings to the Harvard community.

Through her efforts, Terry has not only supported families rebuilding their lives but has strengthened the bonds of community in Harvard. The Select Board is proud to recognize **Terry Symula as Volunteer of the Year**, honoring her extraordinary dedication, leadership, and compassion.



*In Loving Memory of Harvard's Friends,
Families, Officials and Neighbors*

Bernadine Helen Aciukewicz

Richard P. Planchet

Patricia A. Rettew

Donald David Girard

Esther Real

Carol Tratnyek

Kathleen Mitchell Brown

Charles Carroll

Lawrence James Hettinger

Stephen Ghio

Phillip James Champaigne

John Kent Boynton

John Earl Wilhelm IV

David Maurice Poutry

Scott Emery Cobb

Judith Neilsen Bowling

Thomas Eugene Callahan

Patricia Allen Francisco

Phyllis Farmer Bailey-Anderson

Fuxian Qi

Meichi Lee Ruhl

Ronald Kehney

Catherine Norma Ellis

Nancy Joan Meyer

Syliva Elaine Cournoyer

David LeRoy Henderson

Nicholas Charles King

Robert S. Rapant

Peter Charles Quinn

Tatyanna Nakhimovsky

Elsie Louise Shutt

Douglas Kent Lee

Lianqi Zhang

James Lee Croyle

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ELECTED OFFICIALS

BOARD/COMMITTEE	NAME	TERM EXPIRATION
LIBRARY TRUSTEES		
3 year term/6 members	STACIE GREEN, CHAIR	2028
	SARAH SALEH	2028
	MARY COOLIDGE	2026
	JENNIFER MANELL	2027
	CARYL BROWSE	2026
	LAURIE LINGHAM	2027
MODERATOR		
3 year term	BILL BARTON	2027
SCHOOL COMMITTEE		
3 year term/5 members	ABIGAIL BESSE, CHAIR	2026
	BRIAN KILLEEN	2028
	KATHARINE COVINO-POUTASSE	2027
	AMY MORTON	2026
	LIZ JOYCE	2027
SELECT BOARD		
3 year term/5 members	KARA MCGUIRE MINAR, CHAIR	2026
	SUSANMARY REDINGER	2027
	EVE WITTENBERG	2028
	AHMET CORAPCIOGLU	2028
	ERIC WARD	2026
WARNER FREE LECTURE TRUSTEES		
3 year term/6 members	MICHAEL KILIAN, CHAIR	2026
	STEPHEN PEISCH	2027
	PIALI DE	2028
	WILLIAM SALTER	2027
	SETH TROTZ	2028
	VACANT	2026

APPOINTED OFFICIALS

ADDICTION ABATEMENT WORKING GROUP	(2 years) (7)	CHARTER REVIEW COMMITTEE	AD-HOC
VACANT, BOARD OF HEALTH	2026	ERIC WARD, CHAIR	
JASON COTTING, EMERGENCY/FIRE SERVICES	2026	PAUL COHEN	
LINDA DWIGHT, SCHOOL DEPT	2027	ADAM MEIER	
AARON FABER-CHEN, CITIZEN AT LARGE	2026	PABLO CARBONELL	
JAMES BABU, PUBLIC SAFETY	2026	ABBY BESSE	
VACANT, CITIZEN AT LARGE	2027	SUSANMARY REDINGER	
VACANT, MENTAL HEALTH CLINICIAN		STU SKLAR	
		SHANNON MOLLOY	
AGRICULTURAL ADVISORY COMMITTEE	(3 years) (5)	BRUCE LEICHER	
MATTHEW VARRELL, Chair	2026		
CHRISTINE TURNHEIM	2026	COMMISSION ON DISABILITIES	(3 years) (5)
ANDREW WILCOX	2028	TONI SPACCIAPOLI, Chair	2026
2 full member & 3 alternate vacancies		DAVIDA BAGATELLE	2026
		ELIZABETH FESL	202
ANIMAL INSPECTOR/CONTROL OFFICER	(yearly)	HEIDI GOMEZ	2026
PHYLLIS TOWER		AMY NUTT	2027
BARE HILL POND WATERSHED MANAGEMENT COMMITTEE	(3 years) (7)	COMMUNITY CABLE ACCESS COMMITTEE	(3 years) (5)
BRUCE LEICHER, Chair	2027	PATRICK VALLAEEY, Chair	2027
PETER VON LOESECKE	2027	JEFFREY LIN	2027
PARK RAINER	2026	KATIE WOOL	2026
BEN BARON	2027	CYNTHIA FONTAINE	2028
PABLO CARBONELL	2028	BRIAN TORTORA	2026
KERRY SHRIVES	2028	WILL HOPPER & THALER BISHOP, Station Operations	(yearly)
JOE PETTIROSSI	2028	BRITTANY BLANEY-ANDERSON, Station Manager	(yearly)
JENNIFER SHULTZ, Associate	2026	COMMUNITY PRESERVATION COMMITTEE	(3 years)
JO-ANNE CRYSTOFF, Associate	2026	(4 appointed for 3 years/5 appointed by Boards for 1 year)	
		STU SKLAR, Chair	2026
BOARD OF ASSESSORS	(3 years) (1)	JANE BIERING	2026
DAVID MANZELLO	2026	TODD CURRIE	2027
		AARON NUTT	2028
BOARD OF HEALTH	(3 years) (3)	REBECCA SEWELL, appt. Historical Commission	yearly
CHRISTOPHER MITCHELL, Chair	2026	PAUL ROBERTSON, appt. Planning Board	yearly
BRAD HOLUB	2027	JOHN LEE, appt. Conservation Comm	yearly
SUSAN KILROY-AMES	2028	PAIGE JOHNSON, appt. MAHT,	yearly
SHARON MCNALLY, Administrative Assistant		MARISA STEELE, Park & Rec	yearly
BOARD OF REGISTRARS	(3 years) (4)	CONSERVATION COMMISSION	(3 years) (7)
ROSE MIRANDA, Town Clerk		JIM BURNS, Chair	2026
JACQUELINE NORMAND	2027	BRITT ARGOW	2028
BONNIE CHANDLER	2026	MARK SHAW	2026
ANNE HENTZ	2028	JOHN LEE	2027
VACANT		JAMES GORSS	2028
		MEAGAN RILEY	2027
BURIAL OFFICER	(yearly)	JANET WALDRON	2026
JAMES BABU, Chief of Police		VACANT, Associate	(yearly)
		LIZ ALLARD, Conservation Agent	
CAPITAL PLANNING & INVESTMENT COMM.	(3 years) (8)	CONSTABLE	(3 years)
LINDA DWIGHT, Superintendent		GREG NEWMAN	2026
DANIEL NASON, Town Administrator			
JARED MULLANE, Finance Director		COUNCIL ON AGING	(3 years) (9)
CHARLES OLIVER, Finance Committee		MARGARET MURPHY, Chair	2027
ABBY BESSE, School Committee		PAULINE CARROLL	2028
SUSANMARY REDINGER, Select Board		WADE HOLTZMAN	2028
NATHAN FINCH, Citizen at Large	2026	KIM SCHWARZ	2026
BRIAN COOK, Citizen at Large	2027	VICTORIA MEAD	2028
CEMETERY COMMISSION	(3 years) (3)	DOLORES LEE	2027
TED MAXANT, Chair	2027	JOSEPH SCHMIDT	2027
JOHN LEE	2026	KELENE BLUMSTEIN	2026
BRUCE DOLIMOUNT	2028	PATRICIA JENNINGS	2027
		Vacant, Alternate	(yearly)

APPOINTED OFFICIALS

COUNCIL ON AGING STAFF

DEBBIE THOMPSON, Senior Services Director (yearly)
 LISA ROSEN, Administrative Assistant (yearly)
 JENNIFER SCHOENBERG, Outreach Coordinator (yearly)
 MARIA HOLLAND, Outreach Coordinators (yearly)
 PAMELA MCINNIS, Program Coordinator (yearly)

CULTURAL COUNCIL

MARIJKE VALLAEYS (2), Chair (3 years) (9)
 MARGARET MURPHY (1) 2027
 HARRIETT FRIEDRICH (1) 2026
 STACIE HARGIS (1) 2027
 PETER JACKSON (1) 2027
 JENNIFER SLAVIN (1) 2027
 3 VACANCIES

DEVENS ENTERPRISE COMMISSION

DUNCAN CHAPMAN TBD
 CARL SCIPLE TBD
 Vacant, Alternate (yearly)

ELDERLY & DISABLED TAXATION AID COMMITTEE

LINDSAY AMES, Treasurer/Collector (yearly)
 DEBBIE THOMPSON, Council on Aging Director
 BARRY JORDAN 2026
 BARBARA KEMP 2026
 VACANT

ELECTION OFFICIALS

MEG BAGDONAS
 AUDREY BALL
 DEB BARTON
 SYDNEY BLACKWELL
 DENNIS BRADLEY
 DEBBIE KAEGEBEIN
 BARBARA KEMP
 CATHY LUCEY
 JOE SCHMIDT
 MARC SEVIGNY
 KELI CALLAGHAN
 BONNIE CHANDLER
 NANCY CRONIN
 STEVEN CRONIN
 MAUREEN GIFFEN
 ED GORDON
 ANNE HENTZ
 THERESA HOGGINS
 BOB HUGHES
 MARY JARVIS
 LYNDA KACHANIS
 JOHN KNOWLES
 JANET WILHELM
 CARY BROWSE
 ANTON CERNOFF
 PEGGY CHERNOFF
 JOANNE HELHOWSKI
 SUSAN HOLCOMB
 WILLIAM HOLCOMB
 BARRY JORDAN

ELM COMMISSION

BILL CALDERWOOD, Chair (2 years) 2026
 MATTHEW SHEILDS 2027
 MARIO CARDENAS 2026
 VACANT
 J.C. FERGUSON, Tree Warden (yearly)

EMERGENCY PROGRAM DIRECTOR

RICHARD SICARD, Fire Chief (yearly)

FENCE VIEWERS

ERIN MCBEE (yearly)
 DON LUDWIG
 RICH MAIORE

FIELD DRIVER

JAMES BABU, Chief of Police (yearly)

FINANCE COMMITTEE

MIKE DERSE, Chair (3 years) (7) 2028
 SARA FANNING 2026
 NOYAN KINAYMAN 2026
 VIKRAM SAMPIGE 2027
 ADAM MEIER 2027
 JAMES OLEARY 2026

CHARLES OLIVER
 2 VACANCIES, Associate (yearly)

FINANCE DEPARTMENT

JARED MULLANE, Finance Director
 CATHERINE BOWEN, Accounting Clerk (yearly)
 NICOLE LEVAY-OBRIEN, Assistant Town Clerk (yearly)
 ROSE MIRANDA, Town Clerk (yearly)
 LINDSAY AMES, Treasurer/Tax Collector (yearly)
 AMANDA FAVREAU, Assistant Treasurer/Tax Collector (yearly)
 CAROL DEARBORN, Assistant Assessor (yearly)

FIRE/EMS DEPARTMENT

RICHARD SICARD, Fire Chief/Forest Fire Warden
 ANDREW PERRY, Lieutenant/EMT (yearly)
 JASON COTTING, Firefighter/EMT (yearly)

JOE AJEMIAN, Firefighter
 ABIGAIL AMES, EMT
 WILLIAM BARTON, Lieutenant
 JUDY BAUMHOVER, Prov. EMT
 STEVE BAUMHOVER, Engineer/AEMT
 MICHAEL BAYER, AEMT
 HANNAH BECKMAN, EMT
 STEVEN BECKMAN, EMT
 WILLIAM BERTHOUD - Firefighter
 MAGGIE BOYLE, Provisional EMT
 CAMILLE BRADLEY, EMT
 TIM CLARK, Firefighter
 JOHN COGAN, EMT
 ROBERT CURRAN, Engineer/EMT
 SAMANTHA DALBEC -EMT
 FRANK deBETTENCOURT - Lead Engineer
 MIKE DEMPSEY, EMT
 JANIS DYER - Ambulance Driver
 MATT ELLIS, Firefighter/EMT
 DAN FARBER, Ambulance Driver
 DAVID HAZEL, Firefighter
 ERIKA HOLZMAN, Provisional EMT
 ADAM HUGHES, Engineer
 SALLY JENNINGS, Provisional EMT
 SHRIYA KANNAN, EMT
 JOHN KENNEALLY, Lieutenant
 ALLAN KUONG, AEMT
 CHRIS LANDRY, Ambulance Driver
 ANDREW MILLER, Engineer
 CHRIS MITCHELL, EMT
 JUDY MITCHELL, EMT
 PAUL MORRIS, Firefighter
 RUTH MYLES, EMT
 JENNA NICKERSON, EMT
 CHARLES NIGZUS, Deputy Chief
 JAMES NIGZUS, Probationary Firefighter
 WILLIAM NIGZUS, Firefighter
 GEORGE ORSULA - EMT
 JEFF OSTASZEWSKI, Provisional EMT
 LACI OSTASZEWSKI, Provisional EMT
 JULIAN PEAT, EMT
 BRIAN PERWAK, Lieutenant
 CRAIG RUTHERFORD, Ambulance Driver
 IAN SCHENKMAN, EMT
 JEN SCHOENBERG, Firefighter/EMT
 ZACK SCHOENBERG, AEMT
 IAN SEARS, Engineer

APPOINTED OFFICIALS

FIRE/EMS DEPARTMENT continued

TONY SHAW, CERT Member
WALTER SHAW, Engineer
ALAN SUNDQUIST, Probationary Firefighter
TOM TONGE, Ambulance Driver
CHRISTOPHER TOTA, Firefighter/EMT
ANDREW TRACEY, AEMT
JASON WARD, Provisional EMT
TANIA WARD - EMT
JUSTIN WARREN, Firefighter
ROBERT WILLIAMS, Engineer/AEMT
SAMANTHA WILLIAMS, AEMT
JAMES YOURK, Firefighter/EMT

FOURTH OF JULY COMMITTEE

CHRISTOPHER CHALIFOUX, Chair
ROSEMARY OUELLET
MARIAH SINKEWICZ

HARBORMASTER

BEN BARRON

HARVARD CLIMATE INITIATIVE COMMITTEE

ELLEN LEICHER, Chair
STACIA DONAHUE
RICH MARCELLO
PATRICIA NATOLI
DEBORAH O'ROURKE
CHRISTIANE TURNHEIM
MARIO CARDENAS
NANCY HARTSHORNE, Associate
VACANT, Associate

HARVARD DEVENS JURISDICTION COMMITTEE

VICTOR NORMAND, Chair
GEORGE GLAZIER, Devens Resident
HEATHER KNOWLES, Devens Resident
JOHN MCCORMACK, Planning Board Rep.
SUSANMARY REDINGER, Select Board Rep.
KARA MCGUIRE MINAR, Select Board Rep.
KATHARINE COVINO-POUTASSE, School Dept. Rep.
PAUL GREEN
TIMOTHY MYLLYKANGAS

HARVARD ENERGY ADVISORY COMMITTEE

BRIAN SMITH, Chair
FORREST HODGKINS
ELLEN LEICHER
SHELBY ONEIL
Vacant, Associate
2 full member vacancies

HAZARDOUS WASTE COORDINATOR

RICHARD SICARD, Fire Chief

HISTORICAL COMMISSION

RICHARD CABELUS, (PL. Bd) Co-Chair
PAMELA MARSTON, Co-Chair
VACANT, (AIA)
SETH TROTZ
REBECCA SEWALL
STEVE NIGZUS (BD OF REALTORS)
MICHAEL EWING, (Con Com)
ALICE MILES, Alternate
NICHOLAS ROOSE, Alternate

HUMAN RESOURCE DIRECTOR

DAWN DUNBAR

INSPECTIONAL SERVICES

JEFF HAYES, Building Commissioner/Zoning Officer
CHARLIE SHULTZ, Alternate Building Inspector
JAMES BAKUN, Plumbing and Gas Inspector
BOB JANDA, Alternate Plumbing and Gas
DAVID WOODSUM, Wiring Inspector
ALAN PARKER, Alternate Wiring Inspector
RICHARD SICARD, Gas and Fuel Storage Inspector
VITTORIA KONSTANTINDIS, Administrative Assistant

KEEPER OF THE LOCKUP

JAMES BABU, Chief of Police

LIBRARY DEPARTMENT

MARY WILSON, Director
CONSTANCE MCCORMACK, Assistant Director
MEGAN BALBRESKY
MATTHEW FLOKOS
JILL HAYES
JENNIFER HOLMES
ABBY KINGSUBRY
JENNIFER MACMILLAN
LINDSAY MOORE
SAMANTHA SPISAK
KATHLEEN TAFFEL
AMANDA WATERS

MART ADVISORY BOARD

DANIEL NASON, Town Administrator

MBTA ADVISORY COMMITTEE

BRUCE LEICHER

MINUTEMAN HOME CORP. REP.

VACANT

MONT. REGIONAL PLANNING COM.

DOUG THORNTON, Planning Board appointee

MONT. VOC. TECH. REP.

VACANT

MUNICIPAL AFFORDABLE HOUSING TRUST

ARIELLE JENNINGS, CPC Rep. Chair
BONNIE HEUDORFER
PAIGE JOHNSON
PATRICK KILLEEN
ERIN MCBEE
ADAM MEIER
EVE WITTENBERG, Select Board Rep.
TWO ASSOCIATE VACANCIES

OPEN SPACE COMMITTEE

JIM LEE, Cons. Trust & Chair
EVE WITTENBERG, Select Board Rep.
BRIAN KILLEEN, School Dept
ANNE MCWATERS, Recreation Director
PETER DORWARD, Conservation Commission
ANDREW WILCOX, Agricultural Commission

PARK & RECREATION COMMISSION

SAM LEVINE, Chair
MARISA STEELE
MATTHEW BENWAY
SARAH TATE
PETER CIVILIK

(yearly)

(yearly)

(3 years) (9)

2028

2028

2027

2028

2028

2027

2028

2026

2026

(3 years) (7)

2028

2027

2028

2026

2026

2026

2027

2027

2027

(yearly) (7)

(yearly)

(3 years) (7)

2026

2026

2027

2028

2026

2028

2028

(yearly)

(yearly)

(yearly)

(yearly)

(yearly)

(yearly)

(yearly)

(yearly)

(yearly)

(yearly)

(2 years) (5)

2027

2027

2026

2027

2027

2026

2027

(2 years) (6)

2026

2028

2028

2027

2027

2028

(3 years) (5)

2028

2027

2028

2026

2028

APPOINTED OFFICIALS

PERMANENT BUILDING COMMITTEE

PABLO CARBONELL, Chair
 GUY HERMANN
 STEVE MOESER
 JULIE DARLING
 JEFF HAYES, Building Commissioner

(3 years) (7)
 2027
 2027
 2026
 2026
 (yearly)

PERSONNEL BOARD

VICTOR NORMAND, Chair
 ERIC WARD, Select Board Rep.
 NOYAN KINAYMAN, Finance Committee Rep.
 CHRISTOPHER FRECHETTES
 LIZ ALLARD, Employee Representative

(3 years) (5)
 2026
 2026
 2026
 2028
 (yearly)

PLANNING BOARD

JOHN MCCORMACK, Chair
 IRENE BATTAGLIA
 PAUL ROBERTSON
 DOUGLAS THORNTON
 RICHARD ABT
 VACANT, Associate

(3 years) (5)
 2026
 2027
 2028
 2026
 2027
 (yearly)

POLICE DEPARTMENT

JAMES BABU, Chief / Communications Director
 AARON CAVANAUGH, Sergeant
 CHARLES DIRIENZO, Sergeant
 PATRICIA NATOLI, Municipal Administrative Assistant
 PATRICIA ROUVEL, Administrative Assistant

(yearly)
 (yearly)

POLICE OFFICERS

CHARLES GENETTI, Detective
 TIMOTHY SCHAEFFER, SRO
 HANNAH SHAW
 EDWARD COFFIN, RAD
 FAWNE RUSSELL, RAD
 TYLER ROBICHAUD
 PATRICK MORTIMOR
 TYLER FORBES
 DEAN BARBERA
 MICHAEL TURNER
 SCOTT HUGHES
 MATTHEW CALLAHAN

PUBLIC WORKS DEPARTMENT

ERIC RYDER, DPW Director
 EBONY SODL, Administrative Assistant
 BENJAMIN GILBERT
 DEBBIE COOK
 LARRY ALLARD
 JOSEPH MILLER
 MATTHEW WRIGHT
 BARRY MORISETTE
 CARL LOCHIATTO
 KIRON FARRIS
 SCOTT SENATORE

SELECT BOARD/TOWN ADMINISTRATION OFFICE

DANIEL NASON, Town Administrator
 DAWN DUNBAR, Assistant Town Administrator (yearly)
 JULIE DOUCET, Executive Assistant (yearly)

SEWER & WATER COMMISSION

CHRIS MITCHELL, Chair (3 years) (3)
 2026
 JEFF TINGLE 2028
 VACANT 2027

TRANSFER STATION ATTENDANTS

WILLIAM OSTERTAG
 DENNIS MANEY
 PAT PESA

TRANSPORTATION ADVISORY COMMITTEE

GABRIEL MEDJANIS, Citizen at Large (3 years)
 2027
 BRUCE LEICHER, Bike/Trails 2027
 RICHARD ABT, Planning Board Rep. 2027
 KARA MINAR, Select Board Rep. (yearly)
 VACANT, School Com. Rep. (yearly)
 STACIA DONAHUE, Citizen at Large 2027
 VACANT, CoA Rep. (yearly)
 PAMELA MARSTON, Hist. Com. Rep. (yearly)
 VACANT, Business Community Rep.
 VACANT, Citizen at Large

TOWN COUNSEL

MARK LANZA (yearly)

TOWN CUSTODIAN

ED STOFFEL (yearly)

TREE WARDEN

JC FERGUSON (yearly)

VETERANS' SERVICES AGENT

MIKE DETILLION (yearly)

WAR MONUMENT RESTORATION COMM.

JON SCHOENBERG, Chair (Ad-Hoc)

RICHARD CABELUS
 JOHN LEE
 PATRICIA JENNINGS
 STEVEN CRONIN
 TIMOTHY SCHMOYER

ZONING BOARD OF APPEALS

CHRISTOPHER TRACEY, Chair (3 years) (3)
 2027
 STEVE MOESER 2028
 ALEX LATHAM 2028
 MICHAEL LAWTON 2026

Alternates

BARBARA ROMERO
 TWO VACANCIES

GENERAL GOVERNMENT

SELECT BOARD

The past year has been one of both transition and accomplishment for the Select Board. The Board experienced significant turnover this year following a code of conduct violation that led to the censure of one Select Board member, who subsequently lost a re-election bid, the resignation of another member, and a third choosing not to seek another term. The three new members elected to the Select Board were: Eve Wittenberg, Ahmet Corapcioglu, and Eric Ward.

At the Board's strategic organizational meeting in June, members established their priorities for the coming year and elected Kara McGuire Minar as Chair, Susan Mary Redinger as Vice Chair, and Eve Wittenberg as its Clerk. The Board identified several key goals for 2025, focusing on economic development, improving the municipal budget process, identifying new revenue opportunities, strengthening volunteer and board operations, and advancing discussions related to Devens jurisdiction.

Ayer Road Development

One of the Select Board's primary goals was to begin developing a strategic plan for commercial growth along Ayer Road. The Board sought to outline a roadmap for potential revenues and expenses, examine the feasibility and impacts of water and sewer connectivity, and develop a strategy for potentially engaging MassDevelopment in that process.

Progress toward this goal has been significant. The Select Board has included funding in the budget to hire a full-time Director of Planning and Economic Development, as outlined in the Town Charter. This position will help the Town proactively attract appropriate commercial development, increase local revenues, and pursue grants for important municipal initiatives

such as Complete Streets projects, water and sewer connectivity in the commercial district, affordable housing development and climate change mitigation measures.

In addition, the Town, through the efforts of Town Administrator Dan Nason, secured a \$1.14 million state grant to extend water and sewer connectivity to the Ayer Road corridor at the Route 2 interchange. Providing these essential connections to this portion of the commercial district is expected to lay the groundwork for the future expansion of water and sewer infrastructure to support the type of commercial growth residents have expressed interest in seeing along Ayer Road, while also helping to diversify the Town's tax base.

Budget Process Improvements

The Select Board also piloted an improved municipal budget process designed to create a more transparent and collaborative approach. The revised process established a clearer timeline and introduced several key components: reinvigorating the fall All-Boards meeting where committees and departments present their goals and highlight significant financial requests for the coming fiscal year; a review of departmental budgets by the Town Administrator; and a joint Tri-Board meeting of the Select Board, Finance Committee, and School Committee to align funding expectations once draft budgets are submitted. In 2026, the process continues with the Finance Committee, per the Charter, presenting its recommendations to the Select Board. The final step is a review and vote on the budget by the Board prior to approving the warrant for ATM.

The Board believes the pilot process was successful in clarifying fiscal objectives, improving communication, and strengthening collaboration among town leadership. The Select Board extends its appreciation to the Finance

GENERAL GOVERNMENT

Committee and School Committee, as well as to Town Administrator Dan Nason, Finance Director Jared Mullane, Superintendent of Schools Linda Dwight, and Assistant Town Administrator Dawn Dunbar for their work in meeting the fiscal goals established for the year.

Following the Annual Town Meeting, the Select Board will review the pilot process and make refinements as needed.

Setting the Groundwork for Increased Revenue Opportunities

Another priority for the Board has been identifying additional revenue-generating opportunities for the Town. Over the course of the year, the Board developed and prioritized a list of potential projects, actions, or events that could generate revenue, including projections and feasibility assessments for each option. The goal was to identify options by April 2026, and approve at least one initiative, along with an implementation plan, by June 2026.

One promising opportunity was previously identified by the Harvard Energy Advisory Committee: the development of a municipal solar farm at the town-owned gravel pit on Stow Road. Such a project could help reduce and stabilize municipal electricity costs while also generating lease revenue for the Town. In addition, the Town owns another parcel of approximately 31 acres abutting Route 495 that may be suitable for solar development, potentially providing further low-impact revenue opportunities. The Select Board has signed a Memorandum of Understanding with NextGen Energy and a Letter of Intent with Solect and Power Options to further explore the feasibility of constructing a municipal solar farm at the gravel pit. The Planning Board has put forth two bylaws that place the parcels in a solar overlay district and permit the leasing of the land to

generate municipal revenues. A vote at this spring's ATM will determine if the public supports this revenue generation plan.

Volunteer Engagement, Board Operations, and Communications

Recognizing the importance of effective volunteer governance, the Select Board has committed to strengthening operations and improving the experience of those who serve on town boards and committees.

In meeting this goal, the Board established and implemented town-wide policies and procedures for boards and committees. The Board created a handbook that defines the roles and responsibilities of volunteers and offers guidance on both operations and procedures to ensure compliance with state laws while supporting individuals in their roles. The Select Board also reviewed and updated its own policies and procedures to clarify responsibilities such as meeting attendance, appropriate communication practices and how to best serve as liaisons to other boards and committees.

This year marks the eighth anniversary of the implementation of the Town Charter, and in accordance with its provisions for a review every decade, the Select Board convened a committee to review the Charter this year. The committee of nine members includes two Select Board members, representatives from the Finance Committee, School Committee, the Town Moderator and other at-large members chosen by the Select Board. The Charter Review Committee will develop recommendations for potential amendments to be considered at the Spring 2027 Town Meeting.

GENERAL GOVERNMENT

The Board is also in the process of reviewing the overall composition of town boards and committees with the goal of streamlining operations and maximizing the effectiveness of volunteer service.

To encourage greater community engagement, the Board also began hosting regular “Select Board Community Hours,” rotating the time, location, and with two Select Board members in attendance. These sessions are intended to provide residents with additional informal opportunities to meet Select Board members in person to ask questions, share ideas and concerns, and engage directly with their elected officials. Over the course of the year, the Select Board Community Hours have been very well attended and will continue as a Select Board practice.

Devens Jurisdiction

The Select Board continues to focus on the long-term goal of resuming jurisdiction over Harvard’s historic lands within Devens. The Board is developing a plan to advance this effort in collaboration with the Devens Jurisdiction Framework Committee (HDFC) and the Harvard Devens Jurisdiction Committee (HDJC). In January, the HDJC held a well-attended public forum at the COA to apprise residents about the current status of development on Devens and included a comprehensive financial analysis and projections for educational needs and housing development.

This ongoing work includes identifying a funding source and developing a request for proposals (RFP) to hire a consultant who can help re-engage MassDevelopment and support collaborative discussions with the neighboring towns of Ayer and Shirley. The Select Board is on track to place an article on the 2027 ATM to ask the Town to reaffirm its preference for resuming jurisdiction of its historic lands by 2033.

Purchase of a New Athletic Field

For more than 10 years--dating well before the 2016 Master Plan--the addition of an athletic field has been identified as a town need, and it took years of diligent effort to locate suitable land. In the Spring 2025 ATM, the proposal to purchase the land on Old Mill Road was narrowly defeated. The Board made the decision to bring the matter back to residents in the fall Town Meeting because of several factors: the clear need for an additional athletic field still existed, the funds had already been allocated by the Capital Planning and Investment Committee and would therefore not impact taxes, the landowners noted that they would still sell the parcel if the town chose not to purchase it, ensuring that a new field would be further delayed, and lastly, new funding sources came forward and pledged to help offset site development costs by raising funds privately. If the town was unable to purchase a field, those private funds would not be made available. Additionally, there was the potential use of CPC funds. With all these factors lining up, it made sense for the Select Board to make the strongest case it could to the town that this year was the right time to move forward on a new athletic field and so a warrant article for the purchase of the field was included in the fall Town Meeting where it was successful.

Through a year marked by both leadership transitions and meaningful progress on key initiatives, the Select Board remains committed to responsible governance, thoughtful planning, and continued collaboration with town staff, committees, and residents to support Harvard’s long-term sustainability and quality of life.

Respectfully yours,

Kara McGuire Minar
Chair

GENERAL GOVERNMENT

AGRICULTURAL ADVISORY COMMISSION

The Agricultural Advisory Commission (the Commission) primarily serves as mediators, educators, and/or negotiators on agricultural related issues. It also advises/assists other boards and commissions on issues or initiatives that relate to or impact agriculture within the town. Additionally, the Commission is available to advocate for agricultural businesses and residential agricultural initiatives when needed.

In April of 2025, the HAAC distributed an agricultural survey to the public to gain insight into the current status of agriculture within the Town of Harvard. A public forum was held to discuss the results of the survey and gather input from the community as to future initiatives of the HAAC.

The Commission continued to investigate methods to allow implementation of recommended actions of the Agricultural Climate Action Plan (ACAP). The Commission has the challenge of lacking dedicated town staff and funding to help implement features of the ACAP.

Christiane Turnheim has served as the Agricultural Commission representative on the Harvard Climate Initiative Committee (HCIC). Ms. Turnheim has continued to report back to the Commission on the status of Agricultural and Natural Resources components of the plan.



In 2025, Kerri Green completed her term on the Commission as chair and has moved on to other opportunities. On behalf of the Town, the HAAC would like to thank Kerri for her years of service on the Commission and wish her well in her new endeavors. The HAAC welcomes Andrew Wilcox to the Commission. Please contact the HAAC if you are interested in joining the Commission.

Respectfully submitted,

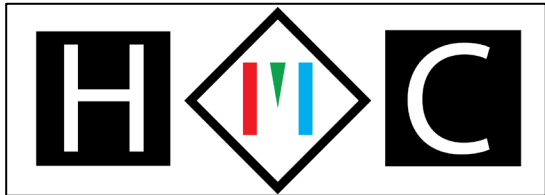
Matthew Varrell, Chair
Christiane Turnheim
Andrew Wilcox



Carlson Orchards photos courtesy of Lauren Gill

GENERAL GOVERNMENT

COMMUNITY CABLE ACCESS COMMITTEE



The Harvard Media Cooperative (HMC) had a productive and successful 2025, but is cognizant of looming financial challenges in the coming years.

HMC staff continued its work with live production (remote and in-studio), hybrid production, and a variety of recording, post production, and streaming activities. Our primary focus remains local event production and its three pillars (Public, Education, & Government.) HMC processed, aired on charter cable, and posted on its website 307 Harvard government meetings in 2025. HMC began producing a podcast in 2024 featuring Select Board meetings. In 2025, School Committee, Annual and Special Town Meetings were also added to the podcast. All meetings produced by HMC continue to be available on our Charter Spectrum cable TV channel and on our website.

Within the schools, we offered the single semester High School Media Production course in the fall term. HMC also provided course enrichment to classes outside of the Media Production course, such as the Digital Literacy course and assisted students with projects outside of courses, such as the Bromfield Business Professionals of America Club. HMC also covered events for both Bromfield and the Hildreth Elementary School, such as the Bromfield 2025 Graduation, the Hildreth Elementary School Veterans Day Assembly, and 16 Bromfield Sports Games. HMC produced 22 original programs for Bromfield and Hildreth Elementary School in 2025.

In programming for the general public in 2025, HMC produced 83 original programs. Several ongoing series contributed to our robust programming lineup including “What’s new at HMC” and the Council on Aging’s “Senior Spotlight,” both of which are monthly programs. Additionally, HMC covered events and produced programs held by Fivesparks, Warner Free Lecture, the Lions Club, the Historical Society, the Garden Club, the League of Women Voters, and others. HMC produced 5 Fivesparks Gallery Tour episodes, 4 Warner Free Lectures, and 4 League of Women Voters programs.

As in previous years, programming for Harvard seniors was a large portion of our original offerings. HMC produced 38 Council on Aging programs, representing 46% of our public programming. The vast majority of these programs were recorded using the permanent recording equipment that was installed in the Senior Center in 2024. The equipment significantly reduces the amount of personnel time spent on producing those programs and allows HMC to produce a high volume of quality programs for Seniors that wouldn’t be possible otherwise.

Continuing the effort began in 2024, the committee along with former committee member, Bill Johnson, the town administrator’s office, and counsel advocated strongly for Public Access television funding in Harvard and finalized another 10-year contract with Charter Communications, which included a \$60,000 capital grant to support HMC’s equipment needs over the next 10 years.

For several years, the HMC studio had experienced intermittent water drainage issues outside the entrance that would cause flooding in the studio during large rain events. In 2025, the Harvard Department of Public Works corrected drainage problems with extensive renovations to the area outside the studio entrance.

GENERAL GOVERNMENT

The Harvard Public Schools Facilities department led by John Tarlach facilitated the renovation of the interior of the studio beginning in late 2025 to replace flooring and other compromised building materials. Renovations are expected to be completed in early 2026.



Station Manager Brittany Blaney-Anderson, Station Operators Will Hopper and Thaler Bishop

We continue to seek opportunities to increase our services to the town, Funding challenges remain a concern, and we have a good dialog with the Town, the Select Board, and the school administration. We greatly appreciate their significant financial support, but continue to recognize that our primary funding from Charter Subscriptions have been and continue to be in decline. We are exploring funding solutions that secure the long-term future of HMC. Nothing we do would be possible without the skill and dedication of our staff. For 2025, this included Station Manager Brittany Blaney-Anderson, Station Operators Will Hopper, and Thaler Bishop, along with support staff Judy Wong, Sage Clowes, and Andrew Hopper. We are grateful for their hard work and flexibility throughout the year, as always.

Respectfully Submitted,
Chair Patrick Vallaey
Jeffrey Lin
Cynthia Fontaine

Katie Wool
Brian Tortora

DEVENS ENTERPRISE COMMISSION

The Devens Enterprise Commission (DEC) is the regulatory and permit-granting authority for the Devens Regional Enterprise Zone. We are pleased to provide the Town of Harvard with our 2025 Annual Report (see below for link). As previously requested by the Selectboard, the DEC is also reporting on our annual development metrics for 2025.

Impervious surface update: Our regulations require low-impact development techniques that are reducing impervious surfaces and furthering the sustainable redevelopment goals of the Devens Reuse Plan. The following chart summarizes the square footage of new buildings permitted in 2025 and the additional impervious surface created as a result:

2025 Development Permitted	
Square Feet of new buildings	78,210 sq. ft (1.80 acres)
Additional Impervious surface area	18,500 sq. ft (0.42 acres)
Reduction in Impervious due to LID	10,229 sq. ft. (36%)
New housing units	12 (bringing Devens up to 282 units total)

While there was a lot of construction in progress, new development permitted in 2025 did not result in a large increase in impervious surface coverage in Devens, in part due to the increased use of porous pavement which resulted in a 36% reduction of impervious surfaces. The DEC has further reduced impervious surfaces through the enforcement of parking maximums, shared parking, and Low-Impact Development (LID) techniques that minimize impervious surface coverage and advance the sustainable development goals of the Devens Reuse Plan.

GENERAL GOVERNMENT

LID techniques such as tree preservation, biofiltration landscape islands, subsurface infiltration systems, and native landscaping requirements, contribute to more localized groundwater recharge, less urban heat island and stormwater runoff impacts, while helping to maintain better air and water quality in Devens and the surrounding region. LID techniques are also helping to integrate the natural and built environment, improving wildlife habitat and making sites more adaptable to changing weather patterns and the more frequent and intense storm events that are occurring as a result of climate change.

A full copy of the DEC 2025 Annual Report with additional information and details on development over the last year is available on-line at

<https://www.devensec.com/meetings/AnnualReportFinal2025.pdf>

The DEC Harvard Alternate Commissioner position remains vacant at this time.

Respectfully submitted by Harvard DEC Commissioners:

Duncan Chapman
Carl Sciple



ENERGY ADVISORY COMMITTEE

The purpose of the Harvard Energy Advisory Committee (HEAC) is to:

- Advise town officials on energy related issues to improve energy efficiency, improve energy-use policies and practices, and reduce town energy consumption, costs, and emissions.
- Engage community on energy conservation, environmental impact and sustainability policies and practices.

HEAC 2025 Highlights:

- Continued the long-term identification and implementation of energy saving opportunities to meet the goal to reduce energy use by 20% (from FY09) as part of the DOER Green Community program. FY25 municipal energy usage increased slightly from FY24.
- Updated Town energy usage and costs for electricity, heating oil, natural gas and vehicle fuel using the MassEnergyInsight software. See graph below for actual energy use since FY07.

Energy Reduction Projects

HEAC reviews all sources of energy use in the Town of Harvard, including buildings, vehicles, water and sewer. The three largest energy users, in order, are the Bromfield School, Elementary School and Library. The Bromfield School accounts for almost half of the Town's energy use. The Library has the highest energy use per square foot of the top three buildings. Therefore, the Bromfield School and Library are the largest opportunities for energy savings.

GENERAL GOVERNMENT

- Building Electrification (Bromfield) – HEAC is engaged with the project to install air source heat pumps to replace end-of-life rooftop units (RTUs). The initial phase was a NGRID study to evaluate electrification options in 2023, followed by a School Department funded study of design options completed by NV5. The current phase is to fund a detailed design and cost analysis (funded by MSBA, Town and potentially Climate Leader Tech grant). The third phase will be execution of the project (to be funded by MSBA, Climate Leader grant, Town and Utility incentives).
- Library – In Nov 2025, HEAC applied for a maximum allowed Green Community grant for electrification of a portion of the heating equipment with heat pumps. The Town had allocated some funds to replace the end-of-life rooftop units, but we now recognize the need to complete design work for the building controls and HVAC equipment before proceeding with replacement. If we are successful with the grant, the net cost to the Town for this work will be reduced dramatically.
- Town Streetlights – HEAC continues to work with NGRID to upgrade to LED lamps and reduce energy use/costs. There is a NGRID program and incentives to complete the project by Nov 2026. The current phase is to install sample fixtures and obtain agreement prior to proceeding with the full replacement.

Other Projects/Initiatives

- Energy Manager – HEAC worked with Groton, Ayer and Shirley to submit and obtain approval to fund a shared Energy Manager, Andres Correa. The focus is to support School decarbonization and energy reduction projects, DOER grant process, Green Community annual reports, and project administration activities when possible. HEAC

is excited to have Andres provide desperately needed support for HEAC projects. The goal is to show benefit of this position and justify continuing beyond the grant funded period.

- Green Community Program – HEAC satisfied the annual requirements to remain designated a Green Community.
- Climate Leader Program – HEAC completed the required prerequisites, including obtaining approval of the Zero-Emission Vehicle First policy, adoption of the Municipal Decarbonization roadmap, and adoption of the Specialized Opt-In building code. HEAC applied in June 2025 and received the designation in Nov 2025 (one of only 28 communities in MA). HEAC is eligible to apply for up to \$1M in energy projects and up to \$150,000 in technical assistance grants; both to support the Bromfield HVAC project. HEAC applied for the \$150,000 technical assistance grant in Nov 2025 to support the cost of the design work for the Bromfield HVAC project.
- Solar PV – HEAC made significant progress on developing Town-owned systems and the overall strategy. There have been several years of uncertainty due to NGRID interconnection limits and substation capacity. HEAC engaged with NGRID, and Power Options to set a path forward. HEAC re-engaged with Solect Energy on the Gravel Pit solar PV project, to take advantage of a new MA solar incentive program and expiring federal incentives. This project reduces energy costs for the Town, increases revenue and reduces grid emissions. Note that the COA and HES solar PV projects account for 16% of the overall Town electric consumption.

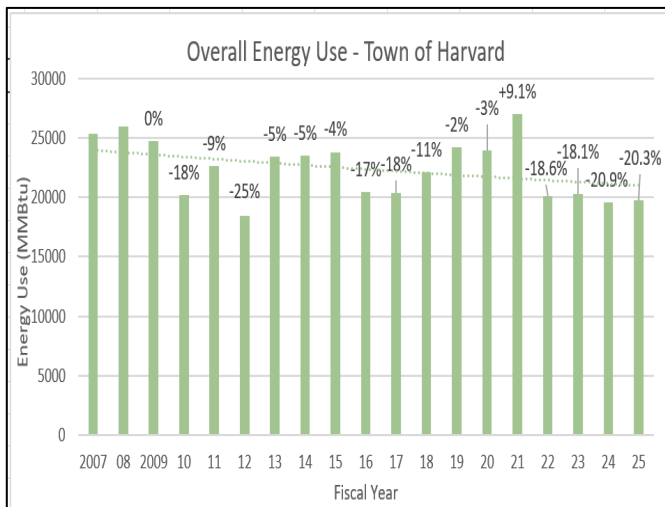
GENERAL GOVERNMENT

- **Charging Stations and Electric Vehicles** – Despite limited progress on the plan for either Town-owned publicly accessible or workplace chargers, HEAC continues to review the needs, approvals and grants available to make these projects a reality. The current focus is preparing for procurement of electric police cruisers and charger once a suitable vehicle is identified.
- **Municipal Energy Supply** – HEAC has supported the Town Administrator evaluating renewal and extension of the electric and gas supply agreements, including recommendation of renewable options where feasible.

The Town of Harvard's success in meeting our goals for improving energy efficiency, reducing energy use and emissions, and engaging the community relies on the support of municipal operations and the community. HEAC needs additional volunteers to advance our initiatives. Please reach out to the Selectman's office or a member of HEAC to find out how you can become involved.

Respectfully submitted,

Members: Brian Smith - Chair, Forrest Hodgkins, Shelby O'Neill, Ellen Sachs-Leicher



FOURTH OF JULY COMMITTEE

The annual Fourth of July celebration is one of the most popular town events. An exact number is impossible to determine, but a conservative estimate is that between 1000 and 1500 people attended the 2025 celebration.

As well as the people who watch the parade and attend the field events, there are many more who appear in the parade. It would hardly be an exaggeration to say that the parade is longer than the parade route (Depot Road to Library Field).

The parade and field events don't "just happen", of course. The Committee comprises three official members, but the celebration would not be possible without the involvement of many others. We are fortunate to have several year-round volunteers, and many more volunteers and town workers who provide invaluable services in the months and weeks leading up to the day of the celebration. The Committee hopes that the country's 250th birthday will inspire even more people to help in staging the parade and field events.



Beautiful weather for the field events!

GENERAL GOVERNMENT

Contrary to some misconceptions, the celebration is not funded by the town, nor by an independent organization (e.g., the Lions Club); it is up to the Committee to raise the funds to pay for the celebration. Since the discontinuation of fireworks at Fruitlands Museum for financial and logistical reasons, the Committee has been transitioning to a sponsor/donor model to replace the income previously generated by fireworks parking fees. The response from businesses and individuals has been encouraging. In 2025 income was slightly greater than expenses, and the Committee anticipates that the difference will increase in coming years. (Some other towns charge individuals and groups a fee to appear in their parades. The Committee hopes this is never the case in Harvard.)

Respectfully submitted,
The Town of Harvard 4th of July Committee



Pictures courtesy of the 4th of July Committee

HARVARD DEVENS JURISDICTION COMMITTEE

Background

The Harvard-Devens Jurisdiction Committee (HDJC) was charged by voters in a non-binding referendum in 2017 and by the Select Board in 2018 with developing a plan to resume jurisdiction over the portion of Devens within Harvard.

In 2018, representatives of Ayer, Harvard, Shirley, MassDevelopment and the Devens Enterprise Commission (DEC), formed the Devens Jurisdiction Framework Committee (DJFC) to coordinate the activities of all parties with a stake in the future of Devens. See <https://devensjfc.weebly.com>.

MassDevelopment resigned from the effort in March 2022 but the remaining parties are continuing their efforts.

Activities in 2025

The HDJC met virtually 12 times in 2025. You can view recordings of our meetings at theharvardmediacooperative.com; search using "Devens Jurisdiction".

We provided information to the Harvard representative on the Devens Housing Working Group which was charged with providing recommendations to the Executive Office of Housing and Livable Communities regarding additional housing at Devens, now that the Legislature has lifted the housing cap.

We met with Senator Eldridge and Representative Sena to ask that any changes to Devens zoning take place via a super town meeting, and to ask that they form a Devens Caucus with Senator Cronin to ensure timely communication. We also asked that they lobby MassDevelopment to resume working with all stakeholders.

GENERAL GOVERNMENT

We helped prepare Harvard's responses to the DJFC matrix documenting 19 aspects of Devens governance.

We reviewed the financial statements for MassDevelopment and the Devens operation; both are financially healthy.

We drafted comments on the work of the Devens Housing Working Group for the Select Board to approve and submit.

We recommended that the towns apply for grants, or self-fund, a study laying out how the towns can resume jurisdiction, since MassDevelopment has stated that they will not fund this work sooner than 2030.

We set January 27, 2026 as the date of our next major public presentation; read it on our page at harvard-ma.gov.

Public interest and participation in the HDJC working meetings remained strong, particularly by people living in Devens. The HDJC is grateful for the interest and participation of members of the public.

Submitted by:

Katy Covino-Poutasse, School Comm.
George Glazier
Paul Green, Clerk
Heather Knowles, Vice Chair
SusanMary Redinger, Select Board
John McCormack,
Planning Board & Recording Secretary
Kara Minar, Select Board
Victor Normand, Chair
Lucy Wallace

HISTORICAL COMMISSION

The Harvard Historical Commission (HHC) is charged with overseeing modifications to the Harvard Common and Shaker Village Historic Districts, and support general historical preservation issues concerning Harvard pursuant to Statutory authority granted it under Massachusetts General Laws Chapter 40, § 8D and the Town of Harvard Bylaws.

In 2025 the HHC adjudicated numerous Certificates of Appropriateness applications wherein a resident residing within one of the districts applied to modify a structure viewable from a public way and sought approval or permission from the HHC. The following properties filed such applications in 2025:

- 11 Mass Ave-Smithwood - new walkway
- 37 Shaker Road application - landing walkway
- 20 Fairbank Street - Renovation Repairs
- 41 Shaker Road - Windows
 - 5 Littleton Road - Addendum
 - 5 Littleton Road - Renovation
 - 7 Mass Ave - Roof

The HHC successfully adjudicated all of these applications to completion and issued proper certificates where applicable so the property owner could commence proposed work and a building permit could issue where applicable.

The HHC also worked with the school department to modify fencing at the Hildreth Elementary School and amicably resolved that application so HES could have additional fencing.

The HHC always applied its rules and regulations to these applications and used its Design Review Guidelines as its standard for ensuing structures are appropriately preserved.

GENERAL GOVERNMENT

No resident appealed or filed a grievance on application adjudicated in 2025.

2025 also saw longtime member and chair George Triantaris depart the HHC. However, not before he led the HHC's passage of the Demolition Delay Bylaw adopted by the Town at Spring 2024 ATM. The bylaw passed and is currently under review at the Mass AG's Office for final approval before incorporation. This was a longtime Master Plan initiative that finally was fulfilled by its passage.

Other members that departed the Commission in 2025 were:

Marijke Vallaey

Wendy Cote-Magan

2025 also saw the Commission identify properties in the Districts that modified structured without first applying for a Certificate of Appropriateness. This was, and remains an issue, and the HHC approved multiple retroactive Applications that residents filed when notified of commencing work improperly without first applying to do so before the HHC. 2026 will hopefully see the HHC seek more outright to mitigate this issue in Harvard and the need for retroactive applications.

2025 the Commission added members:

Alice Miles

Nick Roose

Pam Marston and Richard Cabelus assumed Co-Chair roles and Seth Trotz remained Secretary.

2025 also sought to identify possible more complete streets in the Common District with sidewalk grants available to possibly apply for to add sidewalks adjacent the General Store down Mass Ave to the HES.

The HHC also still seeks to fill a vacancy of an Architect as its bylaw requires. With the Departure of Wendy Cote-Magan that remains a vacancy.

MUNICIPAL AFFORDABLE HOUSING TRUST

In 2025, the Municipal Affordable Housing Trust (MAHT) focused on strengthening its capacity, governance, and readiness to advance affordable and workforce housing opportunities in Harvard. The Trust met regularly throughout the year to monitor progress toward the Town's Housing Production Plan goals, review emerging development opportunities, and build a stronger foundation for future action. Key areas of work included beginning to evaluate town-owned and tax-title land for potential housing use, conducting learning exchanges to better understand the development and financing landscape, and proactively building relationships with other Town boards to identify areas of shared interest and collaboration.

A major accomplishment in 2025 was updating and correcting Harvard's Subsidized Housing Inventory (SHI). As of November 2025, Harvard is credited with 126 SHI-eligible units, representing 5.73% of the Town's year-round housing stock and a shortfall of 94 units from the state's 10% goal. This update reflects an increase of nine units over what was previously reported in the Housing Production Plan and eighteen additional units compared to the June 2023 SHI, correcting prior underreporting at several developments. Through Harvard's participation in the Assabet Regional Housing Consortium, MetroWest Collaborative Development now supports SHI reporting to the state, improving accuracy and consistency. While Harvard remains below the 10% threshold, it is notable that all SHI-eligible units in Town are income-restricted to households earning below 80% of area median income, reflecting a strong commitment to deep affordability.

GENERAL GOVERNMENT

Throughout the year, MAHT prioritized learning and relationship-building to better understand the local and regional housing landscape. Members participated in learning calls with developers, municipal housing trusts, and technical assistance providers to examine development feasibility, financing structures, and potential tools available to small towns like Harvard. The Trust also identified several focus areas—including governance updates, consultant support, and site evaluation—as priorities for the coming year, informed by these learning efforts. In parallel, MAHT proactively engaged with the Planning Board, Conservation Commission, Community Preservation Committee and Select Board to establish shared understanding, explore collaborative approaches, and align long-term housing, land use, and conservation goals.

In 2025, MAHT welcomed several new members, expanding both expertise and capacity. The Trust was joined by Adam Meier, Patrick Killeen, Erin McBee, and Eve Wittenberg, who also serves as the Select Board representative. Their combined backgrounds in finance, law, governance, community engagement, and development strengthen the Trust's ability to move from exploration and planning toward implementation. Looking ahead, MAHT enters 2026 well positioned to advance concrete housing opportunities, improve progress toward the 10% SHI goal, and continue building the partnerships necessary to support Harvard's long-term affordable and workforce housing needs.

Submitted by:
Arielle Jennings, Chair
Bonnie Heudorfer
Paige Johnson
Adam Meier
Eve Wittenberg
Erin McBee
Patrick Killeen

PARK & RECREATION COMMISSION

2025 was another great year for Harvard Park and Recreation! From skiing to swimming and boating, to outdoor concerts, to pickleball, the Park and Rec Commission has been busy over the course of this year!

BEACH:

The 2025 beach season was a resounding success. This year saw the introduction of a Beach Director, which allowed for more programming and increased opportunities for the community to safely get in and on the water. Our amazing staff of almost 40 guards, instructors, aides, and sticker checkers, kept the Harvard Town Beach (HTB) running smoothly and allowed us to offer Red Cross certified programs to many of Harvard's youngsters.



We offered 31 learn to swim classes serving well over 200 children over the course of six weeks. In addition, our learn to paddle and learn to sail classes were again perennial favorites, instructing close to 100 children from our community. This year we added 5 new paddleboards to our fleet of instructional crafts, and many kids enjoyed learning how to use a stand-up paddleboard (SUP).

GENERAL GOVERNMENT

Harbor Master Ben Baron kept boaters safe on the pond, ensuring all moorings and slips were in good working condition, hazards such as rocks were identified and boating rules were being followed. Many residents enjoyed partaking in the Boat Lottery yet again, with the hopes of securing a spot to store their watercraft down at the pond. Park and Rec also offered canoe, kayak, pedal boat and paddleboard rentals again this summer. The plan is to increase paddleboard rentals for the upcoming summer, as those seem to be a big hit!

Three Seasons Landscaping beautified the gardens at the pond yet again, mulching all of the planting areas and parking lot medians.

Back for its second year was the P&R Summer Fun Program. Each week featured a different theme, with Pirate Week being an overwhelming favorite! The energetic staff led participants in games, sports, crafts, and fun in the water each afternoon.

SUMMER CONCERTS:



Park and Rec was thrilled to have a new addition to offer this summer – our summer concert! Partnering with the Harvard Public Library, P&R was fortunate to offer an end-of-summer outdoor concert in the HPL's lovely new pavilion. Townspeople brought blankets, lawn chairs, and supper to relax and enjoy a local band usher out

another wonderful summer. P&R Commission Sarah Tate worked diligently to make the end of summer concert a huge success. We are also excited to announce that we received a Mass Cultural Council grant for 2026 to expand our offerings to a Summer Concert Series! We are will be hosting 3 concerts over the Summer of 2026 featuring many local talents.

FIELDS:

At Annual Town Meeting in May, the Park and Rec Commission was fortunate to receive passage of their request to the Community Preservation Committee for funding to reconstruct Harvard Park. The project will include complete reconstruction of the track and field, a new seating area for spectators, revamped lower throwing field, a walking path from the Council on Aging building to the existing Harvard Park Woods trail, among other improvements. The whole project will be ADA accessible and will help to make sure that Harvard Park remains the jewel that it is. Recreation Director, Anne McWaters, also secured a grant totaling \$1M from the Land and Water Conservation Fund (part of the EEA) to assist with the project and hopefully return a good portion of the CPC request. The project is slated to begin construction in June 2026 and be completed by October 2026.

In other field news, the Town was able to acquire a parcel of land on Old Mill Rd for the future site of an athletic playing field. Homeowners Tim and Sarah Arnold graciously offered a portion of their property that abuts current Park and Rec land for purchase by the town. The Town will now own approximately 6 acres on Old Mill Rd and it will be under the jurisdiction of the Park and Recreation Commission. Fundraising has already begun by an outside organization to help offset the cost of development of the current hayfield into a multi-purpose rectangular field.

GENERAL GOVERNMENT

Maintenance of the current fields went well during 2025, as P&R worked with DPW to make sure fields were properly irrigated and cared for while also making sure they were lined and ready for sports seasons.

TRAILS:

The Harvard Park woodland trail, used by the Bromfield Boys and Girls Cross Country teams, as well as many townspeople and their four-legged friends, was maintained by the volunteer effort of P&R Commissioner Marisa Steele and the XC teams. In September 2025, the teams did their annual fall trail cleanup effort, beating back brush and invasives to gain the full width of the trail and make it more user friendly. P&R is so appreciative of the work the teams did and grateful for their continued support on this!

This area is also slated to be home to the new bicycle pump track in Harvard. This dirt path used by mountain bikers will be constructed by a group of volunteers and will be confined to an area in the woods within the XC trail. Construction of that should begin in the Spring of 2026. This will offer a new and fun way for the community to gather and enjoy exercise outdoors.

PLAYGROUND AND COURTS:

Park and Rec used its remaining CPC funds to continue making the playground at Harvard Park more accessible to all members of our community. A second ADA accessible swing was added and equipment was moved to ensure better accessibility. In addition, a brand-new shade structure was installed to offer a respite from the sun for those frequenting the playground.



The tennis courts remained quite busy throughout 2025 with reservations for tennis and pickleball abounding. Park and Rec worked with Marcus Lewis Racquet Club again in the summer of 2025 to offer tennis lessons and in the Fall to offer pickleball lessons. This new addition of pickleball lessons was well-received and we hope to continue offering those. The tennis courts, along with the outdoor basketball court at Bromfield, are in the queue to be resurfaced and/or reconstructed in the Summer of 2026.

SKI AND SNOWBOARD:

January of 2026 saw P&R running buses to Wachusett Mountain for the annual ski and snowboard program for many elementary and high school aged children in Harvard. With P&R Chair Sam Levine leading the charge on the HES front, numbers for the club continue to grow. We have more youngsters involved than ever before and everyone is enjoying their time on the slopes. Looking ahead to 2027, Park and Rec is eager and excited to begin more programming. The hard work put forth by the P&R Commissioners and the enthusiasm for recreation in the community certainly mean exciting things in the future. We appreciate the continued support!

Respectfully submitted,

Anne W. McWaters
Recreation Director

Pictures courtesy of the Recreation Director Anne McWaters

GENERAL GOVERNMENT

PLANNING BOARD

Introduction

The Planning Board seeks to protect and enhance the character of Harvard and works to advance important community projects that address significant needs. The Board works collaboratively with the Select Board and other local boards while engaging the public in a variety of community planning initiatives to help Harvard grow in a sustainable manner as expressed in the 2016 Master Plan and other policy documents. In 2025, with a continuation of remote meetings on the Zoom platform, the Planning Board met a total of twenty-six (26) times. This included a Strategic Planning Session in July and an additional Planning Board meeting prior to the both the Spring Town Meeting, and the September continuation, as well as a joint-session with the Conservation Commission to consider a Special Permit request.

Development Activity

In 2025, the Planning Board endorsed one (1) ANR plan; issued one (1) Special Permits; and approved one (1) site plan. The Board also approved two (2) Erosion Control Permits. The Planning Board also made four (4) amendments to Chapter 133 and eight (8) amendments to Chapter 125 Protective Bylaws.

Item	2025	2024	2023	2022	2021
Approval Not Required	1	4	2	1	4
Special Permits	1	7	6	6	3
Site Plan Review	1*	8	5	4	1
Scenic Road Consent	0	0	2	1	2

Item	2025	2024	2023	2022	2021
Erosion Control	2	7	7		
Preliminary Subdivision	3				
Definitive Subdivision	1				
Chapter 133 Amendments	4				
Chapter 125 Protective Bylaw Amendments	8	1	1		

*(1) Special Permit with Site Plan Approval

Master Plan Implementation

The 2016 Master Plan is in its ninth year of implementation and the Planning Board continues to implement key actions of the 2016 Plan and to coordinate action by others. The Board has assertively reached out to other committees to remind them of their tasks and offers to provide assistance as required.

The Planning Board continued to update the implementation matrix for the Master Plan's Action Plan in 2025. The Action plan listed sixty-five (65) actions, nineteen (19) of which were assigned to the Planning Board). By 2025 twenty-five (25) had been completed, sixteen (16) were on-plan, and seventeen (17) required additional assistance. Some of the actions require funding, some require cooperation from other jurisdictions, and some require approval by Town Meeting. Seven (7) of the actions failed or are no longer applicable. Most of the on-plan actions are continuing attention items with no closure criteria.

GENERAL GOVERNMENT

Since most of the 2016 plan remains relevant, the Board, in consultation with town boards and committees, is creating a 2026 annex that updates the Master Plan where needed to reflect the changes over the past decade, and identifies an action plan for the next decade.

In 2025, the Ayer Road Vision Plan, by the Boston planning firm, UTILE, was complete and the form-based code that was part of that plan was approved by Town Meeting at the September 27, 2025 meeting (N.B.: this was approved as a continuance from the May 3, 2025 Annual Town Meeting).

Transportation Planning and Programming

The Transportation Advisory Committee serves as a sub-committee to the Planning Board. Please refer to their section of the Annual Report.

Zoning Amendments

The key accomplishment of the Planning Board in 2025 was the passage of seven (7) amendments at Annual Town Meeting in May, and a subsequent one (1) amendment at the continued town meeting in September.

The first seven amendments were: (1) Article 34: Amend §125-58, Erosion Control; (2) Article 35: Amend §125-2, Definitions; (3) Article 36: Amend §125-13J, Medium Scale Commercial Uses; (4) Article 37: Amend §125-13Z, Medium Scale Commercial Uses; (5) Article 38: Amend §125-18.1, Accessory Dwelling Units; (5) Article 39: Amend §125-23, Permitted Uses in C District; (6) Article 40: Amend §125-42, Zoning Map; (7) Article 41: Amend §125-54, Flood Plan Districts.

At the September 27, 2025 Town Meeting, the following zoning amendment was approved: Article 43: Sections 125-70 through 125-73: Form-Based Code.

Staffing and Board Members

Ms. Vittoria Konstantinidis is the Administrative Assistant for Land Use and Building Departments. She handles all administrative matters for the Planning Board, Conservation Commission, Zoning Board of Appeals and the Building Department.

The Town Planner position was changed to a 19-hour-per-week position, filled by Chris D'Aveta.

John McCormack served as the Chair of the Planning Board served as Planning Board Chair throughout 2025, and Doug Thornton served in the role of Vice-Chair. Irene Battaglia and Richard Abt also served throughout 2025. Lorelei McClure resigned from her position in February, and the Board was without a fifth member until Paul Robertson joined the Board in October. There were no Associate members in 2025.

Members serve as representatives on a number of other Town and regional committees. John McCormack serves as the Board's member of the Harvard/Devens Jurisdiction Committee. Doug Thornton represents Harvard with the Montachusett Regional Planning Commission. Paul Robertson serves on the Community Preservation Committee, Richard Abt serves on the Transportation Advisory Committee, and Irene Battaglia chairs the Design Review Board.

The Planning Board generally meets the first and third Monday of the month by virtual meeting or at the Harvard Town Hall. It may be reached in the Land Use office located in the Hildreth House, 15 Elm Street, by calling 978-456-4100 x 429. Office hours are Monday - Thursday 8:00 am-4:30 pm.

Respectfully submitted:

John McCormack, Chair

Doug Thornton, Vice Chair

Irene Battaglia - Richard Abt - Paul Robertson

Christopher D'Aveta, Town Planner

Vittoria Konstantinidis, Land Use Administrator

GENERAL GOVERNMENT

TOWN ASSESSOR

The Town Assessor is responsible for the valuation of real estate and personal property subject to taxation. Assessed values are based on “full and fair cash value” as of the January 1st preceding each fiscal year. The Registry of Motor Vehicles is responsible for motor vehicle valuations and supplies the data for excise bills.

As always, if you have questions regarding any assessing issues, please feel free to contact Carol Dearborn, Assistant Assessor at 978-456-4100 x315 or by email at assessingdept@harvard-ma.gov. Office hours are Monday – Thursday 8:00AM to 4:30PM. Additional information is available through the town website.

Fiscal Year 2025 Abstract of Assessments

Property Class Code/Description	Accts	Class Valuation	Avg.Value
101 Residential Single Family	1,707	\$1,493,884,580	\$875,152
102 Residential Condominiums	177	\$88,643,300	\$500,810
104 Residential Two Family	16	\$14,609,400	\$913,088
105 Residential Three Family	2	\$1,245,500	\$622,750
012 – 043 Mixed Use Properties	13	\$97,049,113	\$7,465,316
Miscellaneous Residential	24	\$29,530,600	\$1,230,442
111 – 125 Apartments	4	\$5,629,000	\$1,317,250
130 – 132, 106 Vacant Land	222	\$17,087,600	\$76,971
300 – 393 Commercial	47	\$36,766,500	\$782,266
400 – 452 Industrial	11	\$2,158,800	\$196,255
501 – 550 Personal Property	65	\$24,931,085	\$383,555
600 – 821 Chapter 61, 61A, 61B	157	\$3,342,787	\$21,292
TOTALS	2,445	\$1,814,878,265	

Fiscal 2025 Assessments and Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	95.9706	1,739,977,958	15.65	\$27,230,655.04
Open Space	-0-	-0-	15.63	-0-
Commercial	2.5326	\$45,963,687	15.63	\$718,412.43
Industrial	0.1231	\$2,233,500	15.63	\$34,909.61
Personal Property	1.3737	\$24,931,085	15.63	\$389,672.86
TOTALS	100.0000	\$1,814,878,265		\$28,373,649.94

Valuation and Tax History

Fiscal Year	Tax Rate	Total Valuation	Accounts	Tax Levy	Change
2025	15.65/ 15.63	\$1,814,878,265	2,445	\$28,373,649.94	5.22%
2024	14.90/ 14.89	\$1,811,341,662	2,440	\$26,966,816.73	2.26%
2023	16.61/ 16.60	\$1,589,094,617	2,444	\$26,371,298.35	5.51%
2022	17.91/ 17.89	\$1,396,843,166	2,444	\$24,993,047.00	2.76%
2021	18.78/ 18.75	\$1,297,039,551	2,465	\$24,322,072.79	6.99%

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change
2025	13,651,220	14.90/14.89	203,369	-13.71%
2024	14,191,098	16.61/16.60	235,674	2.57%
2023	12,829,941	17.91/17.89	229,760	32.78%
2022	9,216,785	18.78/18.75	173,043	8.60%
2021	8,629,235	18.47/18.44	159,345	42.52%

Did you know that our GIS Tax Maps are online for your use, along with property record cards for all properties? They can be accessed through the link on the town website or directly at <https://www.axisgis.com/HarvardMA/>.

Respectfully submitted by the Town Assessor:
David Manzello, Town Assessor
Carol Dearborn, Assistant Assessor

Regional Resource Group (RRG) Staff:
Harald M. Scheid, Regional Tax Assessor
Michael J. Saltsman, Regional Tax Assessor

GENERAL GOVERNMENT

ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is composed of three members serving staggered three-year terms, with up to three alternates that are appointed yearly by vote of the majority of the Select Board. The ZBA is a quasi-judicial body that operates under the authority of Chapter 40A of Massachusetts General Laws (M.G.L.) and the Code of the Town of Harvard, Chapter 125 Protective (Zoning) Bylaw for the purpose of promoting health, safety, convenience and general welfare of the Town of Harvard.

The ZBA has authority in the following matters:

It issues Special Permits for various uses and purposes including, but not limited to, Pre-Existing Lots/Structures/Uses, Access for the Physically Handicapped, Conversion for Multiple Residence, Conversion of Seasonal Residence, Institutional Uses, Off Sites Uses, Accessory Dwelling Units, and Permitted Uses in the AR Districts.

It reviews and decides upon requests for variances submitted to the Board by applicants who want an exemption to the Protective (Zoning) Bylaw, Chapter 125, in order to use their land and any existing structures on the land in a particular way.

If anyone believes that they have been aggrieved by a decision made by the Commissioner/Zoning Enforcement Officer they may appeal that decision to this Board for a hearing and adjudication of the dispute.

Anyone wishing to construct affordable housing in the Town must come before this Board and request a Comprehensive Permit as provided for under Chapter 40B of the M.G.L.

In the year 2025 the Board met four times over the course of the year. Decisions were issued on several special permit applications. Most of the

ZBA meetings were held virtually utilizing Zoom and voice access in 2023, as done so in previous years due to the COVID-19 virus. However, there was a single hybrid ZBA meeting, also.

The Special Permit issued to Pine Hill Village was extended.

Special Permits under Chapter 125-3B non-conforming one- and two-family dwellings were approved for the following locations in 2025:

- 70 Massachusetts Ave.
- 175 Littleton County Rd.
- 335 Stow Rd.
- 134 Old Littleton Rd.
- 86 Ayer Rd.

There are three active Comprehensive Permits (M.G.L. Chapter 40B) in Harvard. The Comprehensive Permit for Pine Hill Village to build twenty-three-units of single-family dwellings and townhouses on Stow Road was extended. In addition, Craftsman Village near the Ayer Town has been completed. It has twenty detached cottages on Ayer Road. Pine Hill Village is under construction, with some occupancy permits having been issued. In May 2023, the ZBA received a request for a 40-B Comprehensive Permit for twenty-four townhouse units at Old Mill & Ayer roads. That Comprehensive Permit was issued in February 2024. Two duplexes are under construction; building will resume in the Spring.

Litigation with the holder of the Permit for the Trail Ridge development on Littleton County Road over the responsibilities to complete infrastructure on the property is ongoing.

GENERAL GOVERNMENT

We had a few changes in membership in 2025. Mr. Christopher Tracey continued to serve as the Chair. Michael Lawton maintained his role as the Vice Chairman, and Steve Moeser is the third voting member. Barbara Romero and Alexander Latham are associate members. Chris D'Aveta, served as Town Planner and Clerk until January 2026. Ms. Vittoria Konstantinidis is the Administrative Assistant for Land Use. Ms. Liz Allard assists the ZBA as the Conservation Agent.

The ZBA's meeting night is the first Wednesday of the month. Anyone seeking to make an application to the ZBA or wanting to attend a meeting needs to contact the Land Use office to confirm the schedule. The Board typically sets aside the fourth Wednesday of the month to hear Comprehensive Permit applications.

The ZBA office is located in the Hildreth House, up the hill behind Town Hall at 15 Elm Street. We can be reached at 978-456-4100 ext. 429. You may also email us at vkonstantinidis@harvard-ma.gov.

Submitted:

Christopher Tracey, Chairman

Michael Lawton, Vice Chairman

Steve Moeser, Member

Barbara Romero, Associate

Alexander Latham, Associate



Millstone that was dedicated as a town marker in 1948. The garden club planted and maintains the surrounding greenery.

Photo courtesy - Marijke Vallaey - Garden Club



Evangeline and Camden Roose exploring the frozen areas of the pond in December.

Photo courtesy - Danielle Roose (Mom)

PROTECTION OF PERSONS AND PROPERTY

FIRE/EMS DEPARTMENT

The mission of the Harvard Fire Department is to save lives and to protect property from fire and other emergencies within the Town of Harvard through public education, code management, and incident response. Every day we strive to fulfill this mission and moving forward to be the best trained and prepared department we can be.

Jim Yourk graduated with the Massachusetts Firefighting Academy Call/Volunteer Firefighter Training Class #116(240hours).

Christopher Murphy and Christopher Tota graduated with Massachusetts Firefighting Academy Call/Volunteer Firefighter Training Class #120. Christopher Tota was nominated by the Academy's Instructors to be the recipient of the Martin H. McNamara Award given to the outstanding student of the class. It is based upon his successful achievement in both academic exams and practical skill applications.

Brian Perwak was promoted to Lieutenant and a pinning ceremony for him and Lieutenant John Kenneally was held on June 25th. Jason Cotting was later promoted to Lieutenant on Sept 11th.

Through funding from CPIC (Capital Planning and Investment Committee) we were able to complete the following projects:

We completed the installation of our new SCBA air compressor within budget and we were able to sell our old compressor at auction for \$3,950.

Our new Forestry 3 (hook truck) is now in service and has a stake body pod and forestry pod on it. It also has a plow which has allowed us to respond to several emergencies during snowstorms to help clear the way for responding emergency vehicles. This vehicle replaced our 2002 Engine 3 and we auctioned it off for \$23,000.

We also auctioned off our 1980 Baker/Mack Aerialscope for \$8,100. All monies made from these auctions goes back into the general government account.

Our radio replacement project is nearing completion. So far, we have purchased and replaced 30 pagers, 45 portable radios and 10 mobile radios. We are waiting for a few more parts to come in and then we will be able to close out this project.

We have received approval from DEP to start work on some fire ponds in town (Scott Road, Cliffside Drive, Poor Farm Road, Lancaster County Road) and work will begin once the conditions are right after winter. Sholan Circle was on the list of fire ponds to restore but during the time of trying to obtain DEP approval, Boxborough has installed a new water main on Codman Hill Road and there is a fire hydrant at the entrance to Sholan Circle. The need for this fire pond is no longer needed, and we will be removing the dry hydrant from this location. DEP has required a Natural Heritage & Endangered Species Program (NHESP) study for the Stow Road fire pond and this may delay this ponds restoration by a year for the only time this study can be conducted is July through August. Once this study has been completed than the permitting process will continue.

We received a generous anonymous donation for six sets (helmet and bullet proof vest) of ballistics gear. This will allow our members to be properly protected when responded to an active attack integrated response emergency. We can't thank this donor enough for this donation.

We congratulate Bill Berthoud on his mandatory retirement from the fire department after 18 years of service. Bill will continue to volunteer his time with our C.E.R.T. program.

PROTECTION OF PERSONS AND PROPERTY

EMERGENCY RESPONSES

In 2025, the Harvard Fire-EMS Department responded to 734 requests for emergency services and other assistance.

INCIDENT TYPES	
100 - Fire	48
300 - Rescue & EMS	417
400 - Hazardous Condition	28
500 - Service Call	33
600 - Good Intent Call	81
700 - False Alarm	121
800 - Severe Weather	5
900 - Special Incident	1
Total	734
RESPONSE TYPE	
EMS Call	328
Fire & EMS Dual Response	124
Fire - All Call	170
Fire - Drone/Tech Rescue	7
Fire - Duty Officer/Still Alarm	105
Total	734

An average of 6.64 firefighters responded to each incident.

*Officer Calls (found within the Service Call Types) are calls that do not require a response from the entire department. The Officer on duty for that week will be the only one who responds to these types of calls. Examples of such calls are intermittent problems with smoke alarms, outside smoke investigations, unauthorized outside burning investigations, etc.

FIRE TRAINING

The Training Committee is pleased to present its report on training activities for calendar year 2025. Throughout the year, the committee remained focused on delivering realistic, engaging, and meaningful training opportunities for all members. Given the limited availability of time for full-scale exercises, training was structured to ensure that every member was actively involved in each skill and task.

Training efforts in 2025 emphasized a strong review of fundamental skills while also expanding instruction in low-frequency, high-risk incidents. This approach ensured members-maintained proficiency in core operations while continuing to build competence in complex and infrequently encountered scenarios.

To conclude the year, the Training Committee conducted a firefighter training survey to gather feedback and identify priorities for future instruction. Approximately 70 percent of the department's firefighters participated, providing valuable insight that will help guide training initiatives in 2026.

In total, department members completed 6,008.5 hours of training in 2025. Lieutenant and EMS Coordinator Cotting will provide additional detail regarding EMS-specific accomplishments; however, the total reflects both in-house and external training completed by department personnel.

PROTECTION OF PERSONS AND PROPERTY

Training hours for 2025 are summarized below:

- Apparatus / Driver Training: 197 hours
- Fire Training: 1,161.25 hours
- EMS Training: 996.5 hours
- Recruit Training: 49.25 hours
- Outside Department Training: 3,604.5 hours

The Training Committee looks forward to continuing to deliver high-quality in-house training and building on these accomplishments in 2026.

Submitted for the Training Committee,
Andrew Perry
Lieutenant / Training Officer

Training Committee Members:
Lieutenant John Kenneally
Lead Engineer Frank deBettencourt
Engineer Walter Shaw
Engineer Andrew Miller
Firefighter Paul Morris

EMERGENCY MEDICAL SERVICES

Harvard Fire-EMS provides 24-hour emergency medical services (EMS) to the Town of Harvard, its residents, and visitors. The EMS division of Harvard Fire-EMS consists of over 40 EMTs, AEMTs, Paramedics, and driver/first responders. Weekday, daytime staffing is provided by two full-time employees who also perform administrative work. Incidents occurring outside these hours are handled by a dedicated corps of call/volunteer members, most of whom are residents of Harvard.

The Department owns and operates two ambulances and is the primary EMS agency for all medical emergencies occurring within Harvard's borders. Harvard maintains EMS mutual aid agreements with all surrounding towns, as well as paramedic intercept agreements with Ayer, Bolton, Littleton, and Professional Ambulance Service (ProEMS).

In 2025, Harvard Fire-EMS responded to 450 EMS calls for service, a department record for EMS call volume. In the same period, we transported approximately 265 patients to area hospitals. In the wake of Nashoba Valley Medical Center's closure, we now transport the majority (roughly 60%) of our patients to Emerson Hospital. Approximately 17% of patients went to UMass HealthAlliance in Leominster, 12% to Clinton, 5% to UMass Memorial in Worcester, and 6% to various other destinations.

The most significant milestone of 2025 was Harvard Fire-EMS's successful transition to the ALS-Advanced licensure level last July. This service level bridges the gap between Basic Life Support (EMT) and full Paramedic-level Advanced Life Support, allowing Harvard Fire-EMS to provide an expanded set of interventions that improve patient care and reduce reliance on outside agencies. Harvard Fire-EMS is currently the only EMS agency in Massachusetts licensed at the ALS-Advanced level, representing a unique accomplishment for the Department. Several other area departments have now expressed interest in pursuing this level of service. Upgrade costs were covered by grant funding.

Harvard Fire-EMS now includes four paramedics working at the Advanced level, in addition to six Advanced EMTs (AEMTs). Five members obtained AEMT certification specifically to support this transition, reflecting both dedication and significant individual investment in the Department's progress. roughly 25% of patient transports were at the ALS-Advanced level.



PROTECTION OF PERSONS AND PROPERTY



In late 2025, Harvard Fire-EMS also took delivery of its newest ambulance, designated 13A1. This vehicle was funded in part through a state grant given in response to the closure of Nashoba Valley Medical Center. The Department's previous primary ambulance has been redesignated as 13A2 and will serve as a backup unit. Prior to acquiring the second truck, any vehicle maintenance or repair work would leave Harvard without an ambulance. In addition, the Department can now respond to multiple medical emergencies simultaneously. While this is rare, it has already occurred twice in the brief time that the Department has operated with two ambulances.

Cadet Program

Harvard Fire-EMS holds a waiver from the Massachusetts Office of Emergency Medical Services to train and certify students from the Bromfield School as Emergency Medical Technicians. The program is managed by Cadet Coordinator Samantha Williams. We are proud to report that six of our EMTs are current or former cadets.

Community EMS

Harvard Fire-EMS operates a Community EMS program led by EMT Mike Dempsey. Through the Community EMS program, EMTs can visit you in your home in non-emergency situations and conduct basic physical assessments, check vital signs, review medications and advance

directives, and perform basic home safety checks. EMTs also provide a packet of information on local resources and can connect residents to local support services. The program is targeted toward seniors but is open to all residents. Email cems@harvardems.org for more information.

EMS Personnel

Harvard Fire-EMS welcomed Erika Holzmann, Sally Jennings, and Michael Bayer as new members this year. A number of our provisional EMTs were promoted to full membership during the year, including Michael Bayer, Jason Ward, Jen Schoenberg, Shriya Kannan, Camille Bradley, John Cogan, Laci Ostaszewski, and Sami Dalbec. In support of the Department's transition to ALS-Advanced service, five members obtained Advanced EMT (AEMT) certification in 2025: Steve Baumhover, Zach Schoenberg, Rob Williams, Jason Ward, and Jason Cotting. The Department congratulates these members on their accomplishments and their hard work. We invite any town residents interested in becoming EMTs to email info@harvardems.org.

EMS Training

In 2025, EMS members completed a total of 996.5 hours of EMS training, including small group training, classroom continuing education classes, and Advanced EMT training courses. The Department maintains a robust in-house education program, and this year's topics included mass casualty incident operations, helicopter ambulance utilization, resuscitation of firefighters in cardiac arrest, and rescue task force operations for active attack events.

Respectfully submitted,

Lt. Jason Cotting,

NRAEMT- EMS Coordinator

PROTECTION OF PERSONS AND PROPERTY

PERMITS AND INSPECTIONS

In 2025, there were 256 permits issued. There were also 525 inspections were completed in 2025.

Issued Permits

Blasting	0
Dumpster	45
Misc	28
Oil Burner/Fuel Storage	67
Propane Storage	24
Smoke & Carbon Monoxide	92
TOTAL	256

Inspections Completed

Plan Review	159
Dumpster	16
Misc	43
Oil Burner/Fuel Storage	152
Propane Storage	26
Smoke & Carbon Monoxide	129
TOTAL	525

Revenue generated for Permits, Inspections and Fees: \$18,703.

390 Open Burning Permit were issued for 2025 and as well as 19 agricultural open burning permits. These were activated 827 times. Open Burning Permits generated \$3,800 that goes directly to supporting our S.A.F.E. programs.

S.A.F.E.

The SAFE program had another successful year. We did receive state grant money this year after not getting any in 2024, but we were unable to spend all the grant money allocated. This was primarily due to the additional constraints put on the use of those funds this year, in particular that the school visits we did in March and April not being eligible.

Burn Permit funds (collected for citizen brush burning) were also used to both purchase materials and pay for personnel to staff events, run activities, and provide services.

Student services this year included:

- The annual visit to Village Nursery School to teach about Firefighter Is Your Friend
- The annual fire station visits with safety lessons for the kindergarten classes from HES
- Meeting with grades 3, 6 and 10 to administer and then review the state SAFE Evaluations
- Visits with other grade levels at HES for various age-appropriate fire safety presentations
- Visits with grade levels 1-8 at the IHM school in Still River (new this year)

For seniors, the SAFE program continued, working closely with COA, to disseminate information about staying safe in your home and furthered the work of the free smoke alarm

program for seniors, installing 10-year sealed battery combination smoke/CO alarms in several residences. The smoke alarm program is now in its 9th year, and many residents took advantage of the program. This year we included some homes that needed replacement hard-wired alarms.

We also continued our house numbering program this year, whereby high visibility house numbering signs on posts are installed at residents' homes to make it easier for emergency responders to find homes when called. This was the second full year working on this project, and to date we have deployed 845 signs, and we continue to receive requests for additional signs from other residents.

PROTECTION OF PERSONS AND PROPERTY

For 2026, we are hopeful to keep building on progress from 2025 to do more of the types of things we have done in prior years for HES students and trying to get more involved with the students in Bromfield. We are also planning to further our work with the IHM school in Still River. We are open and available to hosting events with the Boy Scouts, Cub Scouts, Daisy Scouts and Harvard Family Association. And we are open to hosting/visiting other youth or community groups as well. For Senior SAFE, we will continue with the smoke alarm program, house number program, and home safety visits.

We will be applying for state grant money again for both student and senior programs for 2026. While we don't know what the final amount of these grants will be, we expect them to be similar to prior years. These funds plus the Burn Permit funds will provide adequate money to cover our planned activities.

Respectfully submitted,
Bill Berthoud SAFE Coordinator

EMERGENCY MANAGEMENT



One of the most important tools we have used during major emergencies is FinalSite (Formerly Blackboard Connect). With this tool we are able to communicate to the residents of the town anytime via telephone, email and SMS messages. But you only receive these messages if you sign up for the service. If you have not already done so, we strongly encourage you to sign up for this. It is the best way we can provide you with the most current information during an emergency. To sign up, please go the town's web page at <http://www.harvard-ma.gov> and the Blackboard Connect icon is on the left-hand side of the home page. Also, if you are already signed up, please log into you profile to make sure that we have all your current information.

C.E.R.T. PROGRAM



Harvard's 2025 CERT Program was a quite year for the team, but we continued spread the word about the CERT program. We also did some online training, first aid and CPR renewal.

April 1, we assisted the Fire Department with a large brush fire in the Still River Road area. We fed the Firefighters and supported EMS with cleanup.



May 3, we had a table at the Town Meeting with information on – Being Prepared at Home, Work and Traffic, 72-hour kits for every person in the house and their pets, and preparing for emergencies of the Older American.

The Harvard CERT mission statement continues to bring the community together and closely working with the Police, Fire and EMS. *"The Harvard Community Response Team (CERT) program will train individuals in neighborhoods, business and industries in the emergency preparedness and basic disaster response techniques, thereby enabling them to prepare, as volunteers, to take an active role in providing critical support in t safe manner to emergency service personnel during emergencies/disaster. The Harvard CERT team will also be trained to be a valued resource of neighbors helping neighbors for non-emergency, routine special events."*

If anyone would like more information on CERT and volunteering, please email Chief Sicard at rsicard@harvard-ma.gov or pnatoli@harvard-ma.gov.

I would also like to thank Fire Chief Richard Sicard, Police Chief James Babu for their continuing support and guidance.

Respectfully, Patricia C. Natoli, CERT Manager

PROTECTION OF PERSONS AND PROPERTY

MEMBER	Years of Service
Ajemian, Joe - <i>Firefighter</i>	3
Ames, Abigail - <i>EMT</i>	2
Barton, William - <i>Lieutenant</i>	18
Baumhover, Judy - <i>Prov. EMT</i>	1
Baumhover, Steve - <i>Engineer/AEMT</i>	6
Bayer, Michael - <i>AEMT</i>	1
Beckman, Hannah - <i>EMT</i>	5
Beckman, Steven - <i>EMT</i>	27
Berthoud, William - <i>Firefighter</i>	18
Boyle, Maggie - <i>Provisional EMT</i>	1
Bradley, Camille - <i>EMT</i>	3
Clark, Tim - <i>Firefighter</i>	6
Cogan, John - <i>EMT</i>	2
Cotting, Jason - <i>Lieutenant/AEMT</i>	14
Curran, Robert - <i>Engineer/EMT</i>	12
Dalbec, Samantha - <i>EMT</i>	1
deBettencourt, Frank - <i>Lead Engineer</i>	22
Dempsey, Mike - <i>EMT</i>	5
Dyer Janis - <i>Ambulance Driver</i>	8
Ellis, Matt - <i>Firefighter/EMT</i>	6
Farber, Dan - <i>Ambulance Driver</i>	3
Hazel, David - <i>Firefighter</i>	24
Holzman, Erika - <i>Provisional EMT</i>	1
Hughes, Adam - <i>Engineer</i>	13
Jennings, Sally - <i>Provisional EMT</i>	1
Kannan, Shriya - <i>EMT</i>	2
Kenneally, John - <i>Lieutenant</i>	10
Kuong, Allan - <i>AEMT</i>	16
Landry, Chris - <i>Ambulance Driver</i>	8
Miller, Andrew - <i>Engineer</i>	9
Mitchell, Chris - <i>EMT</i>	9
Mitchell, Judy - <i>EMT</i>	9
Morris, Paul - <i>Firefighter</i>	17
Myles, Ruth - <i>EMT</i>	14
Nickerson, Jenna - <i>EMT</i>	4
Nigzus, Charles – <i>Deputy Chief</i>	39

Nigzus, James - <i>Probationary Firefighter</i>	1
Nigzus, William - <i>Firefighter</i>	7
Orsula, George - <i>EMT</i>	15
Ostaszewski, Jeff – <i>Provisional EMT</i>	2
Ostaszewski, Laci – <i>Provisional EMT</i>	2
Peat, Julian - <i>EMT</i>	2
Perry, Andrew - <i>Lieutenant/AEMT</i>	21
Perwak, Brian - <i>Lieutenant</i>	28
Rutherford, Craig - <i>Ambulance Driver</i>	3
Schenkman, Ian - <i>EMT</i>	2
Schoenberg, Jen - <i>Firefighter/EMT</i>	6
Schoenberg, Zach - <i>AEMT</i>	1
Sears, Ian - <i>Engineer</i>	12
Shaw, Tony - <i>CERT Member</i>	45
Shaw, Walter - <i>Engineer</i>	19
Sicard, Richard - <i>Chief</i>	14
Sundquist, Alan - <i>Probationary Firefighter</i>	1
Tonge, Tom - <i>Ambulance Driver</i>	12
Tota, Christopher - <i>Firefighter/EMT</i>	6
Tracey, Andrew - <i>AEMT</i>	2
Ward, Jason – <i>Provisional EMT</i>	1
Ward, Tania - <i>EMT</i>	11
Warren, Justin - <i>Firefighter</i>	15
Williams, Robert - <i>Engineer/AEMT</i>	11
Williams, Samantha - <i>AEMT</i>	11
Yourk, James - <i>Firefighter/EMT</i>	2

We would also like to thank maintenance man Eddie Stoffel, who keeps the fire station clean and presentable.

Thank you to the Garden Club who continues to keep the fire station looking attractive with flowers and plantings. The department appreciates the support we receive from our citizens and we remain committed to making Harvard a pleasant and safe town to live, work and play in.

Respectfully Submitted,
Richard A. Sicard, Fire Chief/Emergency
Management Director

PROTECTION OF PERSONS AND PROPERTY

Incident Type Group	Incident Type	# of Incidents
100 - Fire	Fire, other	1
	Building fire	8
	Cooking fire, confined to container	7
	Chimney or flue fire, confined to chimney or flue	1
	Fuel burner/boiler malfunction, fire confined	3
	Passenger vehicle fire	4
	Road freight or transport vehicle fire	2
	Natural vegetation fire, other	3
	Forest, woods or wildland fire	5
	Brush or brush-and-grass mixture fire	11
	Special outside fire, other	1
	Outside equipment fire	2
100 - Fire Total		48
300 - Rescue & EMS	Medical assist, assist EMS crew	1
	Emergency medical service incident, other	4
	EMS call, excluding vehicle accident with injury	331
	Motor vehicle accident with injuries	36
	Motor vehicle/pedestrian accident (MV Ped)	1
	Motor vehicle accident with no injuries	36
	Search for person on land	2
	Search for person in water	1
	Extrication, rescue, other	2
	Removal of victim(s) from stalled elevator	1
	Water & ice-related rescue, other	1
300 - Rescue & EMS Total		416
400 - Hazardous Condition	Hazardous condition, other	1
	Combustible/flammable gas/liquid condition, other	1
	Gasoline or other flammable liquid spill	1
	Gas leak (natural gas or LPG)	5
	Oil or other combustible liquid spill	2
	Chemical spill or leak	1
	Carbon monoxide incident	7
	Electrical wiring/equipment problem, other	2
	Overheated motor	1
	Power line down	3
	Arcing, shorted electrical equipment	4
400 - Hazardous Condition Total		28

PROTECTION OF PERSONS AND PROPERTY

Incident Type Group	Incident Type	# of Incidents
500 - Service Call	Service Call, other	3
	Lock-out	1
	Ring or jewelry removal	1
	Smoke or odor removal	2
	Animal rescue	2
	Public service assistance, other	1
	Assist police or other governmental agency	3
	Public service	2
	Assist invalid	1
	Unauthorized burning	10
	Cover assignment, standby, moveup	7
500 - Service Call Total		33
600 - Good Intent Call	Good intent call, other	12
	Dispatched & canceled en route	55
	Wrong location	1
	No incident found on arrival at dispatch address	3
	Authorized controlled burning	3
	Smoke scare, odor of smoke	5
	Smoke from barbeque, tar kettle	1
	HazMat release investigation w/no HazMat	1
600 - Good Intent Call Total		81
700 - False Alarm	False alarm or false call, other	8
	Municipal alarm syste, malicious false alarm	1
	System malfunction, other	5
	Smoke detector activation due to malfunction	35
	Heat detector activation due to malfunction	1
	Alarm system sounded due to malfunction	25
	CO detector activation due to malfunction	5
	Smoke detector activation, no fire - unintentional	6
	Detector activation, no fire - unintentional	2
	Alarm system activation, no fire - unintentional	24
	Carbon monoxide detector activation, no CO	9
700 - False Alarm Total		121
800 - Severe Weather		5
900 - Special Incident		1
Count of Incidents		733

PROTECTION OF PERSONS AND PROPERTY

POLICE DEPARTMENT

Harvard Police Department: Commitment to Service in 2025

Throughout 2025, the Harvard Police Department remained deeply committed to serving our community with professionalism, integrity, and care. As Harvard continues to grow and evolve, so do the expectations placed on public safety. This year challenged us to adapt, innovate, and strengthen our connection with the residents we serve, and we are proud of the progress made across every area of our department.

A central focus of 2025 was putting people first. Internally, we invested heavily in our officers and staff through thoughtful recruitment, mentorship, professional development, and recognition. We honored the careers of those who retired, celebrated well-earned promotions, and reinforced a culture of accountability and mutual respect. A strong organization begins with a strong team, and the dedication of our personnel continues to be the foundation of our success.

Equally important was our continued commitment to modern, proactive policing. We expanded our use of technology to improve response, coordination, and transparency. Enhancements to our drone program, communications systems, and data platforms strengthened our operational readiness and helped ensure that our officers have the tools they need to serve effectively. These upgrades allow us to be more responsive, more efficient, and better connected to our community and regional partners.

Community partnership remained at the heart of everything we did in 2025. We increased outreach efforts, deepened relationships with residents, local boards, schools, and regional agencies, and continued to approach public

safety as a shared responsibility. Through community events, collaborative problem-solving, and consistent engagement, we strengthened trust and worked together to address both immediate concerns and long-term quality-of-life issues.

Our approach to data-informed policing also expanded this year. By analyzing trends, call volume, and traffic data, including information gathered from our radar trailers, we were able to identify emerging issues and direct resources where they were needed most. This allowed us to improve traffic safety, reduce risk in high-concern areas, and focus on prevention as much as enforcement.

Training and professional development remained a priority. Officers completed advanced instruction in de-escalation, crisis response, cultural awareness, and modern policing practices. This ongoing training ensures that every interaction with the public reflects the highest standards of professionalism, fairness, and respect.

Throughout all of these efforts, our guiding mission never changed: to protect life, strengthen trust, and serve the people of Harvard with compassion and integrity. Our officers demonstrated resilience, adaptability, and an unwavering commitment to excellence in an increasingly complex public-safety environment.

As we move into 2026, the Harvard Police Department remains focused on continuous improvement. We will continue to invest in our people, expand community partnerships, modernize our operations, and build a safe, connected, and thriving community where every resident feels heard, valued, and protected.

We are grateful for the support of our residents, town leadership, and regional partners, and we look forward to the work ahead.

PROTECTION OF PERSONS AND PROPERTY

Personnel

2025 DEPARTMENT ROSTER

Chief James Babu	Res. Off Scott Hughes
Sgt. Charles Dirienzo	Res. Off Matt Callahan
Sgt. Aaron Cavanaugh	Res. Off Scott Woodward
Det. Charles Genetti	Res. Off Tyler Forbes
Officer Edward Coffin	Res. Off Patrick Mortimer
Officer Tim Schaeffer	Mun Svc. Asst. Patricia Natoli
Officer Fawn Russell	Police Admin Asst. Trish Rouvel
Officer Dean Barbera	Co-Clinician Rachel Scriber
Officer Hannah Shaw	Franny the Asst Dog
Officer Tyler Robichaud	CTA Greg Newman
Officer Mike Turner	CTA Nathan Grant

Staffing and Organizational Growth

The year 2025 marked an important period of growth and transition for the Harvard Police Department. We were proud to welcome four new officers to our team: Officer Dean Barbera, Officer Hannah Shaw, Officer Tyler Robichaud, and Officer Michael Turner. Each brings valuable skills, commitment, and professionalism that further strengthen our ability to serve the community.

Officer Turner's appointment represents a particularly significant milestone. As the final officer funded through the FY26 budget, his

addition allows the department, for the first time in its history, to maintain a minimum of two officers on duty for every shift. This achievement dramatically enhances our operational coverage, officer safety, and our overall ability to respond effectively to the needs of the community.

This progress reflects the trust and continued investment of the town's residents and leadership in public safety. We are sincerely grateful for that support. Together, these staffing advancements position the department to provide even higher levels of service, preparedness, and community engagement moving forward.

Responding to Community Service Calls

Over the past several years, the Harvard Police Department has experienced a sustained and significant increase in calls for service, reflecting the expanding needs of our growing community and the increasing complexity of modern policing.

In 2021, the department responded to 3,470 calls for service. That number more than doubled in 2022, rising to 8,274 calls, an increase of approximately 138%. The upward trend continued in 2023, with 11,168 calls, representing an additional 35% increase from the previous year. In 2024, call volume climbed again to 12,032, a 7.7% increase. Most recently, in 2025, the department handled 14,903 calls for service, marking a further increase of nearly 24% over 2024.

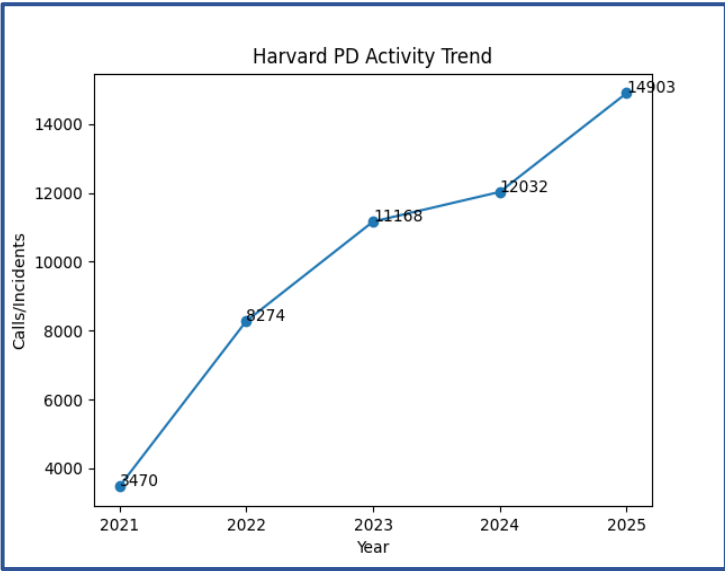
These calls represent a broad range of activity, including both self-initiated work such as radar assignments, business checks, and proactive patrol, as well as dispatched responses. They also include summonses, arrests, investigations, community requests for assistance, and numerous public-safety related services.

PROTECTION OF PERSONS AND PROPERTY

This steady rise in call volume highlights the growing demands placed on the department and underscores the importance of continued investment in staffing, training, technology, and community partnerships. Despite these increasing demands, our officers have remained committed to delivering responsive, professional, and community-focused policing to the residents of Harvard.

Service Calls

<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
3,470	8274	11,168	12,032	14,903



These calls encompass a wide range of activities, including both self-initiated tasks like radar assignments and business checks, as well as dispatched calls. They also cover summonses, arrests, and various other incidents and investigations. This significant uptick in service calls underscores the growing complexity and scope of our responsibilities, as we continue to adapt and respond to the needs of our community.

Grants and External Funding – 2025

In 2025, the Harvard Police Department continued to aggressively pursue external funding opportunities to strengthen public safety services while minimizing the financial impact on the town. Through these efforts, the department successfully secured several key grants that directly enhance traffic safety, officer effectiveness, and operational capabilities.

A major award this year was the \$20,000 Municipal Road Safety Grant, funded by the Healey–Driscoll Administration through the Municipal Road Safety Grant Program. This funding supports expanded traffic enforcement initiatives and the acquisition of critical traffic safety equipment, helping us address high-risk areas and improve roadway safety for residents and visitors alike. We are grateful for the ongoing partnership with the Office of Grants and Research and the National Highway Traffic Safety Administration in advancing these efforts.

The department also received funding in the amount of \$27,000 through the Byrne Grant from the Executive Office of Public Safety and Security. This grant allowed us to replace our aging Taser X2 devices with the latest Taser 10 technology. These modern tools provide enhanced reliability and performance, improving officer safety and strengthening our ability to respond effectively to critical incidents.

Additionally, the Harvard Police Department was awarded \$24,000 through the Community Compact IT Grant, which funded the purchase of new mobile data computers for our patrol vehicles. These upgrades significantly improve in-field access to information, reporting efficiency, and real-time communication, further modernizing our daily operations.

PROTECTION OF PERSONS AND PROPERTY

We also received a grant from the Massachusetts Interlocal Insurance Association (MIIA) Risk Management Grant Program for \$10,000. With this funding, we were able to purchase a new enclosed equipment trailer that carries our traffic safety and public safety gear. The trailer allows us to quickly deploy radar signs, cones, barricades, and other equipment for community events, road closures, and emergency responses. We're grateful to MIIA for their continued partnership and support in helping us improve safety and service for our residents.



Together, these grants represent meaningful investments in the safety and well-being of the Harvard community. We remain committed to pursuing every available funding opportunity to continuously improve our department and deliver the highest level of service to the residents we are proud to protect.

We are grateful for the continued support from state and federal agencies in helping us advance our mission. These grants will play a crucial role in improving safety and enhancing the resources available to our officers.

Co-Clinician, Diversion and Crisis Intervention Training

The Harvard Police Department continues to be a leader in crisis response and mental health awareness. All HPD officers are fully certified in Crisis Intervention Training (CIT), ensuring that every member of the department is equipped with the skills necessary to respond effectively, compassionately, and safely to individuals experiencing behavioral health crises.



In addition to training our own personnel, HPD has taken an active role in supporting other agencies by hosting CIT training sessions and sharing best practices across the region. This collaborative effort strengthens crisis response beyond our town and helps elevate the standard of care statewide.

These initiatives allow us to confront complex challenges such as mental health emergencies and the opioid crisis with a proactive, well-coordinated approach. The department has been at the forefront of programs including Jail Diversion, the Co-Clinician model, Crisis Intervention Teams, and the Handle with Care program. With all officers now certified under the latest Crisis Intervention protocols, HPD remains committed to continuous improvement, thoughtful innovation, and providing the highest level of service during the most critical moments of need.

PROTECTION OF PERSONS AND PROPERTY

Mental Health Co-Clinician Program: **A Community Asset**



Entering its fourth year, the Co-Clinician Program remains one of the most impactful and forward-thinking initiatives within the Harvard Police Department. The program continues to play a critical role in how we respond to behavioral health crises, substance-related emergencies, and non-criminal situations that require specialized care and understanding.

Rachel Scriber, who served as our Co-Clinician this year, played a vital role in the program's continued success. Working directly alongside our officers, Rachel provided immediate on-scene clinical support, helping individuals navigate moments of crisis with compassion, professionalism, and dignity. Her involvement consistently helped de-escalate situations, connect individuals to services, and ensure that complex incidents were handled with care and sensitivity.

This collaborative effort, developed in partnership with Advocates, demonstrates how law enforcement and mental health professionals can work together to achieve better outcomes for individuals and families. The program not only strengthens our immediate response capabilities but also ensures

meaningful follow-up services are in place, creating continuity of care beyond the initial incident.

Funded through the Department of Mental Health, the Co-Clinician Program represents a significant investment in the well-being of our community and supports our broader commitment to modern, community-centered policing. By integrating clinical expertise into daily operations, we continue to strengthen trust, improve safety, and deliver more effective support to those experiencing some of life's most difficult moments.

As we move forward, the Harvard Police Department remains committed to expanding this model through continued collaboration, innovation, and an unwavering focus on the health and safety of every resident we serve.

2025 JDP Service Calls Stow & Harvard

The Harvard Police Department's Jail Diversion Program (JDP) continues to demonstrate strong outcomes in 2025, both in service delivery and in measurable public-safety and cost-savings benefits for the community.

During 2025, Harvard PD conducted 54 individual JDP interventions, including evaluations and follow-up contacts. These interventions represent direct, hands-on work with individuals experiencing mental-health or behavioral crises, with the goal of stabilizing situations before they escalate into arrests or emergency department admissions.

These figures highlight not only the program's effectiveness at preventing unnecessary arrests and hospitalizations, but also its role in protecting community resources while ensuring individuals receive appropriate care.

PROTECTION OF PERSONS AND PROPERTY

Program-Wide Impact Harvard & Stow

Looking at the broader impact of the Jail Diversion Program's operations, the cumulative results are equally compelling:

Total JDP Interventions: 120

Total Arrest Diversions: 3

Total Estimated Arrest Diversion Savings:
\$21,507

Total Emergency Department Diversions: 38

Total Estimated ED Diversion Savings: \$83,144

Together, these outcomes reflect a program that consistently balances public safety, compassionate response, and fiscal responsibility.

Sustained Success Over Time

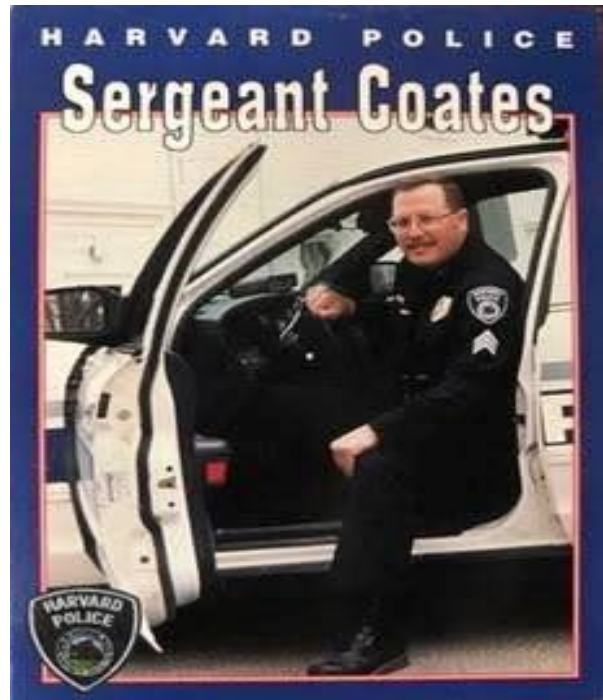
The program's performance in recent years further reinforces its effectiveness. In 2024, the number of total interventions decreased from 333 in 2023 to 224 in 2024. Rather than indicating reduced engagement, this decline reflects greater long-term success:

Effective Follow-Up Care: Individuals are receiving more comprehensive support after initial contact, reducing repeat crises and recurring police involvement.

Community Trust and Early Intervention: Ongoing collaboration and visibility have strengthened community trust, allowing issues to be identified and addressed earlier, before reaching emergency levels.

This sustained improvement shows that the JDP is not simply responding to crises, but actively preventing them, producing lasting benefits for individuals, families, and the Town of Harvard as a whole.

In Memory of Sergeant John J. Coates



The Harvard Police Department honors the life and service of retired Sergeant John J. Coates, whose sudden passing in 2025 was deeply felt by our department and community. Sergeant Coates served the Town of Harvard for 29 years and retired in 2017 after an exceptional 33-year law enforcement career. At the time of his retirement, he was the longest-serving officer in the history of the department.

Throughout his career, he exemplified professionalism, integrity, and steady leadership. More than a dedicated officer, John was a mentor, colleague, and friend whose influence continues to shape our department. We extend our heartfelt condolences to his family and loved ones. His service and legacy will never be forgotten.



PROTECTION OF PERSONS AND PROPERTY

Closing

The Harvard Police Department enters the coming year with a clear sense of purpose and an unwavering commitment to the community we serve. Community policing continues to guide everything we do. By listening to residents, working collaboratively to solve problems, and remaining accessible and engaged, we strengthen the trust that makes our partnership with the community so effective.

Looking ahead, we remain focused on growth and improvement. We will continue to modernize our operations, expand mental health and crisis-response resources, and adopt new tools and strategies that support smart, responsive, and compassionate policing. Our goal is not only to meet today's challenges but to stay ahead of them, ensuring Harvard remains a safe, welcoming, and resilient community.

We are deeply grateful to the Town's leadership and to the residents of Harvard for their continued confidence and support. It is an honor to serve this community. The men and women of the Harvard Police Department remain dedicated to protecting life, building trust, and enhancing the quality of life for everyone who calls Harvard home, now and in the years ahead.

Respectfully,

Police Chief James Babu



Congrats to Franny on her graduation from Search School!



Officers in the community at the Council on Aging, Town Hall, and town common on Halloween.

PROTECTION OF PERSONS AND PROPERTY

Age, Sex, & Race of Persons Arrested - Adults

OFFENSE CLASSIFICATION		AGE															T O T	RACE					HISPANIC	
		18	19	20	21	22	23	24	25 to 29	30 to 34	35 to 39	40 to 44	45 to 49	50 to 54	55 to 59	60 to 64		65 and ovr	W H T	B L K	I N D	A S I	YES	NO
Murder and Nonnegligent Manslaughter	01a	Male																						
	Female																							
Manslaughter by Negligence	01b	Male																						
	Female																							
Forcible Rape	02	Male																						
	Female																							
Robbery	03	Male					1	1	1	1			1					5	5				4	1
	Female																							
Aggravated Assault Return A (4a-d)	04	Male													1			1	1				1	
	Female																							
Burglary	05	Male							1									1	1				1	
	Female																							
Larceny - Theft (Except Vehicle)	06	Male									1							1	1				1	
	Female																							
Vehicle Theft	07	Male																						
	Female																							
Simple Assault (Return A 4 e)	08	Male										1					1	2	3				3	
	Female														1		1							
Arson	09	Male																						
	Female																							
Forgery + Counterfeiting	10	Male																						
	Female																							
Fraud	11	Male																						
	Female																							
Embezzlement	12	Male																						
	Female																							
Stolen Property Possessing,Buying,Receiving	13	Male																						
	Female																							
Vandalism	14	Male										1						1	1				1	
	Female																							
Weapon Carrying,Possessing,Etc.	15	Male																						
	Female																							
Prostitution and Commercialized Vice	16	Male																						
	Female																							
Other Sex Offenses Except Rape & Prostitution	17	Male																						
	Female																							

PROTECTION OF PERSONS AND PROPERTY

Age, Sex, & Race of Persons Arrested – Adults

OFFENSE CLASSIFICATION	SEX	AGE														T O T	RACE					HISPANIC	
		18	19	20	21	22	23	24	25 to 29	30 to 34	35 to 39	40 to 44	45 to 49	50 to 54	55 to 59		60 to 64	65 and ovr	W H T	B L K	I N D	A S N	YES
Drug Abuse Violation Grand Total	18	Male									1							1	1				1
		Female																					
(1) Sale / Manufacture Subtotal	180	Male																					
		Female																					
Opium / Cocaine Derivatives	a	Male																					
		Female																					
Marijuana, Hashish, Etc.	b	Male																					
		Female																					
Synthetic Manufactured Narcotics	c	Male																					
		Female																					
Other Dangerous Non Narcotics	d	Male																					
		Female																					
(2) Possession Subtotal	185	Male									1							1	1			1	
		Female																					
Opium / Cocaine Derivatives	e	Male																					
		Female																					
Marijuana, Hashish	f	Male																					
		Female																					
Synthetic Manufactured Narcotics	g	Male																					
		Female																					
Other Dangerous Non Narcotics	h	Male									1							1	1			1	
		Female																					
Gambling Total	19	Male																					
		Female																					
Bookmaking (Horses and Sports)	a	Male																					
		Female																					
Numbers and Lottery	b	Male																					
		Female																					
All Other Gambling	c	Male																					
		Female																					
Offenses Against Family and Children	20	Male																					
		Female																					
Driving Under the Influence	21	Male						1										1	1		1		
		Female																					
Liquor Laws	22	Male																					
		Female																					
Drunkenness	23	Male																					
		Female																					
Disorderly Conduct	24	Male																					
		Female																					
Vagrancy	25	Male																					
		Female																					
All Other Offenses (Except Traffic)	26	Male							1		1			2	1		5	4	1			5	
		Female																					
TOTAL						1	1	1	3	1	1	5		4	1	1	19	18	1		5	14	

PROTECTION OF PERSONS AND PROPERTY

PROPERTY STOLEN BY CLASSIFICATION

CLASSIFICATION		ACTUAL OFFENSES	VALUE OF PROPERTY STOLEN
1. MURDER AND MANSLAUGHTER	12		
2. FORCIBLE RAPE	20		
3. ROBBERY	31		
(a) HIGHWAY			
(b) COMMERCIAL	32		
(c) GAS OR SERVICE STATION	33		
(d) CONVENIENCE STORE	34		
(e) RESIDENCE	35	2	\$500
(f) BANK	36		
(g) MISCELLANEOUS	37		
TOTAL ROBBERY	30	2	\$500
5. BURGLARY - BREAKING OR ENTERING	51		
(a) RESIDENCE (1) NIGHT		1	\$200
(2) DAY	52	1	
(3) UNKNOWN	53	1	
(b) NON-RESIDENCE (1) NIGHT	54	1	
(2) DAY	55		
(3) UNKNOWN	56	1	
TOTAL BURGLARY	50	5	\$200
6. LARCENY - THEFT (No Vehicles)	61		
(a) OVER \$200		11	\$29103
(b) \$50 TO \$200	62	3	\$225
(c) UNDER \$50	63	1	
TOTAL LARCENY	60	15	\$29328
7. MOTOR VEHICLE THEFT	70	1	\$30000
GRAND TOTAL ALL ITEMS	77		\$60028
6X. NATURE OF LARCENIES UNDER ITEM 6	81		
(a) POCKET PICKING			
(b) PURSE SNATCHING	82		
(c) SHOPLIFTING	83		
(d) FROM VEHICLES (except e)	84	2	\$2475
(e) VEHICLE PARTS AND ACCESSORIES	85		
(f) BICYCLES	86		
(g) FROM BUILDING (except c and h)	87	3	\$11090
(h) FROM COIN-OPERATED MACHINES	88		
(i) ALL OTHER	89	10	\$15763
TOTAL LARCENIES (Same as Item 6)	80	15	\$29328
7X. MOTOR VEHICLES RECOVERED	91		
(a) STOLEN LOCALLY & RECOVERED LOCALLY			
(b) STOLEN LOCALLY & RECOVERED OUTSIDE	92		
(c) TOTAL LOCALLY STOLEN & RECOVERED (a & b)	90		
(d) STOLEN OUTSIDE & RECOVERED LOCALLY	93		

PROTECTION OF PERSONS AND PROPERTY

RETURN OF OFFENSES KNOWN TO THE POLICE

PROPERTY BY TYPE AND VALUE

Type of Property		Monetary Value of Property	Stolen in Your Jurisdiction
(1)		Stolen (2)	Recovered (3)
(A) Currency, Notes, Etc.	01	\$5450	
(B) Jewelry and Precious Metals	02	\$3900	
(C) Clothing and Furs	03		
(D) Locally Stolen Vehicles	04	\$30000	
(E) Office Equipment	05		
(F) Television, Radios, Stereos	06	\$500	
(G) Firearms	07		
(H) Household Goods	08	\$864	
(I) Consumable Goods	09		
(J) Livestock	10		
(K) Miscellaneous	11	\$19314	
TOTAL	00	\$60028	

PROTECTION OF PERSONS AND PROPERTY

RETURN OF OFFENSES KNOWN TO THE POLICE

1 Classification of Offenses		2 Offenses Reported	3 Unfounded Offenses	4 Actual Offenses	5 Offenses Cleared	6 Clearances Persons Under 18
1. a. CRIMINAL HOMICIDE	11					
b. MANSLAUGHTER BY NEGLIGENCE	12					
2. RAPE TOTAL	20					
a. Rape	21					
b. Attempted Rape	22					
3. ROBBERY TOTAL	30	2		2	2	
a. Firearm	31	1		1	1	
b. Knife/Cutting Instrument	32					
c. Other Dangerous Weapon	33					
d. Strong Arm	34	1		1	1	
4. ASSAULT TOTAL	40	9		9	5	
a. Firearm	41	1		1		
b. Knife/Cutting Instrument	42	2		2	2	
c. Other Dangerous Weapon	43					
d. Strong Arm	44					
e. Simple	45	6		6	3	
5. BURGLARY TOTAL	50	5		5	1	
a. Forcible Entry	51	4		4	1	
b. Unlawful Entry - No Force	52	1		1		
c. Attempted Forcible Entry	53					
6. LARCENY - THEFT (No Vehicles)	60	15		15	1	
7. MOTOR VEHICLE THEFT TOTAL	70	1		1		
a. Autos	71	1		1		
b. Trucks and Buses	72					
c. Other Vehicles	73					
GRAND TOTAL	77	32		32	9	

PUBLIC WORKS



PUBLIC WORKS DIRECTOR

The Public Works Department experienced a year of significant activity and transition throughout 2025. Despite a period of change, the Department continued to maintain essential services and advance important infrastructure projects for the Town.

Routine roadway maintenance continued during the year, including paving, patching, and drainage work as conditions allowed. Several significant infrastructure projects were active during 2025 and will continue into 2026. Progress continued on the Harvard-Devens water line connection, while engineering and design efforts advanced for the Ayer Road Transportation Improvement Project. Work related to the Eldridge Road culvert repair also moved forward, addressing aging infrastructure and improving drainage and roadway resiliency.

The year also marked a period of leadership transition for the Department. David Smith departed the Public Works Director position in the spring. Paul Scott of Capital Strategic Solutions served as Interim Public Works Director from May through November, bringing extensive experience in public works administration and municipal operations and providing continuity during a time of change. In December, Tom Delaney, recently retired after serving as Director of Public Works in Groton, served briefly as Interim Director and offered valuable support during the transition.

In late 2025, Eric Ryder was appointed as the Town's permanent Public Works Director. Mr. Ryder joined the Town from Hudson, where he previously served as Director of Public Works, bringing a strong background in municipal infrastructure management and operations. The Department looks forward to establishing long-term stability and continuing to build on the progress made during the year.

The Department would like to extend its sincere appreciation to two longtime employees for their years of service. Ron Gilbert, a foreman and dedicated member of the Department, retired in late spring following a long and valued career serving the Town. In September, Nick Ammesmaki concluded his tenure with the Department after contributing significantly to daily operations and infrastructure maintenance. Their dedication and commitment are gratefully acknowledged.

Throughout the year, DPW staff continued to support a wide range of operations, including roadway upkeep, drainage maintenance, cemetery operations, facility maintenance, fleet maintenance, and winter preparedness. The Transfer Station remained a well-functioning division of the Department, with staff continuing to manage operations efficiently and maintain the facility in excellent condition.

Winter operations remain a major focus of the Department, requiring careful planning, coordination, and adaptability. Staff worked diligently throughout the year and continue to do so to ensure roads remain safe and passable during snow and ice events.

PUBLIC WORKS

The Public Works Department would like to thank its current employees for their continued efforts, adaptability, and commitment throughout a year of transition. Their work ensured that essential services continued to be delivered to the community.

With a permanent director now in place and several key projects underway, the Department enters 2026 focused on stability, continued improvement, and long-term service to the Town.

Respectfully submitted,
Eric Ryder
Public Works Director



Center Cemetery - photo courtesy SusanMary Redinger

CEMETERY COMMISSION

The Cemetery Commission consists of 3 appointed members. They are responsible for the oversight of the 3 cemeteries in town, Bellevue, Town Center, and Shaker. They are charged with the supervision of the opening and closing of graves, managing the care and upkeep of all the cemetery grounds. They are also responsible for the sale of cemetery plots and the maintenance of all the cemetery records, as required by Massachusetts General Law, Chapter 114.

The cemetery had a total of 22 interments and 1 disinterment in 2025. The sale of burial lots saw a large increase over the last year. With 47 lots sold.

Tree work removal and tree planting was a major focus this year as it has been in the past. The plantings have become an annual part of the replacement of some of the older original shade trees at Bellevue and the Center Cemetery.

A major project in maintaining cemetery records was completed this year. The paper records of over 2,200 burials for the Center Cemetery were converted to a digital file, and will be maintained as a back-up copy for our records.

The commission would like to thank the DPW for their work this year. They kept the cemeteries well maintained and the burials on schedule. We were especially happy to have Carl and Barry for some of the best care we have seen in many years. We would also like to thank Steve and Nancy Cronin for all their work in taking care of the veteran's graves with flags, veteran markers, and flowers in all 3 of the cemeteries.

Respectfully Submitted,

Theodore Maxant, Chair
Bruce Dolimount & John Lee

LIBRARY AND THE ARTS

LIBRARY DIRECTOR

Our country's first free public library was founded in Franklin, Massachusetts in 1790 having been established through a donation of books from benefactor Benjamin Franklin. Since that time public libraries have stood as a cornerstone of democracy providing free and open access to connect people to ideas, information, education, cultural pursuits, and communal discourse. These founding principles are more important than ever in today's challenging times. Your Harvard Public Library (HPL) strives each day to enhance the quality of life for everyone in our community by providing opportunities for intellectual pursuits and personal growth, by the preservation of our town's historical resources, and through collaborative partnerships with our schools and community organizations.

Throughout 2025 the library staff and trustees continued work to reimagine the library interior to best maximize space to meet patrons' needs. Interior building improvements are planned to begin in 2026 with a reimagined teen room to be created further down the road. All these efforts are being generously funded by donations to the Harvard Public Library Trust, Inc., the same foundation that brought the Library Pavilion into being in 2024.

HPL's total circulation for FY25 totaled 127,089 items of which 94,906 items were physical items circulated from our front desk. Print books again topped the list of loans. 80,612 books were checked out this year with 43,465 children's books, 31,299 adult books, and 5,848 young adult books circulated. Our total non-print circulation totaled 45,638 items which includes cds, dvds, downloadable e-books, e-audios and e-serials. We borrowed 13,214 items for our patrons from other libraries through interlibrary

loan, and we loaned 9,899 items to other libraries. The library provided 2,226 open public service hours in FY25 and we welcomed 67,321 visitors to the library. 4,699 registered borrowers have active HPL library cards.

There were 457 in-person programs offered throughout the year attended by 8,400 patrons. Our new library pavilion was the site of many new, exciting events in 2025 with the first annual Harvard Calling Music Festival kicking off the pavilion's summer season in May. There was the Ice Cream Social in June, children's programs throughout the summer, a concert by Matt York in August and an "end of summer vacation" concert in August held in collaboration with the Harvard Park and Recreation Commission. The pavilion hosted bands at the Lions Club Harvard Fall Festival in September. Plans are in place to bring movies, more musical events, and more collaborations with other town organizations to the pavilion in 2026.

HPL's Library of Things (LoT) collection grew this year with the addition of more games and puzzles and an expanded collection of home and garden tools. Adding outdoor games like cornhole, kan jam, giant jenga, a bubble machine, ladder ball, and pickle ball rackets brought opportunities for patrons to borrow rather than buy such items for their summer gatherings. We added a power washer to the tool collection of the eight garden and yard tools donated by the Harvard Conservation Trust last year. Items in the Library of Things collection have proved to be so popular there are weeks when almost every item is checked out! Our seed library again proved to be a source for supplies and experiments for both the avid and the new gardener. Even children were anxious to plant seeds and see what grew!

LIBRARY AND THE ARTS

Library staffing remained stable in 2025. Our reference department led by Constance McCormack answered 11,115 patron queries throughout the year and assisted patrons daily in the use of our many online or downloadable e-resources. Our teen librarian Jill Hayes worked with the teen advisory board each month to collaborate on ideas for new collection items and new programming for teens. Jill along with assistant librarian Jennifer MacMillan organized and coordinated the monthly Cookbook Club meetings, a collaboration with the community's Arm in Arm group to explore the customs and cuisines of communities around the globe. Our adult programs are coordinated and planned by librarian Megan Balbresky. This year's programs included lectures on the Irish in Boston, Chocolate and the Environment, the Boston Lighthouse and a 4-week Mindfulness and Meditation series. Megan also began monthly visits to the COA facility and to Bowers Brook apartments, bringing the library to our senior citizens. The visits (akin to a bookmobile) have brought much joy to our senior citizens and allowed time for one-on-one tech help in a comfortable focused setting. Megan heads the library's circulation department and delivers services along with staff members Samantha Spisak, Jennifer Holmes, Jennifer MacMillan and Matthew Flokos. Amanda Waters provides our cataloging services moving materials from delivery through processing to the new book shelves in record time each week.

Children's services were delivered by Abby Kingsbury along with assistant librarians Lindsay Moore and Kathleen Taffel. 6217 patrons attended 339 children's programs in FY25. New additions to the children's collection this year include an expanded collection of Playaways, Wonderbooks, and Yotos. This year's Summer Reading theme was "Level Up at Your Library".

Throughout the weeks of summer reading children read for 601,916 minutes or 10,032 hours or 418 days! Harvard certainly has its share of readers!

Once again in 2025 HPL worked to collaborate with teachers in the town's public, private, and nursery schools. Class visits from both the Bromfield School and Hildreth Elementary School are frequent and afford students in our community the opportunity to develop not only research skills, but also a chance to develop a comfort with the library as a place for lifelong learning.

As in past years, a long list of supporters and volunteers step forward and contribute to the success of our library services. Much praise and thanks go to the Friends of the Harvard Public Library (FOHPL) led by Chris Frechette. FOHPL held two book sales this year raising funds to help us expand library programs for children and teens, continue to have 22 museum pass subscriptions available for patrons, to reintroduce concert programs for adults, and to fund the annual summer reading program.

The Garden Club of Harvard again lent their time, talents, and creativity to keeping our front desk welcoming and beautiful with their weekly floral arrangements. Both staff and patrons marvel each week at their amazing work. The Garden Club also donated books to both the adult and children's collections this year so that recommended books on best practices in gardening are available to the community.

We are grateful to longtime Harvard resident Susan Hardy who for years kept our Brown Bag Book Club going even after moving to New Hampshire. Susan retired from that position this year and librarians Constance McCormack, Jill Hayes, and Megan Balbresky will now lead the group.

LIBRARY AND THE ARTS

We thank volunteers Carol Flagg, Barbara Kemp, Mary Krause, and Kate Lucey who have all stepped up to assist with a variety of functions throughout the year. Thanks go to recycling volunteer Joe Schmidt who keeps our recycling efforts going and our back room manageable. There are never enough words of thanks nor words of praise to acknowledge the incredible work done by Pete Jackson to keep the library and its systems always running. His extensive knowledge of all the systems has been invaluable to repairmen and HVAC technicians and has certainly saved the town much expense.

Finally, I am indebted to the Harvard Public Library Trustees led this year by Stacie Cassat Green. Your support means the world not only to me but to the library staff as well. Together our shared vision and joint efforts to provide the best in library services to the citizens of Harvard makes each day a joy to serve. Thank you!

Respectfully submitted,

Mary C. Wilson
Library Director



LIBRARY TRUSTEES

The Harvard Public Library Board of Trustees focused much of its attention in 2025 on how interior library space is currently allocated and how it can better meet community needs.

We completed the needs assessment plan with CBT Architects in Boston, the same firm that designed and built the new addition to the library in 2007. They identified four key recommendations:

Recommendation #1: New Teen Room. Our current teen room is small and does not serve as a space that brings teens together. Through studying the Young Adult Library Services Association's *National Teen Space Guidelines*, looking at best practices in Massachusetts, and involving teens in our community, CBT identified a plan to relocate the Teen Room across the hallway from the Reference Desk. The current Teen Room space will be repurposed to house a portion of the non-fiction collection.



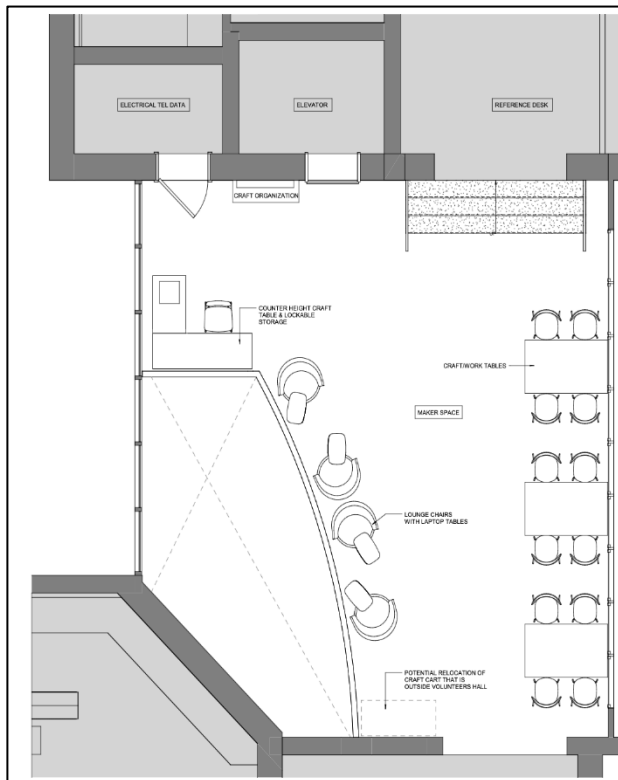
Teen Room concept rendering (hallway view)

LIBRARY AND THE ARTS



Teen Room concept rendering (interior view)

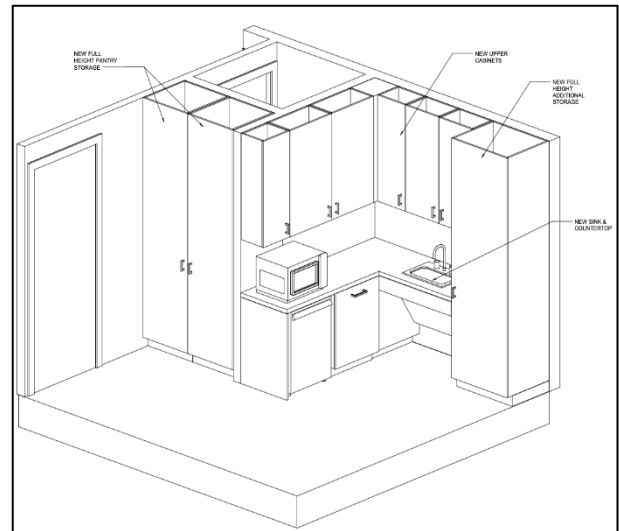
Recommendation #2: Makerspace. We have a large assortment of craft supplies, a 3D printer, a Cricut machine, and more, but they are housed in different locations and many patrons are not aware of what is available. We have a plan to create a dedicated makerspace on the mezzanine of the library, while also increasing the number of tables for projects and study.



Maker Space Design Study from CBT Architects

Recommendation #3: Volunteers Hall. Architects from CBT and a structural engineer assessed the floor in Volunteers Hall and confirmed our suspicions—the

floor needs structural, not just cosmetic—repairs. We secured an estimate and applied for CPC funding. Additionally, we identified the need to remodel the Volunteers Hall kitchen to provide increased storage and updated appliances to better meet the programming needs in this wonderful community space.



Kitchen Design Study from CBT Architects

Recommendation #4: More Private Study Space. Nationally, library patrons are asking for more dedicated study space and our library is no different. Our two private study rooms are frequently booked, and patrons have asked for a place to take a phone call or video conferencing meeting while at the library. We plan to soundproof our current study rooms and are working to finalize a plan to add a few more study rooms on the ground floor.

LIBRARY AND THE ARTS

Construction work on these projects will begin in 2026 and is expected to take several years to complete. With the exception of the structural work in Volunteers Hall, the Library Trustees will not be seeking public funding for these projects. The Teen Room, makerspace, and study rooms will be funded through the Library Trust.

2025 marked the pavilion's first full year in operation. You might have seen people enjoying a bit of shade or an impromptu gathering. It was a popular destination for weekly library events such as storytime, teen activities, and was the venue for local bands. At the summer kick-off event, Harvard Calling, multigenerational audiences enjoyed music from their lawn chairs while sustained by delights from food trucks. The Trustees reviewed several proposals in 2025 to improve the A/V in the pavilion to increase programming. It is our goal to offer summer movies on the lawn and more in 2026, so watch our events calendar.

All of the plans we have for improving the interior and exterior spaces are focused on one clear goal: the people in this community. The Harvard Public Library provides unique activities and events that are always free, offers free space for meetings and educational programs, has free technology support, and presents ongoing programs for patrons of all ages.

The library receives its funding through a variety of sources. \$740,469 came from Harvard's 2025 town budget. Library Expendable Trust Funds, which are held and transferred by the town to the library's operating budget (\$5,000), and State Aid to Libraries (approximately \$8000-9,000), also provide funding.

However, these funding sources alone do not cover everything the Harvard Public Library offers. The HPL receives a significant amount of funding from The HPL Trust, Inc., which fully

funded the pavilion and the work with CBT architects this year, along with some children's events, landscape maintenance, and the replacement of one (more!) of the beloved gargoyles on the roof. No tax dollars were used in 2025 for any of these projects.

We are grateful for the contributions our community makes to the Book Fund and grateful to the Friends of the Harvard Public Library which supports museum passes, children's programming, music programs, and keeping the library open on Fridays during the school year.

Library Use by the Numbers

- 127,089 items circulated which includes 80,612 books
- 22 museum passes borrowed 673 times
- 6 garden tools borrowed 55 times
- 839 seed packages shared
- 298 new patrons; 4,176 patrons in total
- 67,321 total visits
- 10,032 hours read in the summer reading program. That's 418 days.
- 11,115 reference questions answered
- 457 live, onsite programs offered
- Borrowers saved over \$1.3 million by borrowing physical items from the library
- Materials borrowed from other CWMARS libraries valued at \$303,464

LIBRARY AND THE ARTS

We thank the community and our patrons, along with the HPL Trust and Friends of the HPL/Friends of the Arts, for your ongoing support of the Harvard Public Library. A big thanks to our director, Mary Wilson, for her outstanding leadership, and our remarkable staff and pages.

Respectfully submitted,

Stacie Cassat Green
Chair of the Harvard Public Library Trustees

Show your library pride while being a supporter of this valuable community resource. Scan the QR code to access HPL's online store.



HPL Library Merch



Adult and child sizes available

CULTURAL COUNCIL

In 2025, the Cultural Council saw the conclusion of terms for two members, Ellen Harasimowicz and Kathryn Costello; we thank them for their dedicated service.

This year, the state allocated \$6,200 in grant funding to Harvard. Supplemented by carry-over funds, we distributed a total of \$6,980, awarding 17 grants from a pool of 36 applications.

As of the end of January, no FY26 funds have been distributed.

The HCC is grateful to Harvard town staff for their continued support of our operation. We especially want to thank Julie Doucet and Catherine Bowen for their valuable help.

Respectfully Submitted,

Marijke Vallaes, Chair
Margaret Murphy, Treasurer
Peter Jackson, Secretary
Members at large:
Jen Slavin, Harriet Friedrich & Stacie Hargis.

EDUCATION

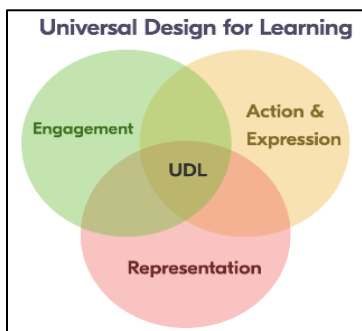
SUPERINTENDENT OF SCHOOLS

Superintendents' Report to the Community: 2024–2025 School Year

The 2024–2025 school year was marked by thoughtful change, steady progress, and a deep commitment to our students and community. Across all three schools, we focused on strengthening teaching and learning, supporting student well-being, advancing equity and belonging, and responsibly stewarding the resources entrusted to us. This report highlights the major themes and accomplishments of the year and reflects the collective efforts of students, staff, families, School Committee members, and our broader Harvard community.

Teaching and Learning: Strengthening Practice and Expanding Opportunity

A central instructional focus this year was the continued implementation of Universal Design for Learning (UDL) across the district. UDL emphasizes high expectations for all learners while providing multiple pathways for students to engage with content, demonstrate understanding, and receive support. Teachers and administrators deepened their understanding of UDL through professional development, retreats, learning walks, and the refinement of our teacher evaluation rubric. These efforts are helping to ensure that classrooms are engaging, inclusive, and responsive to diverse learning needs.



Curriculum and Program Updates

At Hildreth Elementary School, the district selected and began implementing a new literacy program grounded in evidence-based practices. Extensive professional development supported this transition, including on-site training, coaching, and visits to neighboring districts already using the program. This work positions us well to strengthen early literacy outcomes and ensure consistency across classrooms.

At The Bromfield School, we continued to examine academic pathways with an equity lens:

- **Algebra I in 8th Grade** was expanded to all students, eliminating prior tracking practices that limited access and, in some cases, student confidence. Early indicators suggest that, with appropriate supports, such as flex-block assistance, summer tutoring, and teacher collaboration, students are performing as well as, or better than, in previous years.
- **Middle School World Language** scheduling was carefully reviewed after data and teacher feedback showed that less frequent class meetings created challenges for student learning. A revised pilot schedule is planned to restore consistency while maintaining flexibility.
- **Unleveled English in Grade 9** continues to be studied. This year, the district introduced new screening tools to measure growth better and support students through our Multi-Tiered System of Supports (MTSS).

Together, these efforts reflect our commitment to rigorous academics paired with access, support, and belonging.

EDUCATION

Student Well-Being, Belonging, and School Culture

Promoting balance and well-being remained a priority throughout the year. We believe students thrive when they feel safe, supported, and known.

Belonging and Student Voice

This year, we administered a district-wide Belonging Survey, allowing students to share their experiences and sense of connection. The results are informing action plans at each school, with a focus on strengthening relationships, advisory structures, and student voice.

The flex block at the middle and high school levels continues to provide time for academic support, enrichment, and social-emotional learning. Teachers report that this structure allows them to respond more effectively to individual student needs.

Social-Emotional Learning and Equity

Teachers across the district made increased use of Wayfinder, a social-emotional learning resource that supports self-awareness, empathy, and responsible decision-making. Usage data and teacher feedback indicate strong student engagement and relevance.

We also continued important work in diversity, equity, inclusion, and belonging (DEIB). Professional development addressed bias, harassment prevention, and restorative practices. The district maintained regular meetings with the BIPOC Advisory Council and partnered with community organizations such as Arm in Arm to offer learning opportunities, cultural events, and dialogue.

Family and Community Engagement

Strong partnerships with families and the broader community remain a cornerstone of the Harvard Public Schools.

Communication and Forums

We expanded communication through newsletters, forums, surveys, and in-person events. Highlights included:

- A well-attended community forum on *The Anxious Generation*, which sparked ongoing conversations about technology use, student independence, and free play.
- Family forums and tastings focused on food service, leading to the creation of a parent and student advisory group and continued improvements to menu options and breakfast access.
- Curriculum Nights, concerts, art exhibits, athletic events, and student performances that showcased the talents and creativity of our students.

Community members also shared their expertise through initiatives such as the Technology Fair, connecting classroom learning to real-world careers.

Facilities, Operations, and Sustainability

This year included significant behind-the-scenes work to ensure safe, efficient, and sustainable learning environments.

EDUCATION

Facilities and Energy

The district advanced planning for a roof replacement and heat pump conversion project at The Bromfield School, aligning with Harvard's long-term sustainability and decarbonization goals. An application was submitted to the Massachusetts School Building Authority's Accelerated Repair Program, positioning the town for potential reimbursement.

We also partnered with neighboring communities through a Mass Save Municipal Energy Manager Grant, which will support energy efficiency efforts over the next two years.

Financial Stewardship and Planning

The 2024–2025 year required careful financial management amid rising costs for special education, transportation, utilities, and staffing. The leadership team and School Committee engaged in transparent, data-informed budgeting, including zero-based budgeting and regular collaboration with town boards.

The community's approval of a higher-tier override demonstrated strong support for our schools. At the same time, we remain committed to fiscal responsibility and long-term planning to reduce future financial pressures. Modest adjustments to fees and continued advocacy for appropriate funding were part of this balanced approach.

Looking Ahead

As we close the 2024–2025 school year, we are grateful for the dedication and professionalism of our staff, the curiosity and resilience of our students, the partnership of our families, and the steadfast support of the Harvard community.

The work ahead includes continuing curriculum improvements, refining schedules and assessment practices, advancing sustainability projects, and deepening our focus on belonging and well-being. Guided by our Strategic Plan and shared values, we remain committed to providing a high-quality education in a community where every student can learn, grow, and thrive.

Thank you for your continued trust and partnership.

Respectfully Submitted:

Linda Dwight, Superintendent

Dana Labb, Assistant Superintendent



Superintendent Linda Dwight with administration staff



EDUCATION

HILDRETH ELEMENTARY SCHOOL

We have had another wonderful year here at HES! Our students, staff, and families form a joyful, supportive community dedicated to the growth and development of every child.

School Events

Every month we hold an all-school meeting to learn and celebrate together. This year we focused on what it means to be part of a community. We played games to get to know different members of our school community, honored our veterans, read books, and gave back through our annual SOUPER Bowl to collect soup cans for Loaves and Fishes.

We also work to build community by providing opportunities for families to be together. In the fall we held Curriculum Night so families could get to know their child's teachers and learn about the upcoming year. We also had another successful Book Fair thanks to the collaboration between our librarian, the Silver Unicorn Book Store, and the PTO. In January we had a lot of fun at HES Game Night, which saw our cafeteria full of families playing board games and eating pizza donated by the PTO. In the spring, we celebrated our students' artistic and musical accomplishments with the second annual art showcase. Families also joined with Bromfield and the larger Harvard/Devens community to read and discuss the book *The Anxious Generation*.

Thanks to the generosity of the PTO, Harvard Schools Trust, and parent volunteers, our students participated in several field trips to supplement our curriculum.

These included a canoe trip on Bare Hill Pond, a visit to Tower Hill Botanic Garden, and our fifth graders' week at Nature's Classroom. We also hosted in-house field trips from the Discovery Museum, geologist Ethan Baxter, and Darius Coomb, the Cultural Outreach Coordinator for the Mashpee Wampanoag Education Department.

Staffing

This school year we welcomed several new educators to HES: First grade teacher Alli Avola, fourth grade teacher Megan Eckroth, school counselor Emily Fournier, special education teacher Julie Connors, literacy specialist/coach Kerry Cusick, SLP-A Emilie Scraggs, COTA Christine Loga, and learning assistant Nate Martin.

Achievements and Next Steps

HES was recently named a School of Recognition by the Department of Elementary and Secondary Education for our achievement and growth on MCAS. Only a small number of schools are identified for this honor each year and we are proud of this accomplishment. At the same time, we continue to review and update curriculum to meet students' needs. This includes implementing a new literacy curriculum and continuing to use the Universal Design for Learning (UDL) framework to design instruction. We are also engaged in a process to more consistently document and review curricula across content areas.

Restorative practices continue to be at the heart of our practice with students. This framework provides the tools and mindset to help students and staff build relationships and trust, and repair harm when it occurs.

EDUCATION

The growth and joy our students experience each day reflects the incredible dedication of our HES educators. Their passion for teaching and genuine care for every child are what make our school and community so successful.

We look forward to the year ahead, and are grateful to the Harvard and Devens Community for the support to maintain and improve our school.

Respectfully Submitted,

Rebecca Katsh-Singer, Ph.D.
Principal, Hildreth Elementary School



Principal Rebecca Katsh-Singer & Assistant
Principal Hilary Sturgis with HES students

THE BROMFIELD MIDDLE SCHOOL

It is with great pride and enthusiasm that I share highlights from another successful year at The Bromfield Middle School. With 2025 as my first full year leading TBMS, I have quickly come to appreciate just how special this community truly is. I am deeply grateful for the steadfast support of our parents, caregivers, and community members; the talent, dedication, and professionalism of our faculty and staff; and the curiosity, energy, and commitment to learning that our students bring with them each day.

We were pleased to welcome several new faculty and staff members to TBMS in 2025. Matt Noferi and Jean Paul Galicia joined our team as teachers of 8th grade social studies and Spanish, respectively. We also welcomed two new nurses, Maren Allen and Krysta Therrien, and a new school adjustment counselor, Pete Ferraro. We have two new learning assistants, with Matt Sprague and recently retired TBS math teacher Rick Tabor joining our support staff. In addition, we were fortunate to have three familiar faces step into new roles: Miki Fitzgibbons and Gerin Murphy are special educators now working with our middle school students, and Julie Horton has expanded her role as assistant principal at TBHS to support and provide leadership for TBMS as well.

One additional change worth noting is the relocation of the Principal's Office. My office is now located downstairs within the counseling suite, in the heart of the middle school wing, with a door that opens directly into the grade 6 hallway. This move has been a resounding success. Being situated closer to where students and teachers spend most of their day has made it easier to connect, observe, and be present. It also reinforces that TBMS is its own school community, with a distinct identity and set of priorities, while continuing to work in close partnership with our high school colleagues.

EDUCATION

At The Bromfield Middle School, we remain deeply committed to cultivating a school culture grounded in both **learning** and **joy**. This commitment is evident in many aspects of school life. Our active Student Council provides students with opportunities to develop leadership skills while planning events, while our Principal's Advisory meets with me and Dr. Horton regularly to advocate for their peers. Through our Project 351 Club, students engage in meaningful service to the broader community, including the annual December food drive. Our wide range of athletic offerings - including cross country, soccer, field hockey, basketball, swimming and diving, indoor track, skiing, baseball, softball, tennis, lacrosse, and outdoor track - gives students opportunities to compete, grow, and learn the importance of teamwork. Likewise, our spring musical *The Addams Family*, the upcoming middle school production of *High School Musical*, and our band and chorus concerts allow students to showcase their talents while building confidence and performance skills.

Students also participated in a number of memorable events throughout 2025 that reflect our emphasis on both engagement and belonging. The Science Fair and Bloomin' Art highlighted student creativity and academic curiosity. The Snowflake Dance, Glow Dance, and our inaugural Fall Fest transformed the cafeteria into a welcoming space for shared fun and connection. Larger community-wide events such as Field Day, Mr. Nicky, and Winter Community Day further supported our district-wide focus on fostering a strong sense of belonging for all students.

Academically, TBMS continues to excel. Our 2025 MCAS results were outstanding, with students significantly exceeding state averages across every grade and subject - by margins ranging from 16 to 39 percentage points. These results reflect the collective efforts of our students,

educators, families, and community. At the same time, strong outcomes have not diminished our commitment to continuous improvement. We have continued to refine the use of Flex period to provide targeted academic interventions that support the growth of all learners. Our faculty has implemented consistent data-analysis structures that lead directly to instructional action. Additionally, we have begun a comprehensive curriculum review process, with the goal of having all units fully vetted and aligned by June 2027.

As we reflect on the accomplishments of this past year, I am reminded that the strength of The Bromfield Middle School lies not in any single program or metric, but in the relationships and shared commitment that bind this community together. I am proud of the work we have done and deeply appreciative of the trust placed in us by our families. I look forward to continuing this work alongside our students, staff, and community as we build on a strong foundation and strive to make TBMS an even better place for every learner.

Respectfully submitted,

Dan Hudder, Principal



Cross country team

EDUCATION

THE BROMFIELD HIGH SCHOOL

In 2025, our students enjoyed a full range of extra-curricular activities ranging from athletics to concerts to theater productions to field trips. There were many achievements to celebrate as school ended in June. Our 9th graders went to Washington, D.C. in March. Other Highlights of 2025 include the Bromfield Drama Society's production of The Addams Family musical, the wonderful Spring concerts, the Model UN participating at the Harvard Model UN in Boston and the Business Professionals of America Club participating in the National Conference in Florida.

Athletics were strong again in 2025. A few highlights include our Boys soccer team becoming the 2025 Division 5 State Champions. Senior Rosie Bradley was the Division 3 State Cross Country Champion. Our Boys Cross Country team were the Division 3 State Runners Up. For the first year at the varsity level, our girls softball team qualified for the state tournament. Finally, class of 2025's Evelyn Wool was the State Champion Division 6 for the 2-mile race.

In November, five High School students were accepted to Central District Ensembles, and 3 were recommended for All State. We performed festive, well-attended grade 6-12 instrumental and choral concerts in December. The music department went to the Hanover Theatre to view a student matinee performance of "A Christmas Carol" in December, hopefully starting a new tradition!

The Class of 2025 celebrated with Prom, Senior Lunch, Senior Athletic Awards Breakfast, Senior Academic Awards, and a truly fun Staff-Senior Volleyball Tournament. 87 students walked at graduation on the morning of Saturday, June 7th. Despite the rain on Friday night and threats of uncooperative weather Saturday, students and families celebrated graduation outside!



The PROM!

In June, we celebrated the retirements of Kathleen Doherty, Rick Tabor, Christine Reale, and Anastasia Brown-Westphal from Harvard Public Schools.

During the Summer of 2025, new floors were laid throughout the school to match previous flooring begun last year. Trim was painted in the same blue as in other places to add uniformity to the school.

Bromfield continues to lead the state and nation for achievement. We have a 92% success rate on AP exams, continuing to out perform both the State and the globe. We also continue to consistently out perform the State on MCAS.

Respectfully submitted,

Kim Murphy, Principal



Principal Kim Murphy, student Maya Ivanov and Superintendent Linda Dwight

EDUCATION

PUPIL SERVICES

The Pupil Services Office oversees supports and services provided to students with disabilities, English Language Learners, and those students experiencing housing instability. The Pupil Services Office works across all three schools to hire, assign and supervise teachers, related service providers and instructional support personnel (Learning Assistants). Likewise, Pupil Services oversees the programming, instruction and evaluation of students with disabilities. The Pupil Services Office is also responsible for maintaining records for and reporting compliance with State and Federal standards for Special Education, Civil Rights, English Learners, Section 504 and Title IX.

Special Education

During the 2024-2025 school year, Harvard Public Schools provided specialized services to children with disabilities Individualized Education Plans (IEPs) to approximately 198 students, which is approximately 19% of the total student population. This is an increase from 17% for the 2023-2024 school year. The Pupil Services department is made up of a talented and dedicated staff. This includes fourteen (14) special education teachers, as well as related service providers (occupational therapist, certified occupational therapy assistant, speech/language pathologists, speech/language pathology assistant, school psychologists, Board Certified Behavior Analysts, nurses and school adjustment counselors) and a special education administrator for each grade span (PreK to 5 and 6-12). In addition, there are a number of paraprofessionals (Learning Assistants) who support students' educational programming including access to the general curriculum. The district has a variety of in-district services and programs for a wide-range of disability profiles and educational needs. This includes two integrated preschool classrooms; the SAIL

Program designed to meet the needs of children with Autism or similar disabilities; a lifeskills program; specialized academic services; and co-taught classes (classes dually-taught by a general education teacher and a special education teacher). And beginning in the 2025-2026 school year, we added a program called SOAR to serve students with primary social/emotional disabilities. Those students who cannot be served within our in-district programs attend specialized out-of-district placements. For the 2024-2025 school year, Harvard's out of district student population made up approximately 12.6% of the total special education population. This was a decrease from the previous year when 15% of the total special education population was educated in out of district schools. Special education staff continue to engage in a variety of professional growth experiences with a hope of increasing inclusive opportunities and improving outcomes for students with disabilities. During the 2024-2025 school year, staff participated in advanced training in specialized reading programming, deepened their practices related to co-teaching and modifications and differentiation for students with complex disabilities and strengthened their skills for supporting students with autism and social/emotional disabilities. The 2024-2025 school year was also the first full year with the state's new IEP form, which includes increased use of data, student voice and family engagement.

Notably, in May 2025, Harvard joined Littleton, Maynard and CASE Collaborative to host a Special Olympics Day of Games at Maynard High School. This now annual event included athletes and student and staff volunteers to celebrate sportsmanship and inclusion. Staff and students are excited to continue this tradition in the 2025-2026 school year.

EDUCATION



Special Olympic Day of Games

English Learner Education

Each fall, the district is responsible for screening new students whose home language is any language other than English. During the 2024-2025 school year, Harvard had 37 students identified as English Learners (ELs). This is a slight increase from the 2023-2024 school year. In addition to educating active ELs, English Learner Education staff are responsible for monitoring those students who are classified as Former English Learners (FELs). These children bring the richness of over 14 different home languages and hail from across the globe. In order to meet the needs of this increasingly-diverse and complex student population, the district employs two English as a Second Language Teachers. The district continues to partner with community groups in an effort to support our ELs and their families.



SEPAC

The Harvard Special Education Parent Advisory Committee (SEPAC) continues to support the work of the Pupil Services Department. The Harvard SEPAC is a parent/caregiver-led advisory group that provides feedback to the district on concerns, accomplishments and areas of focus related to special education. SEPAC provides opportunities for families and students to connect with each other through community-

based activities. Local SEPAC meetings are held on the 4th Thursday of each month. The SEPAC continues to partner with the local athletics association to offer adaptive sports. Many of the volunteers were students and staff from the schools. During the 2024-2025 school year, the SEPAC hosted winter, spring and fall socials to support play and socialization for children and for caregivers to connect with other families in the community. The SEPAC once again collaborated with the Federation for Children with Special Needs to provide training to the school community. Parent voices are important to the continuous improvement and success of our work with students with disabilities.

For more information about the Harvard SEPAC, please visit their website:

<https://www.harvardsepac.com>

Respectfully Submitted,

Michelle DellaValle, M.Ed., CAGS, Director of Pupil Services

EDUCATION

SCHOOL COMMITTEE



Harvard has a long-standing tradition of educational excellence, and the quality of its schools continues to be a defining strength of the community. Through close collaboration with district leadership, the School Committee works to ensure that all students are supported academically, socially, and emotionally, and that district resources are used responsibly and transparently.

In 2022, the School Committee unanimously approved a new Vision Statement and Core Values for the district following a comprehensive, inclusive, eight-month community engagement process. These guiding documents continue to anchor the Committee's work across budget development, policy review, goal setting, collective bargaining, and superintendent evaluation.

District Vision Statement

We commit to providing a high-quality education centered around dynamic learning and personal well-being in a community where everyone can find belonging.

Core Values

Engage in Learning with Courage We strive to inspire all students toward excellence by developing strong academic and social learning habits. We embrace challenge and mistake-making as opportunities for deeper learning and resilience, and we believe educational environments should foster joy, curiosity, and courage.

Promote Balance and Well-Being We support each student's physical, emotional, and social well-being in order to build resilient and connected individuals. We practice kindness toward self and others and encourage students to ask questions and advocate for their needs.

Cultivate an Equitable, Just, a Inclusive School Culture

We are committed to fostering an inclusive and equitable school community that affirms dignity, values diversity, and develops the skills needed to understand differing perspectives, collaborate effectively, and embrace restorative practices.

Value Individuals and Relationships We recognize students as individuals who learn, grow, and define success in different ways. We prioritize trust, respect, and active listening in building positive relationships across the school community.

Partner with Community We believe students are best served when schools, families, and the broader community work together through open communication and mutual respect. We recognize the community's investment in public education and hold ourselves accountable for the responsible use of those resources.

The District Strategic Plan, which incorporates the Vision Statement and Core Values, is available on the Harvard Public Schools website.

Membership and Governance

The School Committee consists of five elected members from Harvard and one non-voting representative from Devens although that seat has gone unfilled for a few years. Members are volunteers who serve three-year terms. The Committee typically meets twice monthly on the second and fourth Monday evenings.

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In accordance with Massachusetts General Law (CMR 29.00), all meeting agendas and minutes are posted on the district website.

Committee meetings are open to the public and include two opportunities for public comment. The Committee conducts regular business such as quarterly budget updates, reviewing and approving policy, setting district goals, approving student handbooks and school improvement plans, and receives presentations from district leadership, educators, staff, and students on programs, services, curricula, and initiatives.

Elected students in grades 8–12 from the Bromfield School participate in meetings through the Student Advisory Council, sharing updates on school events and student experiences. The Committee also meets separately with the Student Advisory Council five times each year to gather student feedback.

Collaboration Across Town Committees

The School Committee values strong collaboration with other town boards and committees. Members serve on the Capital Planning and Investment Committee, Devens Education Advisory Council, Harvard–Devens Jurisdiction Committee, Harvard Energy Advisory Committee, Open Space Committee, Special Education Parent Advisory Council, and Transportation Advisory Committee.

Formal liaison relationships are also maintained with the Select Board, Finance Committee, Park and Recreation, and additional committees as needed. The goal of these relationships is to support coordination, shared understanding, and effective decision-making in service of students, families, and the broader community. School Committee members also liaise with all three school councils and various advisory groups

such as Wellness, Technology, and the newly formed Anxious Generation Advisory.

Responsibilities

In accordance with Massachusetts law, the School Committee is responsible for:

- Developing and approving the annual operating budget
- Establishing and reviewing district policies
- Hiring and conducting annual evaluations of the Superintendent
- Negotiating collective bargaining agreements

Subcommittees

The School Committee operates three standing subcommittees: Budget, Policy, and Contract Negotiations and may create other subcommittees as needed. Each subcommittee includes two School Committee members and the Superintendent, with the Assistant Superintendent participating as appropriate. Subcommittees meet regularly and bring recommendations to the full Committee for deliberation and vote. Members also serve as liaisons to the school councils.

Budget

The School Committee is responsible for reviewing and approving the annual operating budget, which is developed collaboratively by the Superintendent, district leadership team, and the School Committee Budget Subcommittee. The Committee's goal is to allocate resources in a manner that meets student needs while advancing the district's Vision Statement and Core Values. The Budget Subcommittee also receives a detailed, line-item budget report from the Director of Operations and Finance regularly.

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Budget Development Process

Each year, the School Committee and district leadership conduct a comprehensive zero-based budgeting review. All expenditures are examined and justified annually, with each function of the school system assessed for need and cost.

Priorities are established, reductions are made where possible, and the budget is built based on anticipated needs rather than prior-year spending levels.

The review process includes:

- School Administration and Leadership Team
- School Committee Budget Subcommittee
- Full School Committee
- Finance Committee (which makes recommendations to the Select Board)
- Voters at Annual Town Meeting

This process ensures a transparent, disciplined, and community-informed approach to fiscal decision-making.

FY26 Budget Overview and Override Context

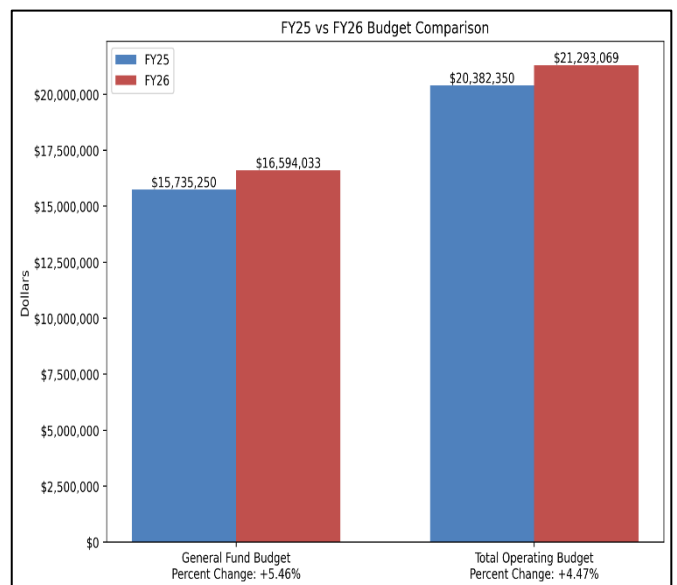
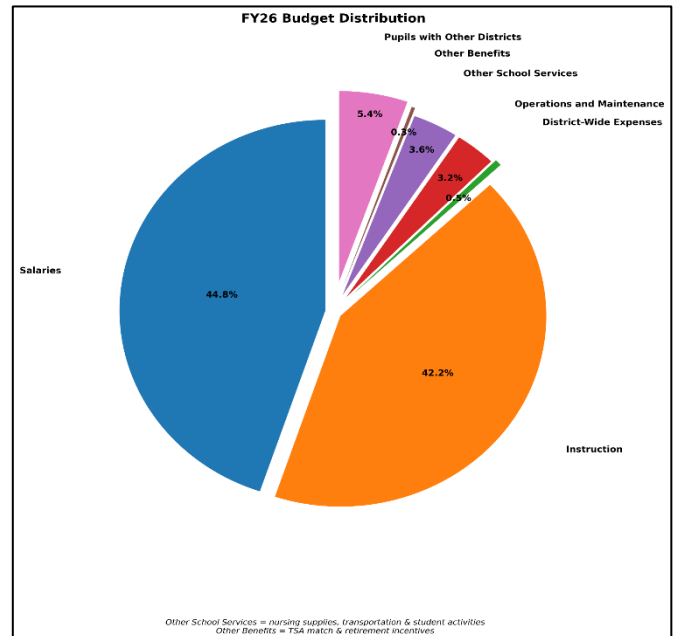
For Fiscal Year 2026, voters approved a budget override on May 3, 2025, authorizing a total school operating budget of \$21,293,069. The approved budget reflected reductions made from the initial proposal and addressed documented cost pressures, including transportation, special education services, instructional program needs, curriculum renewal, technology, and student support services.

Passage of the override preserved program stability, maintained staffing levels, and enabled planned investments necessary to support students during the 2025–2026 school year. Specifically, to hire an additional Special Education teacher to create a Social-Emotional Learning program at the Bromfield School.

Additionally, the override allowed for the purchase of a new, DESE-required high-quality literacy program at Hildreth Elementary School.

As illustrated in the chart below, the overwhelming portion of the budget (87.0%) supports students, whether it's salaries for teachers and staff (44.8%) or costs related to instruction (42.2%).

A year-over-year comparison of FY25 and FY26 budget figures is provided in the accompanying table.



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Policy

The Policy Subcommittee oversees ongoing review of the district's nearly 260 policies, updating them in alignment with Massachusetts General Laws and guidance from the Massachusetts Association of School Committees (MASC).

During the 2024–2025 school year, the subcommittee focused primarily on “I” category policies related to instruction, while also addressing additional policy updates recommended or required by DESE and MASC. All policy edits, additions, and deletions were brought to the full Committee for discussion and formal adoption.

A notable policy accomplishment was the development and adoption of Policy IJNDA, Artificial Intelligence, which establishes clear expectations for the appropriate use of AI tools in alignment with the district's Core Values. In addition, Policy IKF related to graduation requirements was updated in response to changes in state-level MCAS requirements.

Superintendent Evaluation

The School Committee conducts a formal evaluation of the Superintendent each year across four categories:

- Instructional leadership
- Management and operations
- Family and community engagement
- Professional culture

Each Committee member completes an individual evaluation, and aggregated ratings and comments are presented publicly during a regularly scheduled School Committee meeting. Continuing a positive trend from prior years, Dr. Dwight received Proficient and Exemplary ratings in every performance category in 2025.

Additional Highlights

Instruction and Student Experience

- Began a thorough process to develop the Portrait of a Graduate at Bromfield School
- Began the NEASC accreditation process
- Onboarding and implementation of a new ELA curriculum at HES
- Continued professional development for district educators focused on Universal Design for Learning (UDL)
- The Assistant Superintendent played a significant role in our success:
 - Strengthened districtwide curriculum and instructional leadership;
 - Consolidated central office functions
 - Implemented K–12 curriculum mapping and evidence-based systems (ELA, assessment, SEL);
 - Advanced DEIB and family engagement
 - Rebuilt educator induction and mentoring programs;
 - Delivered measurable fiscal stewardship through grants, cost avoidance, and operational efficiencies.

Student Support and Well-Being

- Student participation in Special Olympics programs

Policy, Governance, and Compliance

- Development and adoption of a new Artificial Intelligence policy (IJNDA)
- Successful negotiation and settlement of a three-year contract with HPS Learning Assistants following unionization with SEIU 888
- Public review of the HPS Title IX report and implementation of related action items

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Facilities and Long-Term Planning

- Continued efforts to maintain and improve the Bromfield School building, including progress on flooring replacement, renovation of locker rooms, updates to the front office space, select bathrooms, and gym amenities
- Initiation of a Bromfield School space study focused on safety, security, and potential growth opportunities, with a completed report anticipated in spring 2025

Financial Stewardship

Passage of two warrant articles at Town Meeting:

- Creation of a Special Education Reserve Fund to protect district and town budgets from unanticipated increases in special education costs
- Establishment of a revolving fund for building rental fees collected by the district

Family and Community Partnership

Ongoing collaboration with the Harvard Public Schools Special Education Parent Advisory Council (SEPAC), including regular meetings with district leadership, informational workshops, parent support groups, family events, and adaptive athletics programs

Appreciation for Our School Community

The School Committee extends its sincere appreciation to the educators, staff, and leadership of Harvard Public Schools for their professionalism, dedication, and continued focus on student achievement and well-being. We are grateful to community partners, including the Harvard Schools Trust, Harvard PTO, Fanfare, and Celebration for enhancing educational opportunities across the district.

We also thank the residents of Harvard for their engagement in the budget process and for approving the FY26 override at Annual Town Meeting, which enabled the district to sustain core programs and address identified student needs. The Committee looks forward to continued collaboration in support of high-quality public education in Harvard.



*Aerial photos of the Bromfield School
Photos courtesy SusanMary Redinger*



Respectfully submitted,

Abigail Besse, Chair
Liz Joyce, Vice Chair
Katy Covino
Brian Killeen, Clerk
Amy Morton
Devens Representative (TBD)

EDUCATION



Last day of school sendoff @ HES



Graduation Day



Students enjoying recess

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

As the Montachusett Regional Vocational Technical School District approaches its upcoming 60th anniversary, it is apparent that our school community refuses to rest on its past laurels and successes. Instead, Monty Tech continues to seek out and implement innovative strategies and partnerships that will best address our diverse student body's post-secondary goals as they proceed on their workforce or educational pathways. Personally, it marked my eleventh year at Monty Tech and third as its very fortunate superintendent as I continue to be so appreciative of the commitment to success of our students, families, instructors, staff, administrators and community partners. As always, I am honored to provide our eighteen cities and towns with this annual report which summarizes the District's achievements and innovations during the 2024-2025 school year.

As the school year opened, Monty Tech experienced a welcome growth spurt as the District officially launched the inaugural year of the Montachusett Vocational Partnership (MVP) Academy. Created as an innovative proposal to address the building capacity issue that results in hundreds of students being deprived of the opportunity to be enrolled at Monty Tech, MVP Academy allowed nearly 80 juniors and seniors from three of our sending districts, the opportunity to receive workforce training in Electrical or House Carpentry during the school day while remaining enrolled in their sending school. Thus, as Monty Tech instructors and students worked to complete the renovation of the program's future home, the initial MVP instruction began in an outdoor classroom located on our main campus. As winter approached, however, the MVP students joined their Monty Tech peers to assist with the facility renovations and, in April 2025, Monty Tech

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welcomed dignitaries from throughout the commonwealth to simultaneously celebrate the grand opening of the MVP Academy and the graduation ceremony of the program's first 40 graduates. Looking ahead, the program hopes to expand by adding a third program, Plumbing, in the fall of 2026.

Of course, innovative programs like MVP Academy are not possible without the District's efforts to alleviate the burden of costly new initiatives that could fall on the eighteen cities and towns of our regional community. Consequently, in order to avoid that scenario, 2024-2025 became noteworthy as the District's most successful in terms of accessing competitive grants from a variety of resources. This included opportunities involving cybersecurity, equitable access, workforce training in clean energy fields and for adults with disabilities, skills capital equipment, partnership/implementation programs, no-cost adult workforce training and even anonymous corporate partner donations. In total, during the 2024-2025 school year, Monty Tech was awarded almost \$3.7 million in external grants and donations. Such results clearly reflect the District's commitment to offering innovative state-of-the-art workforce training to a variety of highly skilled workers while also being mindful of the financial implications such valuable training could have on our sending communities.

Without question, the MVP program represents a significant expansion of workforce training that goes beyond our annual secondary-level training efforts. However, it is important to acknowledge the ongoing efforts of our post-secondary training programs. For example, our Continuing Education program, also known as Monty Tech Nights, maintained its consecutive run of expanding enrollment across the spectrum of its offerings. Between the 2020-2021 and the 2024-

2025 school years, Monty Tech Nights has experienced 25-30% growth in its enrollment. An essential element of this growth has been the expanded offerings of our no-cost training through the Career Technical Initiative (CTI). In 2024-2025 alone, the efforts in CTI resulted in 108 graduates in HVAC, Plumbing, Auto Body and Carpentry. Furthermore, the District, once again, applied for the most recent round of grants through CTI and was awarded the Round 10 CTI grant. Meanwhile, in June, the District's Practical Nursing Program held its ceremonial "pinning" of 45 graduates who completed their training during the 2024-2025 school year. Monty Tech takes great pride in the fact that so many of these well-trained nurses choose to work within our local communities as nearly half of the graduates reported that they would be working for local healthcare providers including Gardner Rehabilitation, The Highlands, Fitchburg Healthcare, Athol Hospital, Dept. of Developmental Services, CAPS Collaborative, Heyward Affiliated Medical Group, MCI Gardner, Wachusett Manor and Spring Hill Recovery Center.

Additionally, while expansive programs like MVP Academy, Monty Tech Nights and the Practical Nursing Program are certainly elements of our district that we take great pride in supporting, we have the same sense of pride when it comes to the small individual equipment purchases or facility renovations that happen on a year-to-year basis. For example, during the 2024-2025 school year, through a variety of fiscal resources including annual Chapter 74 funds from state aid, Monty Tech introduced new appliances to our culinary program, supplemented the HVAC program's energy efficiency equipment, installed new rooftop air conditioning equipment, replaced flooring in our student support classrooms and repaired the roof to our auditorium entry way. Such ongoing efforts to maintain a clean and safe learning environment,

EDUCATION

as well as a well-equipped instructional tool kit, are the backbone to ensuring that our students earn the industry recognized credentials and state/national SkillsUSA awards that indicate our vocational excellence. It should not be overlooked that, in 2024-2025, thanks to the wonderful support of our industry partners across the region, Monty Tech had a record-breaking year as 288 students were placed at cooperative learning sites allowing them to have real world industry training while earning money as an employee.

Similarly, it is these critical efforts that allow for our consistent academic achievement as demonstrated by our MCAS Passing Rates (97% in ELA, 95% in Math and 95% in Biology) and our growing Advanced Placement results including 2024-2025 as Monty Tech experienced its highest number of AP exams administered (292), highest number of students earning a qualifying score (135) and, notably, nearly doubling the number of students who were designated AP Scholars for earning a qualifying score on three different AP exams (35).

To conclude, while it is clear that there will be changes to traditional vocational school operations across the Commonwealth, Monty Tech will continue to focus on overall student achievement, outstanding instructional practice and the support for our sending communities. Without question, as an institution, we take great pride in the numerous achievements highlighted in this annual report, but we additionally acknowledge that our success as a school is dependent on the ongoing support of the civic leadership and residents of our eighteen communities.

On behalf of everyone at Monty Tech, we are grateful for that continued support and greatly value the opportunity to be an educational partner to all of our communities.

Respectfully submitted,
Thomas R. Browne, Superintendent-Director

To view the entire annual report, visit:
www.montytech.net



ENVIRONMENTAL PROTECTION

BARE HILL POND WATERSHED MANAGEMENT COMMITTEE

The mission of the Bare Hill Pond Watershed Management Committee is to protect and restore the habitat of Bare Hill Pond and its watershed. On behalf of the Town, we monitor the Pond and its watershed, and take action to reduce non-point source pollution and invasive species. We appreciate the support of the many volunteers who assist in our activities as well as the support of the Department of Public Works in operating the pumping system.

Last Summer, following a normal draw down of the Pond in the Winter, we experienced a *30% decrease in invasive plant growth* and *avoided a late Summer algal bloom*. This follows a prior Summer when without a draw down in 2023-24 we experienced a *30% increase in invasive plant growth*, and *in late August/September an algal bloom*.

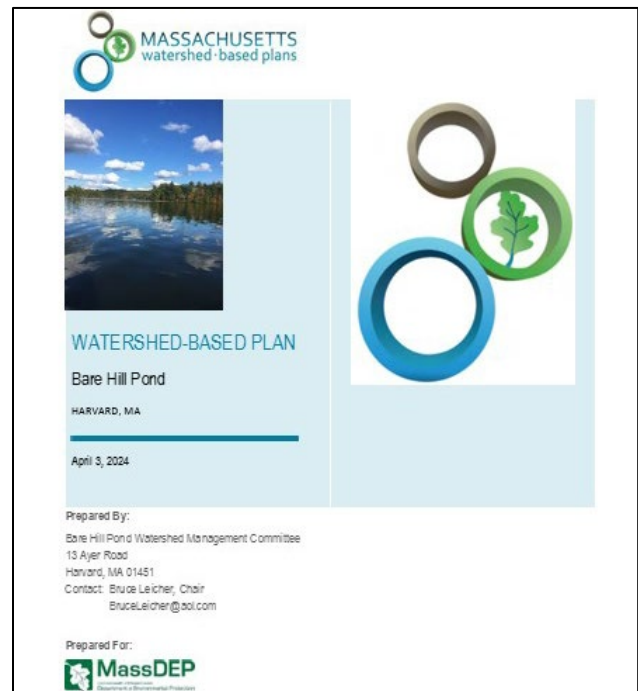
We were very pleased with the results last year and anticipate further progress this year with the extended freezing weather in December 2025. These results are also consistent with prior years in which we had avoided algal blooms. It is notable that at least 35 other lakes and ponds in Massachusetts reported algal bloom closures this year.

The conditions that would trigger algal blooms in Bare Hill Pond, limited rainfall and high temperatures were mitigated by reducing phosphorus in the Pond. The drawdowns have consistently reduced or maintained phosphorus at half the level of what they were 25 years ago. This significantly reduces algal bloom risk in Bare Hill Pond.

The Committee also completed its work this year on its Watershed Management Plan for Bare Hill Pond. It was reviewed and approved by the MA

DEP. It allows the Town to remain eligible for MA DEP grant funding in addition to providing a roadmap for protecting the pond.

If you want to learn more about Committee's strategy, and the data and science supporting its work, please take a look at the [Watershed Management Plan](https://www.harvard-ma.gov/204/Annual-Other-Reports) on the Committee Annual and Other Reports webpage (<https://www.harvard-ma.gov/204/Annual-Other-Reports>).



The Committee wishes to express its appreciation to the Conservation Commission, the Conservation Agent, the staff at DPW and the Select Board for its continued support and attention to the needs of Bare Hill Pond.

Committee

Bruce Leicher, Chair
Peter von Loesecke, Treasurer and Vice Chair
Rainer Park, Secretary
Ben Baron - Pablo Carbonell
Joe Pettirossi - Kerry Shrives
Jo-Anne Crystoff, Associate Member
Morey Kraus, Associate Member
Jennifer Schultz, Associate Member

ENVIRONMENTAL PROTECTION

CLIMATE INITIATIVE COMMITTEE

The Harvard Climate Initiative Committee had another productive year in reaching many of the goals set forth in its Climate Action Plan. Although the federal government has pulled back much of its support to prepare the country for a rapidly changing climate, the Commonwealth of Massachusetts and our town have not. Confronting climate change continues to be an important collective effort. We continue to see the patterns of heavy rains followed by months of drought, temperature rise breaking past records, tornado warnings in the fall, increasing winds that topple trees and power lines and lack of snow cover in winter. The Committee will continue to address these challenges and is grateful for the support of town residents. We ask everyone, however, to be prepared to do more.

We see our job as education and action, whether it be recommending a bylaw or regulation change, assisting another town committee in addressing climate change in their decision-making, or seeking funding to enable action at the town level.

As is customary in an annual report, we reflect upon what we accomplished this past year but also propose what we plan to accomplish in this next year with the help and support of town residents.

What we did in 2025:

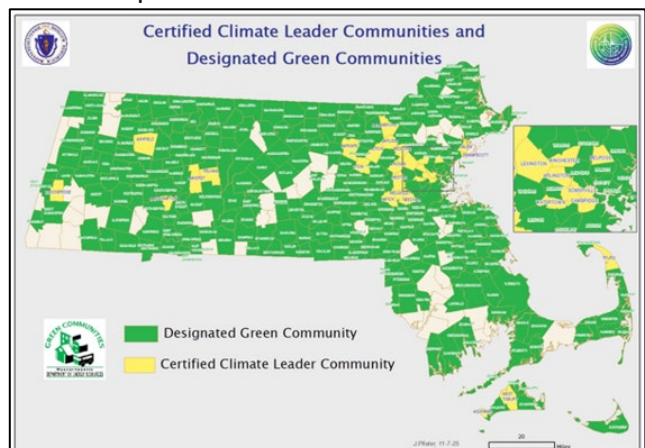
Designated a Commonwealth of Massachusetts Climate Leader

In collaboration with the Harvard Energy Advisory Committee, we are proud to be designated a climate leader in November by the Massachusetts Department of Energy Resources (DOER). This was possible due to the passage of

the specialized building code at town meeting, the development of a town decarbonization plan, the approval of a municipal electric vehicle policy, and the adoption of the Town Climate Resolution.



We are one of 28 towns out of 351 in the state that has reached this status as of November. ***It allows the town to apply for over one million dollars in town municipal projects for solar installations, heat pumps and other type projects that reduce greenhouse gas emissions.*** As described by DOER: The Climate Leader Communities certification program, evolving from the Green Communities program, creates a new voluntary framework for meeting greenhouse gas reduction goals by providing tools and resources to help municipalities reduce emissions by electrifying non-electric energy uses and maximizing the efficiency of buildings and transportation.”



ENVIRONMENTAL PROTECTION

Continued educating residents about the actions they can personally take

We continue to post information and upcoming events on our website and through our e-newsletter.

You can find steps to Take Action, monitor our progress on our website, and sign up for our e-newsletter:

<https://harvardmaclimateinitiative.org/>.

Here is a quick summary of the educational events held this year. Many were recorded and can be found on our website, under events at <https://harvardmaclimateinitiative.org/>.

- Solar panels, battery back-up, and solar farms. Coaches met with residents
- Air source and ground source heat pump coaches met with residents
- Eco-friendly home tours of solar and battery systems, heat pumps, heat pump water heaters, electric appliances, and electric vehicles and lawn equipment
- Fourth of July parade float with the theme: It is Easy being Green <https://harvardmaclimateinitiative.org/4th-of-july-parade-2025/>
- Sun Day – participation by Harvard in the national event which included electric cars and trucks, e-bikes, and an off the grid solar installation model
- Presence at Flea Market in partnership with the Bromfield Green Team. Gave away 10 hand-made bat houses
- Bi-monthly e-newsletter with event information, articles and a dose of good news

Proposed and achieved change to town bylaw for tree protection

An amendment to the Erosion Control Bylaw was passed to add protections for trees which are increasingly threatened by expanding development. Trees play a crucial role in maintaining the health of our community. They prevent soil erosion, which helps protect water sources, sustain ecosystems, and reduce the risk of flooding. Trees provide shade, which becomes even more important as summer temperatures rise, helping to keep buildings cooler and energy costs down. Trees also are a great reducer of greenhouse gas emissions, capturing the carbon in their roots and soil.

The passed bylaw amendment addresses the removal of trees for new development and significant redevelopment as part of the existing permitting process for major and minor town permits.

Received grants to support our climate goals

Grants in 2025 supporting climate goals came through multiple town committees and administration.

- MassSave Energy Manager: In coordination with the Harvard Energy Advisory Committee and the towns of Groton, Ayer and Shirley, we were awarded a three-year \$360,000 grant to hire a shared energy manager. The Energy Manager is responsible for the development, implementation, and coordination of energy and climate mitigation-related projects, programs, and policies for all four towns. The role supports energy efficiency and emissions reductions in

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schools and other municipal buildings, in pursuit of Massachusetts' goal of carbon neutrality by 2050. It will help us to reach the town goals for buildings as part of the Climate Action Plan.

- The Bromfield School Building: School Administration received a Massachusetts School Building Authority (MSBA) Accelerated Repair Program grant. To facilitate schools moving toward Massachusetts' goal for net-zero carbon emissions by 2050, the MSBA grant covers fifty percent of the cost of heat pump conversion projects. School Administration and the Energy Advisory Committee are working together to implement this project for the Bromfield School which needs replacing an aging heating system and the addition of air-conditioned spaces. This also helps the town reach its Climate Action Plan goals.

Working with other town committees

Our committee sees its role as collaborating with other town committees to incorporate a climate perspective in the work they do. Our belief is that without climate considerations, the cost of mitigating and adapting to climate change will be much more costly in the future if we don't take preventive steps now. Our committee members serve as liaisons to other town committees, where we share information and ideas to reduce climate impacts. As we have been designated a Climate Leader (see above), it is imperative that all committees understand our obligations and focus on climate in the work we all do. We have asked the Select Board to consider a different model for addressing committee interactions that stresses this importance.

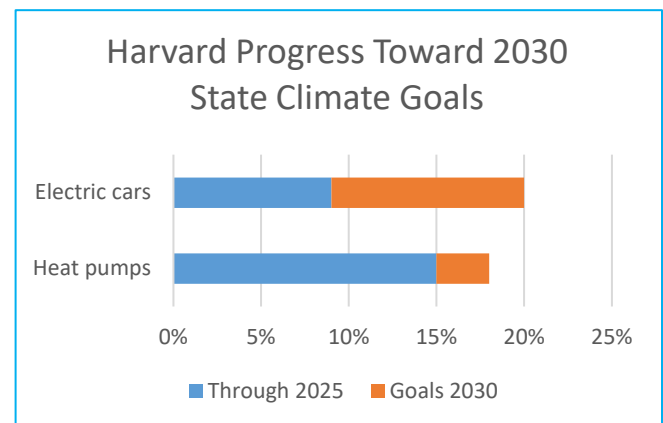
We collaborate with the Bromfield School Green Team which has students from grade 6 to 12. The students work on various projects in the school but also join in the town's work on climate. There are now two student representatives on our committee. Expect to see Green Team students at our committee events and at Town meetings.

How are we doing?

Our cars and our buildings are the biggest carbon producers in Harvard. Our town is one of the leaders in the state for heat pump installations. We have updated the goals based on updated data from the state and made some corrections to last year's report. Even with the loss of federal incentives, state-incentives are still available, and the cost of heat pumps is expected to lower.

<https://www.massave.com/en/residential/rebates-offers-services/heating-and-cooling/heat-pumps> Installers are also recommending solar be matched to heat pump systems for significant savings on electric costs. National Grid also offers lower electricity rates from November – April for all homes that have at least one heat pump.

The graph below tracks our progress to date based on available data. Also, check out our webpage for more trends on solar installations, heat pumps, and electric vehicle in the Progress section. <https://harvardmaclimateinitiative.org/>



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Residents who have solar contributed to local renewable energy. From 2006 through the end of 2025, 372 homes and businesses have solar systems. Additionally, approximately 60 residents are part of the Harvard solar garden. Others may have bought into a Massachusetts solar farm, such as through Nexamp or Energy Sage. While the town has a 100% renewable community choice aggregation program for electricity supply (see Harvard Energy Advisory Committee), it is not locally sourced. Local solar on our homes, municipal and commercial buildings and in fields helps send extra supply back to the grid and supports the local economy.

As Always, a Final Word to Residents

Learn more, take action: Start by checking our website and taking action. We still have Going Green flags and would gladly put one at your home if you complete at least two actions and let us know.

Get involved: New members are needed on the committee or you can contact us and take on a small job to assist us for just a few hours a month. We need help with events, advocacy, liaison with other committees, data collection and more.

Teach your children: Your children will face the brunt of climate change in their lifetime. Get them involved in taking action, becoming a member of the Bromfield Green Team (grades 6 – 12) and changing things in their lives that reduce their carbon footprint.

Thank you,

Ellen Sachs Leicher, Chair

Mario Cardenas

Staci Donahue

Richard Marcello

Patricia Natoli

Deborah O'Rourke - Christiane Turnheim

Nancy Hartshorne (associate member)

Liaison: Ahmet Corapcioglu, Select Board



Fourth of July parade
It is easy Being Green!



Pictures courtesy of HCIC Chair Ellen Leicher

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CONSERVATION COMMISSION

The Harvard Conservation Commission is composed of seven volunteer members and an associate member, appointed by the Select Board. The Commission is supported by a Conservation Agent and has a primary role in administering the following statutes and regulations:

- Massachusetts General Law Chapter 40, Section 8C, Establishment of Conservation Commission for the promotion and development of natural resources and watershed resource protection;
- Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40;
- Massachusetts Wetland Protection Regulations at 310 CMR 10.00;
- Town of Harvard Wetlands Protection Bylaw, Town Code Chapter 119; and
- Town of Harvard Wetlands Protection Bylaw Rules, Town Code Chapter 147.

The Commission has two subcommittees supporting its work, the Land Stewardship Subcommittee (LSS), composed of seven members appointed by the Commission, each serving a three-year term, and one member appointed to a lifetime term. The Deer Management Subcommittee (DMS) consists of five members appointed by the Commission, each serving a three-year term. Both subcommittees include a representative from the Commission; the DMS also includes a representative from the Harvard Conservation Trust.

The Commission coordinates with other Town bodies in activities including:

- Protection and management of conservation land in Harvard;
- Review and comment on zoning and planning applications, including special permits and 40B housing developments;
- Review and comment on forest management plans;
- Protection and management of Bare Hill Pond.

The Commission is represented on the Town-wide Land Use Boards; a collaborative body of committees and staff whose work affects land from multiple perspectives. It also has a representative on the Community Preservation Committee and the Open Space Committee. The Commission partners with the Harvard Climate Initiative Committee on areas of shared goals, and with the Harvard Conservation Trust on land preservation and stewardship.

The Commission holds public meetings on the first and third Thursdays of each month, or as otherwise announced. Meetings normally begin at 7:00 p.m. and had been held virtually for all of 2025. Full information on the Commission, its meetings, active applications, and other activities and resources are available on the Commission's page on the Town website:

<https://www.harvard-ma.gov/187/Conservation-Commission>

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Wetlands Protection

Under the Massachusetts Wetlands Protection Act and Harvard's Wetlands Protection Bylaw, activities involving disturbance in or within 100 feet of the edge of a wetland or within 200 feet of streams, rivers, ponds, and vernal pools require an application to and permit from the Commission. Guidance regarding the application process along with forms and instructions are offered in person at the Commission's office during posted walk-in hours or by appointment: (<https://www.harvardma.gov/187/Conservation-Commission>)

The Commission's Conservation Agent, Liz Allard, welcomes inquiries.

Applications for activities requiring a permit are reviewed during hearings held in regularly scheduled meetings. The Conservation Commission held 25 virtual public meetings during 2025 as well as an in-person strategic planning session in August. The strategic planning meeting creates a plan of the upcoming year for activities that are under the purview of the Commission but beyond those related to protecting wetlands, such as monitoring conservation restrictions, partnering with other Town committees and organizations to pursue conservation goals, updating bylaws and regulations, and public outreach.

The Commission received 26 applications in 2025, the sites of which were all visited by the Commissioners and/or the Agent to inspect project details, sometimes multiple times. 2025 included the implementation of the Administrative Review and Decision process for minor activities that had been approved as part of the amendments to the Wetland Protection Bylaw Regulations, Chapter 147, in 2024.

This process allows for the Conservation Agent to review and approve minor activities, such as those that occur in already disturbed wetland buffer zones, including the removal of up to five hazardous trees. Our activity statistics for the past three years are as follows:

Type of Activity	2025	2024	2023
Notices of Intent	10	20	20
Orders of Conditions (Approvals)	7	20	18
Orders of Conditions (Denials)	0	0	0
Abbreviated Notices of Resource Area Delineation	1	0	1
Orders of Resource Area Delineation (approvals)	1	0	1
Requests for Determination of Applicability	4	10	7
Determinations of Applicability (decisions)	4	10	7
Minor Resource Area <i>New in 2025</i>	11		
Administrative Approvals <i>New in 2025</i>	11		
Certificates of Compliance	12	9	3
Extensions to Orders of Conditions	0	3	2
Enforcement Orders	2	2	5
Amended Orders of Conditions	1	2	1

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Wetland along Still River Road

The Commission works with property owners to resolve issues of wetland violations, avoiding potentially costly fines associated with the Town's Wetland Protection Bylaw. Projects other than home or septic construction/renovation, such as the removal of vegetation, burning of yard waste, and landscape improvements within 100' wetland buffer zones may also require permitting. The Commission encourages homeowners to consult with the Commission's Agent before undertaking activities on their property that may create ground disturbance or involve the removal of tree canopy.

Land Protection and Management

Land Protection

The Conservation Commission protects land through the acquisition of land that might otherwise be developed and through the protection of existing undeveloped land to ensure its continuation as open space into the

future. Much of the Commission's land protection efforts are conducted in partnership with private entities such as the Harvard Conservation Trust and Sudbury Valley Trustees, and with the support of the State through funding.

A major land acquisition was accomplished in 2024 with the completion of a multi-year effort to acquire Three Brother's Farm, consisting of 38.85 acres over two parcels on Littleton County Road. The acquisition was a collaborative effort with the Harvard Conservation Trust, with the Trust purchasing the parcel and the Commission purchasing the Conservation Restriction (CR) on the land, protecting it in perpetuity. The partnership included the State that funded a portion of the funds for the CR purchase through a Municipal Vulnerability Preparedness (MVP) grant of \$535,000, with the Town providing \$133,750 in in-kind and cash matches.

Land Management

The Conservation Commission oversees the management of town-owned conservation land and encourages management of private land through its permitting, enforcement, and outreach activities. The goal of land management is to protect wetlands and the water and air resources that they in turn protect, as well as to maintain wildlife habitat, biodiversity, and land access for the public's enjoyment. The Commission partners with other Town departments and committees as well as private entities to achieve these goals, including the Park and Recreation Commission, the Bare Hill Pond Watershed Management Committee, the Harvard Climate Initiative Committee, the Harvard Conservation Trust, and the Harvard Snowmobile Club.

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Conservation Land Stewardship

The Commission's Land Stewardship Subcommittee (LSS) oversees management of town-owned conservation land, through management of invasive species, maintaining trail access, and rehabilitation of lands suitable for agricultural production. The Commission leases specific lands to farmers for agricultural production to continue the historical use of Harvard lands for these purposes. Current lands in agricultural production include the Ayer Road Meadow, Sisters Field, Abbot, Coke, Haskell, Shapley, Sprague, Stone, Sturdy, and William's Lands. Revenues from agricultural licenses for the use of these lands totaled \$2,866 in 2025. There is a community garden on the Coke land, used by residents through application (contact hcgmembership@gmail.org to request a plot). Open lands not under agriculture are regularly mowed to maintain habitat and scenic vistas.

The LSS maintains trails to offer public access to lands while protecting natural resources. LSS leads annual Spring and Fall walks exploring different conservation areas for public enjoyment and trails are also regularly used by the Harvard Conservation Trust for their sponsored walks and for the annual Run for the Hills event. The Bromfield cross country team holds competitions that traverse town conservation land, and practice in such areas as well.

Some LSS Projects of 2025:

Amphibian Crossing signs were redeployed around town in preparation for the annual spring migration of wood frogs and salamanders that cross roads to reach their vernal pools to reproduce.

The Spring Walk in early April on the Willard land included a vernal pool exploration with wetland biologist and Harvard Alpaca farm proprietor, Mathew Varrell and attracted the interest of many young naturalists. The Fall Walk in November traversed the Hoch land in Still River en-route to a circuit of the Vaughn Hills conservation area in Bolton.



Vernal pool spring walk on the Willard Land

The Sprague land with its scenic hayfields and wide views west across the Nashua River valley to Mt. Wachusett was the focus of continued effort to open the view from the bench site where the trail enters the woods. The area cleared had been overgrown with invasives so considerable work was needed to prepare the site for restoration planting. Assorted native plants were set in or seeded in the Fall and will be amended in years to follow. Once established, it will become a pollinator garden to enjoy and to educate.

Trail work included tending to blow-downs on trails across town, trimming and reblazing, and repair of boardwalks on the Bare Hill Wildlife Sanctuary and a new installation on Clapp-Scorgie.

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A native flowering fringe tree was planted on the Ruben Reed land abutting the Common. Shortly after this planting, an old and majestic American Elm tree there lost a large leader and it was decided the tree will need to be removed.



The Abbot orchard on Bolton Rd came under new management last year. Neighboring Owl Rock Farm has been renewing it with extensive pruning. New varieties will be planted and grafted on existing stock in keeping with the legacy of Frank and Mary Abbot who tended it 100 years ago.



Land Stewardship member Brian McClain in the orchard on the Powell Land

Aiding in the effort to develop blight-resistant American chestnut trees, LSS member Brian McClain cared for the chestnut orchard he planted 6 years ago on the Powell land. Flowers from these well-tended trees were fertilized with transgenic pollen this summer and produced 380 fertile nuts (over 4 times as many as last year) that were harvested and sent to the program's lab at the University of New England.

Support of Pollinators

A winter sow workshop offered in February was well attended and enjoyed by all. Attendees left the workshop with containers of native wildflower seeds in soil to put outside over the winter so as to germinate in spring. The seeds were shared by Freddie Gillespie from an established pollinator garden in Southborough grown as a research garden with Dr. Robert Gegear who studies and advocates for at-risk native bees. The wildflowers selected, and now shared with Harvard residents, will support native bees in steep decline.

The small pollinator garden on the Powell land flourished in its third year, filling out and showing natural resistance to drought and a second plot was installed. Plants were selected specifically to support local native bees and other insects that are in jeopardy from loss of habitat and other stressors of our time.

Another project in support of pollinators was the planting of a total of 30 pussy willows in wet meadows on Sprague, Powell and Bare Hill Wildlife Sanctuary. These will be an important early season pollen source for native bees when they first emerge in spring and little else is in flower.

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Invasive Species Management

The annual spring garlic mustard pull, conducted in partnership with the town-wide roadside cleanup expanded its impact removing this invasive plant from roadways around Town in 2025.

Invasive species management is an ongoing effort on conservation land, often contracted-out because of the scope of such efforts. Management includes manual, mechanical, and chemical methods. Lands included in these efforts in 2025 were Sprague, Williams, Powell, Clapp-Scorgie-Tufts-Smith, Barrett, Barton, Stone and Maxant conservation areas.

Mowing of the fields on Town conservation land to maintain grassland habitat was accomplished with all fields hayed or mowed by the end of October.

Deer Management

The Commission sponsors a managed archery hunting program to control the deer population on conservation lands. Nineteen conservation land parcels and two town-owned parcels are included in the program; one was newly added this year, the Town Forest. Two deer were culled on the Herman Orchard and Shaker Spring House lands different parcels during the 2025 season. Hunters are admitted to the program through application and qualification testing; there were 29 participating in 2025. Additional information on this program is available at <https://www.harvard-ma.gov/236/Deer-Management-Subcommittee>

Outreach to community

The Commission continued its efforts to provide relevant information and assistance to residents in 2025 by substantially updating its website and increasing emailed “news and announcements” to keep the community apprised of issues that

affect our natural resources. Email messages included such topics as how to keep pets safe during coyote breeding season, resolving conflicts with beavers or information pertaining to invasive plants. The website includes better labeling of resources and on-line access to all public documents related to active projects within the Commission’s purview, where residents can view site maps, Commission’s Orders of Conditions, and all planning documents: <https://www.harvard-ma.gov/687/Active-Application-before-the-Conservati>

The Commission also held its 2nd Annual Plant Give Away in November. Over 75 plants were generously donated and provided to local residents.



Project oversight

The Conservation Agent continues to monitor projects permitted by the Commission during all phases of work and to share information and filings with the other Land Use Boards. During 2025, several major projects of note required close attention and oversight, including multiple rounds of review and applicant reporting. The Village at Robin Lane, a housing development at the intersection of Ayer and Old Mill Roads that will include affordable and market-rate units, has been overseen since construction began in the spring of 2024. The wetland replication at Boston Badminton located at 203 Ayer Road thrived in

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2025, as did the development of the facility, which is expected to open in early 2026. The site required numerous visits and inspections. Pine Hill Village, a housing development on Stow Road completed construction in 2025. A Certificate of Compliance is anticipated to be issued in 2026. Other sites where infractions have been noticed and subsequently remediated through proper permitting, as well as more typical approvals that require inspections pre and post construction to ensure compliance, have further occupied the Agent and Commissioners over the past year. Such in-the-field activities allow the Commission to protect the natural resources under our jurisdiction and to maintain ties with residents conducting projects in Town and developers working on a larger scale, to ensure wetlands and their role in maintaining our natural environment are protected.

Conservation Commissioners and Staff

The Commission's membership changed dramatically in 2025 with Eve Wittenberg elected to the Select Board in the spring Don Richie resumed his long-term role as chair for the remainder of his term at the end of June. Eve accomplished many factors in her short time with the Commission, including Clearing Harvard of Invasive Plants initiative that provides the tools necessary for a property owner to remove invasives from their property. These tools are on loan at the Harvard Public Library. After serving 30 years on the Commission Don opted to not be re-appointed to the Commission for another term. Don's insight, historical knowledge and calming presence will be greatly missed not only by the Commission, but the Agent as well, who has gratefully worked along-side him for the past 24 years. Jessie Panek, as well, did not seek re-appointment in 2025. Jessie's vast knowledge of native and non-native plant species will be significantly missed. These changes created the

opportunity for the appointment of Jim Gorss as a permanent member. The Commission also welcomed Britt Argow and Meagan Riley. Britt brings a solid understanding of hydrological and ecological systems of New England. While Meagan provides the Commission with a working knowledge of Stormwater Management as a Biologist with the Protected Resources Division at the National Oceanic Atmospheric Administration Fisheries.

Jim Burns was elected as Chair and John Lee as Vice Chair. Representatives and liaisons to other committees and subcommittees include Jim Gorss as liaison to the Land Stewardship subcommittee, Britt Argow serving as liaison to the Deer Management subcommittee, and John

Lee representing the Commission on the Community Preservation Committee. Liz Allard serves as a non-voting member of the Open Space Committee.

The Land Stewardship subcommittee consists of Wendy Sisson (chair), Jim Gorss (ConCom Rep), Pam Durrant, Brian McClain, Petri Flint, Peter Von Conta, Peter Loges, and Ted Maxant. The Deer Management Subcommittee members include Tom Cotton (chair), Britt Argow (ConCom Rep), Timothy First (HCT Rep), Joe Pulido, and Don Osmer.

The Commission members and Agent pursue continuing education and training opportunities to maintain current knowledge and expand our capacity. Highlights of such training include the Massachusetts Association of Conservation Commissioners (MACC) Annual Environmental Conference (AEC) held at The College of the Holy Cross. In 2025 the Agent presented the Fundamental Training Program Units 101 and 102 for MACC.

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Over the course of the year the Agent attended the following workshops/training sessions:

- Metrowest Conservation Alliance: Conservation Prioritization Mapping Tool Update
- MACC Annual Environmental Conference: No Net Loss - Implementation of “An Act Preserving Open Space in the Commonwealth”
- BayState Roads: Invasive Species & Roadside Maintenance
- MSMCP Brown Bag: Stream Stats
- MSMCP Brown Bag: Groundwater Elevations
- NSN Wild & Scenic Stewardship Council: Regional Invasives Species Management Workshop
- MSMCP Annual Meeting: How to Become a Professional Wetland Scientist
- MSMCP Brown Bag: All-Persons Trail
- MACC: Clean Energy Permitting Process
- MDAR: Private APR’s

The Agent also serves on the Board of Directors for the Massachusetts Society of Municipal Conservation Professionals.

The Commission would like to extend our thanks to all the Harvard residents who have worked diligently with us to preserve our environment and natural resources through thoughtful development and careful activities on protected land.

Respectfully submitted,

Jim Burns, Chair

John Lee, Vice Chair

Janet (Jaye) Waldron

Mark Shaw

Jim Gorss

Britt Argow

Meagan Riley

Liz Allard, Conservation Agent



Haskell Land



Resident Sarah Saleh @ the Winter Sow

Pictures courtesy of Conservation Agent Liz Allard

HEALTH AND HUMAN SERVICES

BOARD OF HEALTH

The members of the Harvard Board of Health (BoH) thank all who took the time to participate in the interesting and diverse discussions on public health and the environment over the past year; their insight and expertise is appreciated. We thank Libby Levison for her 9 years of service on the Board of Health; we welcome Susan Kilroy-Ames as our new Board member. We appreciate the technical expertise provided by the staff of the Nashoba Associated Boards of Health and by Health Agent Jim Garreffa in particular.

The Board of Health had a busy year in 2025. Our summary is outlined below:

- Waste hauler permit renewal applications were submitted December through April and reviewed by the Board, with eleven permits issued in 2025
- Stable Permit applications were submitted throughout the first six months of 2025 and reviewed by the Board, with seventeen permits being issued for the year
- Emergency Beaver Permits are received on an ad-hoc basis and handled under the guidance of the Health Agent, with two such permits issued in 2025

Events and Outreach:

- Helped organize and participated in Townwide Cleanup; distributed tick and mosquito information in April
- Sent out eight topical messages for National Public Health Week in April

- Ran second annual Styrofoam® recycling event in May, which yielded 28 bags for an estimated 425 pounds of Styrofoam that was prevented from going into trash
- Distributed tick and mosquito information at Garden Club Plant Sale in May
- Sent out townwide notices regarding high levels of PFAS found in the Warren Ave area
- Bi-weekly monitoring of Town Beach for harmful algal blooms
- Weekly monitoring of Town Beach for *E. Coli* (through September)
- Monitored drought status (through November) and posted notices on the BoH website when critical levels were reached
- Organized and volunteered at the annual MassToss Recycle Your Reusables (We will be there again Saturday October 17th, 2026)
- Monitored weekly arbovirus activity in our area; Ran ad in Town newspaper notifying residents of reported WNV cases in surrounding towns



Mosquitos in Harvard!

In light of recent positive West Nile Virus cases in the surrounding area, the Harvard Board of Health wants you to protect yourself and your loved ones from mosquito-borne illnesses.

- Use EPA-approved insect repellent when outdoors
- Wear long-sleeved clothing
- Avoid being outdoors during hours dusk to dawn
- Remove standing water around your house
- Repair damaged window and door screens

For more information, scan the QR code or go to tinyurl.com/BOHMosies

HEALTH AND HUMAN SERVICES

Administrative:

- Trained new BoH Admin Assistant
- Amended Article II of Private Wells Water Regulations to require PFAS testing for all property transfers and new wells, which can be found at: <https://tinyurl.com/Harvardwells>
- Prepared annual budget request
- Developed and adopted the Harvard BoH ADU guidance document
- Streamlined and revised BoH 2026 Waste Hauler application process
- Sent out Waste Hauler application packages
- Attended monthly Land Use Boards meetings
- Attended quarterly Former Ft Devens Restoration Advisory Board (RAB) meetings
- Attended quarterly Nashoba Associated Boards of Health meetings
- Participated in the Town website redesign project training
- Worked with Mass DEP to identify, and monitor PFAS locations in the Warren Ave and the Transfer Station areas; assisted with communication to impacted residents
- Attended Annual and Fall Town Meetings
- Prepared BoH slides for All Boards meeting held in the fall
- Attended Central MA Recycling Coordinators annual meeting

In addition, Board of Health members and staff:

- Served on the Former Ft Devens Restoration Advisory Board
- Attended monthly Local and Regional Boards of Health meetings
- Received and monitored Weekly Arbovirus Reports, June 25 – Oct 15

- Researched grant opportunities
- Ran an ad in the Harvard Press relative to the Town Beach water quality,
- Held 24 BoH meetings
- The Administrative Assistant fielded questions and requests from town residents and Town boards.

Board of Health members serve on other committees:

- Chris Mitchell: Water & Sewer Commission (from 8/24), Harvard Ambulance Service liaison and Former Ft. Devens Restoration Advisory Board member
- Brad Holub: Addiction Abatement Fund Working Group (Chair, from 8/24)

In addition, the Board continues to:

1. Stay up to date with MA emergency preparedness systems and join quarterly PHEP preparedness drills.
2. Work with other Boards and Committees, including the Agricultural Advisory Commission, the Bare Hill Pond Watershed Management Committee, Building Commissioner, Cemetery Committee, Commission on Disabilities, Conservation Commission, Council on Aging, Department of Public Works, Emergency Management Team, Harbormaster, Harvard Climate Initiative Committee (HCIC), Harvard Public Schools, Planning Board, Parks & Recreation, Public Safety, the Select Board, Water and Sewer Commission and Zoning Board of Appeals.
3. Work with community groups: HCT, Garden Club, churches, etc.

HEALTH AND HUMAN SERVICES

The Board of Health continues to increase our outreach to residents and improve awareness in Town of the myriad issues the Board of Health monitors.

Permits issued and reports reviewed by the Board and Health Agent in 2025:

Camp	1
Emergency Beaver permits	2
Marijuana Operating Establ.	0
Septic permits	29
Stable permits	17
Title 5 reports	61
Tobacco Sales permit	0
Waste hauler permits	11
Well permits	9
Well water quality reports	30

In calendar year 2025, the BoH collected over \$10,675 in monies.

Waste haulers	\$7,550
Permits, fees	\$3,125
Total	\$10,675

In addition, the BoH applied for and received over \$1,918.33 of emergency supplies from MA Public Health Emergency Preparedness, including new cots, blankets and storage bins. The BoH's work helped the Town qualify for over \$11,400 in Recycling Dividend Funds from the Department of Environmental Protection.

The Board of Health continues to address issues related to public health and the environment including, but not limited to: prevention and disease outbreak; protecting ground water from contamination; ensuring an adequate supply of clean and safe drinking water; emergency planning; promoting recycling; and applying Title 5 regulations and reviewing the progress and

function of installed innovative technology system designs, as well as traditional septic systems. The principal areas of focus for the coming year will be to:

1. Track PFAS investigation results and collaborate with DEP and DPH to get support for residents with PFAS in their wells. The Army continues to install monitoring wells in and around Harvard; during the next round of investigations the BoH will continue to monitor this work and the findings.
2. Monitor the water at the Town Beach for cyanobacteria and *E. coli* during the swimming season; communicate with residents as needed via postings at the pond and through our email listserv.
3. Keep residents informed of drought status and required water management.
4. Monitor tick and mosquito-borne diseases, including EEE & WNV, and educate residents of threats by communicating with residents via the BoH website and posting notices in The Press.
5. Coordinate an annual #6 Styrofoam® recycling event and add #4 LDPE foam for residents in Harvard
6. Collaborate with local groups to sponsor educational outreach and talks on environmental and health related topics relevant to the Town.
7. Continue to partner with Harvard Climate Initiative Committee (HCIC) on public health impacts of climate change.
8. Continue required regulatory work including but not limited to: monitor drinking water quality for home sales; ensure that tobacco and marijuana regulations are current; regulate trash haulers; oversee stable permits and manure management; grant

HEALTH AND HUMAN SERVICES

emergency beaver permits; address Minimum Standards for Human Habitation variance requests; work with the Nashoba Associated Boards of Health to ensure that camps and restaurants are inspected; ensure that septic systems are maintained and promote the community septic loan program; and support all other public health requests from residents, Town boards, and businesses.

Nashoba Associated Boards of Health (NABH) provides the following:

ENVIRONMENTAL SERVICES

- The NABH provides a variety of mandated services for Harvard through the Environmental Health Department. These include services related to water quality, septic systems, housing code, food service code, and the alleviation of nuisance conditions. (Massachusetts General Laws, Chapters 94, 111:31, 111:31A, 111:31B, 111:150A, 111:150B, 122, 127, 127A, 143-150)
- The NABH provides services through its Food Service Program, including licensing establishments, periodic inspections/ investigations, and issuing/overseeing enforcements
- In accordance with Title 5 of the State Environmental Code NABH oversees all Title 5 related matters for Harvard, including inquiries, applications, review of plans, consultation with engineers and residents, presentations to the BoH, maintains records, prepares certificates of compliance and permits, and licenses septage haulers
- The NABH provides inspection and enforcement services in accordance with Chapter 2 of the State Sanitary Code (Housing).
- The NABH conducts Rabies control services in Harvard

- The NABH inspects and enforces State Sanitary Codes in a variety of Recreational Activities.
- The NABH addresses Nuisance Complaints
- The NABH provides services in the permitting, construction and testing of private wells.
- NABH provides its member towns with the skills of a Sanitarian as well as access to a variety of environmental expertise from both the staff and administration. In addition, Nashoba's office staff provide for both communication and informational access through the course of the business day and the preparation and handling of related paperwork

BOARD OF HEALTH NURSING SERVICES

- Local Boards of Health in Massachusetts are required by State statute to perform duties relative to the protection of public health and control of disease through assessment, education, reporting and follow-up. Community Health Departments provide these mandated services which include but are not limited to: communicable disease investigations, immunizations, and wellness programs to promote health for the underserved and at-risk populations. (Massachusetts General Laws, Chapters 111:7, 92-116, 111:67A, 111:181, 111:195, 111:206, 111:122,) As they provide the following services, the NABH Community Health Department/Community Health Nurse is guided by the CDC's established "10 Essential Public Health Services" and the American Nurses Association (ANA) Scope and Standards of Public Health Nursing Practice.
 - Record Keeping and Reports
 - Communicable Disease Investigation and Reporting
 - Lead Poisoning Prevention and Control services

HEALTH AND HUMAN SERVICES

- Immunization and Vaccination services
- Consultation
- Maternal Child Health Program
- Health Promotion Programs
- Outreach/Partnership

Reminders from the Board:

- Water quality can change over time; have you had your well-water tested in the past 5 years, including testing for PFAS?
- Protect yourself from mosquito and tick-borne diseases. Reduce your risk of insect bites by wearing long-sleeved shirts and full-length pants and using effective repellants. (Resource materials, including recent research, are available on our website.)
- The Community Septic Management Program still has funds available at a very low, 2% interest rate, for qualified residents considering septic system repairs.

We encourage you to visit our website periodically for new and useful information. Be sure to sign up to receive e-mails from the Board of Health (<https://tinyurl.com/BoHAlerts>) and select "Notify Me".

Submitted by:
Chris Mitchell, Chair
Brad Holub

**Questions about water quality
at the Town Beach?**

Just check the dial sign at the beach!

The color indicates the advised activities based on inspection and lab tests.

GREEN: All activities OK
ORANGE: No in-water activities (e.g. no swimming)
RED: No on- or in-water activities (e.g. no paddle boarding)

The Board of Health monitors water quality weekly through August.

A message from the Harvard Board of Health

To sign up for the Board of Health's emails, visit www.harvard-ma.gov/subscribe.

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the Harvard Board of Health in meeting the challenges of environmental and public health needs in your community.

In 2025, the Nashoba Associated Boards of Health (NABH) continued to advance regional public health through the ongoing support of two key grants: the Public Health Excellence (PHE) Grant and the Contact Tracing and Case Investigation (CT/CI) Grant.

The PHE Grant has enabled the onboarding of staff over time, including two Health Agents, an Education/Communication Specialist, and part-time staff to help with food inspections and manage the grant; the CT/CI Grant has further supported NABH by funding a full-time Public Health Nurse. Staff provided by these grants have enhanced NABH's ability to provide inspections, community outreach, and health education, fostering a more robust and adaptable public health infrastructure across participating municipalities.

In response to the closure of the Nashoba Valley Health Center and the Massachusetts Department of Public Health's new public health services delivery model, Foundational Public Health Service (FPHS), the Association contracted for a Community Health Needs Assessment (CHNA) to better understand the needs of our community; the contractor delivered their report at the end of December. The work was made possible by the CT/CI Grant.

Together, these grants have strengthened NABH's ability to meet evolving community needs, improving disease surveillance, emergency preparedness, and equitable access to high-quality public health services. Through a collaborative and resource-sharing approach, NABH has built a

HEALTH AND HUMAN SERVICES

resilient and modern public health system that continues to effectively serve all member communities.

Environmental Health Department

The Nashoba Sanitarian serving your community is always available at our Ayer office and has regular hours in the Town Hall to serve your residents and work with your Town Hall staff.

Food Service Licensing and Inspection 19

This office licenses, inspects, responds to complaints and conducts follow-up on concerns in licensed operations. Our staff review plans for new/renovated facilities to ensure they are constructed in accordance with the Food Code.

Recreational Permitting and Inspections 15

This office licenses, inspects and responds to complaints regarding recreational camps for children, bathing beaches and public and semi-public pools. We sample bathing beaches weekly, providing the results to community partners to ensure swimming only occurs at the public and semi-public beaches which meet State regulations.

Housing & Nuisance Investigation 5

This office inspects dwelling units for compliance with the State Sanitary Code upon complaints, and prior to occupancy. We issue orders to affect corrective actions, reinspect, and initiate legal action if necessary. Similarly, complaints from residents concerning unsanitary conditions, environmental concerns and/or pollution are investigated and actions taken as required.

Title 5 related work – On-site Sewage Disposal

We received 20 applications for soil testing (testing necessary for the design of a sewage disposal system) and witnessed 83 tests performed (perc tests and soil evaluation holes). We have received

21 applications for sewage disposal systems and reviewed 26 plans for new and replacement systems.

Our office has prepared 15 sewage disposal system permits for the Board's review and approval: 4 for new construction and 11 for the replacement of failed systems. We conducted 79 inspections during the construction of sewage disposal systems.

We provide consultation to your residents on matters relating to sewage disposal systems (operations, inspection and expansion (including the proposed accessory dwelling units (ADU)). As part of this work, we reviewed 61 Title 5 inspection reports.

Private Wells

We reviewed water quality and quantity reports and interpreted the results for your residents. As water quality awareness has increased, we have assisted communities with systematic water testing programs (generally upon property transfer); providing consultation and direction on how to comply with local requirements.

Private wells are regulated by local regulation, and we issued 9 permits for new and replacement private water supply wells.

Rabies Clinics

The number of residents attending our community clinics has dropped. Understanding the importance of service, we have offered regional clinics to ensure convenient access to a clinic.

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) Standards of Public

HEALTH AND HUMAN SERVICES

Nursing Practice. Our nursing team underwent significant changes this year, a retirement and staff moving to new positions. As of the end of 2025 the nursing team has been rebuilt, and we are working quickly to restore services while remaining adaptable to changes requested by our member communities and to meet the obligations outlined in the FPHS. Town Nurse Hours were “on pause” July through December 2025 while we re-built our public health nursing team. During this time, the core, State-mandated communicable disease case investigation and reporting continued.

The Nashoba nursing team reviewed, investigated and reported on all mandated communicable and infectious diseases (including respiratory diseases) while working closely with the Massachusetts Department of Public Health’s (MDPH) epidemiology team. Though this daily reporting and investigation work is not always visible, it is vital to protect the public from the spread of disease and includes:

- Working with MDPH and local Boards of Health to identify and manage clusters of disease/exposures in the district.
- Working with school nurses and childcare providers in the district to provide information, offer advice and support.
- In conjunction with our Health Agents, we work with individuals in challenging living conditions (unsanitary, hoarded) to facilitate services to mitigate situations which would allow an individual to remain in their home.
- We work with Councils on Aging, community outreach workers and other staff in town to help residents find services they need.

Communicable Disease Number of Cases investigated:

Babesiosis	1
Calicivirus/Norovirus	1
Cryptosporidiosis	1
Hepatitis B	1
Hepatitis C	2
Human Granulocytic Anaplasmosis	9
Influenza	68
Novel Coronavirus (SARS, MERS, etc.)	37
Salmonellosis	1

The Nashoba nursing staff provided monitoring and guidance to travelers and residents testing positive for TB infection (not contagious) throughout the district this calendar year and have also been managing **2** active TB cases in the district during 2025. The towns in the Nashoba District fall into a **LOW-RISK TB** category (as defined by MDPH).

In addition to the mandated disease surveillance and reporting, our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways including:

- Monthly town nurse hours were offered from January through June 2025 and were “paused” July through December while we rebuilt our Public Health Nursing team. Nashoba nursing staff conducted town nurse hour events this year, including 5 in Harvard. Town nurse hours include an opportunity for blood pressure checks, diet/nutrition information and teaching, medication review, and assistance with identifying and coordinating community resources and referral as needed.

HEALTH AND HUMAN SERVICES

- In 2025 we partnered with local pharmacies to offer our seasonal vaccine clinics, expanding vaccine availability with COVID and RSV vaccines in addition to influenza and preserving local public health funding and capacity. In collaboration with these pharmacies, we conducted 11 vaccine clinics throughout the district (including one at Broomfield) vaccinating 1019 attendees and providing 1,498 vaccines.
- The nurses are available to make home visits to make general assessments, assist with coordinating care and services, provide support/teaching and make referrals to other local community resources. Our Nurses made home visits two residents in Harvard.
- Nashoba has offered community outreach and educational programs covering topics such as disease prevention, chronic disease management, emergency preparedness, mental health awareness, and overall wellness. We continued to offer grief support group availability.
- Nashoba staff attend and regularly participate in collaborative meetings, trainings, and conferences to keep current with the latest developments in local public health.
- Nashoba staff facilitated several meetings with key stakeholder groups to promote partnership, encourage strong regional communication, and foster working relationships. This has helped to identify common goals and guide future public health initiatives and outreach.

Community Health- Communications and Public Health Education Summary, 2025

The Public Health Educator/Communications Specialist (PHE/CS) role has continued to evolve since its inception in Sept 2021 to best support the needs of the district. In the past year, the PHE/CS has been communicating timely and relevant public health information to towns and stakeholders and providing educational opportunities across the district with a social determinant of health (SDOH) lens. This work has included:

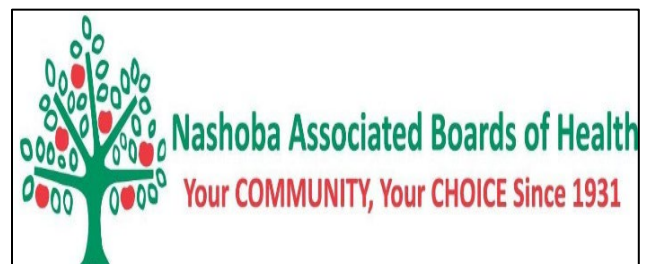
- Providing community educational opportunities to residents both independently and collaboratively with the PH nursing team based on community need- Harm reduction, emergency preparedness, positive aging, etc.
- Serving as project lead for a community health assessment from June to December, integrating contractor management, stakeholder engagement, communications, marketing, and logistical planning
- Partnering with CHNA9 and THFCM to launch a local Nashoba Health Equity Micro-Coalition supported by the NABH Shared Services Coordinator
- Maintaining up-to-date distribution lists, communicating within the district via channels such as quarterly newsletters, regular email updates, etc. pertaining to public health news, information, and events such as vaccine and rabies clinics. Continuing to explore and evaluate communication methods to reach as many community members as possible.

HEALTH AND HUMAN SERVICES

- Maintaining social media presence to reach more people in district with current, relevant, and seasonal public health information. Serving as a resource for community members with public health related questions across a broad range of topics
- Overseeing and administering a grant and donation-funded community grief support program
- Offering and instructing adult mental health first aid certification courses for municipal staff, community volunteers, and other groups serving NABH region residents
- Providing education and advocacy related to harm reduction, treatment and de-stigmatization of substance use disorder
- Serving on the Governor's Nashoba Valley Health Planning Working Group to identify data and community-driven local priorities for closing critical healthcare gaps
- Organizing technical assistance and resource-sharing meetings for municipalities related to opioid abatement settlement funds, with a fully executed IMA between 7 towns realized in 2025
- Collaborating with the new Shared Services Coordinator to maximize resources and identify opportunities for capacity building
- Building and maintaining relationships with stakeholders through meetings and attending community events to represent NABH
- Serving as the primary administrator for NABH's annual vaccine clinics in our first year partnering with a pharmacy
- Attending trainings with an emphasis on health equity and public health service regionalization.
- PHE/CS has utilized an SDOH lens to identify health inequities that most impact the NABH region to focus efforts and collaborate with community partners to lessen these gaps.
- Developing educational and communications materials for district and individual towns by request including print, electronic, presentation, and TV/news media materials. Publishing the first NABH regional Annual Report document
- Maintaining and improving upon NABH website to keep info relevant and accessible
- Co-organizing events to facilitate the exchange of information such as a spring-time Social Services Networking Fair

Submitted by,

James Garreffi, Director



HEALTH AND HUMAN SERVICES

COMMISSION ON DISABILITIES

In 2025, The Commission On Disabilities (COD) was actively involved in carrying out our primary mission to “review, advise, and make recommendations about policies, procedures, services and activities of departments and agencies of the Town of Harvard; provide information, referral, advocacy, and technical assistance to individuals, businesses, and organizations; and to coordinate activities of local groups as they affect persons with disabilities and compliance with federal and state disability laws. We continue to support and advise Town Administration, Select Board, School Department, and boards, commissions and committees in removing barriers limiting accessibility to facilities, programs, and services in the Town of Harvard. The Commission remains committed to advancing our collaborative work with the Town to ensure actions recommended by the 2022 ADA Transition and Self-Evaluation Plan continue, which can be found on the COD website. We view this as a living document which steers the Town in providing accessibility to all residents.

Throughout the year, the Town and departments/boards/committees addressed various barriers to accessibility as identified in the 2022 Self-Evaluation Plan. For example, the Park and Recreation Commission purchased equipment and materials to continue to improve accessibility at Bare Hill Pond and the Harvard Park Playground. These purchases and improvements included access mats at the beach and Harvard Park Playground and a handicap compliant swing at Harvard Park Playground. After consulting with the COD an ADA compliant water fountain was purchased and will be installed at Bare Hill Pond. Additionally, COD is collaborating with the Park and Recreation Commission as the latter reviews design plans for

the McCurdy Track and Field renovations. We continue to review and confer with the July 4th Committee regarding accommodations and modifications to events.

The Commission also provided the Town with information and resources associated with ADA training resources for newly hired town personnel, guidelines for improving accessibility, and accommodations for events in Town. The degree of inaccessibility of the Minister's Path was brought to COD's attention. The matter was brought to the Select Board's with COD advice. We also advised individuals who had concerns related to mobility, access, or health issues. Public awareness of disability issues was highlighted at our monthly meetings.

In 2026, the Commission is executing a strategic plan to accomplish our goals. The goals are to: improve collaboration in Town governance, programs, and projects and community organizations (i.e., Special Education Parental Advisory Council); establish ongoing communication with Commissions On Disabilities from surrounding towns to partner to expand accessibility opportunities to Town residents; and to conduct a town wide survey to assess the needs of residents/visitors from the disability community. A formal report will be presented to the Select Board.

As this Commission executes its responsibilities to meet the needs of our disability community, we look forward to continuing to build a collaborative relationship with other boards and committees in Harvard and our residents, and to raise awareness of issues impacting the disability community.

HEALTH AND HUMAN SERVICES

Information, agendas, and minutes are always available on the Town's website. Click Boards/Committees, followed by Commission On Disabilities. Feel free to contact any member of the Commission with questions, concerns, or ideas.

Respectfully submitted by members,
Toni Spacciapoli, Co-Chairperson
Davida Bagatelle, Co-Chairperson
Amy Nutt, Secretary
Heidi Gomez
Elizabeth Fesi



COUNCIL ON AGING

The mission of the Council on Aging is to enhance the lives of Harvard residents aged 60 and above. The Council identifies and addresses the ongoing social, recreational, educational, vocational, financial, transportation and therapeutic needs of Harvard's senior population. We accomplish this through program development, advocacy, legislative awareness and involvement, and community linkages.

As of January 22, 2026, the number of seniors 60 years of age and older in Harvard is 1809, with a total town population of 5918. These numbers from the town clerk show that our seniors represent over 30% of the total town population. The COA Board of Directors, staff, and volunteers served a total of one thousand people during the Fiscal year 2025. We will continue to offer as many services as possible within our budget.

The Council on Aging/Harvard Senior Center is located at 16 Lancaster County Road in Harvard. Each event brings together friends and neighbors from Harvard and other local towns. This year Our outreach team served clients with housing and mental health referrals as well as fuel assistance, SNAP, financial referrals, and social services including reports to protective services.

The Council on Aging has five in-house employees: a director (full-time), an assistant director (full-time), two outreach coordinators (19 hours per week), and a program coordinator (17 hours per week). In addition, the COA manages part-time on-call van drivers who transport seniors to appointments in town and the region. The COA director is a licensed social worker tasked with monitoring the needs of town seniors. The outreach coordinators identify individual needs, make home visits, and assist frail elders and families to stay connected.

HEALTH AND HUMAN SERVICES

The town budget funds the staff and a grant from the state's Executive Office of Elder Affairs funds a portion of the programs, events, and educational presentations. The Montachusett Regional Transit Authority (MART) reimburses the MART driver's hours and part of the assistant director's pay which goes back to the town as revenue. The town taxes provide no funding for programs. Our programs and events are paid for through the generosity of donations and support from the Friends of the Harvard COA.

We offer a wide range of programs for physical, social, and intellectual well-being. Some programs speak to the needs of elderly people such as computer support, medical and social transportation, physical fitness classes, and speakers from different fields of study. Our social events such as weekly congregate meals, day trips, inter-generational activities, clubs, and holiday events bring many people to our facility at 16 Lancaster County Road. We offer classes in-person, and virtual at the request of the attendees, and we are available to set up virtual classes in the event of inclement weather. This year we added special fitness programs to work on the core muscles in the body, chair yoga, and line dancing classes. We also offered musical entertainment along with special meals and events to encourage socialization which is so important for our seniors in order to combat isolation and loneliness. This year we used the Charlie Waite field to host our "Flying High Dogs" with 50+ in attendance. To support our seniors' health needs, we added health appointments monthly with a footcare specialist which have been shown to be very well attended.



Volunteers help with the ice cream social

The COA advertises its programs and services through our monthly newsletter, the local newspaper, Facebook, email blasts, the local town list-serve, and the local cable access channel. We offer a monthly television show on the local channel presenting the upcoming programs for the month at 9:30 each morning on Charter/Spectrum cable channel 192.



Line dancing classes

The department works closely with town departments, schools and committees, town groups including the Woman's Club, Garden Club, Harvard Family Association, Girl Scouts, and Boy Scouts. In addition, we work with the Harvard Lions Club, and local farms and businesses, providing donations of fresh produce, and local catering companies who provide some of our special meals. Harvard Police and Fire/EMS departments offer special events for our seniors. We collaborate with the Harvard Historical Society to add artwork to the blank walls in our multipurpose room. We also added a Veteran Wall with pictures of Harvard veterans along with their service background.

HEALTH AND HUMAN SERVICES

Once in a while we get the opportunity to collaborate with very special performers and this year we worked together with the Unitarian Church in town to host a well-known Irish band called “Lunasa” who offered a performance for free to our community before they headed out to play at the Groton Hill Music Center. A special treat for those who would otherwise not have had that opportunity.

Our outreach team collaborates closely with Police on neglect and abuse cases along with the state Protective Service agencies. We also work closely with Fire/EMS on other special programs such as free smoke/co detectors for seniors and building and installing house number signs. These signs make it easier for emergency services to find residents’ homes when a 9-1-1 call comes in. Our outreach team also offers sand buckets, and many other programs developed to keep seniors as safe as possible.

Many town groups make generous donations that allow us to continue special meals, events, and programs. The Girl Scouts deliver prepared turkey dinners to our homebound seniors around the holiday season, and Harvard Public Schools and local college students support our seniors with performances and events. The COA welcomes and encourages the town’s youth to support COA’s activities and engage with the senior community. Our many dedicated volunteers support the small staff here at the COA allowing us to offer such wonderful programs to the seniors of Harvard. We could not do all that we do without them!

Respectfully submitted,

COA Staff:

Director, Deborah Thompson, MS, LSW,
Assistant Director, Lisa Rosen, M.Ed.
Outreach Coordinator, Maria Holland
Outreach Coordinator/Firefighter,
Jennifer Schoenberg, MS
Program Coordinator, Pamela Mc Innis
COA Van Drivers: Peter Tenneson, Wayne
Dwyer, Connie Woolcock, Dennis Bradley,
Gregg Carlson, and Robert Lindgren.

COA Board of Directors:

Chair; Margaret Murphy
Treasurer; Joe Schmidt,
Recorder: Kim Schwarz
Members: Wade Holtzman, Kelene Blumstein,
Dee Lee, Pauline Carroll, Vicky Mead, and Pat
Jennings.



Fun day trip to New Hampshire

Pictures courtesy of CoA Director Debbie Thompson

HEALTH AND HUMAN SERVICES



Wednesday morning men's coffee is always well attended!



Local elder law attorney Erin McBee gives a "Legal Checkup" presentation.

FRIENDS OF THE HARVARD COA

The Friends of the Harvard Council on Aging (FCOA) is the fundraising arm of the COA. It is a 501(c)(3) organization, allowing any donations made to Friends to be tax-deductible. FCOA provides funding for the monthly newsletter and supports the COA tremendously with money for programming and events at the COA. We appreciate our Friends of the Harvard COA for their dedication and support.

Friends Board of Directors:

Heidi Siegrist, Chair; Hank Fitek, treasurer; Members Barbara Cerva, Mina Femino, Bruce Dolimount, Carol Lee Tonge, Sheila Simollardes, and Sharon Briggs, Beth Williams, Chet Hooper, Stephanie Hooper, Bill Barnes, Karen Hierman, Steve Richter.



New shed purchased with help from the Friends and dedicated as "Pat's Shed" to recognize the extra efforts made by CoA board member Pat Jennings to get the job done!

TOWN RECORDS

OFFICE OF THE TOWN CLERK

As the Town reflects on the past year, the Town Clerk's Office remains focused on delivering transparent, efficient, and responsive services to the community. The implementation of the Town's new website required significant effort and adaptability, and staff successfully navigated the learning curve to ensure uninterrupted services and improved public access to information.

The Office of the Town Clerk had a notably active year during calendar year 2025, overseeing multiple elections and Town Meetings. These events required extensive advance planning, coordination across Town departments, and the scheduling and training of election workers to ensure full compliance with statutory requirements and to provide voters with accessible, orderly, and well-run election processes.

Elections and Town Meetings Conducted in 2025

The following Elections and Town Meetings were held during the calendar year:

- May 3, 2025 – Annual Town Meeting
- May 6, 2025 – Annual Town Election
- September 27, 2025 – Adjourned Session of the Annual Town Meeting
- September 27, 2025 – Special Town Meeting
- October 8, 2025 – Special Town Election

Each event was successfully administered with the assistance of dedicated election workers and the cooperation and support of multiple Town departments.

Election Statistics and Highlights

May 3, 2025 – First Session Annual Town Meeting

Of the 4,777 registered voters in the Town of Harvard, 522 voters were checked in and participated.

May 6, 2025 – Annual Town Election

Total Registered Voters: 4,777

Total Ballots Cast: 1,659

Voter Turnout: 34.73%

September 27, 2025 – Adjourned Session of Annual Town Meeting

Of the 4,825 registered voters in the Town of Harvard, 463 voters were checked in and participated.

September 27, 2025 – Special Town Meeting

Of the 4,825 registered voters in the Town of Harvard, 463 voters were checked in and participated.

October 8, 2025 – Special Town Election

Total Registered Voters: 4,821

Total Ballots Cast: 661

Voter Turnout: 13.71%

Special recognition is given to the election workers who served during Town Meetings and on Election Days. Their dedication, professionalism, and attention to detail ensured that each election was conducted efficiently and in accordance with all legal requirements. The Clerk's Office also acknowledges the essential assistance and cooperation of various Town departments.

The time, preparation, and effort contributed by election workers and Town staff played a vital role in upholding public confidence in the electoral process. The Town Clerk thanks all those involved for their commitment to public service and looks forward to continued cooperation in future election cycles.

TOWN RECORDS

In addition to election administration, the Town Clerk's Office performs a wide range of statutory and administrative duties on behalf of the Town. These responsibilities include the issuance of marriage licenses; the registration and certification of vital records; the issuance of dog licenses; administration of the annual Town

Census; and the processing of Doing Business As (DBA) certificates and raffle permits.

The office is also responsible for posting official meeting notices, administering oaths of office to elected and appointed officials, and maintaining the Town's official records to promote transparency and accountability in municipal government.

Pursuant to state law, the Town Clerk's Office maintains records related to Open Meeting Law filings, Ethics Training certifications, and Conflict of Interest disclosures for Town employees and members of Town boards and committees.

The Town Clerk's Office remains committed to providing accurate, timely, and accessible services to residents while fulfilling all statutory obligations. The office continues to support the efficient operation of Town government and to serve the community with professionalism and integrity.

The following information reflects the Town's vital statistics, services provided, and revenues collected by the Town Clerk's Office during calendar year 2025.

Census

The population of the Town of Harvard as of December 31, 2025, was **5,918**.

Vital Records Registered

Births: 43

Marriages: 161

Deaths: 40

Dog Licenses Issued

A total of **1011 dog tags** were issued during calendar year 2025.

Revenues Received

Dog/Kennel Licenses:	\$20097.00
Business Certificates:	\$2040.00
Raffle Permits:	\$80.00
Vital Records:	\$2580.00
Marriage Intentions:	\$6440.00
Street List:	\$120.00
Total Revenue Collected:	\$31357.00

Looking ahead, the Town Clerk's Office will continue to respond to evolving statutory obligations and operational demands while upholding a strong commitment to quality public service. The office is grateful for the ongoing cooperation and support of Town officials, employees, and residents and anticipates another productive year ahead.

We are here to help. Please do not hesitate to contact the Clerk's Office if you have any questions, suggestions, or concerns.

Respectfully submitted,

Rose Miranda
Town Clerk



Police Chief James Babu with Town Clerk Rose Miranda as she swears in new officer Hannah Shaw.

TOWN RECORDS

INSPECTIONAL SERVICES/FACILITIES

Building/Plumbing/Gas/Electrical

Demand for building projects have leveled off in 2025. Similar numbers to 2024 with a slight decrease in permits issued from 909 in 2024 down to 872 in 2025. Our permit fees have decreased as a result in 2025 to \$223,427.50, a 20% decrease over the prior year. The decrease in fees collected can be partially attributed to a reduction in large home renovation projects and our first large commercial building project issued in 2024 which brought in additional permit revenue.

We have seen a shift to alternative energy/weatherization projects and home renovations that continue to drive the building sector. With the shift to more stringent energy code statewide and the Town of Harvard voting to adopt the Municipal Specialized Stretch Code, We have seen a move to energy efficiency projects, solar and smaller renovation projects.

Our two current 40B subdivision projects, Pine Hill Village on Stow Road, and The Village at Robin Lane on Ayer Road, continue to make progress with Pine Hill Village now nearly complete and The Village at Robin Lane getting started. This will be 12 new buildings with 24 units.

You may have also noticed a new commercial building that was recently completed. This will be a new badminton recreational facility located across from the Harvard Lanes bowling alley.

Some of the projects of note from 2025:

- We completed a much-needed elevator upgrade to the Public Safety building.
- Moving toward new phone lines at the Public Safety building to accommodate new safety systems

- New safety lighting was installed for the exterior of town hall
- We are working on reconfiguring office space in town hall to provide a smoother and more accessible experience for visitors.
- Continue to repair/replace system components in our municipal building as they age and come to the end of their life cycle
- With the help of the Harvard Energy Advisory Committee and the Climate Initiative Committee we continue to explore energy efficient options for our town library's climate systems.
- In collaboration with the 5 Sparks Board, we have been able to secure a \$100,000 earmark grant from the state for building upgrades.

Here is a look at how 2025 finished up:

- **Inspectional Services:**
 - 872 permits issued
 - 1,072 inspections conducted
 - \$223,427.50 in fees collected
- **Building permits:**
412 issued for \$158,933.50
- **Electrical permits:**
280 permits issued for \$40,080.00
- **Plumbing permits:**
107 permits issued for \$17,795.00
- **Gas permits:**
73 permits issued for \$6,619.00

TOWN RECORDS

Here is a snapshot of how 2025 stacked up with the previous two years:

2024

- 909 permits issued
- 1,071 inspections conducted
- \$278,832.30 in fees collected
- **Building permits:**
398 permits issued for \$222,487.30
- **Electrical permits:**
305 permits issued for \$31,046.00
- **Plumbing permits:**
107 permits issued for \$17,039.00
- **Gas permits:**
99 permits issued for \$8,260.00

2023

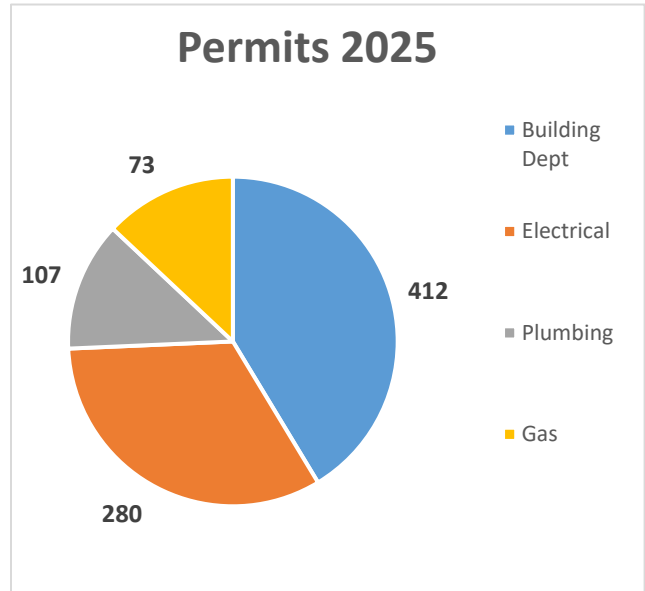
- 926 permits issued
- \$189,061.60 in fees collected
- **Building permits:**
430 permits issued for \$135,912.60
- **Electrical permits:**
326 permits issued for \$31,924.00
- **Plumbing permits:**
101 permits issued for \$14,779.00
- **Gas permits:**
69 permits issued for \$6,446.00

Warm Regards,

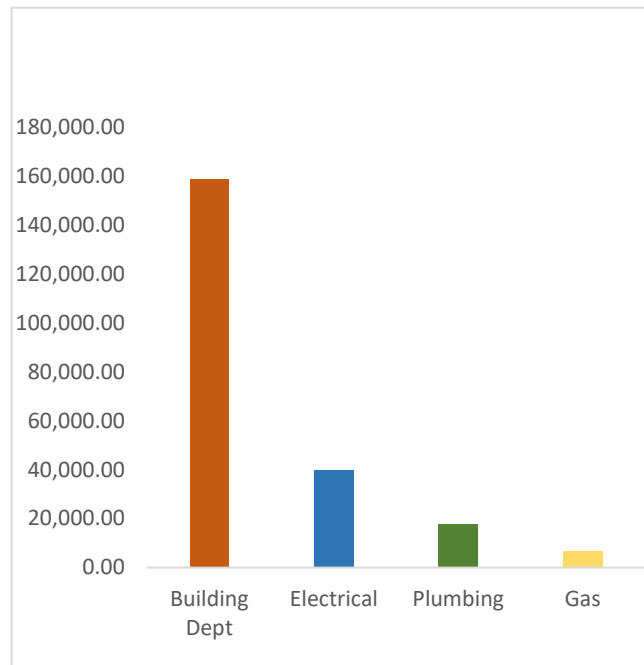
Jeffrey Hayes
Building Commissioner
Facilities Manager
Zoning Officer

Dave Woodsum
Electrical inspector

James Bakun
Plumbing/Gas inspector



Permit Fees Collected



TOWN MEETING AND ELECTION RESULTS

**ANNUAL TOWN MEETING
SATURDAY, MAY 3rd, 2025, 12:00 P.M.
BROMFIELD SCHOOL, CRONIN AUDITORIUM
14 MASSACHUSETTS AVENUE,
HARVARD, MA, 01451**

The Annual Town meeting of the Town of Harvard was convened at 12:02 PM in the Cronin Auditorium of the Bromfield School, 14 Massachusetts Avenue, with Town Moderator **William Barton** presiding, and a quorum of registered voters in attendance. The call of the meeting, and the return of service were found to be in order by Town Clerk, Rose Miranda.

The meeting began with the Pledge of Allegiance. Moderator Barton then requested of the meeting that the Town allow the following non-voters to speak if necessary:

Jared Mullane - Director of Finance
Daniel Nason - Town Administrator
Allyson Mitchell - Assistant Town Administrator
Richard Sicard - Fire Chief
Jeffrey Hayes - Building Commissioner
Attorney Mark Lanza - Town Counsel
Rose Miranda - Town Clerk
Nicole Levay-O'Brien - Assistant Town Clerk

Moderator Barton then proceeded to hold a non-binding sample question to test voting devices, which concluded at 12:06 pm.

ARTICLE 1: ANNUAL REPORTS

(Majority Vote Required)

To see if the Town will vote to hear the reports of the Select Board, School Committee, and any other officers or committees that may be ready to make a report and act thereon.

(Inserted by Select Board

On a MOTION by SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town hear the reports of the Select Board, School Committee, and any other officers or committees that may be ready to make a report and act thereon.

Vote on Article 1, Main Motion: PASSED by Majority (121 Yes - 22 No)

ARTICLE 2: PAY BILLS OF PRIOR FISCAL YEARS

(Four-Fifths Majority Vote Required)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sum of money to pay bills of Fiscal Year 2024, or pass any vote or votes in relation thereto.

TOWN MEETING AND ELECTION RESULTS

(Inserted by Finance Director)

On a MOTION by SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town authorize the payment of two (2) bills from Fiscal Year 2024 for Long Term Disability Insurance Coverage and transfer the sum of \$2,937.88 from the Free Cash to pay said bills.

Vote on Article 2, Main Motion: PASSED by Four-Fifths Majority (142 Yes - 8 No)

ARTICLE 3: INFLATION REDUCTION ACT REBATE FUNDING - SOLAR

(Majority Vote Required)

To see if the Town will vote to transfer \$7,000.00 from Free Cash to hire a tax accountant to file the necessary documents to receive reimbursement under the Inflation Reduction Act, with funds to be expended by the Finance Director, with the approval of the Town Administrator, or pass any vote or votes in relation thereto.

(Inserted by Finance Director)

On a MOTION by SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town transfer \$7,000.00 from Free Cash to hire a tax accountant to file the necessary documents to receive reimbursement under the Inflation Reduction Act, which funds shall be expended by the Finance Director, with the approval of the Town Administrator.

Vote on Article 3, Main Motion: PASSED by Majority (164 Yes - 23 No)

ARTICLE 4: FUND SCHOOL GRANT DEFICIT

(Majority Vote Required)

To see if the Town will vote to appropriate and transfer from available funds the sum of \$15,616.26 in order to cover the deficit resulting from overspending the Fiscal Year 2022 ESSER III Education grant funds in Fiscal Year 2024.

(Inserted by Finance Director)

On a MOTION by SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town transfer from Free Cash the sum of \$15,616.26 in order to cover the deficit resulting from overspending the Fiscal Year 2022 ESSER III Education grant funds in Fiscal Year 2024.

Vote on Article 4, Main Motion: PASSED by Majority (172 Yes - 35 No)

ARTICLE 5: SCHOOL TECHNOLOGY REIMBURSEMENT

TOWN MEETING AND ELECTION RESULTS

(Majority Vote Required)

To see if the Town will vote to transfer \$112,968.75 from Free Cash to be expended by the School Department for technology as this amount was received by the Town as reimbursement for technology purchased by the School Department during the COVID-19 Pandemic, which transferred funds shall be returned to the [Devens Revolving Account.
(Inserted by School Committee)

On a MOTION by SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town transfer \$112,968.75 from Free Cash to be expended by the School Department for technology as this amount was received by the Town as reimbursement for technology purchased by the School Department during the COVID-19 Pandemic, which transferred funds shall be returned to the Devens Revolving Account.

Vote on Article 5, Main Motion: PASSED by Majority (167 Yes - 15 No)

ARTICLE 6: SCHOOL RENTAL RECEIPTS TRANSFER

(Majority Vote Required)

To see if the Town will vote to transfer \$42,980.00 collected from school building rental from Free Cash to be expended by the School Department to be placed in the School Building Rental Revolving Account on July 1, 2025.
(Inserted by School Committee)

On a MOTION by SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town transfer \$42,980.00 collected from school building rental from Free Cash to be expended by the School Department, which funds shall to be placed in the School Building Rental Revolving Account on July 1, 2025.

Vote on Article 6, Main Motion: PASSED by Majority (232 Yes - 21 No)

ARTICLE 7: AMENDMENT FOR ENGINEERING SERVICES TO COMPLETE ENVIRONMENTAL PERMITTING ON AYER ROAD PROJECT

(Majority Vote Required)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, \$15,000.00 to be expended by the Public Works Director, through the Town Administrator, for additional environmental engineering and permitting for the Ayer Road transportation improvement project or pass any vote or votes in relation thereto.
(Inserted by the Select Board)

On a MOTION by Kara Minar, 204 Still River Road, Select Board, and Seconded:

TOWN MEETING AND ELECTION RESULTS

I move that the Town transfer \$15,000.00 from Free Cash to fund environmental engineering and permitting for the Ayer Road transportation improvement project.

Vote on Article 7, Main Motion: PASSED by Majority (213 Yes - 43 No)

ARTICLE 8: FEASIBILITY STUDY AND PRELIMINARY CONCEPT DEVELOPMENT FOR PUBLIC WORKS AND FIRE DEPARTMENT FACILITIES

(Majority Vote Required)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, \$49,000.00 to be expended by the Public Works Director, through the Town Administrator, to fund engineering and design services for a feasibility study and preliminary concept development for the Public Works and Fire Department Facilities, or pass any vote or votes in relation thereto.

(Inserted by the Select Board)

On a MOTION by *Kara Minar, 204 Still River Road, Select Board, and Seconded:*

I move that the Town transfer \$49,000.00 from Free Cash to fund engineering and design services for a feasibility study and preliminary concept development for the Public Works and Fire Department Facilities.

Vote on Article 8, Main Motion: PASSED by Majority (187 Yes - 71 No)

ARTICLE 9: TRANSFER FROM CERTIFIED FREE CASH TO THE STABILIZATION ACCOUNT

(Majority Vote Required)

To see if the Town will vote to transfer a sum of money from Fiscal Year 2024 Certified Free Cash to the Stabilization Account, in accordance with the Town Code, or pass any vote or votes in relation thereto.

(Inserted by Finance Committee)

On a MOTION by *Donald Ludwig, 23 East Bare Hill Road, Select Board, and Seconded:*

I move that the Town transfer \$229,953.00 from Fiscal Year 2024 Certified Free Cash to the Stabilization Account.

Vote on Article 9, Main Motion: PASSED by Majority (259 Yes - 26 No)

ARTICLE 10: TRANSFER FROM CERTIFIED FREE CASH TO THE CAPITAL STABILIZATION AND INVESTMENT FUND

(Majority Vote Required)

To see if the Town will vote to transfer a sum of money from Fiscal Year 2024 Certified Free Cash to the Capital Stabilization and Investment Fund, or pass any vote or votes in relation thereto.

TOWN MEETING AND ELECTION RESULTS

(Inserted by Finance Committee)

On a MOTION by *Donald Ludwig, 23 East Bare Hill Road, Select Board, and Seconded:*

I move that the Town transfer \$990,123.00 from Fiscal Year 2024 Certified Free Cash to the Stabilization and Investment Account, in accordance with Chapter 17, Section 17-4 of the Town Code.

Dennis Rossi, 8 Harris Lane, wanted to amend Article 10 with a **MOTION** to *create an override fund*. Town Counsel Lanza stated there is no ability to create this fund underneath the Article as written and would need to go back to the Select Board.

Vote on Article 10 Main Motion: PASSED by Majority (272 Yes - 75 No)

ARTICLE 11: APPROPRIATE CABLE FRANCHISE FEES

(Majority Vote Required)

To see if the Town will vote to appropriate \$90,638.00 of cable franchise fees and other cable related revenues to support Public, Education, and Government access services, cable related expenses, and oversight of the cable franchise agreements for Fiscal Year 2026, which begins on July 1, 2025, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a MOTION by *Donald Ludwig, 23 East Bare Hill Road, Select Board, and Seconded:*

I move that the Town appropriate \$90,638.00 of cable franchise fees and other cable related revenues to support Public, Education, and Government access services, cable related expenses, and oversight of the cable franchise agreements for Fiscal Year 2026.

Vote on Article 11, Main Motion: PASSED by Majority (287 Yes - 39 No)

ARTICLE 12: OMNIBUS BUDGET

(Majority Vote Required)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, such sums of money as may be necessary to defray expenses for the ensuing fiscal year, a portion of which appropriation shall be contingent upon the passage of a so-called Proposition Two and One Half Levy Limit Override referendum ballot question at the Town Election to be held on May 6, 2025 or pass any vote or votes in relation thereto.

(Inserted by Select Board and Finance Committee)

On a MOTION by *Donald Ludwig, 23 East Bare Hill Road, Select Board, and Seconded:*

I move that the Town vote to appropriate \$35,131,266.00 to defray the expenses of the Town for Fiscal Year 2026 as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting on pages 37 through 41 and that said appropriation be provided as follows:

Raise & Appropriate \$34,983,310.00

TOWN OF HARVARD						
FY26 GENERAL FUND DETAILED BUDGET - DEPT & CATEGORY TOTALS						
		FY24	FY25	FY26	FY26	FY26
		Expended plus	ATM	Select Board	Tier 1 Override-	Tier 2 Override-
Line	ACCOUNT DESCRIPTION	Encumbered	Budget	Budget	Select Board	Select Board
				Budget	Budget	Budget
	MILEAGE - TOWN ADMINISTRATOR	5,400.00	8,400.00	5,400	-	-
	WAGES - SELECT BOARD	386,626.00	375,566.00	380,838	-	-
1	SELECT BOARD WAGES	392,026	383,966	386,238	-	-
	SELECT BOARD PUR SERVICES	40,024.00	20,000.00	16,000	-	-
	SELECT BAORD MEDICAL SERVICES	1,878.00	-	-	-	-
	EMPLOYEE TRAIN & PROF DEV	1,074.00	5,000.00	9,100	-	-
	TOWN REPORTS	5,085.00	6,000.00	6,000	-	-
	SELECT BOARD OFFICE SUPPLIES	5,566.00	3,000.00	3,000	-	-
	SELECT BOARD-MEETINGS & DUES	2,346.00	5,000.00	3,500	-	-
2	SELECT BOARD EXPENSES	55,973	39,000	37,600	-	-
	FIN COMM MEETINGS & DUES	190.00	200.00	200	-	-
3	FIN COM MEETINGS & DUES	190	200	200	-	-
	ACCOUNTING SALARY & WAGES	184,140.00	199,562.00	212,036	-	-
	ASSESSOR WAGES	53,180.00	56,440.00	58,657	-	-
	TREAS/COLLECTOR WAGES	157,810.00	169,858.00	177,793	-	10,400
	OVERTIME	264.00	633.00	650	-	-
	ACCOUNTING CERTIFICATION SALARY	4,608.00	1,000.00	1,000	-	-
4	TOTAL FINANCE DEPT WAGES	400,002	427,493	450,136	-	10,400
	MAPPING AND DEEDS	3,012.00	5,100.00	5,200	-	-
	TRAINING, SUBSCRIPTIONS & DUES	4,188.00	13,810.00	14,850	-	-
	OTHER PROFESSIONAL SERVICES	127,285.00	144,850.00	158,350	-	-
	POSTAGE	30,608.00	30,000.00	33,000	-	-
	OFFICE SUPPLIES	4,913.00	3,500.00	3,500	-	-
	COPY MACHINE SUPPLIES	7,135.00	6,590.00	7,000	-	-
5	TOTAL FINANCE DEPT EXPENSES	177,141	203,850	221,900	-	-
	TECHNOLOGY	120,215.00	124,992.00	130,088	-	-
6	TOTAL TECHNOLOGY	120,215	124,992	130,088	-	-
	TOWN COUNSEL-LGL SERVICES	32,807.00	40,000.00	40,000	-	-
	OTHER LEGAL SERVICES	9,563.00	35,000.00	35,000	-	-
7	TOTAL LEGAL EXPENSE	42,370	75,000	75,000	-	-
	WAGES BD SUPPLIES	-	100.00	100	-	-
8	TOTAL PERSONNEL BD SUPPLIES	-	100	100	-	-
	TOWN CLERK - SALARY	139,943.00	159,415.00	169,377	-	-
	TOWN CLERK CERTIFICATION SAL	962.00	1,000.00	1,500	-	-
	TOWN CLERK - OVER TIME	1,162.00	4,800.00	1,000	-	-
9	TOWN CLERK WAGES	142,067	165,215	171,877	-	-
	TOWN CLERK-OFFICE SUPPLIES	2,366.00	3,500.00	4,625	-	-
	CONTRACTED SERVICES	-	3,108.00	5,500	-	5,000
	PUB REPRINTING	4,262.00	5,700.00	6,000	-	-
	TOWN CLERK MEETINGS & DUE	2,842.00	3,000.00	3,000	-	-
10	TOWN CLERK EXPENSE	9,470	15,308	19,125	-	5,000
	REGISTRARS HONORARIA	500.00	500.00	500	-	-
	CENSUS	4,307.00	3,000.00	6,000	-	-
	ELECTION SUPPLIES	6,044.00	12,300.00	7,500	-	-
11	TOTAL ELECTIONS & REGISTRARS	10,851	15,800	14,000	-	-
	LAND USE BOARDS - WAGES	206,913.00	216,469.00	225,271	-	-
12	TOTAL LAND USE BOARDS - WAGES	206,913	216,469	225,271	-	-
	PURCHASE OF SERVICE	8,026.00	9,995.00	9,995	-	-
	OFFICE EXPENSES	954.00	1,000.00	1,500	-	-
	LAND USE TECHNOLOGY	-	-	-	-	-
	DUES/ PROFESSIONAL DEVLEOPMENT	2,330.00	2,000.00	2,500	-	-
	MONT REG PLANNING COMM	2,079.00	2,200.00	2,200	-	-
13	TOTAL LAND USE EXPENSE	13,389	15,195	16,195	-	-
	Climate Misc Expenses	1,671.00	2,636.00	2,640	-	-

TOWN OF HARVARD						
FY26 GENERAL FUND DETAILED BUDGET - DEPT & CATEGORY TOTALS						
		FY24	FY25	FY26	FY26	FY26
		Expended plus	ATM	Select Board	Tier 1 Override-	Tier 2 Override-
Line	ACCOUNT DESCRIPTION	Encumbered	Budget	Budget	Select Board	Select Board
				Budget	Budget	Budget
14	TOTAL CLIMATE EXPENSE	1,671	2,636	2,640	-	-
	HCTV WAGES WAGES	40,169.00	2,681.00	4,000	-	-
15	TOTAL HCTV WAGES WAGES	41,840	2,681	4,000	-	-
	HCTV EXPENSES	59,688.00	22,860.00	23,000	-	-
16	TOTAL HCTV EXPENSES	59,688	22,860	23,000	-	-
	PUB BLDG-WAGES WAGES	37,627.00	39,666.00	73,514	-	-
17	TOTAL PUB BLDG-WAGES WAGES	37,627	39,666	73,514	-	-
	ELECTRICITY	78,711.00	84,000.00	92,400	-	-
	GAS	51,513.00	40,000.00	40,000	-	-
	OIL	2,747.00	3,838.00	3,838	-	-
	WATER	3,899.00	1,750.00	2,013	-	-
	SEWER	1,178.00	90.00	104	-	-
	BUILDING REPAIRS	245,533.00	158,810.00	180,000	20,000	-
	EQUIPMENT	447.00	5,600.00	9,050	-	-
	PROFESSIONAL SERVICES	-			-	-
	PUB BLDG PURCH SERVICES	26,258.00	65,662.00	6,600	-	-
	INTERNET	-	5,600.00	2,142	-	-
	SUPPLIES	4,415.00	2,142.00	68,950	-	-
	WASTE WATER TREAT OPER (SEWER SUBSIDY)	-	-		-	-
18	TOTAL PUBLIC BUILDINGS EXPENSE	414,701	367,492	405,097	20,000	-
	TOTAL GENERAL GOVERNMENT	2,126,134	2,117,923	2,255,981	20,000	15,400
	COMMUNICATIONS EXPENSE	212,921.00	245,000.00	239,350	-	13,000
19	TOTAL COMMUNICATIONS EXPENSE	212,921	245,000	239,350	-	13,000
	POLICE OFFICE SUPPLIES	4,122.00	4,500.00	4,500	-	-
	POLICE CRUISER MAINTENANCE	21,379.00	11,500.00	15,000	-	-
	POLICE OPERATING EXPENSES	39,491.00	47,200.00	61,150	-	-
	POLICE UNIFORM EXPENSES	12,619.00	16,000.00	7,500	-	-
	POLICE DUES AND MEMBERSHIPS	4,057.00	3,000.00	3,000	10,000	-
	POLICE CRUISER	55,500.00	70,000.00	75,000	-	-
20	TOTAL POLICE DEPT EXPENSE	137,168	152,200	166,150	10,000	
	POLICE - OFFICER WAGES	753,281.00	838,433.00	820,264	-	83,000
	POL-EDUCATION/TRAINING/STIPENDS	137,146.00	150,278.00	176,963	-	-
	POLICE - ADMIN ASST WAGES	129,738.00	136,094.00	142,247	-	-
	POLICE - OVERTIME	162,349.00	165,000.00	165,000	-	-
21	TOTAL POLICE DEPT WAGES	1,182,514	1,289,805	1,304,474	-	83,000
	FIRE FT WAGES FF/EMT	212,423.00	222,948.00	232,502	-	-
	FIRE ON-CALL WAGES	182,508.00	202,961.00	209,435	-	-
	FIRE OVERTIME & ADDL UP TO 53 HR/WK	15,741.00	17,844.00	18,413	-	-
	FIRE OFFICERS STIPENDS	14,500.00	14,500.00	14,500	-	-
22	TOTAL FIRE DEPT WAGES	425,172	458,253	474,850	-	-
	FIRE - OFFICE SUPPLIES	1,085.00	1,800.00	1,800	-	-
	FIRE-PROTECTIVE CLOTHING	15,696.00	23,704.00	26,075	-	-
	FIRE EXPENSES	60,277.00	52,300.00	50,900	3,000	-
	FIRE - PROFESSIONAL DEVELOPMENT	1,254.00	6,500.00	6,500	-	-
	FIRE DEPT-RADIO REPL&REPA	4,016.00	2,850.00	2,850	-	-
23	TOTAL FIRE DEPT EXPENSES	82,328	87,154	88,125	3,000	-
	BUILDING INSPECTOR WAGES	98,842.00	104,259.00	-	-	-
	BLDG INSPECTOR EXPENSE	2,657.00	4,000.00	Moved to revolving in FY26		-
24	TOTAL BUILDING & ZONING INSPECTOR	101,499	108,259	-	-	-
	GAS INSPECTOR WAGES	5,411.00	6,800.00	Moved to revolving in FY26		-
25	TOTAL GAS INSPECTOR WAGES	5,411	6,800	-	-	-
	PLUMBING INSPECTOR SALARY	11,876.00	7,600.00	Moved to revolving in FY26		-
26	TOTAL PLUMBING INSPECTOR SALARY	11,876	7,600	-	-	-
	WIRE INSPECTOR SALARY	26,400.00	17,000.00	Moved to revolving in FY26		-

TOWN OF HARVARD						
FY26 GENERAL FUND DETAILED BUDGET - DEPT & CATEGORY TOTALS						
		FY24	FY25	FY26	FY26	FY26
		Expended plus	ATM	Select Board	Tier 1 Override-	Tier 2 Override-
Line	ACCOUNT DESCRIPTION	Encumbered	Budget	Budget	Select Board	Select Board
				Budget	Budget	Budget
27	TOTAL WIRE INSPECTOR SALARY	26,400	17,000	-	-	-
	ANIMAL CONTROL OFFICER SALARY	19,751.00	20,840.00	21,517	-	-
28	TOTAL ANIMAL CONTROL OFFICER SALARY	19,751	20,840	21,517	-	-
	ANIMAL CONTROL EXPENSE	211.00	1,250.00	2,000	-	-
29	TOTAL ANIMAL CONTROL EXPENSE	211	1,250	2,000	-	-
	TREE WARDEN EXPENSES	40,711.00	44,100.00	20,423	25,000	
30	TOTAL TREE WARDEN EXPENSES	40,711	44,100	20,423	25,000	
	TOTAL PUBLIC SAFETY	2,245,962	2,438,261	2,316,889	38,000	96,000
31	LOCAL SCHOOL TOTAL	15,260,471.00	15,735,250	15,638,921	689,164	265,948
32	TECH SCHOOL ASSESS	85,947.00	110,500.00	181,648		
	TOTAL EDUCATION	15,346,418	15,845,750	15,820,569	689,164	265,948
	HIGHWAY WAGES WAGES	771,335.00	820,318.00	771,924	57,200	-
	Admin	-		-	54,497	-
	TRANSFER STATION WAGES	33,167.00	Enterprise in FY25			
	SEASONAL	-		12,800	-	-
	OVERTIME	13,364.00	60,905.00	60,905	-	-
	DIRECTOR BENEFITS CONTRACTED	3,960.00	3,960.00	-	-	-
33	TOTAL DPW WAGES	821,826	885,183	845,629	111,697	-
	HIGHWAY ELECTRIC	11,398.00	12,000.00	13,000	-	-
	HWY VEHICLE MAINTENANCE	77,171.00	59,265.00	70,000	-	-
	HWY ROAD MAINT. MATERIALS	13,388.00	48,800.00	48,800	-	-
	HWY PAINTING LINES	14,179.00	21,500.00	21,500	-	-
	TREE EXPENSES	20,000.00	20,000.00	20,000	-	-
	HWY CONTRACT SERVICES	89,648.00	88,940.00	88,940	-	-
	PROFESSIONAL DEVELOPMENT	-		3,960	-	-
	HIGHWAY TELEPHONE	1,845.00	3,200.00	3,200	-	-
	POLICE DET'LS HARVARD OFFICERS	5,800.00	15,000.00	15,000	-	-
	HWY GENERAL SUPPLIES	30,144.00	35,500.00	35,500	-	-
	HWY OFFICE SUPPLIES	2,405.00	2,100.00	2,100	-	-
	HWY FUEL	89,611.00	78,500.00	85,000	-	-
	HWY CLOTHING/SAFETY E	9,009.00	14,000.00	14,000	-	-
34	TOTAL DPW EXPENSE	364,598	398,805	421,000	-	-
	SNOW & ICE ON CALL REGULAR	35,153.00	51,928.00	26,928	-	25,000
	SNOW & ICE OVERTIME	89,855.00	36,072.00	36,072	-	-
	EQUIPMENT	11,272.00	16,000.00	16,000	-	-
	OUTSIDE CONTRACTORS	-	1,000.00	1,000	-	-
	SAND	23,746.00	19,000.00	-	-	-
	SALT	162,849.00	76,000.00	120,000	-	-
35	TOTAL DPW SNOW & ICE	322,875	200,000	200,000	-	25,000
	STREET LIGHTS & TRAFFIC SIGNAL	12,295.00	9,738.00	13,000	-	-
36	TOTAL STREET LIGHTS & TRAFFIC SIGNAL	12,295	9,738	13,000	-	-
	DPW SMALL EQUIPMENT UNDER \$20K	25,082.00	30,000.00	25,000	5,000	
37	DPW SMALL EQUIPMENT UNDER \$20K	25,082	30,000	25,000	5,000	-
	DPW CAPITAL EQUIPMENT \$20K+	40,000.00	40,000.00	30,000	10,000	
38	DPW CAPITAL EQUIPMENT \$20K+	40,000	40,000	30,000	10,000	-
	TRANSFER STATION ELECTRIC	984.00	Enterprise in FY25			
	TRANSFER STATION REPAIR & MAIN	12,417.00	Enterprise in FY25			
	TRANSFER STATION SOLID WASTE	117,909.00	Enterprise in FY25			
	TRANSFER STATION TRUCKNG/SOLID	-	Enterprise in FY25			
	TRANSFER STATION CONSTR DEBRIS	12,370.00	Enterprise in FY25			
	TRANSFER STATION CONTROLLED MAT	6,098.00	Enterprise in FY25			
	TRANSFER STATION-GLASS REMOVAL	8,278.00	Enterprise in FY25			
	TRANSFER STATION TIRE DISPOSAL	531.00	Enterprise in FY25			
	TRANSFER STATION HAZAR WASTE	3,907.00	Enterprise in FY25			

TOWN OF HARVARD						
FY26 GENERAL FUND DETAILED BUDGET - DEPT & CATEGORY TOTALS						
		FY24	FY25	FY26	FY26	FY26
		Expended plus	ATM	FY26	Tier 1 Override-	Tier 2 Override-
		Encumbered	Budget	Select Board	Select Board	Select Board
Line	ACCOUNT DESCRIPTION			Budget	Budget	Budget
	TRANSFER STATION CONSULTANT	5,901.00	Enterprise in FY25			
	TRANSFER STATION TELEPHONE	-	Enterprise in FY25			
	TRANSFER STATION SUPPLIES	1,740.00	Enterprise in FY25			
39	TOTAL TRANSFER STATION EXPENSE	170,135	-	-	-	-
	WATER DEPT PURCH SERVICES	76,504.00	Enterprise in FY25			
40	TOTAL WATER DEPT PURCH SERVICES	76,504	-	-	-	-
	BARE HILL POND EXPENSE	24,885.00	35,000.00	35,000	-	-
41	TOTAL BARE HILL POND EXPENSE	24,885	35,000	35,000	-	-
	CEMETERY EXPENSE	2,500.00	2,500.00	5,000	-	-
42	TOTAL CEMETERY EXPENSE	2,500	2,500	5,000	-	-
	COMMON AND GROUND PAYROLL	-	-	10,000	-	-
	COMMON & GROUND PAYROLL	-	-	10,000	-	-
	COMMON & FIELD MAINTENANCE	43,479.00	45,175.00	40,000	-	-
43	TOTAL COMMON & FIELD MAINTENANCE	43,479	45,175	40,000	-	-
	TOTAL PHYSICAL ENVIRONMENT	1,904,179	1,646,401	1,624,629	126,697	25,000
	BOH - WAGES WAGES	24,006.00	27,635.00	26,611	-	10,160
44	TOTAL BOH - WAGES WAGES	24,006	27,635	26,611	-	10,160
	BOH - PURCHASED SERVICES	5,448.00	5,430.00	7,890	-	-
	BOH - WATER QUALITY MONITORING	718.00	4,605.00	4,677	-	-
	NASHOBA HEALTH DISTRICT	29,744.00	32,718.00	35,990	-	-
	MINUTEMAN HOME CARE SERV.	932.00	-	-	-	-
	BOH - OFFICE SUPPLIES	-	746.00	746	-	-
	BOH - MEETINGS/CONF/MILEAGE REIMB	-	399.00	694	-	-
45	TOTAL BOARD OF HEALTH EXPENSE	36,842	43,898	49,997	-	-
	COA WAGES	227,177.00	256,763.00	240,881	25,000	-
46	TOTAL COA WAGES	227,177	256,763	240,881	25,000	-
	COA EXPENSE	12,190.00	22,190.00	22,190	-	-
47	TOTAL COA EXPENSE	12,190	22,190	22,190	-	-
	MART WAGES	19,775.00	23,284.00	24,026	-	-
48	TOTAL MART WAGES	19,775	23,284	24,026	-	-
	MART EXPENSE	704.00	1,000.00	1,000	-	-
49	TOTAL MART EXPENSE	704	1,000	1,000	-	-
	VETERANS AGENT SALARY	6,010.00	6,340.00	6,542	-	-
50	TOTAL VETERANS AGENT SALARY	6,010	6,340	6,542	-	-
	VETERANS EXPENSE	387.00	1,000.00	1,000	-	-
	VETERANS' BENEFITS	6,319.00	20,000.00	25,000	-	-
51	TOTAL VETERANS EXPENSE	6,706	21,000	26,000	-	-
	TOTAL HUMAN SERVICES	333,410	402,110	397,247	25,000	10,160
	LIBRARY WAGES	515,515.00	554,350.00	552,992	25,978	-
52	TOTAL LIBRARY WAGES	515,515	554,350	552,992	25,978	-
	LIBRARY PURCHASED SERVICES	61,636.00	62,158.00	62,877	-	-
	LIBRARY MATERIALS	115,112.00	118,383.00	122,257	-	-
53	TOTAL LIBRARY EXPENSE	176,748	180,541	185,134	-	-
	RECREATION WAGES	65,492.00	101,092.00	105,296	-	-
54	TOTAL RECREATION	65,492.00	101,092	105,296	-	-
	TRAINING, SUBSCRIPTIONS & DUES	6,935.00	1,050.00	1,050	-	-
	OFFICE SUPPLIES	858.00	1,000.00	1,000	-	-
55	TOTAL RECREATION EXPENSES	7,793	2,050	2,050	-	-
	BEACH DIRECTOR WAGES	-	-	-	15,000	-
56	TOTAL BEACH DIRECTOR WAGES	-	-	-	15,000	-
	BEACH EXPENSES	20,249.00	21,829.00	21,829	-	-
57	TOTAL BEACH EXPENSES	20,249	21,829	21,829	-	-
	P&R MISC EXP	7,236.00	7,820.00	7,820	-	-
58	TOTAL P&R MISC EXP	7,236	7,820	7,820	-	-

TOWN OF HARVARD						
FY26 GENERAL FUND DETAILED BUDGET - DEPT & CATEGORY TOTALS						
		FY24	FY25	FY26	FY26	FY26
		Expended plus	ATM	Select Board	Tier 1 Override-	Tier 2 Override-
Line	ACCOUNT DESCRIPTION	Encumbered	Budget	Budget	Select Board	Select Board
					Budget	Budget
	HIST COMM - EXPENSES	9.00	500.00	500	-	-
59	TOTAL HIST COMM - EXPENSES	9	500	500	-	-
	AGRICULTURAL COMMISSION EXP	308.00	1,500.00	1,500	-	-
60	TOTAL AGRICULTURAL COMMISSION EXP	308	1,500	1,500	-	-
	TOTAL CULTURE & RECREATION	793,350	869,682	877,121	40,978	-
61	ISSUANCE COSTS	5,118.00	17,500.00	17,500	-	-
62	LONG TERM DEBT - PRINCIPAL	2,573,850.00	2,511,619.00	1,984,446	-	-
63	LONG TERM DEBT - INTEREST	1,319,305.00	1,210,645.00	1,114,569	-	-
64	SHORT TERM INTEREST	-	12,000.00	12,000	-	-
	TOTAL DEBT SERVICE	3,898,273	3,751,764	3,128,515	-	-
	WORC COUNTY RETIREMENT	1,370,538.00	1,522,820.00	1,759,407	-	-
	WORKERS COMP INSURANCE	165,420.00	169,120.00	186,032	-	-
	UNEMPLOYMENT INSURANCE	10,017.00	45,080.00	45,080	-	-
	DEFERRED COMP BENEFITS	32,220.00	26,500.00	55,580	-	-
	MEDICARE TOWN SHARE	269,529.00	276,706.00	296,075	-	-
	HEALTH INSURANCE TOWN SHARE	3,064,960.00	3,286,493.00	3,800,000	-	-
	LIFE INSURANCE	14,874.00	12,960.00	15,000	-	-
	DISABILITY INS TOWN SHARE	12,059.00			-	-
	BENEFITS ADMINISTRATION	900.00	2,000.00	2,000	-	-
	OPEB TRUST FUNDING	500,000.00	550,000.00	577,958	-	22,042
65	TOTAL EMPLOYEE BENEFITS	5,440,517	5,891,679	6,737,132	-	22,042
	BLDG AND LIAB INSURANCE	169,612.00	230,722.00	253,794	-	-
66	TOTAL BLDG AND LIAB INSURANCE	169,612	230,722	253,794	-	-
	TOTAL INSURANCE & FRINGE BENEFITS	5,610,129	6,122,401	6,990,926	-	22,042
67	RESERVE FUND	-	350,000.00	350,000	-	-
	TRANSFER TO CAP STABILIZATION					
	TRANSFER TO SEWER ENTERPRISE		115,000.00	120,000	-	-
	GRAND TOTAL	32,257,855	33,659,292	33,881,877	939,839	434,550

TOWN MEETING AND ELECTION RESULTS

Community Preservation Fund Transfer for Debt \$43,838.00

Sewer Betterments Fund Transfer for Debt \$92,589.00

Board of Health Title V Septic Betterment for Debt \$11,529.00

Total Appropriation \$35,131,266.00 with any remaining funds at the end of the fiscal year being returned to their funding source, contingent upon the passage of a Proposition 2 ½ General Override Ballot Question 1A or 1B at the Annual Town Election to be held on May 6, 2025, provided that if said Ballot Question 1A passes, the total amount appropriated hereunder shall be reduced to \$34,696,716.00 for the purposes set forth therein and, provided further, that if neither said Ballot Question 1A or Ballot Question 1B passes, the total amount appropriated hereunder shall be reduced to \$33,756,877.00 for the purposes set forth in both questions, without further action by this town meeting.

Vote on Article 12, Main Motion: PASSED by Majority (288 Yes - 106 No)

ARTICLE 13: PERFORMANCE-BASED WAGE ADJUSTMENTS

(Majority Vote Required)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, a sum of money to supplement the funds appropriated under Article 12 of the Warrant for the 2025 Annual Town Meeting for salaries and wages of non-school officials and employees in order to fund performance-based wage adjustments for Fiscal Year 2026, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a MOTION by *Donald Ludwig, 23 East Bare Hill Road, Select Board, and Seconded:*

I move that the Town appropriate \$69,830.00, to supplement the amount appropriated under Article 12 of the Warrant for the 2025 Annual Town Meeting for salaries and wages of non-school officials and employees in order to fund performance-based wage adjustments for Fiscal Year 2026; and that said appropriation be provided by raising \$69,830 by taxation.

Vote on Article 13, Main Motion: PASSED by Majority (278 Yes - 76 No)

ARTICLE 14: ESTABLISH AND FUND A PENSION AND OPEB STABILIZATION FUND

(Two-Thirds Majority Vote Required)

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 40, Section 5B, to (1) establish a special purpose stabilization fund to fund pension and other post-employment benefit (OPEB) costs; (2) appropriate \$200,000 to be deposited in said fund; and (3) provide for said appropriation by raising \$200,000 from real and personal property taxes, contingent upon the passage of Proposition 2 ½ ballot question at the 2025 Annual Town election to be held on May 6, 2025, or pass any vote or votes in relation thereto.

(Inserted by the Finance Director)

On a MOTION by *Donald Ludwig, 23 East Bare Hill Road, Select Board, and Seconded:*

TOWN MEETING AND ELECTION RESULTS

I move that the Town (1) establish a special purpose stabilization fund pursuant to Massachusetts General Laws Chapter 40, Section 5B to fund pension and other post-employment benefit (OPEB) costs; and (2) appropriate \$200,000 to be deposited in said fund; and (3) provide for said appropriation by raising \$200,000 from real and personal property taxes, contingent upon the passage of Proposition 2 ½ ballot question at the 2025 Annual Town election to be held on May 6, 2025.

**Vote on Article 14, Main Motion: DID NOT PASS by Two-Thirds Majority
(254 Yes - 128 No)**

At this time, SusanMary Redinger, 121 Ayer Road, Select Board, took a moment to thank all Town Volunteers past and present.

Kara Minar, 204 Still River Road, Select Board, recognized Peggy and Anton Chernoff as the 2025 Volunteers of the Year.

SusanMary Redinger, 121 Ayer Road, Select Board, recognized Ron Osberg as the 2025 Citizen of Note.

ARTICLE 15: CAPITAL PLANNING AND INVESTMENT COMMITTEE RECOMMENDED EXPENDITURES

(Two-Thirds Majority Vote Required)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, the following sums of money to be expended by the following boards and officials for the capital projects and acquisitions described and numbered below, each of which shall be a separate appropriation, and to provide for said appropriations from the Capital Stabilization Fund, and that any funds remaining will be returned to their funding source, or pass any vote or votes in relation thereto:

(Inserted by the Capital Planning and Investment Committee)

	Description of Acquisition or Project	Board or Official Authorized to Expend Funds	Amount	Funding Source
1	DPW - Road Construction	Director of Public Works with the approval of the Select Board	\$200,000.00	Capital Stabilization Fund
2	DPW - Roadside Mower	Director of Public Works with the approval of the Select Board	\$175,000.00	Capital Stabilization Fund
3	Fire & EMS - Fire alarm receiving system	Fire Chief with approval of the Select Board	\$69,765.00	Capital Stabilization Fund

TOWN MEETING AND ELECTION RESULTS

4	Fire & EMS - New Ambulance	Fire Chief with approval of the Select Board	\$300,000.00	Capital Stabilization Fund
5	Fire & EMS - Replacement of Radio Repeaters	Fire Chief with approval of the Select Board	\$245,000.00	Capital Stabilization Fund
6	P&R - Field Facility Upgrades	Recreation Director with approval of Parks & Recreation Commissioners	\$50,000.00	Capital Stabilization Fund
7	P&R - Land Acquisition	Recreation Director with approval of Parks & Recreation Commissioners	\$440,000.00	Capital Stabilization Fund
8	Police - Server and Computer Upgrade	Police Chief with approval of the Select Board	\$26,440.00	Capital Stabilization Fund
9	Schools - Athletic Equipment/Field Improvements	Superintendent of Schools with School Committee Approval	\$35,000.00	Capital Stabilization Fund
10	Schools - Bromfield Exterior Doors	Superintendent of Schools with School Committee Approval	\$38,000.00	Capital Stabilization Fund
11	Schools - Bromfield Flooring	Superintendent of Schools with School Committee Approval	\$130,000.00	Capital Stabilization Fund
12	Schools - Classroom Sound Mitigation	Superintendent of Schools with School Committee Approval	\$44,000.00	Capital Stabilization Fund
13	Schools - Cronin Auditorium Seat Replacement	Superintendent of Schools with School Committee Approval	\$183,000.00	Capital Stabilization Fund

On a MOTION by *Charles Oliver, 14 Simon Atherton Row, Select Board, and Seconded:*

I move that the Town appropriate the sums of money to be expended by the Town boards and officials for the capital projects and acquisitions described and printed in the Finance Committee Report and Warrant for the 2025 Annual Town Meeting, each of which numbered items shall be a separate appropriation; and provide for said appropriations by transferring \$1,936,205 from the Capital Stabilization and Investment Fund, with unexpended funds being returned to their funding source at the end of the project or three years, per the Code of Harvard, whichever is sooner.

Moderator Barton explained that each item in Article 15 will be voted on individually.

Charles Oliver, 14 Simon Atherton Row, Select Board **MOTIONED** *to amend the Main Motion of Article 15 to adjust the dollar amount down from \$1,936,205 to \$1,313,205 because item 7 will be considered in Warrant Article 17.*

TOWN MEETING AND ELECTION RESULTS

The Select Board accepted this friendly amendment.

The votes for each proposed expenditure under Article 15 were as follows:

1. DPW - Road Construction

Vote on Article 15, Expenditure 1: PASSED by Two-Thirds Majority (305 Yes - 40 No)

2. DPW - Roadside Mower

Vote on Article 15, Expenditure 2: PASSED by Two-Thirds Majority (294 Yes - 78 No)

3. Fire & EMS - Fire alarm receiving system

Vote on Article 15, Expenditure 3: PASSED by Two-Thirds Majority (334 Yes - 26 No)

4. Fire & EMS - New Ambulance

Vote on Article 15, Expenditure 4: PASSED by Two-Thirds Majority (323 Yes - 43 No)

5. Fire & EMS - Replacement of Radio Repeaters

Vote on Article 15, Expenditure 5: PASSED by Two-Thirds Majority (308 Yes - 50 No)

P&R - Field Facility Upgrades

Vote on Article 15, Expenditure 6: PASSED by Two-Thirds Majority (273 Yes - 72 No)

6. ~~P&R - Land Acquisition~~

~~**Vote on Article 15, Expenditure 7:**~~

7. Police - Server and Computer Upgrade

Vote on Article 15, Expenditure 8: PASSED by Two-Thirds Majority (282 Yes - 55 No)

8. Schools - Athletic Equipment/Field Improvements

Vote on Article 15, Expenditure 9: PASSED by Two-Thirds Majority (245 Yes - 118 No)

9. Schools - Bromfield Exterior Doors

Vote on Article 15, Expenditure 10: PASSED by Two-Thirds Majority (305 Yes - 44 No)

10. Schools - Bromfield Flooring

Vote on Article 15, Expenditure 11: PASSED by Two-Thirds Majority (292 Yes - 72 No)

11. Schools - Classroom Sound Mitigation

Vote on Article 15, Expenditure 12: PASSED by Two-Thirds Majority (251 Yes - 93 No)

12. Schools - Cronin Auditorium Seat Replacement

Vote on Article 15, Expenditure 13: DID NOT PASS by Two-Thirds Majority

(227 Yes - 115 No)

TOWN MEETING AND ELECTION RESULTS

ARTICLE 16: CAPITAL PLANNING AND INVESTMENT COMMITTEE DEBT PAYMENT

(Two-Thirds Majority Vote Required)

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, \$60,288.00 to be expended by the Town Treasurer, with the approval of the Select Board, to fund the Capital Planning and Investment Committee's debt service for Fiscal Year 2026, or pass any vote or votes in relation thereto.

(Inserted by Finance Committee and Capital Planning and Investment Committee)

On a MOTION by *Charles Oliver, 14 Simon Atherton Row, Select Board, and Seconded:*

I move that the Town transfer \$60,288.00, from the Capital Stabilization and Investment Fund, to be expended by the Town Treasurer, with the approval of the Select Board, to fund the Capital Planning and Investment Committee's debt service for Fiscal Year 2026, with unexpended funds as of June 30, 2026 being returned to their funding source.

Vote on Article 16, Main Motion: PASSED by Two-Thirds Majority (275 Yes - 48 No)

ARTICLE 17: PURCHASE PROPERTY FOR RECREATION PURPOSES

(Two-Thirds Majority Vote Required)

To see if the Town will vote to (1) authorize the Select Board to acquire by purchase, eminent domain or otherwise, for park and recreation purposes, the parcel of land containing approximately 6.0 acres of land located on Old Mill Road, Harvard, shown on the concept plans/sketches designated as Exhibit A and A1, which Exhibit A is entitled "Concept Plan Timothy Arnold #57 Old Mill Road Harvard MA", a copy of which plans/sketches are in on file in the Office of the Town Clerk; (2) appropriate a sum of money to acquire said parcel of land; (3) provide for said appropriation by transferring a sum of money from available funds.

(Inserted by Select Board)

On a MOTION by *Charles Oliver, 14 Simon Atherton Row, Select Board, and Seconded:*

I move that the Town (1) authorize the Select Board to acquire by purchase or eminent domain pursuant to a nonadversarial taking process, for park and recreation purposes, the parcel of land containing approximately 6.0 acres of land located on Old Mill Road, Harvard, shown on the concept plans/sketches designated as Exhibit A and A1, which Exhibit A is entitled "Concept Plan Timothy Arnold #57 Old Mill Road Harvard MA", a copy of which plans/sketches are in on file in the Office of the Town Clerk; (2) appropriate \$440,000 to acquire said parcel of land and related acquisition costs including, but not limited to engineering, survey and recording fees.; (3) provide for said appropriation by transferring \$440,000 from the Capital Stabilization and Investment Fund.

John McCormack, 13 Trail Ridge Way #A, **MOTIONED** to end debate.

Motion to end debate: DID NOT PASS by Two-Thirds Majority (227 Yes - 119 No)

TOWN MEETING AND ELECTION RESULTS

Katherine Deyst, 13 Cameron Road, **MOTIONED** to end debate.

Motion to end debate: PASSED by Two-Thirds Majority (292 Yes - 56 No)

**Vote on Article 17, Main Motion: DID NOT PASS by Two-Thirds Majority
(223 Yes - 116 No)**

ARTICLE 18: DESIGNATE HARVARD PARK AS PARK LAND FOR RECREATIONAL USE

(Two-Thirds Majority Vote Required)

To see if the Town will formally vote to designate Harvard Park on Lancaster County Road "park land" for recreation use under the jurisdiction of the Park and Recreation Commission; or act in any other manner in relation thereto. This will formally recognize what the Harvard Park Association intended in 2002, when they handed the Park over to the Park and Recreation Commission, as detailed in the 2002 Annual Town Report.

(Inserted by Park and Recreation Commission)

On a MOTION by *Charles Oliver, 14 Simon Atherton Row, Select Board, and Seconded:*

I move that the Town authorize the Select Board to transfer the care, custody, management and control of the three parcels of land on Lancaster County Road, Harvard, Massachusetts commonly known as Harvard Park and Track and having an area, in the aggregate of approximately 33.85 acres, which parcels of land were acquired by the Town on July 22, 1998 for recreational and other municipal purposes by an order of taking recorded with the Worcester County Registry of Deeds in Book 20209, Page 218, to the Park and Recreation Commission to be designated as park land and used for park and recreation purposes.

Vote on Article 18, Main Motion: PASSED by Two-Thirds Majority (245 Yes - 28 No)

ARTICLE 19: RESCIND PRIOR BORROWING AUTHORIZATIONS

(Majority Vote Required)

To see if the Town will vote to rescind the unused borrowings authorized under previous town meeting votes and ballot votes; or act in any other manner in relation thereto.

(Inserted by Finance Director)

Description of Project	Town Meeting Vote	Ballot Vote	Amount
Old Library Roof	5/4/19	5/7/2019	\$1
Old Library Roof	5/15/2021	5/18/2021	\$191,037
Hildreth Elem School Feasibility Study	4/5/2016	4/12/2016	\$223,400

On a MOTION by *Charles Oliver, 14 Simon Atherton Row, Select Board, and Seconded:*

TOWN MEETING AND ELECTION RESULTS

I move that the Town rescind the unused borrowings authorized under the previous town meeting votes and ballot votes as follows:

Description of Project	Town Meeting Vote	Ballot Vote	Amount
Old Library Roof	5/4/19	5/7/2019	\$1
Old Library Roof	5/15/2021	5/18/2021	\$191,037
Hildreth Elem School Feasibility Study	4/5/2016	4/12/2016	\$223,400

Vote on Article 19, Main Motion: PASSED by Majority (252 Yes - 9 No)

ARTICLE 20: COMMUNITY PRESERVATION COMMITTEE REPORT

(Majority Vote Required)

To see if the Town will vote to accept the report and recommendations of the Community Preservation Committee on the Fiscal Year 2026 Community Preservation budget as printed on page(s) 28-29 of the 2025 Finance Committee Report, or pass any vote or votes in relation thereto. (Inserted by the Community Preservation Committee)

On a MOTION by *Charles Oliver, 14 Simon Atherton Row, Select Board, and Seconded:*

I move that the Town hear the report and recommendations of the Community Preservation Committee on the Fiscal Year 2026 Community Preservation Budget as printed in the Finance Committee Report and Warrant for the 2025 Annual Town Meeting.

Vote on Article 20, Main Motion: PASSED by Majority (180 Yes - 41 No)

ARTICLE 21: COMMUNITY PRESERVATION COMMITTEE

(Majority Vote Required)

To see if the Town will vote to appropriate and transfer the following sums of money to be expended by the following boards and officials for the projects and purposes described and numbered below, each of which shall be a separate appropriation and transfer, and to provide for said appropriations by transferring said sums from the Fiscal Year 2026 Community Preservation Fund Unspecified Reserves with expenditures to begin in Fiscal Year 2026, and that any funds remaining will be returned to their funding source, or pass any vote or votes in relation thereto: (Inserted by the Community Preservation Committee)

TOWN MEETING AND ELECTION RESULTS

	Description of Acquisition or Project	Board or Official Auth. to Expend Funds	Amount	Funding Source
1	Conservation Fund	Conservation Commission	\$500,000	Fiscal 2026 Community Preservation Fund Unspecified Reserves
2	Affordable Housing Reserves	Municipal Affordable Housing Trust	\$194,000	Fiscal 2026 Community Preservation Fund Unspecified Reserves
3	Shaker Cemetery Restoration	Cemetery Commission	\$100,000	Fiscal 2026 Community Preservation Fund Unspecified Reserves
4	Old Library Windows Restoration	Facilities Director	\$115,000	Fiscal 2026 Community Preservation Fund Unspecified Reserves
5	Town Building Plaques	Harvard Historical Commission	\$500	Fiscal 2026 Community Preservation Fund Unspecified Reserves
6	Town Hall Bond Repayment	Finance Director	\$43,838	Fiscal 2026 Community Preservation Fund Unspecified Reserves
7	Community Preservation Committee Administrative Expenses	Community Preservation Committee	\$20,000	Fiscal 2026 Community Preservation Fund Unspecified Reserves

On a **MOTION** by *Charles Oliver, 14 Simon Atherton Row, Select Board, and Seconded:*

I move that the Town appropriate the sums of money to be expended by the Town boards and officials for the capital projects and acquisitions and other purposes described and printed in the Finance Committee Report and Warrant for the 2025 Annual Town Meeting, each of which numbered item shall be a separate appropriation; and to provide for said appropriations by transferring said amounts from the Fiscal Year 2026 Community Preservation Fund Unspecified Reserves.

Moderator Barton explained that Article 21's items will be voted on separately.

The votes for each proposed expenditure under Article 21 were as follows:

1. Conservation Fund

Vote on Article 21, Expenditure: PASSED by Majority (198 Yes - 83 No)

2. Affordable Housing Reserves

Stuart Sklar, 39 Scott Road, **MOTIONED** to appropriate \$194,000 from the Community Preservation Fund to the Municipal Affordable Housing Trust Fund.

A friendly amendment was proposed from Jane E Biering, 82 Littleton County Road, who **MOTIONED** to amend the Main Motion of Article 21, Expenditure 2, into two separate parts:

The first part would be the 10% annual allocation of CPC funds to Municipal

TOWN MEETING AND ELECTION RESULTS

Affordable Housing Trust, totaling \$94,000. The second part would be the additional \$100,000 allocation for the 2024-2028 Housing Production Plan-related activities.

-\$50,000 for identifying and surveying land parcels that may be available and suitable for affordable development. This is for technical assistance to support the process.

-\$50,000 is to increase the financial resources to facilitate the development of affordable housing.

The Community Preservation Committee accepted the friendly amendment.

Vote on Article 21, Item 2, Main Motion: PASSED by Majority (254 Yes - 17 No)

3. Shaker Cemetery Restoration

Vote on Article 21, Item 3, Main Motion: PASSED by Majority (219 Yes - 33 No)

4. Old Library Windows Restoration

Vote on Article 21, Item 4, Main Motion: PASSED by Majority (219 Yes - 27 No)

5. Town Building Plaques

Vote on Article 21, Item 5, Main Motion: PASSED by Majority (233 Yes - 10 No)

6. Town Hall Bond Repayment

Vote on Article 21, Item 6, Main Motion: PASSED by Majority (227 Yes - 10 No)

7. Community Preservation Committee Administrative Expenses

Vote on Article 21, Item 7, Main Motion: PASSED by Majority (223 Yes - 20 No)

ARTICLE 22: HARVARD PARK TRACK DEBT AUTHORIZATION

(Two-Thirds Majority Vote Required)

To see if the Town will vote to appropriate \$600,000 from Fiscal Year 2026 Community Preservation Fund Unspecified Reserves funds and borrow \$2,032,782 to be expended under the direction of the Recreation Director and the Park and Recreation Commission and the Community Preservation Committee for the design, construction, reconstruction and renovation of Harvard Park and Track, known as Harvard Park, and determine whether such appropriation shall be provided by taxation, transfer from available funds, including monies in the Community Preservation Fund, grants received from the Commonwealth of Massachusetts or the Federal Government or borrowing pursuant to provisions of Massachusetts General Laws Chapter 44 or any combination of such funding sources, or pass any vote or votes in relation thereto.
(Inserted by Community Preservation Committee)

On a MOTION by *Charles Oliver, 14 Simon Atherton Row, Select Board, and Seconded:*

I move that the Town appropriate \$2,632,782 to be expended under the direction of the Recreation Director, the Park and Recreation Commission and the Community Preservation Committee for the design, construction, reconstruction and renovation of Harvard Park and Track, known as Harvard Park, and to provide for said appropriation, a.) authorize the

TOWN MEETING AND ELECTION RESULTS

Town Treasurer, with the approval of the Select Board, to borrow \$2,032,782 pursuant to provisions of Massachusetts General Laws Chapter 44; and b.) transfer \$600,000 from Fiscal Year 2026 Community Preservation Fund Unspecified Reserves.

Bruce Leicher, 58 Warren Avenue, proposed a friendly amendment to the Main Motion of Article 22 to add “; provided that none of such appropriated funds nor any associated additional funds on a projected funded by such appropriation shall be used to purchase or install artificial turf that obtain any Per-and Polyfluoroalkyl Substances (PFAS).”

Mr. Leicher rescinded his friendly amendment.

Vote on Article 22, Main Motion: PASSED by Two-Thirds Majority (211 Yes - 39 No)

ARTICLE 23: FY2026 ENTERPRISE FUND BUDGETS

(Majority Vote Required)

To see if the Town will vote to raise and appropriate or transfer from available funds sums of money to defray the regular expenses of the Town Sewer, Water, Ambulance, and Transfer Station Enterprise Funds, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 53F ½ for Fiscal Year 2026, or pass any vote or votes in relation thereto.

(Inserted by Finance Director)

	Sewer	Water	Ambulance	Transfer Station
Revenue				
User Charges	\$37,500	\$59,400	\$155,500	\$284,303
Betterments	\$92,589	-	-	-
FY24 Retained Earnings	-	-	\$100,000	-
Raise & Appropriate	<u>\$120,000</u>	-	-	-
Total Revenues	\$250,089	\$59,400	\$255,500	\$284,303
Expense				
Direct	<u>\$250,089</u>	<u>\$59,400</u>	<u>\$255,500</u>	<u>\$284,303</u>
Total Expenses	\$250,089	\$59,400	\$255,500	\$284,303

On a MOTION by *Donald Ludwig, 23 East Bare Hill Road, Select Board, and Seconded:*

I move that the Town appropriate the following sums of money to defray the expenses of the Town's Sewer, Water, Ambulance, and Transfer Station Enterprise Funds for Fiscal Year 2026 using the following revenue sources:

	Sewer	Water	Ambulance	Transfer Station
Revenue				
User Charges	\$37,500	\$59,400	\$155,500	\$284,303
Betterments	\$92,589	-	-	-
FY24 Retained Earnings	-	-	\$100,000	-
Raise & Appropriate	<u>\$120,000</u>	-	-	-
Total Revenues	\$250,089	\$59,400	\$255,500	\$284,303
Expense				
Direct	<u>\$250,089</u>	<u>\$59,400</u>	<u>\$255,500</u>	<u>\$284,303</u>
Total Expenses	\$250,089	\$59,400	\$255,500	\$284,303

TOWN MEETING AND ELECTION RESULTS

Vote on Article 23, Main Motion: PASSED by Majority (177 Yes - 16 No)

ARTICLE 24: ESTABLISH BUILDING PERMITS REVOLVING FUND

(Majority Vote Required)

To see if the Town will vote to amend Chapter 21 of the Town Code, Departmental Revolving Funds, by adding thereto the following new section to authorize the establishment of a revolving fund, pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E1/2, for the Building Permits Revolving Fund, or pass any vote or votes in relation thereto.

(Submitted by Finance Director)

§21-5.10 Building Permits Revolving Fund.

A. Fund name. There shall be a separate fund called the Building Permits Revolving Fund, authorized for use by the Building Commissioner.

B. Revenues. The Town Accountant shall establish the Building Permits Revolving Fund as a separate account and credit to the Fund all of the fees charged and received by the Building Commissioner in connection with building, wiring and plumbing permits.

C. Purposes and expenditures. During each fiscal year, the Building Commissioner may incur liabilities against and spend monies from the Building Permits Revolving Fund for the expenses of the salaries and wages of part-time employees associated with performing permit related inspections and incidental expenses for which the fees are collected.

D. Fiscal years. The Building Permits Revolving Fund shall operate for fiscal years that begin on or after July 1, 2025.

On a MOTION by *Kara Minar, 204 Still River Road, Select Board, and Seconded:*

I move that the Town amend Chapter 21 of the Town Code, Departmental Revolving Funds, by adding thereto the new section 21-5.10 to authorize the establishment of a revolving fund, pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E1/2, for the Building Permits Revolving Fund.

Vote on Article 24, Main Motion: PASSED by Majority (154 Yes - 22 No)

ARTICLE 25: REVOLVING FUNDS

(Majority Vote Required)

To see if the Town will vote to set the following limits on the amounts to be expended from the following revolving funds during Fiscal Year 2026, or pass any vote or votes in relation thereto. (Inserted by Finance Committee) Revolving Fund	Expenditure Limit
Council on Aging	\$35,000
Fourth of July Committee	\$40,000

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Fire Department S.A.F.E Program	\$30,000
Application Review Advertising & Professional Cost	\$1,000
Harvard Community Cable Access Committee	\$10,000
Parks and Recreation Beach	\$140,000
HES ECVS Revolving Fund	\$20,000
Parks and Recreation Revolving Fund	\$120,000
Building Permits Revolving Fund	\$140,000

On a MOTION by *Kara Minar, 204 Still River Road, Select Board, and Seconded:*

I move that the Town establish the Fiscal Year 2026 expenditure limitations on the revolving funds previously established by the Town as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Vote on Article 25, Main Motion: PASSED by Majority (161 Yes - 14 No)

ARTICLE 26: ACCEPTANCE OF GIFTS OF PROPERTY

(Majority Vote Required)

To see if the Town will vote to accept gifts of land or interests in land for any municipal purpose, and authorize the Select Board to acquire said parcels of land or interests therein so donated or purchased by eminent domain for the purpose of confirming and making clear the Town's title to said parcels of land or interests therein, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a MOTION by *Kara Minar, 204 Still River Road, Select Board, and Seconded:*

I move that the Town take no action on this article.

Vote on Article 26, Main Motion: PASSED by Majority (147 Yes - 12 No)

ARTICLE 27: ACCEPTANCE OF HIGHWAY FUNDS

(Majority Vote Required)

To see if the Town will vote to accept State funds to be used for reconstruction and improvements of public ways, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a MOTION by *Kara Minar, 204 Still River Road, Select Board, and Seconded:*

I move that the Town accept the Fiscal Year 2026 State funds to be used for reconstruction and improvements of public ways.

Vote on Article 27, Main Motion: PASSED by Majority (164 Yes - 4 No)

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ARTICLE 28: AUTHORIZE SELECT BOARD TO ACQUIRE LAND AND EASEMENTS FOR AYER ROAD PROJECT

(Two-Thirds Majority Vote Required)

To see if the Town will vote to a.) authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Select Board deems appropriate, the fee to and/or permanent and temporary easements in, on, under, and over certain parcels of land abutting and/or near Ayer Road, Harvard, Massachusetts for the reconstruction, installation, inspection, maintenance, improvement, repair, replacement, and/or realignment of the roadway, rights of way, sidewalks, paths, drainage, utilities, driveways, retaining walls, guardrails, slopes, grading, rounding, and landscaping and other structures and/or appurtenances to enable the Town to undertake the Ayer Road Project and for any and all purposes and uses incidental or related thereto, all as shown on plans entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Ayer Road in the Town of Harvard Worcester County Preliminary Right of Ways Plan," dated February 12, 2021, with revisions through February 12, 2025, a copy of which plans is on file in the Office of the Town Clerk; b.) authorize the Select Board to enter into any and all agreements and take any and all actions necessary or appropriate to effectuate the foregoing purposes; and c.) amend its vote under Article 8 of the Warrant for the Second Session of the 2023 Annual Town Meeting held on October 21, 2023 relative to the Ayer Road Project by deleting therefrom the plan, parcel numbers and easement areas designations referenced therein and replacing them with said revised plan and the parcel numbers and easement areas designations shown thereon.

(Inserted by Select Board)

On a MOTION by *Kara Minar, 204 Still River Road, Select Board, and Seconded:*

I move that the Town a.) authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Select Board deems appropriate, the fee to and/or permanent and temporary easements in, on, under, and over certain parcels of land abutting and/or near Ayer Road, Harvard, Massachusetts for the reconstruction, installation, inspection, maintenance, improvement, repair, replacement, and/or realignment of the roadway, rights of way, sidewalks, paths, drainage, utilities, driveways, retaining walls, guardrails, slopes, grading, rounding, and landscaping and other structures and/or appurtenances to enable the Town to undertake the Ayer Road Project and for any and all purposes and uses incidental or related thereto, all as shown on plans entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Ayer Road in the Town of Harvard Worcester County Preliminary Right of Ways Plan," dated February 12, 2021, with revisions through February 12, 2025, a copy of which plans is on file in the Office of the Town Clerk; b.) authorize the Select Board to enter into any and all agreements and take any and all actions necessary or appropriate to effectuate the foregoing purposes; and c.) amend its vote under Article 8 of the Warrant for the Second Session of the 2023 Annual Town Meeting held on October 21, 2023 relative to the Ayer

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Road Project by deleting therefrom the plan, parcel numbers and easement areas designations referenced therein and replacing them with said revised plan and the parcel numbers and easement areas designations shown thereon.

Vote on Article 28, Main Motion: PASSED by Two-Thirds Majority (152 Yes - 21 No)

ARTICLE 29: ACCEPT M.G.L. CHAPTER 41, SECTIONS 111M AND 111N

(Majority Vote Required)

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 41, Section 111M, entitled “Emergency Medical Technicians; Leave Without Loss of Pay While Incapacitated” and Massachusetts General Laws Chapter 41, Section 111N entitled “Indemnification of Emergency Medical Technicians for Certain Expenses”, or to take any other action relative thereto.

(Inserted by Select Board)

On a MOTION by Susan Mary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town accept the provisions of Massachusetts General Laws, Chapter 41, Section 111M, entitled “Emergency Medical Technicians; Leave Without Loss of Pay While Incapacitated” and Massachusetts General Laws Chapter 41, Section 111N entitled “Indemnification of Emergency Medical Technicians for Certain Expenses”.

Vote on Article 29, Main Motion: PASSED by Majority (176 Yes - 7 No)

ARTICLE 30: AMEND THE CODE OF HARVARD, ARTICLE III, CHAPTER 24 DOGS

(Majority Vote Required)

To see if the Town will vote to amend Article III of Chapter 24 of the Code of the Town of Harvard as follows, or to take any other action relative thereto.

(Inserted by Town Clerk)

[key to revisions: underline = additions; ~~striketrough~~ = deletions]

Article III Dog Licenses

[Adopted 11-15-1988 STM by Article 17]

§ 24-9 Fees.

[Amended 4-30-1994 ATM by Article 32; 12-3-2002 STM by Article 10; 10-28-2008 STM by Article 3]

A. Notwithstanding the provisions of Section 139 of Chapter 140 of the Massachusetts General Laws or any other provision to the contrary, the annual fees to be charged by the Town of Harvard for the issuance of licenses for dogs shall be as follows: males and females, \$25, and altered males and spayed females, ~~\$15~~ \$20.

B. Notwithstanding the provisions of Section 137A of Chapter 140 of the Massachusetts General

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Laws or any other provision of the law to the contrary, the annual fees to be charged by the Town of Harvard for the issuance of licenses for kennels shall be as follows: not more than four dogs, \$45 ~~\$60~~, more than four but not more than 10 dogs, ~~\$65~~ \$100, and more than 10 dogs, ~~\$100~~ \$200.

On a MOTION by *SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:*

I move that the Town amend Article III of Chapter 24 of the Code of the Town of Harvard, Section 24-9 regarding Dog Licenses Fees, by making the revisions thereto as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Vote on Article 30, Main Motion: PASSED by Majority (162 Yes - 16 No)

ARTICLE 31: AMEND THE CODE OF HARVARD, ARTICLE II, CHAPTER 24 DOGS

(Majority Vote Required)

To see if the Town will vote to amend Article II of Chapter 24 of the Code of the Town of Harvard as follows, or to take any other action relative thereto.

(Inserted by Town Clerk)

[key to revisions: underline = additions; ~~strikethrough~~ = deletions]

Article II Failure to License Dogs

[Adopted 3-28-1981 ATM by Article 19; amended 4-30-1994 ATM by Article 33; 10-16-2013 STM by Article 9]

§ 24-8 Penalties for failure to obtain license.

A. Any person who is the owner or keeper of a dog in the Town of Harvard and who fails to license said dog by April 1 of any year shall be subject, in addition to the license fee, to a penalty of ~~\$50 five days after that date or the date of the Town's rabies clinic, whichever is later. a late fee in~~ addition to the applicable license fee. The amount of the late fee shall be \$25.00 per dog which has not been licensed on or before April 1st of such year. This fee shall not apply to any dog that has turned six months of age after April 1st of such year.

Additionally, any dog not licensed on or before July 1st of such year, will be deemed in violation of Massachusetts General Laws Chapter 140, Section 137 and shall be assessed a penalty of \$50.00 in accordance with Massachusetts General Laws Chapter 140, Section 141 in addition to the applicable license and/or late fees, to be enforced by the Animal Control Officer and/or the Chief of Police. All fees and penalties under this section will be collected by the Town Clerk's Office.

On a MOTION by *SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:*

I move that the Town amend Article II of Chapter 24 of the Code of the Town of Harvard, Section 24-8 regarding Penalties for Failure to Obtain Dog Licenses, by making the revisions thereto as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Vote on Article 31, Main Motion: PASSED by Majority (160 Yes - 15 No)

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ARTICLE 32: AMEND THE CODE OF HARVARD, CHAPTER 32 FEES

(Majority Vote Required)

To see if the Town will vote to amend Article II of Chapter 32 of the Code of the Town of Harvard as follows, or to take any other action relative thereto.

(Inserted by Town Clerk)

[key to revisions: underline = additions; ~~strikethrough~~ = deletions]

Article II. Town Clerk Fees

[Adopted 3-28-1981 ATM by Art. 44; amended 4-8-1989 ATM by Art. 24; 12-3-2002 STM by Art. 11; 3-29-2003 ATM by Art. 30^{III}]

II

Editor's Note: This article provided that the fees become effective 5-1-2003.

§ 32-2. Fee schedule.

Cla e	Description	Fee
1)	For filing and indexing assignment for the benefit of creditors	\$10.00
11)	For entering amendment of a record of birth of child born out of wedlock subsequently legitimized	\$20.00
12)	For correcting errors in record of birth	\$20.00
13)	For furnishing certificate of a birth	\$10.00
13A)	For furnishing an abstract copy of a record of birth	\$8.00
14)	For entering delayed record of birth	\$20.00
20)	For filing certificate of a person conducting business under any title other than his real name	\$40.00
21)	For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or change of location of, such business	\$20.00
22)	For furnishing certified copy of certificate of person conducting business under any title other than his real name, or a statement by such person of his discontinuance, retirement or withdrawal from such business	\$5.00
24)	For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth	\$20.00
29)	For correcting errors in a record of death	\$20.00
30)	For furnishing a certificate of death	\$10.00
30A)	For furnishing an abstract copy of a record of death	\$8.00
42)	For entering notice of intention of marriage and issuing certificates thereof	\$25.00
43)	For entering certificate of marriage filed by persons married out of the Commonwealth	\$10.00

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Claus e	Description	Fee
44)	For issuing certificate of marriage	\$10.00
44A)	For furnishing an abstract copy of a record of marriage	\$8.00
45)	For correcting errors in a record of marriage	\$20.00
54)	For recording power of attorney	\$20.00
57)	For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof	\$20.00
58)	For recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth	\$20.00
62)	For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Section 22 of Chapter 166 (flat rate) (additional streets)	\$40.00 \$10.00
66)	For examining records of papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than	\$5.00
67)	For copying any manuscript or record pertaining to a birth, marriage or death (per page)	\$5.00
69)	For receiving and filing of a complete inventory of all items to be included in a "closing out sale," "going out of business sale," "discontinuance of business sale," "selling out," "liquidation," "lost our lease," "must vacate," "forced out," or other designation of like meaning (first page) (each additional page)	\$10.00 \$2.00
75)	For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Section 2, Chapter 182	\$20.00
78)	For recording deed of lot or plot in a public burial place or cemetery	\$10.00
79)	Recording any other documents (first page) (each additional page)	\$10.00 \$2.00
	Voter certificate	\$5.00

On a MOTION by Susan Mary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town amend Article II of Chapter 32 of the Code of the Town of Harvard regarding Town Clerk Fee by striking said Article II in its entirety.

Vote on Article 32, Main Motion: PASSED by Majority (160 Yes - 11 No)

ARTICLE 33: HARVARD MUNICIPAL AFFORDABLE HOUSING TRUST CHARTER CHANGE

(Majority Vote Required)

To see if the Town will approve amendments to the First Amended Declaration of Trust of the Town of Harvard Municipal Affordable Housing Trust Fund dated March 28, 2017 a.) increasing

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the number of members of the Trust from five (5) to a range of at least five (5) and up to seven (7); and b.) adding up to two (2) associate members who are non-voting members but can vote when one of the regular members is not in attendance, or take any vote or votes in relation thereto. (Inserted by Select Board)

On a MOTION by *SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:*

I move that the Town approve amendments to the First Amended Declaration of Trust of the Town of Harvard Municipal Affordable Housing Trust Fund dated March 28, 2017 a.) increasing the number of members of allowed on the Trust from five (5) to a range of at least five (5) and up to seven (7); and b.) adding up to two (2) associate members who are non-voting members but can vote when one of the regular members is not in attendance.

Vote on Article 33, Main Motion: PASSED by Majority (147-4)

At this point, SusanMary Redinger, 121 Ayer Road, Select Board **MOTIONED** to change the order of Articles 35-44 (Majority Vote Required). The changed order is as follows:

ARTICLE 41: AMEND THE PROTECTIVE BYLAW 125-54 FLOODPLAIN DISTRICTS

ARTICLE 38: AMEND THE PROTECTIVE BYLAW 125-18.1 ACCESSORY DWELLING UNITS

ARTICLE 35: AMEND THE PROTECTIVE BYLAW 125-2 DEFINITIONS

ARTICLE 36: AMEND THE PROTECTIVE BYLAW 125-13J MEDIUM SCALE COMMERCIAL USE

ARTICLE 37: AMEND THE PROTECTIVE BYLAW 125-13Z MEDIUM SCALE COMMERCIAL USES

ARTICLE 44: ADOPT THE DEMOLITION DELAY BYLAW

ARTICLE 39: AMEND THE PROTECTIVE BYLAW 125-23 PERMITTED USES IN C DISTRICT

ARTICLE 34: AMEND THE PROTECTIVE BYLAW 125-58, EROSION CONTROL

ARTICLE 42: PLANNING BOARD – ADD THE PROTECTIVE BYLAW 125-61, TOWN CENTER OVERLAY DISTRICT

ARTICLE 40: AMEND THE PROTECTIVE BYLAW 125-42 ZONING MAP

ARTICLE 43: ADD THE PROTECTIVE BYLAW, Article X, Sections 125-70 through 125-73 – FORM BASED CODE

The MOTION was seconded.

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**MOTION to change the order of the remaining articles: PASSED by Majority
(149 Yes - 26 No)**

ARTICLE 41: AMEND THE PROTECTIVE BYLAW 125-54 FLOODPLAIN DISTRICTS

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125, the Protective Bylaw, of the Code of the Town of Harvard, by making the following revisions to Section 125-54, to reflect updated Flood Insurance Rate Maps (FIRM) and Flood Insurance Study (FIS) or take any vote or votes in relation thereto.
(Inserted by Planning Board)

The intent of this bylaw revision is to codify new effective dates of flood hazard maps and flood insurance studies issued by the Federal Emergency Management Agency (FEMA), and to revise the standards governing development in Harvard's Floodplain District in accordance with regulations promulgated by FEMA and in accordance with the State of Massachusetts model bylaw.

[key to revisions: underline = additions; ~~striketrough~~ = deletions]

§ 125-54 Floodplain Districts.

A. The purposes of the Floodplain District are to:

- (1) Ensure public safety through reducing the threats to life and personal injury;
- (2) Eliminate new hazards to emergency response officials;
- (3) Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
- (4) Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
- (5) Eliminate costs associated with the response and cleanup of flooding conditions;
- (6) Reduce damage to public and private property resulting from flooding waters.

B. Floodplain District boundaries and base flood elevation data. The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Harvard designated as Zones A and AE on the Worcester County Flood Insurance Rate Map (FIRM) dated July 8, 2025 issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. ~~The map panels of the Worcester County FIRM that are wholly or partially within the Town of Harvard are panel numbers 25027C0292E, 25027C0294E, 25027C0311E, 25027C0312E, 25027C0313E, 25027C0314E, 25027C0316E, 25027C0318E, 25027C0457E, and 25027C0476E dated July 4, 2011, and; 25027C0477E, 25027C0478E, 25027C0479E, 25027C0481E and 25027C0483 dated July 16, 2014.~~ The exact

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boundaries of the District ~~may~~ shall be defined by the ~~one-percent chance one-hundred-year~~ base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated ~~July 16, 2014~~ July 8, 2025. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commission, Conservation Commission and Department of Public Works.

[Amended 4-1-2014 ATM by Article 44]

C. Standards for B~~base flood elevation, and floodway data, and floodway encroachment.~~

- (1) ~~Floodway data.~~ In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available federal, state, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- (2) ~~Base flood elevation data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or five acres, whichever is the lesser, within unnumbered A zones.~~
- (2) In Zone AE, along watercourses that have a regulatory floodway designated on the Worcester County FIRM, encroachments are prohibited, including fill, new construction, substantial improvements, and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- (3) In A Zones, in the absence of FEMA BFE data and floodway data, the Planning Board and Building Commissioner will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A and as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

D. Use regulations.

- (1) Reference to existing regulations.
 - (a) The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:
 - [1] Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR);
 - [2] Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);

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[3] Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);

[4] Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

~~(b) Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.~~

(2) Other use regulations.

~~(a) In Zone AE, along watercourses that have a regulatory floodway designated on the Worcester County FIRM encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.~~

~~(b)~~ (a) All subdivision proposals must be designed and reviewed to assure that:

[1] Such proposals minimize flood damage;

[2] All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and

[3] Adequate drainage is provided to reduce exposure to flood hazards.

~~(b)~~ For subdivisions or other developments greater than 50 lots or 5 acres (whichever is less) in the Floodplain District, the applicant shall provide technical data consistent with standard engineering practices to determine base flood elevations for each developable parcel shown on the design plans.

~~(c)~~ In A and AE Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements, or be on the site for less than 180 consecutive days, or be fully licensed and highway ready.

~~(e)~~ (d) Existing contour intervals of site and elevations of existing structures must be included on plan proposal.

~~(d)~~ (e) There shall be established a "routing procedure" which will circulate or transmit one copy of the development plan to the Conservation Commission, Planning Board, Board of Health, Building Commissioner and Department of Public Works for comments which will be considered by the appropriate permitting board prior to issuing applicable permits.

E. Special Permit Required. A Special Permit authorized by the Planning Board is required for all proposed construction or other development in the Floodplain District, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving, fill, storage of materials or

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equipment, and any other development that might increase flooding or adversely impact flood risks to other properties.

- (1) Application for Special Permit for use or development within the Floodplain District shall be in accordance with Special Permit requirements at 125-46, and shall include the following:
 - (a) A written statement detailing the proposed work. Narrative shall include the history of flooding on the site.
 - (b) Site plan prepared by a registered professional engineer or registered land surveyor, including specific topographic details within the floodplain.
 - (c) All necessary hydraulic and hydrologic calculations, prepared by a registered professional engineer, to demonstrate compliance with the provisions of this chapter.
- (2) The applicant shall obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the Floodplain District. The applicant must acquire all necessary permits, and must demonstrate that all necessary permits have been acquired.

~~E-F. Permitted uses~~ Uses; no Special Permit required; floodplain review by the Community Floodplain Administrator required. The following uses of low flood damage potential and causing no obstructions to flood flows are ~~encouraged-permitted~~, provided they are permitted in the underlying district and they do not require new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving, fill, storage of materials or equipment, and any other development that might increase flooding or adversely impact flood risks to other properties ~~structures, fill, or storage of materials or equipment~~.

- (1) Agricultural uses such as farming, grazing, truck farming, horticulture, etc.
- (2) Forestry and nursery uses.
- (3) Outdoor recreational uses, including fishing, boating, ~~play areas~~, etc.
- (4) Conservation of water, plants, wildlife.
- (5) Wildlife management areas;
- (6) At-grade foot, bicycle, and/or horse paths that do not alter existing topography.
- (67) Temporary (installed for less than 180 days) nonresidential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.

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(8) Repairs to existing subsurface sewage disposal systems (SSDS), including leaching facilities, but excluding any expansion of SSDS capacity beyond the minimum design flow for the existing use of the property as required by applicable Board of Health regulations, and excluding any repairs that alter topography or otherwise impact upstream or downstream base flood elevations.

(7) Buildings lawfully existing prior to the adoption of these provisions.

G. Designation of Community Floodplain Administrator. The Director of Planning is hereby designated as the official Floodplain Administrator for the Town of Harvard.

H. The Community Floodplain Administrator shall notify the following of any watercourse alteration or relocation in riverine areas:

(1) The Town Manager or Administrator in the Towns of Ayer, Shirley, Lancaster, Bolton, Stow, Boxborough and Littleton, and the Head of the Devens Enterprise Commission in Devens;

(2) Bordering States, if affected.

(3) Massachusetts NFIP State Coordinator, MA Dept. of Conservation & Recreation; and

(4) NFIP Program Specialist, FEMA Region 1.

I. Requirement to submit new technical data. If the Town acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s). Notification shall be submitted to:

(1) FEMA Region 1 Risk Analysis Branch Chief; and

(2) Massachusetts NFIP State Coordinator, MA Dept. of Conservation & Recreation.

J. Variances to building code floodplain standards. The Town will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files. The Town shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

K. Variances to local Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP). A variance from these floodplain bylaws must meet the requirements set

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out by State law, and may only be granted if:

- (1) Good and sufficient cause and exceptional non-financial hardship exist;
- (2) The variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and
- (3) The variance is the minimum action necessary to afford relief.

L. Abrogation and Greater Restriction. The floodplain management regulations found in this Floodplain District bylaw shall take precedence over any less restrictive conflicting local bylaws, ordinances or codes.

M. Disclaimer of Liability. The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

N. Severability. If any section, provision or portion of this bylaw is deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall be effective.

FO. Definitions.

~~AREA OF SPECIAL FLOOD HAZARD~~

~~Is the land in the floodplain within a community subject to a one-percent or greater chance of flooding in any given year. The area may be designated as Zone A, AO, AH, A1-30, AE, A99, V1-30, VE, or V.~~

BASE FLOOD

Means the flood having a one-percent chance of being equaled or exceeded in any given year.

~~COASTAL HIGH HAZARD AREA~~

~~Means an area of special flood hazard extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources. The area is designated on a FIRM as Zone V, V1-30, VE.~~

DEVELOPMENT

Means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operations, or storage of equipment or materials.

DISTRICT

Means Floodplain District.

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

Administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.[1]

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FLOOD INSURANCE RATE MAP (FIRM)

Means an official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY

Means an examination, evaluation, and determination of flood hazards, and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

FLOODWAY

Means the channel of a river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

LOWEST FLOOR

~~Means the lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood-resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable nonelevation design requirements of NFIP Regulations 60.3.~~

FUNCTIONALLY DEPENDENT USE

Means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

HIGHEST ADJACENT GRADE

Means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

HISTORIC STRUCTURE

For floodplain management purposes, means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior;
or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - (1) By an approved state program as determined by the Secretary of the Interior or

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- (2) Directly by the Secretary of the Interior in states without approved programs.

MANUFACTURED HOME

Means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days. ~~For insurance purposes, the term "manufactured home" does not include park trailers, travel trailers, and other similar vehicles.~~

MANUFACTURED HOME PARK OR SUBDIVISION

Means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

NEW CONSTRUCTION

Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. New construction includes work determined to be substantial improvement. ~~Means, for floodplain management purposes, structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community. For the purpose of determining insurance rates, "new construction" means structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.~~

ONE-HUNDRED-YEAR FLOOD

See "base flood."

RECREATIONAL VEHICLE

A vehicle which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck; and
- (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

REGULATORY FLOODWAY

See "floodway."

SPECIAL FLOOD HAZARD AREA

~~Means an area having special flood and/or flood-related erosion hazards, and shown on an FHBM or FIRM~~ the land area subject to flood hazards and shown on a Flood Insurance Rate Map (FIRM)

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or other flood hazard map as Zone A, AO, A1-30, AE, A99, AR, or AH-V, V1-30, VE.

START OF CONSTRUCTION

The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns. Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE

Means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. ~~"Structure," for insurance coverage purposes, means a walled and roofed building, other than a gas or liquid storage tank, that is principally above ground and affixed to a permanent site, as well as a manufactured home on foundation. For the latter purpose, the term includes a building while in the course of construction, alteration, or repair, but does not include building materials or supplies intended for use in such construction, alteration, or repair, unless such materials or supplies are within an enclosed building on the premises.~~

SUBSTANTIAL DAMAGE

Means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT

Means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50% of the market value of the structure either a) before the improvement or repair is started, or b) if the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

SUBSTANTIAL REPAIR OF A FOUNDATION

When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR

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VARIANCE

Means a grant of relief by a community from the terms of a flood plain management regulation.

VIOLATION

Means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR §60.3 is presumed to be in violation until such time as that documentation is provided.

ZONE A

Means the one-hundred-year (one-percent chance) floodplain area where the base flood elevation (BFE) has not been determined. ~~To determine the BFE, use the best available federal, state, local, or other data.~~

ZONE AE (~~FOR NEW AND REVISED MAPS~~)

Means the one-hundred-year (one-percent chance) floodplain where the base flood elevation has been determined.

~~ZONE AE (FOR NEW AND REVISED MAPS)~~

~~The one hundred year floodplain where the base flood elevation has been determined.~~

~~ZONES B, C, AND X~~

~~Are areas identified in the community Flood Insurance Study as~~ Means areas of moderate or minimal flood hazard. ~~Zone X replaces Zones B and C on new and revised maps.~~

On a MOTION by *Kara Minar, 204 Still River Road, Select Board, and Seconded:*

I move that the Town amend Chapter 125, Code of the Town of Harvard, the Protective Bylaw, by making the revisions to Section 125-54 thereof relative to Floodplain Districts to reflect updated Flood Insurance Rate Maps and Flood Insurance Study information as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Vote on Article 41, Main Motion: PASSED by Two-Thirds Majority (154 Yes - 5 No)

ARTICLE 38: AMEND THE PROTECTIVE BYLAW 125-18.1 ACCESSORY DWELLING UNITS

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125, the Protective Bylaw, of the Code of the Town of Harvard, by making the following revisions to Section 125-18.1 to make it consistent with Chapter 150, Sections 7 and 8 of the Massachusetts Acts of 2024 mandating by-right use for Accessory Dwelling Units, subject to certain limitations, or take any vote or votes in relation thereto: (Inserted by Planning Board)

[key to revisions: underline = additions; ~~strikethrough~~ = deletions]

Intent. The intent of this bylaw is to provide the owner of a single-family residence the opportunity

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to establish an accessory dwelling unit (ADU) in a section of the residence or in an accessory building with no change in the principal use of the premises. The establishment of such ADU will be by special permit issued by the Zoning Board of Appeals, unless otherwise specified below. The outside appearance of the premises shall remain that of a single-family residence. The unit is for the use of a limited number of persons, with no restriction on the relationship of the occupants to the owner. To be considered a separate unit, the ADU must have its own kitchen, sleeping, and interior toilet and bath facilities, as well as a separate entrance. To be considered accessory, the apartment shall be restricted in size relative to the primary residence, and must be clearly accessory and subordinate to the principal use of the premises as a single-family residence. Any such unit shall provide adequate privacy, safety, and convenience for the occupants. Establishment of an ADU shall be as follows:

A. Requirements.

(1) Number and approach: One ADU on a premises can be established, provided the applicant demonstrates adherence with the provisions of this section:

- (a) By special permit from the Zoning Board of Appeals; or
- (b) By right, provided the unit is designed and constructed according to the age-appropriate design criteria as defined in § 125-57E of the Protective Bylaw; or
- (c) By right, for an ADU which is not larger in gross floor area than 1/2 the gross floor area of the principal dwelling or 900 square feet, whichever is smaller.

(2) Dimensional requirements: The unit or units shall meet the following dimensional limitations;

- (a) The ADU, whether located in a detached accessory structure or in the primary residence structure, shall occupy a maximum of 1,500 square feet, not including stairs to access a second floor ADU or unfinished garage space (if provided) for storage and/or vehicle parking. ADU's with second floor sloped ceilings shall calculate square footage based on a minimum of five feet (5') in finished height from floor to ceiling ("habitable space"). ~~In but in~~ no case shall the total square footage of the ADU exceed 1/2 of the total habitable floor area of the primary residence.
- (b) Consistent with minimum square footage for habitation (State Sanitary Code, Chapter II, 105 CMR 410.000).

(3) Design: Accessory dwelling units shall be designed and constructed as follows:

- (a) The outside appearance of the residence and premises shall remain that of a single-family home.
- (b) The ADU shall ~~have its own~~ maintain a separate entrance, either directly from the outside or through an entry hall or corridor shared with the principal dwelling sufficient to meet the requirements of the state building code for safe egress. ~~separate entrance from the outside.~~
- (c) The ADU shall have its own kitchen, sleeping, interior toilet, and bathing facilities.

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(d) The rooms in the ADU shall have adequate ventilation and shall have heat that is adequately supplied and separately controlled.

(e) The ADU shall comply with all health and safety requirements for residences.

(f) All turnaround and parking areas shall be provided on the lot.

(4) Water and wastewater: The creation of any ADU must comply with 310 CMR 15.000: Septic Systems ("Title 5") and its successors and standard Board of Health regulations for any increase in bedrooms being served by the system.

B. ~~Limitations.~~ ~~The special permit and/or building permit shall be issued only if the application contains the following limitations and conditions:~~

~~(1) The owner(s) shall continue to reside on the property as their principal residence.~~

~~(2) The occupancy of any ADU shall be consistent with the requirements of 105 CMR 410.000.~~

~~(3) All turnaround and parking areas shall be provided on the lot. As viewed from the street, turnaround and parking area should be that of a single-family home.~~

C. B. Site plan standards. A special permit and/or building permit issued under this section, by itself, does not require separate site plan review under § 125-39. However, if any ADU results in new building area on the lot, an engineered site plan shall be required showing the addition and all relevant zoning dimensions to determine compliance with this section.

D. C. Review and approval. Accessory dwelling units shall be reviewed based on whether the unit is larger than 900 square feet or includes age-appropriate design features as follows:

(1) For accessory dwelling units that are larger than 900 square feet and not designed according to the age-appropriate design criteria provided in § 125-57E, Age-appropriate design, applicants are required to apply to the Zoning Board of Appeals for a special permit. Applications shall include an application form, filing fee, engineered site plan as applicable, and building plans and elevations showing sufficient detail to determine compliance with this section. A copy of the application packet shall be provided to other interested Town boards, officials and departments for advice and recommendations.

(2) For accessory dwelling units that are less than 900 square feet or are designed according to the age-appropriate design criteria provided in § 125-57E, Age-appropriate design, applicants are required to apply to the Building Commissioner for a building permit. Applications shall include an application form, filing fee, engineered site plan as applicable, and building plans and elevations showing sufficient detail to determine compliance with this section. Board of Health approval shall be required.

~~(3) A copy of the application packet shall be provided to other interested Town boards, officials and departments for advice and recommendations. Board of Health approval shall be required.~~

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On a MOTION by Kara Minar, 204 Still River Road, Select Board, and Seconded:

I move that the Town amend Chapter 125, Code of the Town of Harvard, the Protective Bylaw, by making the revisions to Section 125-18.1 thereof to make it consistent with Chapter 150, Sections 7 and 8 of the 2024 Massachusetts Acts which mandates by-right use for Accessory Dwelling Units, subject to certain limitations, as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Vote on Article 38, Main Motion: PASSED by Two-Thirds Majority (146 Yes - 21 No)

ARTICLE 35: AMEND THE PROTECTIVE BYLAW 125-2 DEFINITIONS

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125, the Protective Bylaw of the Code of the Town of Harvard, to revise or add the following definitions to Section 125-2 or take any vote or votes in relation thereto.

(Inserted by Planning Board)

[key to revisions: underline = additions; ~~striketrough~~ = deletions]

ACCESSORY - An accessory use or structure is one clearly subordinate to, and customarily incidental to, and located on the same premises with the main use or structure to which it is accessory. Examples include garages, stables, farm stands, workshops or sheds.

Accessory Dwelling Unit (ADU) - a self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling, subject to otherwise applicable dimensional and parking requirements.

ADA COMPLIANT - In compliance with the American Disabilities Act Standards for Accessible Design, and Title 521 of the Code of Massachusetts Regulations.

ENCLOSED - A permanently located structure having a roof, four walls, doors and windows that close, all of which conform to the Building Code.

FACADE - The exterior wall of a building.

MIXED-USE - A mixed-use premises is one with both commercial and residential uses in the same location. A mixed-use premises will have commercial uses and common areas on the ground floor, with single family or multi-unit apartments above.

On a MOTION by Kara Minar, 204 Still River Road, Select Board, and Seconded:

I move that the Town amend Chapter 125, Code of the Town of Harvard, the Protective Bylaw, by making the revisions to Section 125-2 thereof regarding definitions, as printed in

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the Warrant and Finance Committee Report for the 2025 Annual Town Meeting and amended on the yellow-colored paper handout made available at this Town Meeting.

All of the proposed revisions involve added text and are underlined in the handout.

Vote on Article 35, Main Motion: PASSED by Two-Thirds Majority (133 Yes - 19 No)

ARTICLE 35: AMEND THE PROTECTIVE BYLAW 125-2 DEFINITIONS, AS AMENDED-

To see if the Town will vote to amend Chapter 125, the Protective Bylaw of the Code of the Town of Harvard, to revise or add the following definitions to Section 125-2 or take any vote or votes in relation thereto.

(Inserted by Planning Board)

[key to revisions: underline = additions; ~~striketrough~~ = deletions]

ACCESSORY - An accessory use or structure is one clearly subordinate to, and customarily incidental to, and located on the same premises with the main use or structure to which it is accessory. Examples include garages, stables, farm stands, workshops or sheds.

Accessory Dwelling Unit (ADU) - a self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling, subject to otherwise applicable dimensional and parking requirements.

ADA COMPLIANT - In compliance with the American Disabilities Act Standards for Accessible Design, and Title 521 of the Code of Massachusetts Regulations.

ENCLOSED - A permanently located structure having a roof, four walls, doors and windows that close, all of which conform to the Building Code.

FACADE - The exterior wall of a building.

FLOOR AREA - Gross floor area as defined in the Massachusetts Building Code, with the following exclusions:

[Added 3-27-1993 ATM by Art. 22; amended 4-5-1997 ATM by Art. 44]

- A. The floor area of crawl spaces having less than four feet of headroom;
- B. In a dwelling, the floor area of unfinished attic space under a roof with a pitch no greater than 8/12 (vertical over horizontal).
- C. The floor area of vehicle parking situated underneath a story of a structure.

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MIXED-USE - A mixed-use premises is one with both commercial and residential uses in the same location. A mixed-use premises will have commercial uses and common areas on the ground floor, with single family or multi-unit apartments above.

ARTICLE 36: AMEND THE PROTECTIVE BYLAW 125-13J MEDIUM SCALE COMMERCIAL USE

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125, the Protective Bylaw, of the Code of the Town of Harvard, by revising the wording of permitted medium scale use identified in Section 125-13J or take any vote or votes in relation thereto.

(Inserted by Planning Board)

[key to revisions: underline = additions; ~~striketrough~~ = deletions]

J. Store, showroom, salesroom for the conduct of retail business, including a grocery, hardware, clothing, ~~drug~~ pharmacy, or general store, not including auto sales, which uses shall not exceed 15,000 square feet of gross floor area of building space.

[Amended 3-27-2004 ATM by Article 39]

On a MOTION by Kara Minar, 204 Still River Road, Select Board, and Seconded:

I move that the Town amend Chapter 125, Code of the Town of Harvard, the Protective Bylaw, by making the revisions to Section 125-13J by revising an allowed medium commercial scale use in said section by making the revisions thereto as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Vote on Article 36, Main Motion: PASSED by Two-Thirds Majority (157 Yes - 10 No)

ARTICLE 37: AMEND THE PROTECTIVE BYLAW 125-13Z MEDIUM SCALE COMMERCIAL USES

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125, the Protective Bylaw, of the Code of the Town of Harvard, by making the following revisions to Section 125-13Z, to remove the Mixed-Use Village Development from permitted Medium Scale Commercial Uses, or take any vote or votes in relation thereto:

(Inserted by Planning Board)

[key to revisions: underline = additions; ~~striketrough~~ = deletions]

~~**125-13Z.** Mixed-use village development (MUVI):~~

~~(1) Multifamily residential use, where such use is integrated with a commercial use constituting 30%~~

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~~or more of the proposed development or total gross floor area.~~

~~(2) Grocery store greater than 15,000 square feet of gross floor area, subject to the issuance of an Ayer Road Village Special Permit, § 125-52.~~

~~(3) Eating establishments with live musical entertainment.~~

~~(4) Small screen arts theatre with not more than one screen.~~

On a MOTION by Kara Minar, 204 Still River Road, Select Board, and Seconded:

I move that the Town amend Chapter 125, Code of the Town of Harvard, the Protective Bylaw, by deleting therefrom Section 125-13Z, Mixed-Use Village Development, as a permitted Medium Scale Commercial Use in its entirety.

Vote on Article 37, Main Motion: PASSED by Two-Thirds Majority (132-14)

ARTICLE 44: ADOPT THE DEMOLITION DELAY BYLAW

(Majority Vote Required)

To see if the Town will vote to amend Part I the Code of the Town of Harvard by adding thereto the following Chapter 49, the Demolition Delay Bylaw to preserve historically significant buildings, or take any vote or votes in relation thereto.

(Inserted by Historical Commission)

Chapter 49 Demolition Delay for the Preservation of Historically Significant Buildings

§ 49.1 Intent and Purpose

This by-law is enacted for the purpose of preserving and protecting significant buildings within Harvard which constitute or reflect distinctive features of the architectural, cultural, economic, political or social history of the town and to limit the detrimental effect of demolition on the character of the town. Through this bylaw, owners of preferably preserved buildings are encouraged to seek alternative options that will preserve, rehabilitate, or restore such buildings and residents of the town are alerted to impending demolitions of significant buildings. By preserving and protecting significant buildings, streetscapes and neighborhoods, this bylaw promotes the public welfare by making the town a more attractive and desirable place in which to live and work. To achieve these purposes the Historical Commission is authorized to advise the Building Inspector with respect to demolition permit applications. The issuance of demolition permits is regulated as provided by this by-law. This by-law further seeks to document those structures which cannot be saved through photographic, video, written, and/ or other evidence and to preserve these materials as part of the public record.

§ 49.2 Definitions

APPLICANT- Any person or entity who files an application for a demolition permit. If the Applicant is not the owner of the premises upon which the building is situated, the owner must indicate on or with the application his/her assent to the filing of the application.

APPLICATION - An application for the demolition of a building.

BUILDING - Any combination of materials forming a shelter for persons, animals, or property.

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BUILDING INSPECTOR - The person occupying the office of Building Inspector or otherwise authorized to issue demolition permits.

COMMISSION – The Harvard Historical Commission or its designee.

DEMOLITION - Any act of pulling down, destroying, burning, removing, moving, dismantling or razing a building or commencing the work of total or substantial destruction with the intent of completing the same. A “substantial” destruction of a building shall mean at least fifty percent (50%) of the volume or value of the building as determined by the Building Inspector.

DEMOLITION PERMIT - The building permit issued by the Building Inspector for a demolition of a building, excluding a building permit issued solely for the demolition of the interior of a building.

PREFERABLY PRESERVED - Any significant building which the Commission determines, following a public hearing, that it is in the public interest to be preserved rather than demolished and is subject to the two (2) year demolition delay period of this bylaw.

SIGNIFICANT BUILDING – Any building within the town of Harvard which is in whole or in part seventy-five (75) years or more old and which has been determined by the Commission or its designee to be significant based on any of the following criteria:

The building is listed on, or is within an area listed on, the National Register of Historic Places; or
The building is listed on, or is within an area listed on, the State Register of Historic Places; or
The building has been found eligible for the National or State Register of Historic Places; or
The building is importantly associated with one or more historic persons or events, or with the broad architectural, cultural, political, economic or social history of the Town or the Commonwealth; or
The building is historically or architecturally important (in terms of period, style, method of building construction or association with a recognized architect or builder) either by itself or in the context of a group of buildings.

§ 49.3 Procedure

- A. No demolition permit for a building which is in whole or in part seventy-five years or more old shall be issued without following the provisions of this bylaw. If a building is of unknown age, it shall be assumed that the building is over seventy- five years old for the purposes of this bylaw.
- B. An Applicant proposing to demolish a building subject to this bylaw shall file with the Building Inspector an application containing the following information:
 - (1) The address of the building to be demolished.
 - (2) The owner's name, address and telephone number. A description of the building.
 - (3) The reason for requesting a demolition permit.
 - (4) A brief description of the proposed reuse, reconstruction or replacement.
 - (5) Photographs of the interior and exterior of the building.
- C. The Building Inspector shall within seven (7) days forward a copy of the application to the

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Commission. The Commission shall within fifteen days after receipt of the application, make a written determination of whether the building is significant.

- D. Upon determination by the Commission that the building is not significant, the Commission shall so notify the Building Inspector and Applicant in writing. The Building Inspector may then issue the demolition permit.
- E. Upon determination by the Commission that the building is significant, the Commission shall so notify the Building Inspector and the Applicant in writing. No demolition permit may be issued at this time. If the Commission does not notify the Building Inspector within fifteen (15) days of receipt of the application, the Building Inspector may proceed to issue the demolition permit.
- F. If the Commission finds that the building is significant, it shall hold a public hearing within thirty (30) days of the written notification to the Building Inspector. Public notice of the time, place and purpose of the hearing shall be given at least seven (7) days in advance by posting in a conspicuous place in town hall, in a newspaper of general circulation in Harvard, on the town website, and to the extent reasonably feasible, in electronic forums and on social media platforms. Concurrently, the Commission shall mail a copy of said notice to the Applicant, the Building Inspector, owners of adjoining properties and any other properties deemed by the Commission to be materially affected thereby, and such other persons or entities as the Commission determines.
- G. The Commission shall decide at the public hearing or within fourteen (14) days after the public hearing, whether the building should be preferably preserved. If agreed to in writing by the Applicant, the determination of the Commission may be postponed to allow for further research and consideration.
- H. If the Commission determines that the building is not preferably preserved, the Commission shall so notify the Building Inspector and Applicant in writing. The Building Inspector may then issue the demolition permit.
- I. If the Commission determines that the building is preferably preserved, the Commission shall notify the Building Inspector and Applicant in writing. No demolition permit may then be issued for a period of two (2) years from the date of the determination unless otherwise agreed to by the Commission. If the Commission does not so notify the Building Inspector in writing within twenty-one (21) days of the public hearing, unless an extension has been granted, the Building Inspector may issue the demolition permit. Upon a determination by the Commission that any building which is the subject of an application is a preferably preserved building, no building permit for new construction or alterations on the premises shall be issued for a period of two (2) years from the date of the determination unless otherwise agreed to by the Commission. During the two (2) year delay period the Commission shall invite the Applicant, the owner of record of the building (if not the Applicant), the Building Inspector, and other interested parties to participate in an investigation of alternatives to demolition including but not limited to incorporation of the building into the future development of the site; adaptive reuse of the building; utilization of financial incentives to rehabilitate the building; seeking a new owner willing to purchase and preserve, restore, or rehabilitate the building; or moving or dismantling and reconstructing

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the building.

- J. No permit for demolition of a building determined to be a preferably preserved building shall be granted until all plans for future use and development of the site have been filed with the Building Inspector and have found to comply with all laws pertaining to the issuance of a building permit or if for a parking lot, a certificate of occupancy for that site. All approvals necessary for the issuance of such building permit or certificate of occupancy including without limitation any necessary zoning variances or special permits, must be granted and all appeals from the granting of such approvals must be concluded, prior to the issuance of a demolition permit under this section. The Building Inspector may issue a demolition permit or a building permit for a preferably preserved building within two (2) years if the Commission notifies the Building Inspector in writing that the Commission finds that the intent and purpose of this bylaw is served even with the issuance of the demolition permit or the building permit (for example if the Applicant has made a bona fide, reasonable and unsuccessful effort to locate a purchaser for the building who is willing to restore, preserve, rehabilitate, and/or remove the building, and the Commission is satisfied that it is very unlikely that such a result can be achieved, or agrees that to move and preserve the building at another location is the best option).
- K. Following the two (2) year delay period, the Building Inspector may issue the demolition permit, provided that all other provisions of this bylaw have been satisfied.
- L. In the event that a preferably preserved building is to be demolished, the Commission, with the good faith cooperation of the Applicant, shall document the exterior, and the extent possible the interior, of the building through photographic, video, written or other means and such record shall be maintained with the records of the Commission and the Harvard Historical Society. Access to the interior of the building may be restricted in the event that the Building Inspector determines that the building poses a safety hazard.

§ 49.4 Administration

The Commission may adopt such rules and regulations as are necessary to administer the terms of this bylaw.

The Commission is authorized to adopt a schedule of reasonable fees to cover the costs associated with the administration of this bylaw. The Commission may delegate authority to make initial determinations of significance to one or more members of the Commission or to a municipal employee, however, the reasoning for any determination so made shall be reported to the full Commission.

Property owners may apply to the Commission for a preliminary non-binding opinion as to whether a building might be considered to be significant in advance of filing a demolition permit.

The Commission may pro-actively develop a list of significant buildings that will be subject to this bylaw. Buildings proposed for the significant building list shall be reviewed in a public hearing before being added to the list.

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§ 49.5 Emergency Demolition

If after an inspection, the Building Inspector finds that a building subject to this bylaw is found to oppose an immediate threat to public health or safety due to its deteriorated condition and that there is no reasonable alternative to the immediate demolition of the building or structure, then the Building Inspector may issue an emergency demolition permit to the owner of the building or structure. The Building Inspector shall then prepare a report explaining the condition of the building and the basis for his decision that the building could not be preserved which shall be forwarded to the Commission.

§ 49.6 Enforcement and Remedies

The Commission and/or the Building Inspector are each specifically authorized to institute any and all actions and proceedings, in law or equity, as they may deem necessary and appropriate to obtain compliance with the requirements of this by-law or to prevent a threatened violation thereof.

Any owner of a building subject to this bylaw who demolishes a building without first obtaining a demolition permit in accordance with the provisions of this bylaw shall be subject to a fine of not more than Three Hundred Dollars. Each day the violation exists shall constitute a separate offense until a faithful restoration of the demolished building is completed or unless otherwise agreed to by the Commission.

If a building subject to this bylaw is demolished without first obtaining a demolition permit, no building permit shall be issued for a period of three years from the date of the demolition on the subject parcel of land or any adjoining parcels of land under common ownership and control unless the building permit is for the faithful restoration referred to above or unless otherwise agreed to by the Commission.

§ 49.7 Historic District Act

Following a determination that the building is significant and preferably preserved, the Commission may recommend to town meeting that the building be protected through the provisions of Massachusetts General Law, Chapter 40C, the Historic Districts Act. The steps required under M.G.L. Chapter 40C shall be followed prior to the establishment of a local historic district. Nothing in this by-law shall be deemed to conflict with the provisions of the Historic District Act, Massachusetts General Laws Chapter 40C. If any of the provisions of this by-law do so conflict, that act shall prevail.

§ 49.8 Local Historic Districts

Nothing in this bylaw shall be deemed to conflict with the provisions of Chapter 48 of the Town Code governing historic districts. This bylaw shall not apply to, and the Commission shall have sole jurisdiction over, the proposed demolition of any building located in part or whole within an historic district. Any such proposed demolition will be subject to the provisions and procedures of Chapter 48.

§ 49.10 Severability

In case any section, paragraph or part of this by-law be for any reason declared invalid or unconstitutional by any court, every other section, paragraph, and part shall continue in full force and effect.

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On a MOTION by *Kara Minar, 204 Still River Road, Select Board, and Seconded:*

I move that the Town amend the Part I of the Code of the Town of Harvard by adding thereto Chapter 49, Demolition Delay Bylaw, to preserve historically significant buildings, as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Nathan Finch, 165 Codman Hill Road, proposed an amendment to the Main Motion that would *move the age of the home from 75 years to 125 years.*

Vote on AMENDMENT to Main Motion of Article 44: DID NOT PASS by Majority
(43 Yes - 120 No)

Vote on Article 44, Main Motion: PASSED by Majority (117 Yes - 56 No)

ARTICLE 39: AMEND THE PROTECTIVE BYLAW 125-23 PERMITTED USES IN C DISTRICT

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125, the Protective Bylaw, of the Code of the Town of Harvard, by making the following revisions to Section 125-23, Making Section A (permitted uses) and Section B (uses by special permit) consistent with regards to Medium Scale commercial uses, and add mixed-use to Section B, or take any vote or votes in relation thereto.

(Inserted by Planning Board)

The intent of the C District is to permit shopping and business services type land uses that meet the needs of the local community rather than the region, and to encourage uses that, when established, result in a traditional New England village form of development of appropriate scale, character, vernacular architecture, design, and detail. It is also the intent of the C District to provide for an array of uses consistent with the Master Plan adopted by the Planning Board, as may be amended, including opportunities for mixed use development, pedestrian interaction, and a vibrant village atmosphere.

[key to revisions: underline = additions; strikethrough = deletions]

A. Permitted uses are:

- (1) As provided in § 125-12, Small-scale commercial uses.
- (2) As provided in § 125-7, Agricultural uses, § 125-10, Conversion for multiple residence, § 125-15, Earthmoving, § 125-16, Institutional uses, and § 125-41J, Other offsite signs.
- (3) As provided in § 125-8, Single residence use, on lots as they existed February 1, 1972.
- (4) As provided in § 125-13, Medium-scale commercial uses, with the exception of Subsections M, S,T, U and V (laboratory for engineering, research, experimental, or testing activities; shops and sales

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of supplies for plumbing, electrical, carpentry and other building trades; landscaping services involving equipment parking; kennel and/or veterinary services; mortuary), however, for § 125-13, Medium-scale commercial uses, Subsection Y permitted uses, only in building(s) existing on October 16, 1998.

(5) As provided in § 125-53, Large-Scale Ground Mounted Solar Photovoltaic Facilities Overlay District.

B. Uses by special permit (see § 125-46, Special permits) issued by the Planning Board as follows:

(1) As provided in § 125-13, Medium-scale commercial uses, Subsections M, S, T, U, V, Z (inn or bed-and-breakfast establishment, eating establishments with live musical entertainment; laboratory for engineering, research, experimental, or testing activities; shops and sales of supplies for plumbing, electrical, carpentry and other building trades; landscaping services involving equipment parking; kennel and/or veterinary services; mortuary; mixed use village development).

(2) As provided in § 125-14, Large-scale commercial uses, except that no special permit shall be issued pursuant to Subsection F thereof for an automobile body shop.

(3) For buildings with more than one story, Mixed-Use, with residential units on second and/or third story, providing the density does not exceed four (4) residential units per acre.

On a MOTION by Kara Minar, 204 Still River Road, Select Board, and Seconded:

I move that the Town amend Chapter 125, Code of the Town of Harvard, the Protective Bylaw, by making Section 125-23 A (Permitted Uses) and Section 125-23 B (Uses by special permit) thereof consistent with regards to Medium Scale Commercial Uses, and by adding Mixed-Use to said Section 125-23 B as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Abigail Besse, 9 Westcott Road, made a point of order regarding the length of the meeting. Moderator Barton put up a vote to see if Town Meeting wanted to continue through the remaining articles.

Vote on continuing Town Meeting past Article 39: PASSED by Majority (87 Yes - 65 No)

Vote on Article 39, Main Motion: PASSED by Two-Thirds Majority (106 Yes - 24 No)

ARTICLE 34: AMEND THE PROTECTIVE BYLAW 125-58, EROSION CONTROL

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125 of the Protective Bylaw of the Code of the Town of Harvard by making the following changes to Section 125-58, Erosion Control, to add conditions around tree removal, or take any vote or votes in relation thereto.

(Inserted by Planning Board)

[key to revisions: underline = additions; ~~strikethrough~~ = deletions]

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A. **Purpose.** The purpose of this bylaw is to protect, maintain and enhance the public health, safety, environment, and general welfare of the Town by establishing minimum requirements and procedures to control the adverse effects of soil erosion and sedimentation, construction site runoff, increased post-development stormwater runoff, decreased groundwater recharge and nonpoint source pollution associated with new development, redevelopment and other land-disturbance. It has been determined that proper management of erosion and stormwater will minimize damage to public and private property and infrastructure, safeguard the public health, safety, environment and general welfare of the public, protect water and aquatic resources, protect and enhance wildlife habitat, and promote groundwater recharge to protect surface and groundwater drinking supplies. This bylaw seeks to meet that purpose through the following objectives:

1. Establish decision-making processes surrounding land development activities that protect the integrity of the Bare Hill Pond, Assabet River, and Nashua River watersheds and preserve the health of water resources.
2. Require that new development, redevelopment, and other land-disturbance activities maintain the after-development runoff characteristics as equal to or less than the pre-development runoff characteristics, where appropriate, in order to reduce flooding, stream bank erosion, siltation, nonpoint source pollution, property damage, and to maintain the integrity of stream channels and aquatic habitats.
3. Require that new development, redevelopment, and other land-disturbance activities seek ways to protect, maintain, and replace tree canopy to the extent practicable, based on the integral role tree roots and tree canopy play in stabilizing soils, slowing runoff, and supporting infiltration.
4. Establish provisions that require practices that reduce soil erosion and sedimentation and control the volume and rate of stormwater runoff resulting from land-disturbance activities.
5. Establish provisions to ensure that soil erosion and sedimentation control measures, stormwater and nonpoint source pollution runoff control practices are incorporated into the site planning and design process and are implemented and maintained.
6. Establish administrative procedures for the submission, review, approval or disapproval of erosion and sediment controls, best management practices (BMPs) and for the inspection of approved active projects, and long-term follow up; establish administrative procedures and fees for the submission, review, approval, or disapproval of erosion control plans, inspection of construction sites, and the inspection of approved projects.
7. Establish the Town of Harvard's legal authority and capacity to ensure compliance with the provisions of this bylaw through funding, permitting, inspection, monitoring,

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and enforcement.

- B. Nothing in this bylaw is intended to supersede or conflict with the requirements of the Town of Harvard Protective Bylaw, the Mass Wetlands Protection Act, the Town of Harvard Wetlands Protection Bylaw, Town of Harvard General Bylaws, any other bylaws that may be adopted by the Town of Harvard, or any rules and regulations adopted thereunder. In case of such a conflict, the provisions of such bylaws or rules and regulations shall govern.
- C. **Exemptions.** Exemptions from this bylaw apply to the following activities, provided that a project is solely comprised of any one of these activities:
1. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act Regulations at 310 CMR 10.04 ("Agricultural") and the conversion of additional land to agricultural use, when undertaken in such a manner as to prevent erosion and siltation through the use of best management practices (BMP) recommended by the U.S. Department of Agriculture Natural Resources Conservation Service or the Massachusetts Department of Agricultural Resources. Normal maintenance and management of forestland under a forestry plan under MGL Chapters 61, 61A, and 61B when conducted in accordance with such plan.
 2. Any work or projects for which all necessary approvals and permits were issued before the effective date of this bylaw.
 3. Normal maintenance of existing landscaping, gardens, or lawn areas.
 4. Construction of any fence that will not alter existing terrain or drainage patterns.
 5. Construction of utilities (gas, water, sanitary sewer, electric, telephone, cable television, etc.) other than drainage which will not alter terrain, ground cover, or drainage patterns, so long as BMPs are used to prevent erosion, sedimentation and release of pollutants.
 6. Emergency repairs to any existing utilities (gas, water, sanitary sewer, electric, telephone, cable television, etc.) and emergency repairs to any stormwater management facility that poses a threat to public health or safety. Where such activity is subject to the jurisdiction of the Conservation Commission, the work shall not proceed without the issuance of an Emergency Certification by the Commission.
 7. The maintenance or resurfacing (not including reconstruction) of any public or private way.
 8. Removal of trees that are dead, hazardous, invasive species, and/or currently infected by a disease or insect infestation of a permanent nature, as determined and confirmed

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by the Tree Warden or their deputy.

D. Definitions.

BEST MANAGEMENT PRACTICES (BMPs) — Structural, nonstructural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce point source and nonpoint source pollution, and promote protection of the environment. "Structural" BMPs are devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff. "Nonstructural" BMPs use natural measures to reduce pollution levels, and/or promote pollutant reduction by eliminating or capturing the pollutant source.

DBH (DIAMETER AT BREAST HEIGHT) — Diameter of a tree trunk measured in inches at a height of four and a half (4 1/2) feet above the ground.

DISTURBANCE OF LAND (LAND-DISTURBANCE) — Any action causing the removal of vegetation including tree and brush clearing; importation, removal or redistribution of soil, sand, rock, gravel or similar earth material.

EROSION — The process in which the ground surface is disturbed or worn by either natural forces such as wind, water, ice, gravity, or by mechanical means.

EXISTING LAWN — Grass area which has been maintained and mowed in the previous two years.

FILLING — The act of transporting or placing (by any manner or mechanism) material from, to, or on any soil surface or natural vegetation.

INVASIVE SPECIES — Any plant or tree listed on the most recent version of the Massachusetts Prohibited Plant List as published by the Massachusetts Department of Agriculture, or currently listed as “likely invasive” or “potentially invasive” by the Massachusetts Invasive Plant Advisory Group (MIPAG).

NORMAL MAINTENANCE — Activities that are regularly scheduled to maintain the health and condition of a landscaped area. Examples include removal of weeds or invasive species, pruning, mowing, raking, and other activities that are done at regular intervals within the course of a year.

SITE — Includes the following meanings:

1. Generally, a site is a contiguous area of land, including a lot or lots or a portion thereof, upon which a project is developed or proposed for development
2. For the purpose of erosion control, a site shall include the lot (locus) which includes clearings, structures and utilities, temporary earthen disturbances,

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excavations, and trenching locations, at a minimum.

TREE WARDEN: Appointed by the Town Administrator, the Tree Warden is responsible for preserving, protecting and managing the town's public trees according to M.G.L. Chapter 87, the Scenic Road Bylaw in Chapter 90 of the Town Code, and the duties set forth in this bylaw.

- E. **Applicability.** Where a project is subject to site plan approval, definitive subdivision or special permit approval from the Planning Board, the regulations adopted by the Planning Board shall apply and a review shall be completed as part of the Planning Board process, provided that the Planning Board also finds that the activity is in compliance with any additional performance standards contained in the regulations promulgated to implement this bylaw. When a project is within the Bare Hill Pond watershed the Bare Hill Pond Watershed Management Committee shall be requested to provide comments to the Planning Board prior to approval.
1. For projects not subject to site plan approval, definitive subdivision, or special permit approval from the Planning Board, this bylaw shall be applicable to all new development and redevelopment, land-disturbance, and any other activity that may result in an increased amount of stormwater runoff or pollutants, or changes to drainage characteristics causing an increase in runoff, flowing from a parcel of land, unless exempt pursuant to Subsection C of this bylaw. This bylaw shall apply to land or parcels of land that are held in common ownership (including ownership by related or jointly- controlled persons or entities) as of the effective date of this bylaw, if the total land- disturbing activities on said land or parcels, considered as a whole, would presently or ultimately exceed the minimum thresholds in Subsection E(2), and are not exempted by Subsection C. A development shall not be segmented or phased in a manner to avoid compliance with this bylaw.
 2. No permit required. For activities including, but not necessarily limited to, those listed below, no permit shall be required, provided that erosion control measures are used and the activity will not result in an increased amount of soil, stormwater runoff, and/or pollutants flowing from a parcel of land and entering a traveled way or adjacent properties.
 - a. Land disturbance not to exceed 5,000 square feet in area other than work described in Subsections E(2)(d) and E(3)(a).
 - b. The creation of new impervious area, or expansion of existing impervious area, not to exceed 750 square feet.
 - c. Repair, replacement, or reconstruction of an existing driveway in the same location.

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- d. Restoration of existing lawn areas, provided that any imported material is spread at a thickness no greater than four inches and the total imported material does not exceed 250 cubic yards.
 - e. The addition or on-site redistribution of up to 250 cubic yards of material.
 - f. Demolition of a structure, provided that any land-disturbance, including the area of the structure, does not exceed 5,000 square feet.
 - g. Routine maintenance and improvement of institutional open space, and recreational areas, provided that an annual letter or plan is filed with and approved by the Planning Board describing the work to be done.
3. Erosion control permit thresholds. An erosion control permit shall be required for any of the following, except for an activity exempt per Subsection C:
- a. Minor permit.
 - 1. The creation of new impervious area, or expansion of existing impervious area, greater than 750 square feet and not exceeding 2,500 square feet.
 - 2. Repair, replacement, expansion of septic systems, provided the work does not exceed the thresholds in Subsection E(3)(b)[4].
 - 3. The addition or on-site redistribution of more than 250 cubic yards, but not exceeding 500 cubic yards, of earth materials, including, but not limited to, sand, gravel, stone, soil, loam, clay, sod, fill and mineral products.
 - b. Major permit.
 - 1. Construction of any new dwelling or new dwelling replacing an existing dwelling or accessory dwelling.
 - 2. Any land-disturbance exceeding an area of 5,000 square feet, or more than 20% of a parcel or lot, whichever is less, other than activities described in Subsection E(2).
 - 3. Creation of new impervious surface area greater than 2,500 square feet.
 - 4. The addition or on-site redistribution of more than 500 cubic yards of earth materials, including, but not limited to, sand, gravel, stone, soil, loam, clay, sod, fill and mineral products.
 - 5. Reconstruction of public or private way.
 - 6. Reconstruction or replacement of existing nonresidential parking lots,

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including associated driveways, greater than 2,500 square feet.

4. Tree Removal Threshold Requirements

- a. If a major or minor permit for erosion control is required, the removal of five or more trees over 12" DBH and/or the removal of one or more trees over 20" DBH, which are not exempt pursuant to Subsection C of this bylaw,

shall require notification of the Tree Warden to review and agree upon a plan for the tree(s) to be removed and such plan shall be submitted and subject to approval as part of the permit.

- b. If no erosion control permit is required, removal of five or more trees over 12" DBH and/or the removal of one or more trees over 20" DBH, which are not exempt pursuant to Subsection C of this bylaw, requires notification of the Tree Warden for review of a plan for the tree(s) to be removed.

F. **Appeal of permit.** Any person aggrieved by the decision of the Planning Board, whether or not previously a party to the preceding, may appeal the decision in accordance with Massachusetts General Laws Chapter 40A, Section 17.

G. **Enforcement.**

1. This section shall be administered by the Planning Board and enforced by the Town's Zoning Enforcement Officer, who shall take appropriate action in the name of the Town of Harvard to prevent, correct, restrain, or abate violations thereof. Each day that any violation continues is a separate offense. Violators shall be subject to a fine not exceeding \$300 for each offense; and
2. The Town's Zoning Enforcement Officer may post the site with a stop-work order directing that all site disturbances in violation of this section cease immediately. The issuance of a stop-work order may include remediation or other requirements which must be met before construction activities may resume. No person shall continue working in an area covered by a stop-work order, except work required correcting an imminent safety hazard as directed by the Town.

On a MOTION by Kara Minar, 204 Still River Road, Select Board, and Seconded:

I move that the Town amend Chapter 125, Code of the Town of Harvard, the Protective Bylaw, by making the revisions to Section 125-58 thereof regarding Erosion Control as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting. Consult your green sheet to understand the differences.

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Bradford Besse, 9 Westcott Road proposed an amendment to the Main Motion of Article 34: Section C Exemption to ***Add Bullet 9: Any work on private property unrelated to new development and redevelopment where site plan approval is not required.***

Vote on the Amendment to the Main Motion of Article 34: DID NOT PASS by Majority (30 Yes- 110 No)

Bonnie Chandler, 183 Prospect Hill Road, proposed a friendly amendment to the Main Motion of Article 34 ***to remove Section F, Number 4, Subsection b:***

~~(b) If no erosion control permit is required, removal of five or more trees over 12" DBH and/or the removal of one or more trees over 20" DBH, which are not exempt pursuant to Subsection C of this bylaw, requires notification of the Tree Warden for review of a plan for the tree(s) to be removed.~~

The friendly amendment was accepted by the Planning Board

Paul Green, 288 Old Littleton Road, **MOTIONED** to end debate on Article 34.

MOTION to end debate on Article 34: PASSED by Two-Thirds Majority (122 Yes - 10 No)

Vote on Article 34, Main Motion as Amended: PASSED by Two-Thirds Majority (95 Yes - 36 No)

ARTICLE 34: AMEND THE PROTECTIVE BYLAW 125-58, EROSION CONTROL, AS AMENDED-

To see if the Town will vote to amend Chapter 125 of the Protective Bylaw of the Code of the Town of Harvard by making the following changes to Section 125-58, Erosion Control, to add conditions around tree removal, or take any vote or votes in relation thereto.
(Inserted by Planning Board)

[key to revisions: underline = additions; ~~strike through~~ = deletions]

- A. **Purpose.** The purpose of this bylaw is to protect, maintain and enhance the public health, safety, environment, and general welfare of the Town by establishing minimum requirements and procedures to control the adverse effects of soil erosion and sedimentation, construction site runoff, increased post-development stormwater runoff, decreased groundwater recharge and nonpoint source pollution associated with new development, redevelopment and other land-disturbance. It has been determined that proper management of erosion and stormwater will minimize damage to public and private property and infrastructure, safeguard the public health, safety, environment and general welfare of the public, protect water and aquatic resources, protect and enhance wildlife habitat, and promote groundwater recharge to protect surface and groundwater drinking supplies. This bylaw seeks to meet that purpose through the following objectives:

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1. Establish decision-making processes surrounding land development activities that protect the integrity of the Bare Hill Pond, Assabet River, and Nashua River watersheds and preserve the health of water resources.
 2. Require that new development, redevelopment, and other land-disturbance activities maintain the after-development runoff characteristics as equal to or less than the pre-development runoff characteristics, where appropriate, in order to reduce flooding, stream bank erosion, siltation, nonpoint source pollution, property damage, and to maintain the integrity of stream channels and aquatic habitats.
 3. Require that new development, redevelopment, and other land-disturbance activities create and implement a plan to protect, maintain, and replace tree canopy to the extent practicable, based on the integral role tree roots and tree canopy play in stabilizing soils, slowing runoff, and supporting infiltration.
 4. Establish provisions that require practices that reduce soil erosion and sedimentation and control the volume and rate of stormwater runoff resulting from land-disturbance activities.
 5. Establish provisions to ensure that soil erosion and sedimentation control measures, stormwater and nonpoint source pollution runoff control practices are incorporated into the site planning and design process and are implemented and maintained.
 6. Establish administrative procedures for the submission, review, approval or disapproval of erosion and sediment controls, best management practices (BMPs) and for the inspection of approved active projects, and long-term follow up; establish administrative procedures and fees for the submission, review, approval, or disapproval of erosion control plans, inspection of construction sites, and the inspection of approved projects.
 7. Establish the Town of Harvard's legal authority and capacity to ensure compliance with the provisions of this bylaw through funding, permitting, inspection, monitoring, and enforcement.
- B. Nothing in this bylaw is intended to supersede or conflict with the requirements of the Town of Harvard Protective Bylaw, the Mass Wetlands Protection Act, the Town of Harvard Wetlands Protection Bylaw, Town of Harvard General Bylaws, any other bylaws that may be adopted by the Town of Harvard, or any rules and regulations adopted thereunder. In case of such a conflict, the provisions of such bylaws or rules and regulations shall govern.
- C. **Exemptions.** Exemptions from this bylaw apply to the following activities, provided that a project is solely comprised of any one of these activities:
1. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act Regulations at 310 CMR 10.04 ("Agricultural") and the conversion of additional land to agricultural use, when undertaken in such a manner as to prevent erosion and siltation through the use of best management practices (BMP) recommended by the U.S. Department of Agriculture Natural Resources Conservation Service or the Massachusetts Department of Agricultural Resources. Normal

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maintenance and management of forestland under a forestry plan under MGL Chapters 61 and 61A when conducted in accordance with such plan.

2. Any work or projects for which all necessary approvals and permits were issued before the effective date of this bylaw.
3. Normal maintenance of existing landscaping, gardens, or lawn areas.
4. Construction of any fence that will not alter existing terrain or drainage patterns.
5. Construction of utilities (gas, water, sanitary sewer, electric, telephone, cable television, etc.) other than drainage which will not alter terrain, ground cover, or drainage patterns, so long as BMPs are used to prevent erosion, sedimentation and release of pollutants.
6. Emergency repairs to any existing utilities (gas, water, sanitary sewer, electric, telephone, cable television, etc.) and emergency repairs to any stormwater management facility that poses a threat to public health or safety. Where such activity is subject to the jurisdiction of the Conservation Commission, the work shall not proceed without the issuance of an Emergency Certification by the Commission.
7. The maintenance or resurfacing (not including reconstruction) of any public or private way.
8. Removal of trees that are dangerous or invasive species.

D. Definitions.

BEST MANAGEMENT PRACTICES (BMPs) — Structural, nonstructural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce point source and nonpoint source pollution, and promote protection of the environment. "Structural" BMPs are devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff. "Nonstructural" BMPs use natural measures to reduce pollution levels, and/or promote pollutant reduction by eliminating or capturing the pollutant source.

DBH (DIAMETER AT BREAST HEIGHT) — Diameter of a tree trunk measured in inches at a height of four and a half (4 1/2) feet above the ground.

DISTURBANCE OF LAND (LAND-DISTURBANCE) — Any action causing the removal of vegetation including tree and brush clearing; importation, removal or redistribution of soil, sand, rock, gravel or similar earth material.

EROSION — The process in which the ground surface is disturbed or worn by either natural forces such as wind, water, ice, gravity, or by mechanical means.

EXISTING LAWN — Grass area which has been maintained and mowed in the previous two years.

FILLING — The act of transporting or placing (by any manner or mechanism) material from, to, or on any soil surface or natural vegetation.

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INVASIVE SPECIES — Any plant or tree listed on the most recent version of the Massachusetts Prohibited Plant List as published by the Massachusetts Department of Agriculture, or currently listed as “likely invasive” or “potentially invasive” by the Massachusetts Invasive Plant Advisory Group (MIPAG).

NORMAL MAINTENANCE — Activities that are regularly scheduled to maintain the health and condition of a landscaped area. Examples include removal of weeds or invasive species, pruning, mowing, raking, and other activities that are done at regular intervals within the course of a year.

SITE — Includes the following meanings:

1. Generally, a site is a contiguous area of land, including a lot or lots or a portion thereof, upon which a project is developed or proposed for development
2. For the purpose of erosion control, a site shall include the lot (locus) which includes clearings, structures and utilities, temporary earthen disturbances, excavations, and trenching locations, at a minimum.

TREE WARDEN: Appointed by the Town Administrator, the Tree Warden is responsible for preserving, protecting and managing the town’s public trees according to M.G.L. Chapter 87, the Scenic Road Bylaw in Chapter 90 of the Town Code, and the duties set forth in this bylaw.

E. Applicability. Where a project is subject to site plan approval, definitive subdivision or special permit approval from the Planning Board, the regulations adopted by the Planning Board shall apply and a review shall be completed as part of the Planning Board process, provided that the Planning Board also finds that the activity is in compliance with any additional performance standards contained in the regulations promulgated to implement this bylaw. When a project is within the Bare Hill Pond watershed the Bare Hill Pond Watershed Management Committee shall be requested to provide comments to the Planning Board prior to approval.

1. For projects not subject to site plan approval, definitive subdivision, or special permit approval from the Planning Board, this bylaw shall be applicable to all new development and redevelopment, land-disturbance, and any other activity that may result in an increased amount of stormwater runoff or pollutants, or changes to drainage characteristics causing an increase in runoff, flowing from a parcel of land, unless exempt pursuant to Subsection C of this bylaw. This bylaw shall apply to land or parcels of land that are held in common ownership (including ownership by related or jointly- controlled persons or entities) as of the effective date of this bylaw, if the total land- disturbing activities on said land or parcels, considered as a whole, would presently or ultimately exceed the minimum thresholds in Subsection E(2), and are not exempted by Subsection C. A development shall not be segmented or phased in a manner to avoid compliance with this bylaw.
2. No permit required. For activities including, but not necessarily limited to, those listed below, no permit shall be required, provided that erosion control measures are used and the activity will not result in an increased amount of soil, stormwater runoff, and/or pollutants flowing from a parcel of land and entering a traveled way or

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adjacent properties.

- a. Land disturbance not to exceed 5,000 square feet in area other than work described in Subsections E(2)(d) and E(3)(a).
 - b. The creation of new impervious area, or expansion of existing impervious area, not to exceed 750 square feet.
 - c. Repair, replacement, or reconstruction of an existing driveway in the same location.
 - d. Restoration of existing lawn areas, provided that any imported material is spread at a thickness no greater than four inches and the total imported material does not exceed 250 cubic yards.
 - e. The addition or on-site redistribution of up to 250 cubic yards of material.
 - f. Demolition of a structure, provided that any land-disturbance, including the area of the structure, does not exceed 5,000 square feet.
 - g. Routine maintenance and improvement of institutional open space, and recreational areas, provided that an annual letter or plan is filed with and approved by the Planning Board describing the work to be done.
3. Erosion control permit thresholds. An erosion control permit shall be required for any of the following, except for an activity exempt per Subsection C:
 - a. Minor permit.
 1. The creation of new impervious area, or expansion of existing impervious area, greater than 750 square feet and not exceeding 2,500 square feet.
 2. Repair, replacement, expansion of septic systems, provided the work does not exceed the thresholds in Subsection E(3)(b)[4].
 3. The addition or on-site redistribution of more than 250 cubic yards, but not exceeding 500 cubic yards, of earth materials, including, but not limited to, sand, gravel, stone, soil, loam, clay, sod, fill and mineral products.
 - b. Major permit.
 1. Construction of any new dwelling or new dwelling replacing an existing dwelling or accessory dwelling.
 2. Any land-disturbance exceeding an area of 5,000 square feet, or more than 20% of a parcel or lot, whichever is less, other than activities described in Subsection E(2).
 3. Creation of new impervious surface area greater than 2,500 square feet.
 4. The addition or on-site redistribution of more than 500 cubic yards of earth materials, including, but not limited to, sand, gravel, stone, soil, loam, clay,

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sod, fill and mineral products.

5. Reconstruction of public or private way.
6. Reconstruction or replacement of existing nonresidential parking lots, including associated driveways, greater than 2,500 square feet.

4. Tree Removal Threshold Requirements

- a. If a major or minor permit for erosion control is required, the removal of five or more trees over 12" DBH and/or the removal of one or more trees over 20" DBH, which are not exempt pursuant to Subsection C of this bylaw, shall require notification of the Tree Warden to review and agree upon a plan for the tree(s) to be removed and such plan shall be submitted and subject to approval as part of the permit.
- b. ~~If no erosion control permit is required, removal of five or more trees over 12" DBH and/or the removal of one or more trees over 20" DBH, which are not exempt pursuant to Subsection C of this bylaw, requires notification of the Tree Warden for review of a plan for the tree(s) to be removed.~~

F. **Appeal of permit.** Any person aggrieved by the decision of the Planning Board, whether or not previously a party to the preceding, may appeal the decision in accordance with Massachusetts General Laws Chapter 40A, Section 17.

G. **Enforcement.**

1. This section shall be administered by the Planning Board and enforced by the Town's Zoning Enforcement Officer, who shall take appropriate action in the name of the Town of Harvard to prevent, correct, restrain, or abate violations thereof. Each day that any violation continues is a separate offense. Violators shall be subject to a fine not exceeding \$300 for each offense; and
2. The Town's Zoning Enforcement Officer may post the site with a stop-work order directing that all site disturbances in violation of this section cease immediately. The issuance of a stop-work order may include remediation or other requirements which must be met before construction activities may resume. No person shall continue working in an area covered by a stop-work order, except work required correcting an imminent safety hazard as directed by the Town.

ARTICLE 42: PLANNING BOARD – ADD THE PROTECTIVE BYLAW 125-61, TOWN CENTER OVERLAY DISTRICT

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125 of the Protective Bylaw of the Code of the Town of Harvard by adding the following Section 125-61, Town Center Overlay District, or take any vote or votes in relation thereto.

[key to revisions: underline = additions; ~~strikethrough~~ = deletions]

TOWN MEETING AND ELECTION RESULTS

A. Purpose

Harvard's Master Plan calls out the importance of the Town Center as "the heart of Harvard." The Town Center functions as the civic, social, and cultural center of the community. The Town Center is defined by the unique and exquisite collection of civic and private historic buildings that surround the Town Commons. The Town Center hosts large indoor and outdoor gatherings; it is here that Harvard holds festivals, community meetings, and holiday events.

Harvard's zoning provides one set of dimensional standards for all districts. These standards make sense for rural areas of Harvard where the Town desires to limit density, and poor soils constrain septic system design. Imposing these standards over a compact village fails to recognize the unique characteristics of the area. The Town Center is an historic district on the National Register of Historic Places, served by both communal water and sewer districts. It would not be possible to re-create the Town Center as it exists today under current zoning. The Town Center was also a hub of commerce in the era when it was necessary to consolidate services in close proximity to municipal, educational, and religious venues. Historically there were accessory structures (such as barns, workshops and sheds) located on many Town Center parcels that have not survived. Allowing subordinate structures to be built will promote the continued usefulness and relevance of homes and businesses in the town center, and will be in keeping with the character of traditional New England villages and the Town of Harvard.

In the Agricultural and Residential (AR) district today, commercial uses are not permitted, although there are several businesses in the Town Center which pre-exist the current zoning limitations. Extending the permitted uses in the Town Center can allow some business uses consistent with the character of the area, with a variety of goods and services conveniently available within walking distance of the Common. Such a pattern would reinforce the Town Center as the principal gathering place of the Town and foster greater social interaction among residents.

The Town Center's zoning should reflect existing conditions and resident preferences for a vital communal space. This Section defines a Town Center Overlay District (TCOD) to promote positive outcomes for the Town Center as the area continues to evolve.

The purposes of the Town Center Overlay District are to:

- Recognize existing small residential lots, small street frontages, small yard setbacks, and multi-family occupancy, that are in keeping with historic village development patterns.
- Provide a mechanism for construction of accessory structures on smaller town-center lots. Note that Accessory Dwelling Units (ADUs) remain subject to the standards established in §125-18.1.
- Allow for continued commercial uses and encourage mixed-use to provide amenities and services suitable for the town-center neighborhood.

B. Establishment

The Town Center Overlay District is hereby established and consists of those areas shown on the map showing said overlay district dated September 2024 on file in the Office of the Town Clerk.

TOWN MEETING AND ELECTION RESULTS

C. Authority

The Planning Board shall be the administering authority for any Site Plan Review procedure associated with this bylaw in accordance with §125-38. The Planning Board shall also serve as the Special Permit Granting Authority for any use that requires a Special Permit pursuant to Section D. Where standards or other requirements listed as part of this overlay district may conflict with those in the underlying district, the overlay provisions shall apply.

D. Permitted Uses

(1) Uses Permitted As of Right.

- (a) Same as Agricultural-Residential (AR) district (§125-21).
- (b) Two Family and multi-family residential units, up to four units per structure, subject to Site Plan Review.
- (c) Accessory Structures subject to Site Plan Review. Note that Accessory Dwelling Units (ADUs) shall comply with the MGL Section 8 of Chapter 150 Acts of 2024, the Building Code, and § 125-18.1.

(2) Uses Permitted by Special Permit. The following uses are permissible with a Special Permit from the Planning Board

Mixed-use or Commercial uses:

125-12 Small Scale Commercial uses
125-13A Medical or Dental Office
125-13C Personal or business service including barber or beauty salon, shoe repair, tailoring, photocopying and locksmith. 125-13C Exception: Business or Trade Schools not permitted.
125-13F Inn or Bed-and-Breakfast establishment
125-13G Dry cleaning and laundry pick-up station
125-13H Nursery school, Kindergarten or day-care center for preschool children
125-13L Catering service, delicatessen or other food market or a permitted eating establishment
125-13P Restaurant or other food service establishment whose principal business is the sale of prepared foods or beverages that are consumed on the premises or carried out by retail customers.
Pharmacy
Recreation, dance or fitness facility
Grocery or farm products retail store with less than 5,000 square feet of gross floor area.
Mix of residential and any of the listed commercial uses

E. Dimensional Requirements

TOWN MEETING AND ELECTION RESULTS

(1) Table of Dimensional Standards. Notwithstanding anything to the contrary in this Zoning, the dimensional requirements applicable in the TCOD are as follows:

Lot Size	
Minimum (Acres)	Existing acreage (some lots are as small as 0.1 acres) shall be respected and permitted with no variance required. Lots smaller than 0.5 acres shall not be subdivided into smaller parcels.
Height	
Stories (Maximum)	3*
Feet (Maximum)	35*
Maximum Lot Coverage	85%

Frontage and Setbacks	
Minimum Frontage (ft)	40
Front Yard Setback	
Min to Max (ft)	10-50*
Side Yard Setback	
Min to Max (ft)	10-40*
Rear Yard Setback	
Min to Max (ft)	10-40*

** Exception for Accessory Structures per §125-61.H(1) below*

F. Parking Requirements

As part of a Site Plan Approval or Special Permit process within this overlay district, applicants for commercial or mixed-use Special Permits or multi-family units must include a narrative discussion of parking for anticipated clients/residents, and must address the parking regulations specified in §140-5, and must comply with §108-1 designation of reserved parking spaces. The applicant must indicate how they intend to meet the required parking capacity. Innovative parking strategies include:

1) Shared on-site parking for non-competing uses. Applicants may propose a reduction in parking requirements based on an analysis of peak demands for non-competing uses.

TOWN MEETING AND ELECTION RESULTS

- 2) Off-site parking spaces provided by a separate private property owner subject to a legally binding agreement.

G. Commercial and Mixed-Use Design Standards

The Design Standards in this section shall be applied to development within the Town Center Overlay District where applicable.

(1) Buildings

- (a) All buildings shall have a principal façade and entry (with operable doors) facing a street or open space. Buildings may have more than one principal façade and/or entry;
- (b) Building finish materials shall be appropriate to traditional New England architecture and may include, but shall not be limited to brick or high-quality brick face, wood, stone or high-quality stone-face. Vinyl, unfinished metal or fiberglass as a primary finished surface shall not be used;
- (c) Blank walls adjacent to streets, alleys or open spaces shall not be permitted. Where windows are not possible or appropriate to the intended use, vertical articulation in the form of raised or recessed surfaces shall be used to break up blank walls;
- (d) New retail buildings shall have one of the following features along the front surface at intervals sufficient to provide continuity to pedestrians: awning, marquee, arcade and/or colonnade;
- (e) Flat roofs may be allowed on multi-story buildings as long as the roofline projects outward from the building surface as a decorative cornice or parapet; and
- (f) Larger buildings with multiple non-residential tenants on the first floor shall articulate the façade in a manner that distinguishes the location of these tenants through the use of decorative raised or depressed vertical surfaces, variations in acceptable signage, awnings, marquees, colonnades or arcades.
- (g) Solar panels are permitted in conformance with the Specialized Stretch Code, subject to review by the Design Review Board and Historical Commission (if applicable).

(2) Signs

All signs shall conform to the standards of §125-41.

(3) Site Design

- (a) Street level frontage shall be devoted to entrances, shop windows or other displays; Clear pedestrian pathways shall be provided between buildings on the same lot and between buildings on adjacent lots to ensure a continuous pedestrian pathway throughout the district;
- (b) Where residential properties abut commercial, office, or mixed-use developments, appropriate transitional features shall be used such as climate-resilient native landscaping, open space or parks, or clearly designed pedestrian features;

TOWN MEETING AND ELECTION RESULTS

- (c) Primary entrances to proposed and existing buildings are situated on pedestrian amenities (e.g., sidewalks, plazas or open space) with a minimum width of 10 feet;
- (d) Setbacks are consistent with the fabric of the existing street and do not preclude pedestrian access;
- (e) Adequate access for loading and emergency vehicles is maintained on one side of the building;
- (f) Stormwater management shall conform to §125-39 F. The use of permeable surfaces is encouraged.
- (g) Adequate natural lighting and air circulation for businesses and residents is maintained.

H. Accessory Structures

(1) Design Standards

- (a) Construction of accessory structures is permitted, maintaining a minimum offset five (5) feet from any property line and fifteen (15) feet from the nearest structure on an abutting property.
- (b) The highest point of an accessory structure shall not be taller than twenty (20) feet above grade, or the height of the primary structure, whichever is less, and the footprint of an accessory structure shall be limited to half the footprint of the primary structure. Lot coverage rules do not apply.
- (c) The exterior appearance of a structure should mimic the primary building on the site. Clapboard, shake or brick are preferred. Vinyl or aluminum sidings are not allowed. Composite, cement-based clapboards and shakes are allowed. Roofing may be asphalt, metal or slate.
- (d) Windows shall mimic the primary building. An alternate permissible style is one resembling barn windows. Street facing walls should have windows or blind windows to harmonize with the district.

(2) Limitations

- (a) Business use of an accessory structure is limited to Section §125-61.D(2) above, and may be approved by the Planning Board using a single Special Permit for both the usage and the construction.
- (b) Total usable square footage of the accessory structure shall not exceed 25% of the legal, usable square footage of the primary structure, unless being utilized as an accessory dwelling unit. If the structure will serve as an accessory dwelling unit, it shall be subject to the standards of §125-18.1. The Zoning Board may accept the reduced setbacks and exterior design consideration mentioned in § 125-61H(1), at their discretion.
- (c) Removal of trees or stone walls within the right-of-way of designated scenic roads shall comply with the Scenic Roads Bylaw 90. Cutting of Shade trees shall adhere to MGL Chapter 87§3.

TOWN MEETING AND ELECTION RESULTS

I. Review & Approval

(1) Buildings within the Town Center Overlay District that are also included in the Harvard Common Historic District remain subject to the regulations of the Harvard Historical Commission as outlined in §48-7. In general, a project that involves a change in design or materials, could have considerable effect on the historic district, or is likely to be controversial and/or of interest to neighbors and the public, to include potential demolition, are deemed to be substantial, and shall require a public hearing by the Historical Commission.

(2) Proposed accessory structures within the Historical District must be submitted to the Harvard Historical Commission for review.

(3) For mixed use or commercial structures, both the Harvard Historical Commission (if applicable) and the Design Review Board must review prior to Planning Board review for a Special Permit. The Special Permit will include the conditions stipulated by the Historical Commission and Design Review Board.

(4) An accessory dwelling unit does not require review by the Planning Board.

(5) All properties within the Harvard Wastewater Management Service Area must conform to the Growth Neutrality Clause specified in §146-8.

J. Severability.

If any provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby.

On a MOTION by Kara Minar, 204 Still River Road, Select Board, and Seconded:

I move that the Town amend Chapter 125, Code of the Town of Harvard, the Protective Bylaw, by adding thereto Section 125-61, Town Center Overlay District, as printed in the Warrant and Finance Committee Report for the 2025 Town Meeting.

Barbara Heudorfer 338 Stow Road, brought up the time once again and requested a vote on whether to keep voting.

Motion to continue voting: DID NOT PASS by Majority (33 Yes - 71 No)

Kara Minar, 204 Still River Road, MOTIONED to adjourn and continue Town Meeting to September 27th, 2025 at 12:00pm. Motion to Adjourn the meeting to September 27, 2025 at 12:00pm: PASSED by Majority (93 Yes - 9 No)

Vote on Article 42, Main Motion: ADJOURNED until September 27th, 2025 at 12:00pm

Of the 4,777 registered voters in the Town of Harvard, 522 voters were checked in to attend. We extend our gratitude to both our incredible volunteer team of Deb Barton, Anton Chernoff, Peggy Chernoff, Barry Jordan, Susan Reedich, and Marc Sevigny and League of Woman Voters for checking in voters and providing exceptional logistical support at this meeting. ***Respectfully submitted, Rose Miranda, Town Clerk***

TOWN MEETING AND ELECTION RESULTS

MAY 6TH, 2025 ANNUAL TOWN ELECTION			
OFFICIAL TABULATION OF RESULTS FOR HARVARD			
TOTAL BALLOTS CAST		1659	
REGISTERED VOTERS		4777	
TURNOUT		34.73%	

Select Board- Vote TWO			
PCT 1	Hand Count	Total	
DONALD E LUDWIG	309	2	311
RICHARD STEPHEN CABELUS	196	2	198
AHMET KEMAL CORAPCIOGLU	1151	11	1162
EVE WITTENBERG	1118	5	1123
ERIC WARD	14	0	14
SCATTERED	8	0	8
BLANK	496	6	502
	3292	26	3318
Library Trustees- Vote TWO			
PCT 1	Hand Count	Total	
STACIE CASSAT GREEN	1040	8	1048
REBECCA MILLER BROWN	276	1	277
SARAH SALEH	777	7	784
MOLLY E WARING	313	2	315
SCATTERED	16	0	16
BLANK	870	8	878
	3292	26	3318
School Committee- Vote ONE			
PCT 1	Hand Count	Total	
BRIAN LEE KILLEEN	1213	11	1224
SCATTERED	9	0	9
BLANK	424	2	426
	1646	13	1659
Warner Free Lecture Trustees- Vote TWO			
PCT 1	Hand Count	Total	
PIALI DE	1283	11	1294
SETH TROTZ	4	0	4
DIANE BISHOP	2	0	2
EMILY GOWEN	2	0	2
JAMES O'LEARY	2	0	2
SCATTERED	38	0	38
BLANK	1961	15	1976
	3292	26	3318
QUESTION 1A			
PCT 1	Hand Count	Total	
YES	1040	9	1049
NO	590	4	594
BLANK	16	0	16
	1646	13	1659
QUESTION 1B			
PCT 1	Hand Count	Total	
YES	841	5	846
NO	791	8	799
BLANK	14	0	14
	1646	13	1659
QUESTION 2			
PCT 1	Hand Count	Total	
YES	875	7	882
NO	712	6	718
BLANK	59	0	59
	1646	13	1659

TOWN MEETING AND ELECTION RESULTS

ANNUAL TOWN MEETING ADJOURNED SESSION SATURDAY, SEPTEMBER 27TH, 2025, 12:00 P.M. BROMFIELD SCHOOL, CRONIN AUDITORIUM 14 MASSACHUSETTS AVENUE, HARVARD, MA, 01451

The continuation of the Annual Town Meeting of the Town of Harvard was convened at 12:05PM in the Cronin Auditorium of the Bromfield School, 14 Massachusetts Avenue, with Town Moderator **William Barton** presiding, and a quorum of registered voters in attendance. The call of the meeting, and the return of service were found to be in order by Town Clerk, Rose Miranda.

The meeting began with the Pledge of Allegiance. Moderator Barton then requested of the meeting that the Town allow the following non-voters to speak if necessary:

Daniel Nason - Town Administrator

James Babu - Police Chief

Jared Mullane - Director of Finance

Richard Sicard - Fire Chief

Attorney Mark Lanza - Town Counsel

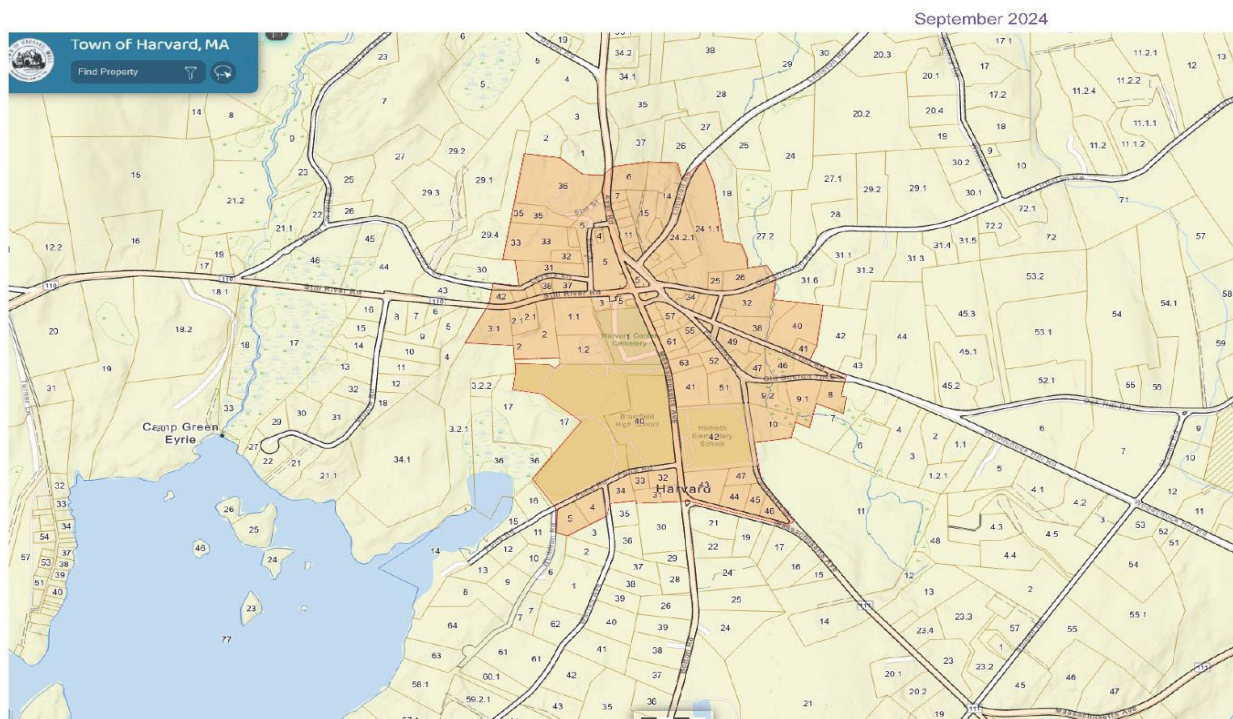
Rose Miranda - Town Clerk

Moderator Barton then proceeded to hold a non-binding sample question to test voting devices, which concluded at 12:08 pm.

ARTICLE 40: AMEND THE PROTECTIVE BYLAW 125-42 ZONING MAP

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125, the Protective Bylaw, of the Code of the Town of Harvard, to add the Town Center Overlay District Map to Section 125-42 of the Zoning Map, or take any vote or votes in relation thereto.



TOWN MEETING AND ELECTION RESULTS

(Inserted by Planning Board)

On a MOTION *by Kara Minar, 204 Still River Rd, Select Board, and was Seconded:*

I move that the town PASS OVER Article 40.

(Majority Vote Required)

Vote on Article 40, motion to pass over PASSED by Majority (141- Yes 27- No)

ARTICLE 42: PLANNING BOARD – ADD THE PROTECTIVE BYLAW 125-61, TOWN CENTER OVERLAY DISTRICT

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125 of the Protective Bylaw of the Code of the Town of Harvard by adding the following Section 125-61, Town Center Overlay District, or take any vote or votes in relation thereto.

(Inserted by Planning Board)

[key to revisions: underline = additions; ~~strikethrough~~ = deletions]

A. Purpose

Harvard's Master Plan calls out the importance of the Town Center as "the heart of Harvard." The Town Center functions as the civic, social, and cultural center of the community. The Town Center is defined by the unique and exquisite collection of civic and private historic buildings that surround the Town Commons. The Town Center hosts large indoor and outdoor gatherings; it is here that Harvard holds festivals, community meetings, and holiday events.

Harvard's zoning provides one set of dimensional standards for all districts. These standards make sense for rural areas of Harvard where the Town desires to limit density, and poor soils constrain septic system design. Imposing these standards over a compact village fails to recognize the unique characteristics of the area. The Town Center is an historic district on the National Register of Historic Places, served by both communal water and sewer districts. It would not be possible to re-create the Town Center as it exists today under current zoning. The Town Center was also a hub of commerce in the era when it was necessary to consolidate services in close proximity to municipal, educational, and religious venues. Historically there were accessory structures (such as barns, workshops and sheds) located on many Town Center parcels that have not survived. Allowing subordinate structures to be built will promote the continued usefulness and relevance of homes and businesses in the town center, and will be in keeping with the character of traditional New England villages and the Town of Harvard.

In the Agricultural and Residential (AR) district today, commercial uses are not permitted, although there are several businesses in the Town Center which pre-exist the current zoning limitations.

TOWN MEETING AND ELECTION RESULTS

Extending the permitted uses in the Town Center can allow some business uses consistent with the character of the area, with a variety of goods and services conveniently available within walking distance of the Common. Such a pattern would reinforce the Town Center as the principal gathering place of the Town and foster greater social interaction among residents.

The Town Center's zoning should reflect existing conditions and resident preferences for a vital communal space. This Section defines a Town Center Overlay District (TCOD) to promote positive outcomes for the Town Center as the area continues to evolve.

The purposes of the Town Center Overlay District are to:

- Recognize existing small residential lots, small street frontages, small yard setbacks, and multi-family occupancy, that are in keeping with historic village development patterns.
- Provide a mechanism for construction of accessory structures on smaller town-center lots. Note that Accessory Dwelling Units (ADUs) remain subject to the standards established in §125-18.1.
- Allow for continued commercial uses and encourage mixed-use to provide amenities and services suitable for the town-center neighborhood.

B. Establishment

The Town Center Overlay District is hereby established and consists of those areas shown on the map showing said overlay district dated September 2024 on file in the Office of the Town Clerk.

C. Authority

D. The Planning Board shall be the administering authority for any Site Plan Review procedure associated with this bylaw in accordance with §125-38. The Planning Board shall also serve as the Special Permit Granting Authority for any use that requires a Special Permit pursuant to Section D. Where standards or other requirements listed as part of this overlay district may conflict with those in the underlying district, the overlay provisions shall apply.

E. Permitted Uses

(1) Uses Permitted As of Right.

- (a) Same as Agricultural-Residential (AR) district (§125-21).
- (b) Two Family and multi-family residential units, up to four units per structure, subject to Site Plan Review.
- (c) Accessory Structures subject to Site Plan Review. Note that Accessory Dwelling Units (ADUs) shall comply with the MGL Section 8 of Chapter 150 Acts of 2024, the Building Code, and § 125-18.1.

(2) Uses Permitted by Special Permit. The following uses are permissible with a Special Permit from the Planning Board

TOWN MEETING AND ELECTION RESULTS

Mixed-use or Commercial uses:

125-12 Small Scale Commercial uses
125-13A Medical or Dental Office
125-13C Personal or business service including barber or beauty salon, shoe repair, tailoring, photocopying and locksmith. 125-13C Exception: Business or Trade Schools not permitted.
125-13F Inn or Bed-and-Breakfast establishment
125-13G Dry cleaning and laundry pick-up station
125-13H Nursery school, Kindergarten or day-care center for preschool children
125-13L Catering service, delicatessen or other food market or a permitted eating establishment
125-13P Restaurant or other food service establishment whose principal business is the sale of prepared foods or beverages that are consumed on the premises or carried out by retail customers.
Pharmacy
Recreation, dance or fitness facility
Grocery or farm products retail store with less than 5,000 square feet of gross floor area.
Mix of residential and any of the listed commercial uses

F. Dimensional Requirements

(1) Table of Dimensional Standards. Notwithstanding anything to the contrary in this Zoning, the dimensional requirements applicable in the TCOD are as follows:

Lot Size	
Minimum (Acres)	Existing acreage (some lots are as small as 0.1 acres) shall be respected and permitted with no variance required. Lots smaller than 0.5 acres shall not be subdivided into smaller parcels.
Height	
Stories (Maximum)	3*
Feet (Maximum)	35*
Maximum Lot Coverage	85%

TOWN MEETING AND ELECTION RESULTS

Frontage and Setbacks	
Minimum Frontage (ft)	40
Front Yard Setback	
Min to Max (ft)	10-50*
Side Yard Setback	
Min to Max (ft)	10-40*
Rear Yard Setback	
Min to Max (ft)	10-40*

** Exception for Accessory Structures per §125-61.H(1) below*

G. Parking Requirements

As part of a Site Plan Approval or Special Permit process within this overlay district, applicants for commercial or mixed-use Special Permits or multi-family units must include a narrative discussion of parking for anticipated clients/residents, and must address the parking regulations specified in §140-5, and must comply with §108-1 designation of reserved parking spaces. The applicant must indicate how they intend to meet the required parking capacity. Innovative parking strategies include:

- 1) Shared on-site parking for non-competing uses. Applicants may propose a reduction in parking requirements based on an analysis of peak demands for non-competing uses.
- 2) Off-site parking spaces provided by a separate private property owner subject to a legally binding agreement.

H. Commercial and Mixed-Use Design Standards

The Design Standards in this section shall be applied to development within the Town Center Overlay District where applicable.

(1) Buildings

- (a) All buildings shall have a principal façade and entry (with operable doors) facing a street or open space. Buildings may have more than one principal façade and/or entry;
- (b) Building finish materials shall be appropriate to traditional New England architecture and may include, but shall not be limited to brick or high-quality brick face, wood, stone or high-quality stone-face. Vinyl, unfinished metal or fiberglass as a primary finished surface shall not be used;
- (c) Blank walls adjacent to streets, alleys or open spaces shall not be permitted. Where windows are not possible or appropriate to the intended use, vertical articulation in the form

TOWN MEETING AND ELECTION RESULTS

of raised or recessed surfaces shall be used to break up blank walls;

(d) New retail buildings shall have one of the following features along the front surface at intervals sufficient to provide continuity to pedestrians: awning, marquee, arcade and/or colonnade;

(e) Flat roofs may be allowed on multi-story buildings as long as the roofline projects outward from the building surface as a decorative cornice or parapet; and

(f) Larger buildings with multiple non-residential tenants on the first floor shall articulate the façade in a manner that distinguishes the location of these tenants through the use of decorative raised or depressed vertical surfaces, variations in acceptable signage, awnings, marquees, colonnades or arcades.

(g) Solar panels are permitted in conformance with the Specialized Stretch Code, subject to review by the Design Review Board and Historical Commission (if applicable).

(2) Signs

All signs shall conform to the standards of §125-41.

(3) Site Design

(a) Street level frontage shall be devoted to entrances, shop windows or other displays;

(b) Clear pedestrian pathways shall be provided between buildings on the same lot and between buildings on adjacent lots to ensure a continuous pedestrian pathway throughout the district;

(c) Where residential properties abut commercial, office, or mixed-use developments, appropriate transitional features shall be used such as climate-resilient native landscaping, open space or parks, or clearly designed pedestrian features;

(d) Primary entrances to proposed and existing buildings are situated on pedestrian amenities

(e.g., sidewalks, plazas or open space) with a minimum width of 10 feet;

(e) Setbacks are consistent with the fabric of the existing street and do not preclude pedestrian access;

(f) Adequate access for loading and emergency vehicles is maintained on one side of the building;

(g) Stormwater management shall conform to §125-39 F. The use of permeable surfaces is encouraged.

TOWN MEETING AND ELECTION RESULTS

(h) Adequate natural lighting and air circulation for businesses and residents is maintained.

I. Accessory Structures

(1) Design Standards

(a) Construction of accessory structures is permitted, maintaining a minimum offset five (5) feet from any property line and fifteen (15) feet from the nearest structure on an abutting property.

(b) The highest point of an accessory structure shall not be taller than twenty (20) feet above grade, or the height of the primary structure, whichever is less, and the footprint of an accessory structure shall be limited to half the footprint of the primary structure. Lot coverage rules do not apply.

(c) The exterior appearance of a structure should mimic the primary building on the site. Clapboard, shake or brick are preferred. Vinyl or aluminum sidings are not allowed. Composite, cement-based clapboards and shakes are allowed. Roofing may be asphalt, metal or slate.

(d) Windows shall mimic the primary building. An alternate permissible style is one resembling barn windows. Street facing walls should have windows or blind windows to harmonize with the district.

(2) Limitations

(a) Business use of an accessory structure is limited to Section §125-61.D(2) above, and may be approved by the Planning Board using a single Special Permit for both the usage and the construction.

(b) Total usable square footage of the accessory structure shall not exceed 25% of the legal, usable square footage of the primary structure, unless being utilized as an accessory dwelling unit.

(c) If the structure will serve as an accessory dwelling unit, it shall be subject to the standards of §125-

18.1. The Zoning Board may accept the reduced setbacks and exterior design consideration mentioned in § 125-61H(1), at their discretion.

(d) Removal of trees or stone walls within the right-of-way of designated scenic roads shall comply with the Scenic Roads Bylaw 90. Cutting of Shade trees shall adhere to MGL Chapter 87§3.

I. Review & Approval

(1) Buildings within the Town Center Overlay District that are also included in the Harvard Common Historic District remain subject to the regulations of the Harvard Historical Commission as outlined in

§48-7. In general, a project that involves a change in design or materials, could have considerable effect on the historic district, or is likely to be controversial and/or of interest to neighbors and the public, to include potential demolition, are deemed to be substantial, and shall require a public

TOWN MEETING AND ELECTION RESULTS

hearing by the Historical Commission.

(2) Proposed accessory structures within the Historical District must be submitted to the Harvard Historical Commission for review.

(3) For mixed use or commercial structures, both the Harvard Historical Commission (if applicable) and the Design Review Board must review prior to Planning Board review for a Special Permit. The Special Permit will include the conditions stipulated by the Historical Commission and Design Review Board.

(4) An accessory dwelling unit does not require review by the Planning Board.

(5) All properties within the Harvard Wastewater Management Service Area must conform to the Growth Neutrality Clause specified in §146-8.

J. Severability.

If any provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby.

On a MOTION *by Kara Minar, 204 Still River Rd, Select Board, and was Seconded:*

I move that the Town PASS OVER Article 42.

(Majority Vote Required)

Vote on Article 42, motion to pass over: PASSED by Majority (139- Yes 22- No)

ARTICLE 43: ADD THE PROTECTIVE BYLAW, Article X, Sections 125-70 through 125-73 FORM BASED CODE

(Two-Thirds Majority Vote Required)

To see if the Town will vote to amend Chapter 125 of the Protective Bylaw of the Code of the Town of Harvard by adding the thereto following Sections 125-70 through 125-73 Form Based Code, or take any vote or votes in relation thereto. (Inserted by Planning Board)

[key to revisions: underline = additions; ~~striketrough~~ = deletions]

70. INTRODUCTION

A. Purpose and Intent

1. Purpose

The purpose of this Article is to be prescriptive in regulating development in the Commercial District by defining the forms that will enable Harvard to create and maintain a mixed-use village identity aligned with the expressed preferences of our citizens.

TOWN MEETING AND ELECTION RESULTS

2. Intent

This Article is intended to:

- (a) Prioritize commercial and mixed-use development;
- (b) Encourage village-style clustered development;
- (c) Foster a continuously built primary frontage;
- (d) Improve pedestrian and bike connectivity; and
- (e) Protect natural and agricultural uses.

B. Applicability

1. Territorial Application

This Form-Based Code applies in the Commercial Zone as defined in §125-42, Harvard Zoning Map.

2. Required Conformance

- (a) All buildings, structures or land, in whole or in part, must be used or occupied in conformance with this Form-Based Code. All buildings or structures, in whole or in part, must be erected, constructed, moved, enlarged or structurally altered in conformance with this Form-Based Code.
- (b) If any condition or requirement imposed by this Form-Based Code is more restrictive than a condition or requirement imposed by any other law, rule or regulation of any kind, the more restrictive condition or requirement governs.

3. Conflicting Provisions

- (a) If any condition or requirement imposed by this Form-Based Code contains an actual, implied or apparent conflict with another provision of this Form-Based Code, the more restrictive condition or requirement controls.
- (b) If any condition or requirement imposed by this Form-Based Code contains an actual, implied or apparent conflict with any condition or requirement of any other provision of the Town of Harvard's Bylaws, the provisions of this Form-Based Code control.

4. Text and Graphics

Illustrations, photographs and graphics are included in this Form-Based Code to illustrate the intent and requirement of the text. In the case of a conflict between the text of this Form-Based Code and any illustrations, the text governs.

5. Existing Applications and Permits

- (a) Any project for which a valid and complete application for a permit was received prior to the effective date of this Form-Based Code remains valid and, at the applicants option, may proceed to completion and permits may be issued under the regulations of the Town in place immediately prior to the effective date of this Form-Based Code, provided that the permit is or can be issued within 90 calendar days of this Form-Based Code effective date and all time frames associated with the permit are observed.

TOWN MEETING AND ELECTION RESULTS

- (b) Any project for which a permit cannot be issued within 90 calendar days from the effective date of this Form-Based Code must proceed in accordance with these regulations.

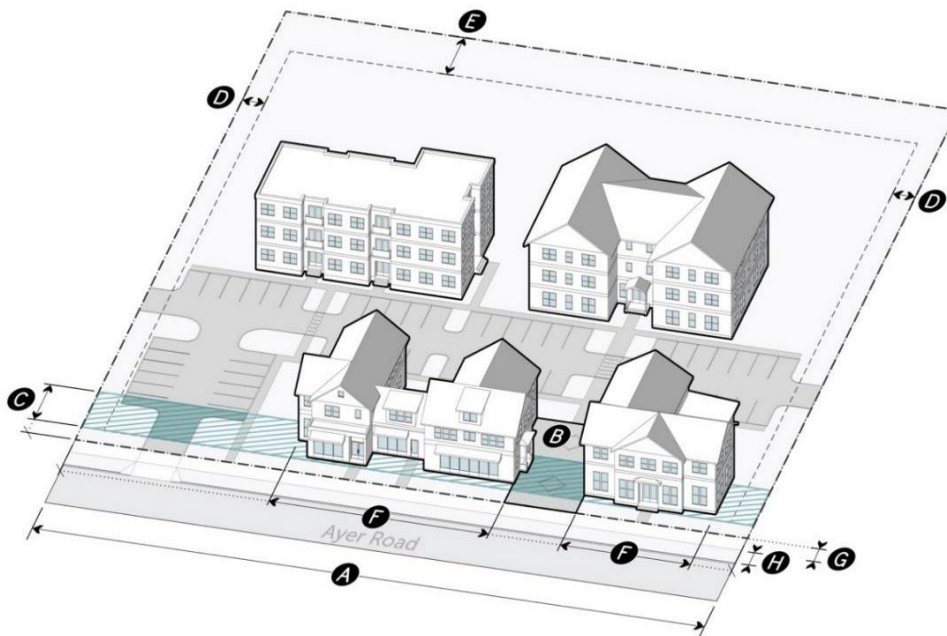
C. Use

Permitted uses in the Commercial District are identified in §125-23

71. FORM

A. Site Standards

The site standards apply to the entire site. New buildings located outside of the minimum and maximum setback range are not allowed until the build-to percentage for the site has been met.



1. Size			6. Vehicle Access		
A	Width (min)	250'		Driveway spacing (min)	200'
2. Coverage				Number of lanes (max)	2
	Lot coverage (max)	50%		Lane width (min/max)	9'/12'
B	Outdoor amenity space (min)	10%		Throat depth (min)	30'
3. Building Setbacks			7. Streetscape		
C	Street (min/max)			West side of Ayer Road	

TOWN MEETING AND ELECTION RESULTS

	West side of Ayer Road	20'/40'	G	Shared use path (min)	8' to 10'
	East side of Ayer Road	10'/40'	H	Grass strip (min)	3' to 5'
D	Side (min)	10'		East side of Ayer Road	
E	Rear (min)	30'	G	Sidewalk (min)	6'
4. Build-to Zone			H	Grass strip (min)	10'
F	Lot frontage (min)	40%		Street front tree planting (avg on-center)	35'
5. Parking Setbacks					
	Street (min)				
	West side of Ayer Road	36'			
	East side of Ayer Road	30'			
	Side (min)	0'			
	Rear (min)	30'			

B. Ayer Road Frontage Standards

The Ayer Road Frontage standards apply to all new buildings located within 150 feet of the Ayer Road right-of way line.



1. Building Size

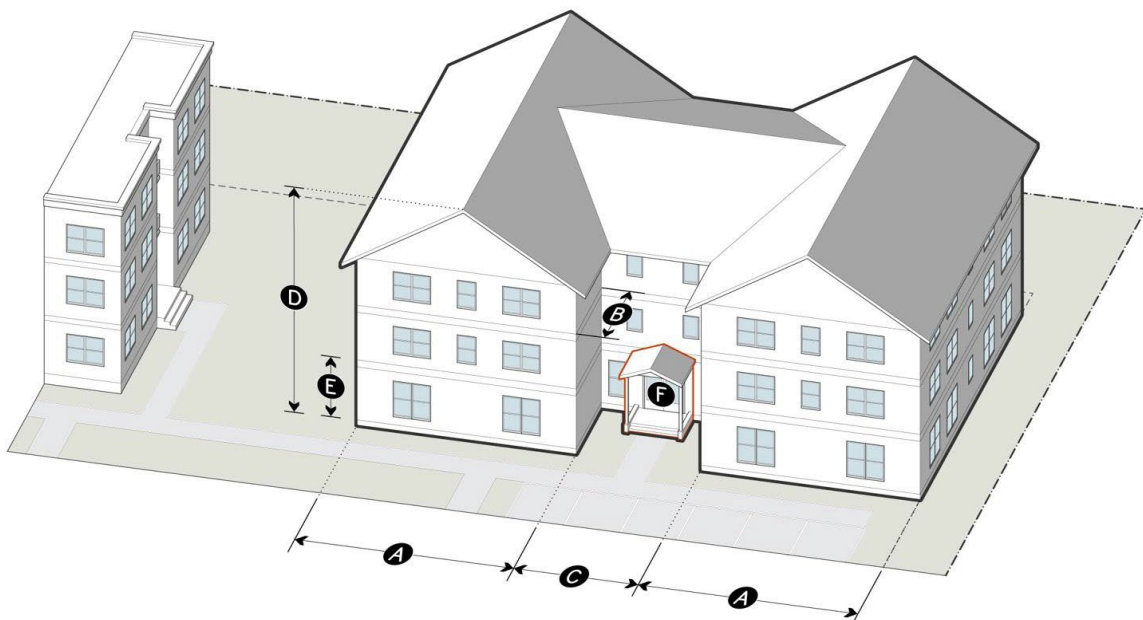
4. Ground Story

TOWN MEETING AND ELECTION RESULTS

	Footprint (max)	15,000 SF		Active depth (min)	30'
A	Width (max)	125'	F	Ground story height (min)	14'
B	Depth (max)	150'	5. Windows		
	Building separation (min/max)	20'/60'		Ground story (min)	50%
2. Primary Building Massing				Upper story (min)	15%
C	Horizontal dimensions (max)	50' x 80'		Blank wall length (max)	20'
D	Height (max)	35'/2.5 stories	6. Doors		
3. Secondary Building Massing			G	Street-facing entry feature	Required
E	Horizontal dimensions (max)	25' x 40'		Street-facing entry spacing (min)	1 per primary massing
	Height (max)	25'/1.5 stories			

C. Interior Building Standards

The interior building standards apply to all new buildings located more than 150 feet from the Ayer Road right-of way line.



TOWN MEETING AND ELECTION RESULTS

1. Building Size			3. Windows		
	Footprint (max)	20,000 SF		Ground story (min)	
A	Facade length with offset (max)	80'		Residential	20%
B	Wall offset depth (min)	4'		Nonresidential	40%
C	Wall offset length (min)	8'		Upper story (min)	15%
D	Height (max)	45'/3 stories		Blank wall length (max)	20'
2. Ground Story			4. Doors		
E	Ground story height (min)		F	Entry feature	Required
	Residential	10'			
	Nonresidential	14'			

TOWN MEETING AND ELECTION RESULTS

D. Rules of Interpretation

All sites and buildings must comply with the applicable requirements of § 125-71A, B and C and as further specified below.

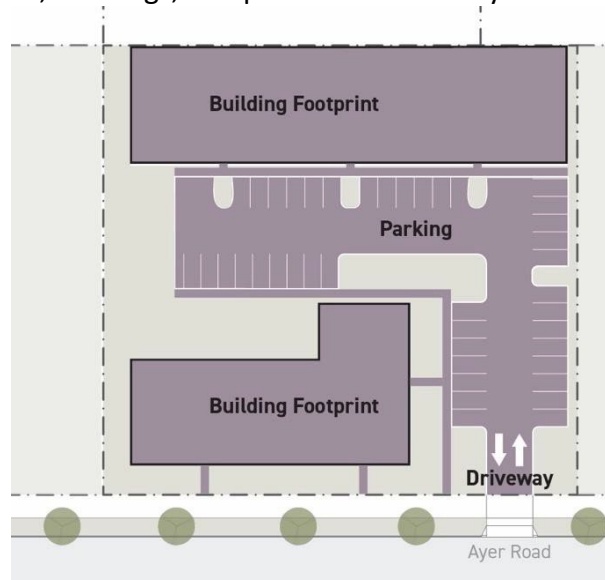
1. Site Width

(a) Minimum site width applies only to lots approved and recorded on or after the effective date of this Article.

(b) Site width is measured along the street lot line.

2. Lot Coverage

Lot coverage is the amount of site area covered by impervious surface. This includes parking spaces, drive aisles, buildings, and pedestrian walkways.



3. Outdoor Amenity Space

(a) Outdoor amenity space is common outdoor space provided on a site for use by all occupants for social and recreational activities. Outdoor amenity space may also be provided for use by the general public.

(b) The amount of amenity space required is calculated as a percentage of the total gross floor area within the proposed project.

(c) Examples of outdoor amenity space include playgrounds, sport courts, dog parks, community gardens, parks, greens, pavilions, or plazas.

(d) Outdoor amenity space may be met in one contiguous outdoor area or in multiple outdoor areas on a site, but each space must have a minimum area of 225 square feet with no dimension less than 15 feet.

(e) For every 400 square feet of outdoor amenity space area, two permanent or movable seats must be provided. Two linear feet of bench or seat wall can be counted as 1 seat.

4. Building Setbacks

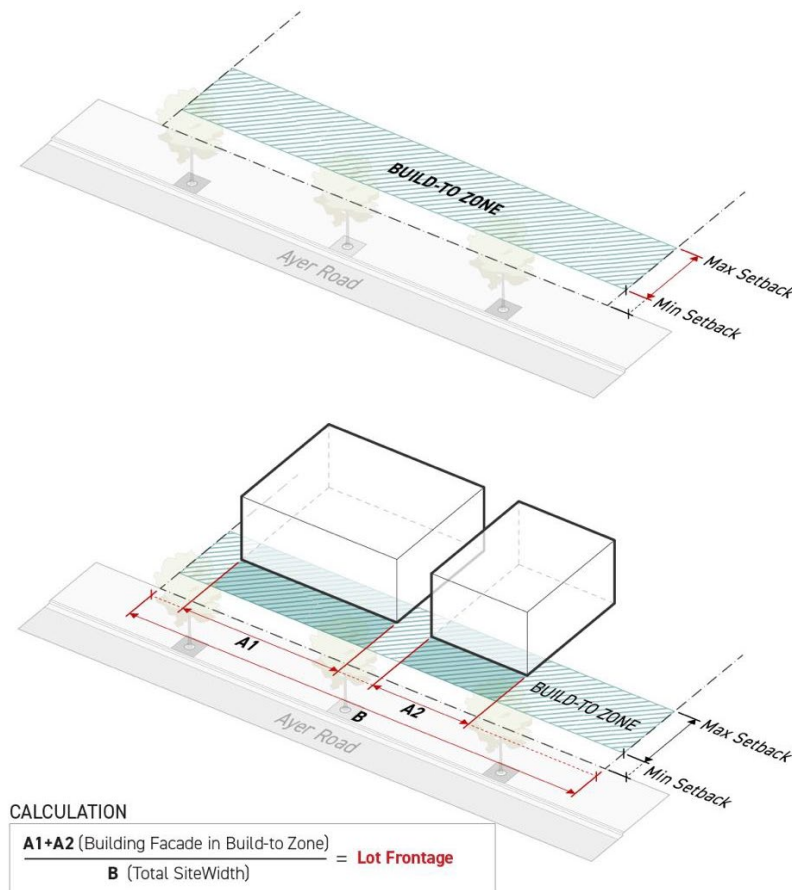
(a) All buildings and structures must be located on or behind the building setback line.

(b) Building setbacks are measured from the property line.

TOWN MEETING AND ELECTION RESULTS

5. Build-to Zone

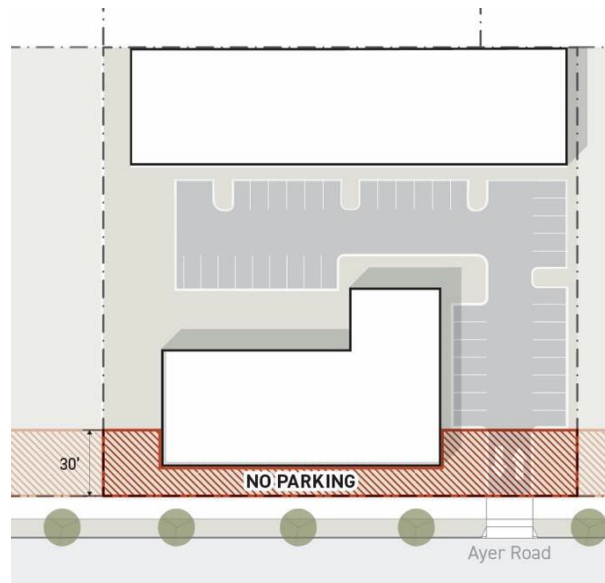
- (a) The build-to zone is the area on a site between the minimum and maximum building setback lines continuing the full width of the site.
- (b) Lot frontage is the required percentage of the site that must be occupied by building facade in the build-to zone.
- (c) No building can be located outside of the build-to zone, until the lot frontage requirement for the site has been met.
- (d) Lot frontage is calculated as the amount of building facade in the build-to zone, divided by the total width of the site.



Parking Setbacks

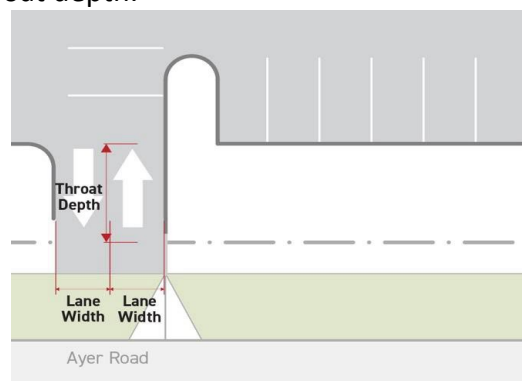
- (e) All parking spaces must be located behind the parking setback line.
- (f) Driveways are not allowed between the facade of a building and the front lot line (driveways must be to the side of a building).
- (g) Parking setbacks are measured from the property line.

TOWN MEETING AND ELECTION RESULTS



6. Vehicle Access

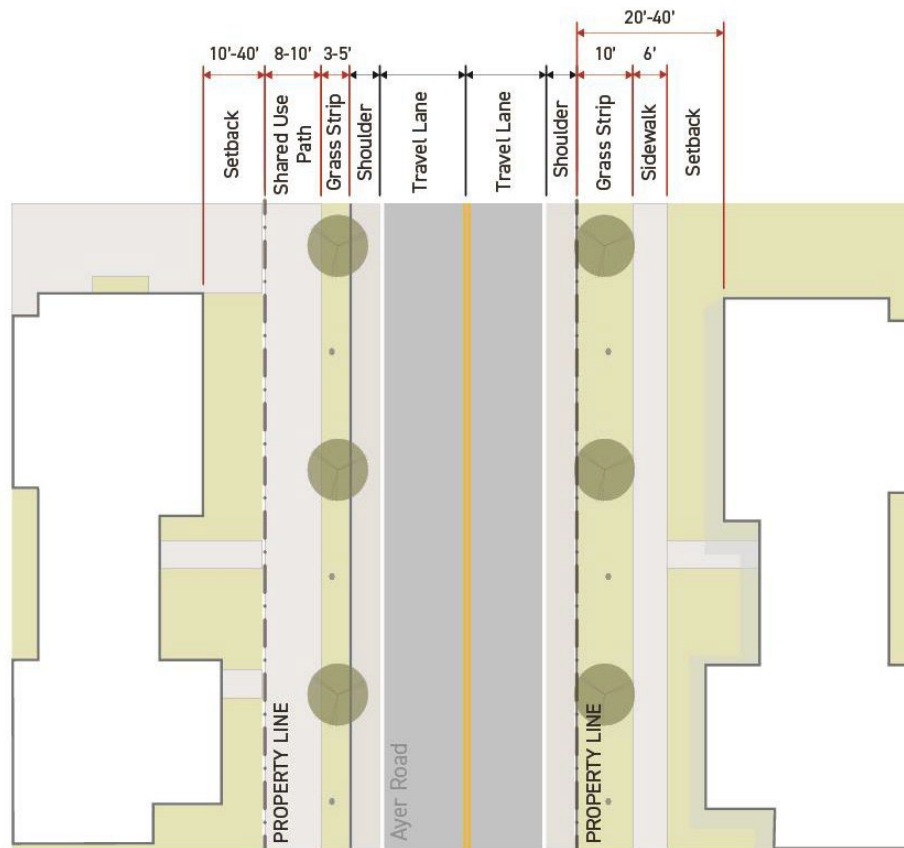
- (a) Driveway spacing is measured along right-of-way line from the edge of pavement to the edge of pavement from all existing and proposed driveways located on-site and on adjacent properties.
- (b) Driveway lane width is measured separately for each driveway lane.
- (c) Driveway lane width is measured at the widest point of each driveway lane from the edge of the designated lane to the edge of the designated lane.
- (d) The throat depth of a driveway is measured perpendicular to the street from which access is taken, starting at the point where the centerline of the driveway meets the street lot line. Parking, stacking, loading and intersections of drive aisles are not allowed within the throat depth.



7. Streetscape

- (a) The grass strip may only include pedestrian lighting, driveway entrance lighting, landscaping, and planters.
- (b) The sidewalk must always remain clear of obstacles and be constructed to meet all Town and ADA specifications.

TOWN MEETING AND ELECTION RESULTS



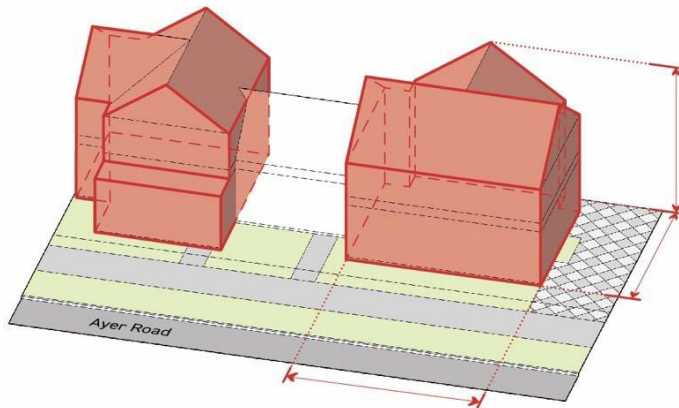
8. Building Size

- (a) Building footprint is the area of a building in plan view measured along the outer perimeter of the building's foundation.
- (b) Building width is measured horizontally and parallel to the street from one end of the building to the opposite end.
- (c) Building depth is measured horizontally and perpendicular to the street from one end of the building to the opposite end.
- (d) Building separation is the horizontal distance between two buildings measured from building face to building face.

9. Primary Building Massing

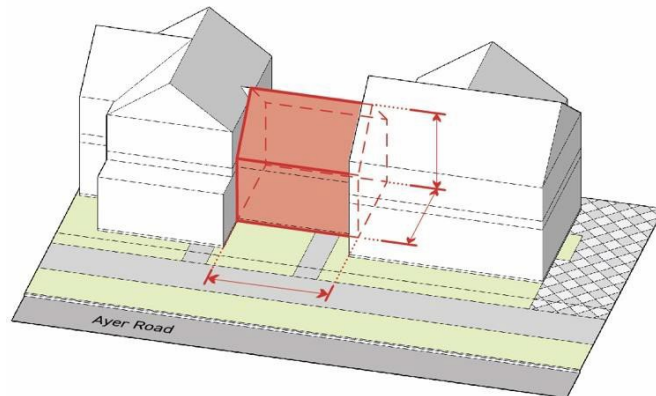
- (a) Buildings must be comprised of one or more primary massings.
- (b) A primary massing is a rectangular building volume that establishes a building's general shape and form. Primary massings contain the largest portions of a building.
- (c) The primary massing of a building must be of rectangular form with a single type of pitched or flat roof and may be oriented either with the narrow end or long side toward the street.
- (d) Where two primary massings meet, the facades must be offset by at least 8 feet.
- (e) A building cannot exceed the overall building size limitations, regardless of the number of primary or secondary massings.

TOWN MEETING AND ELECTION RESULTS



10. Secondary Massing

- (a) A building may have any number of secondary massings.
- (b) A secondary massing is a rectilinear building element which appears as an addition to a primary massing. Secondary massings are generally shorter and smaller than primary massings.
- (c) A secondary massing must connect with at least one primary massing and cannot connect with another secondary massing.
- (d) Where a secondary massing joins a primary massing, the facades must be offset by at least 4 feet.
- (e) A secondary massing cannot share a roofline with a primary massing.



11. Building Height

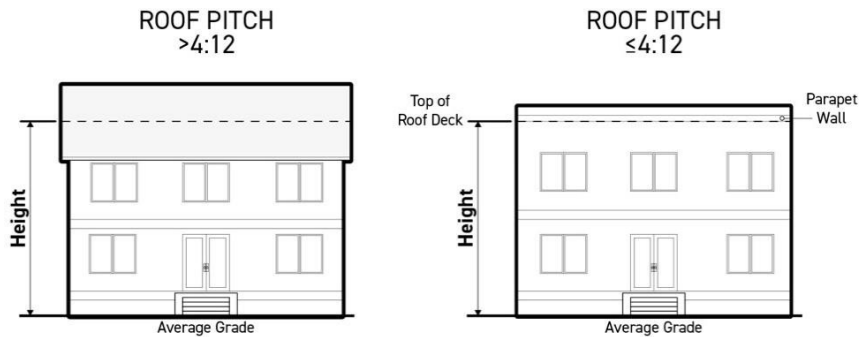
No building, portion of a building or structure can exceed the maximum height in feet or stories.

(a) Height in Feet

Height in feet is measured as the number of feet from average grade to:

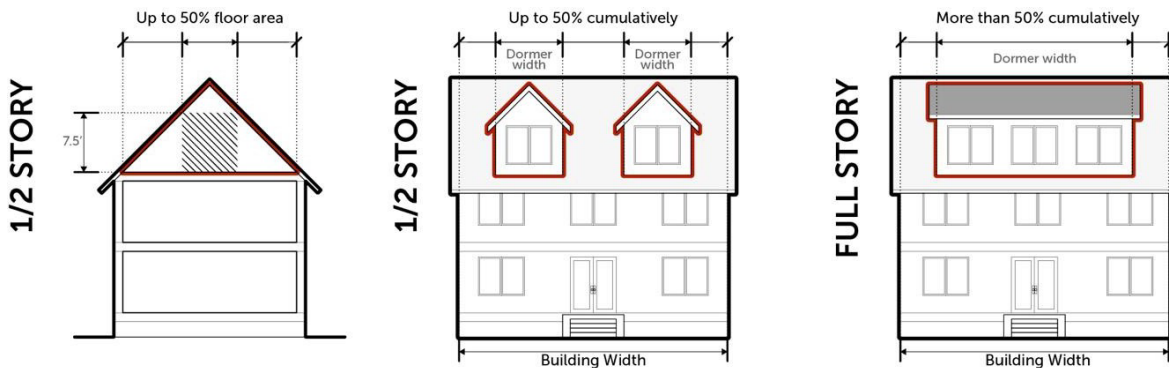
- 1) The mid-point of the roof, for a building with a roof having a pitch greater than 4:12.
- 2) The top of the roof deck, for a building with roof having a pitch of 4:12 and less.

TOWN MEETING AND ELECTION RESULTS



(b) Height in Stories

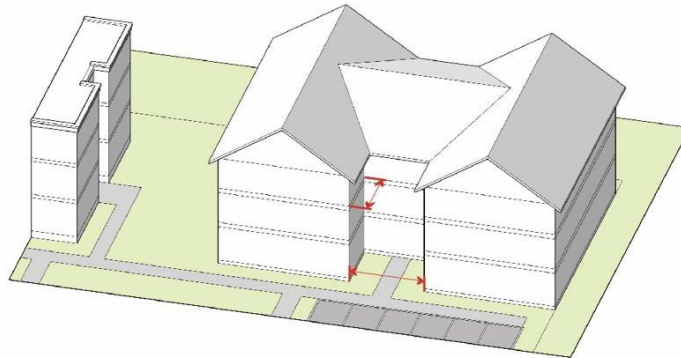
- 1) Height in stories is measured as the number of stories above finished grade.
- 2) A story is the part of a building included between the surface of one floor and the surface of the next floor above, or if there is no floor above, then the ceiling above. A mezzanine does not count as a story.
- 3) The topmost story of a building is not counted as a full story and is counted as a half story when it is completely within the roof form of the building and less than 50% of the floor area has a clear height of more than 7.5 feet, measured from the finished floor to the finished ceiling or dormers do not exceed more than 50% of the length of the roof.



12. Facade Length Without Offset

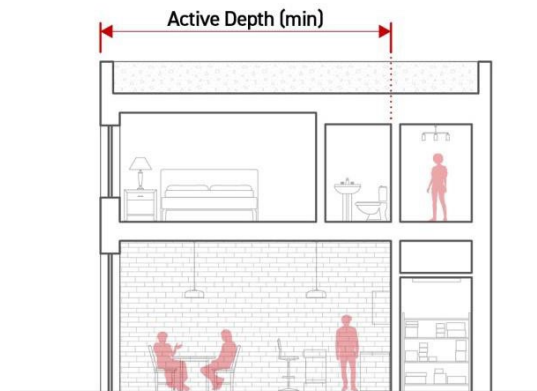
Each new building facade greater than 80 feet in length must provide a facade break of at least 4 feet in depth and 8 feet in width.

TOWN MEETING AND ELECTION RESULTS



13. Active Depth

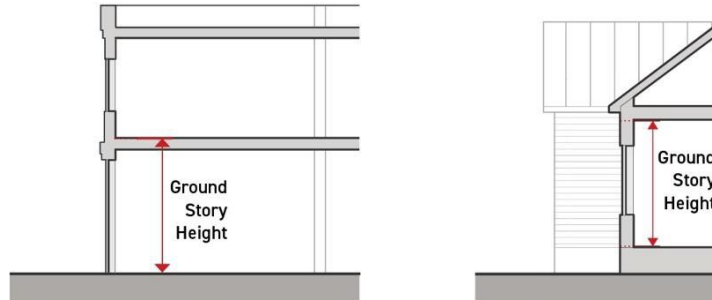
- (a) Active depth is the depth of the ground story of a building that must contain active spaces, measured from the exterior face of the building inwards.
- (b) The active depth requirement applies to the ground story only.
- (c) The active depth requirement applies to all portions of a building used to meet the build-to requirement.
- (d) No more than 10% of the floor area of the required active depth may be used for inactive spaces such as storage, hallways, stairwells, elevators, and equipment rooms



TOWN MEETING AND ELECTION RESULTS

14. Ground Story Height

- (a) Ground story height is measured from the top of the finished floor of the ground story to the top of the finished floor of the story above.
- (b) Where there is no story above, ground story height is measured from the top of the finished floor to the top of the ceiling or roof structure above.



15. Windows

(a) Transparency

- (1) Transparency is the minimum percentage of windows and glazed doors that must cover a ground or upper story building facade.
- (2) Transparency requirements apply to all front- and side-facing building facades.
- (3) Ground story windows and doors are considered transparent where the glass has a Visible Light Transmittance of more than 60% and an external reflectance of less than 20%.
- (4) Upper story windows are considered transparent where the glass has a Visible Light Transmittance of more than 30% and an external reflectance of less than 40%.

(b) Ground Stories

- (1) Windows and doors provided to meet the transparency requirement must allow unobstructed views of least 5 feet into the building.
- (2) Windows and doors provided to meet the transparency requirement may be temporarily covered by operable window treatments, such as curtains or blinds.
- (3) For spaces built intended to be occupied by commercial uses, ground story transparency is measured between 0 and 12 feet above the top of the finished floor of the ground story.



- (4) For spaces built intended to be occupied by residential uses, ground story

TOWN MEETING AND ELECTION RESULTS

transparency is measured between 1.5 and 8 feet above the top of the finished floor of the ground story.



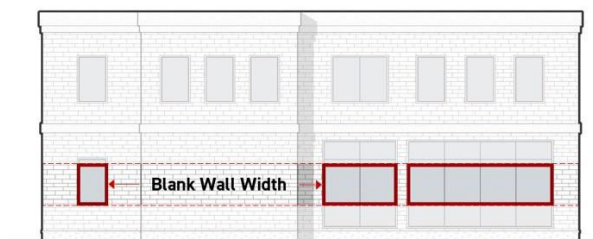
(c) Upper Stories

Upper story transparency is measured from the top of the finished floor to the top of the finished floor above. When there is no floor above, upper story transparency is measured from the top of the finished floor to the top of the wall plate above.

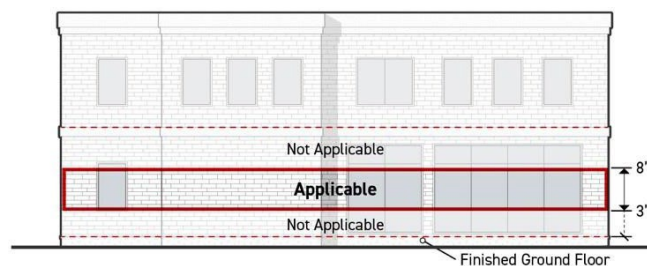


(d) Blank Wall Length

- 1) Blank wall length refers to the maximum horizontal distance between window or door openings.



- 2) Blank wall length applies to front- and side-facing building facades between 3 feet and 8 feet from the finished ground floor elevation, measured vertically.



TOWN MEETING AND ELECTION RESULTS

16. Doors

(a) Street-Facing Entrance Spacing

A street-facing entrance must be provided to meet the street-facing entrance spacing requirements. To qualify as a street-facing entrance, a building entrance must.

- 1) Front a street.
- 2) Be located on a ground story facade.
- 3) Provide pedestrian access to the inside of a building.
- 4) Remain operable at all times. Access may be controlled and limited to residents or tenants.
- 5) Non-required entrances are allowed in addition to required entrances.

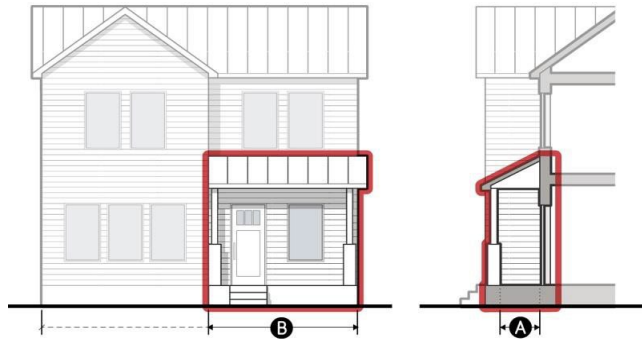
(b) Entry Features

1) General

- i. Required entry features must abut and provide direct access to the entrance is intended to serve.
- ii. An entrance directly accessed from an entry feature counts as a street-facing entrance, regardless of if it faces the street or not.
- iii. Each required entrance must include an entry feature meeting the standards for one of the following options.

2) Porch

A wide, raised platform, projecting in front of an entrance, that is entirely covered but not enclosed.

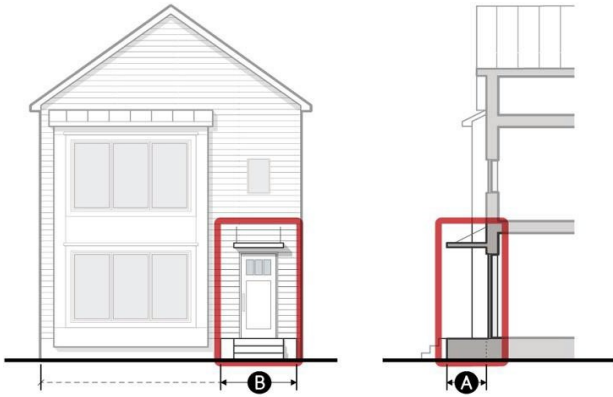


Dimensional Standards		
A	Depth (min)	5'
B	Width (min % of building width)	30%
	Covered entrance	Required
	Enclosed	Not allowed

3) Raised Entry

TOWN MEETING AND ELECTION RESULTS

A narrow, raised platform, accessed from an exterior staircase, providing covered access.



Dimensional Standards		
A	Depth (min)	3'
B	Width (min)	4'
	Covered entrance	Required
	Enclosed	Not allowed

4) Forecourt

A yard screened with a short wall, fence or hedge that provides privacy located on the ground story, near sidewalk grade.

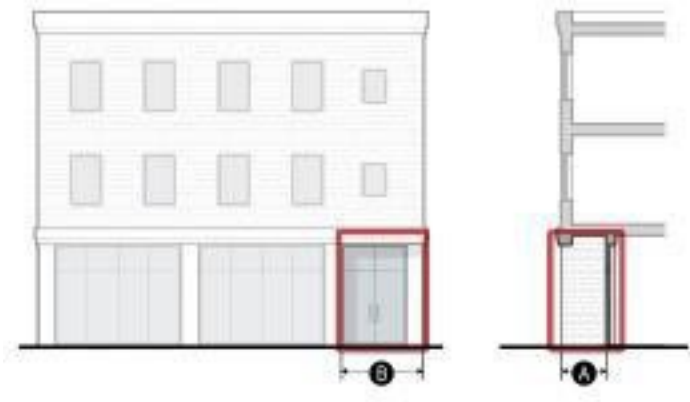


Dimensional Standards		
A	Depth (min)	8'
B	Width (min)	10'

TOWN MEETING AND ELECTION RESULTS

Covered entrance	Required
Fence/wall height (min/max)	2.5'/4'
Enclosed	Not allowed

- 5) Recessed Entry
A space set behind the building facade providing sheltered access.



Dimensional Standards		
A	Depth (min)	3'
B	Width (min)	5'

TOWN MEETING AND ELECTION RESULTS

	Covered entrance	Required
	Enclosed	Not allowed

6) Covered Entry

A space that provides at-grade sheltered access with an overhead projecting structure.



Dimensional Standards		
	Covered entrance	Required
	Enclosed	Not allowed

72. DEVELOPMENT STANDARDS

Site Plan Review shall be conducted in accordance with § 125-38 (Site Plans). Applicable bylaw sections include, but are not limited to § 125-39 (Site Standards), § 125-40 (Lighting) and § 125-41 (Signs). All apply except as elaborated in this section.

A. Access

All development must provide vehicle, pedestrian and bicycle access to and from a street or an adjacent site.

1. Pedestrian Access

- (a) All development must provide ADA compliant pedestrian access connecting main entrances of buildings, establishments or uses on a site that allows for public access, with all other public entrances with available access points including Ayer Road, all parking lots, and sidewalks.
- (b) Pedestrian access must consist of an accessible, easily discernible and ADA compliant walkway with a minimum width of 5 feet.
- (c) Pedestrian access routes between buildings must be physically separated from parking lots, except where required to cross a drive aisle; crossings must be

TOWN MEETING AND ELECTION RESULTS

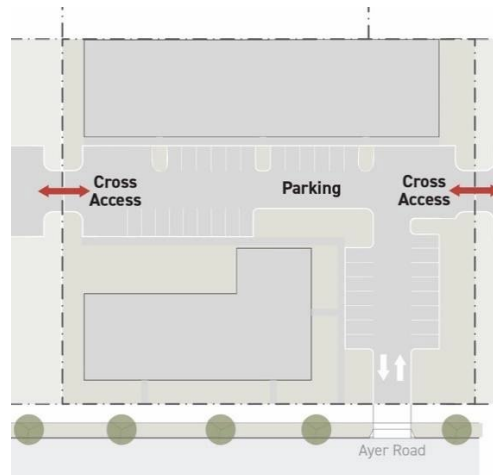
perpendicular wherever practicable.

2. Vehicle Access

- (a) All parking lots must have vehicle access from a street, an alley, a drive aisle or a cross-access easement.
- (b) All parking lots must be designed to allow vehicles to enter and exit the parking area in a forward motion.
- (c) Driveways and vehicle entrances to parking lots must meet the vehicle access requirements of § 125-60A.

3. Cross-Access

- (a) To reduce the impact on traffic on Ayer Road and increase convenience for customers, employees, and residents, development is encouraged to provide vehicle, pedestrian and bicycle connections between adjacent properties so that people can move more easily between adjacent properties.
- (b) If cross-access is provided, an easement is required binding present and future property owners to allow access to and from properties served by any shared driveway or cross-access connection and a joint maintenance agreement defining the responsibilities of each property.



B. Parking Lot Landscaping

1. Interior Islands

- (a) An interior landscape island must be provided every 10 parking spaces and at the end of every parking row. Intervals may only be modified to preserve existing trees. Interior islands must be distributed evenly throughout the parking area.
- (b) An interior landscape island adjacent to a single row of parking spaces must be a minimum of 8 feet in width and 150 square feet in area (measured inside the curb). The island must include 1 tree a minimum caliper of 2½ inches.
- (c) An interior landscape island adjacent to a double row of parking spaces must be a minimum of 8 feet in width and 300 square feet in area (measured inside

TOWN MEETING AND ELECTION RESULTS

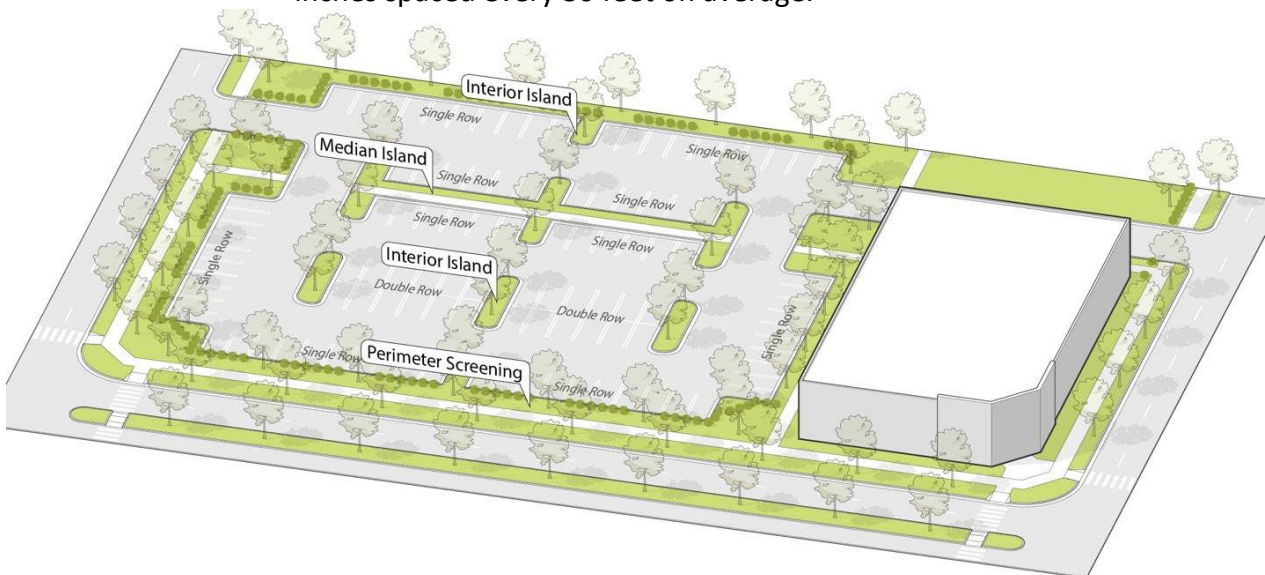
the curb). This island must include 2 trees a minimum caliper of 2½ inches.

2. Median Islands

- (a) A median landscape island must be provided between every 4 rows of parking. Intervals may be modified to preserve existing trees.
- (b) A median landscape island must include a tree with minimum caliper of 2½ inches spaced every 30 feet on average. Trees planted in an interior landscape island that overlap may be included in the count.
- (c) A median landscape island must be a minimum of 6 feet wide. A landscape median island with a pedestrian walkway must be a minimum of 12 feet wide (measured inside the curb).

3. Perimeter Islands

- (a) A perimeter landscape island is required on the outer edge of all parking lots when adjacent to the street or an internal access drive.
- (b) A perimeter landscape island must be a minimum of 10 feet wide not including any curbing.
- (c) Landscaping of perimeter islands must include evergreen shrubs planted 3 feet on center in a planting bed that is of a width suitable for the required plant spacing, but at least 36 inches wide.
- (d) A perimeter landscape island must include a tree with minimum caliper of 2½ inches spaced every 30 feet on average.



C. Screening

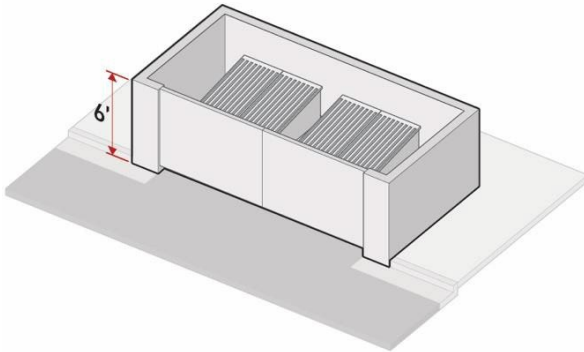
1. Waste Receptacles

- (a) Outdoor waste receptacles must be located to the side and rear of buildings.
- (b) Outdoor waste receptacles must be screened on three sides by an opaque wall

TOWN MEETING AND ELECTION RESULTS

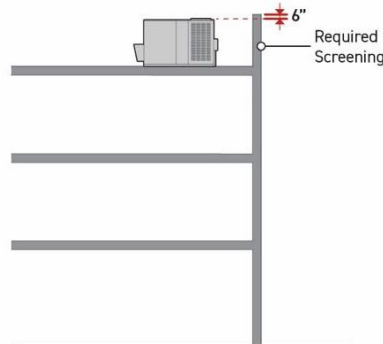
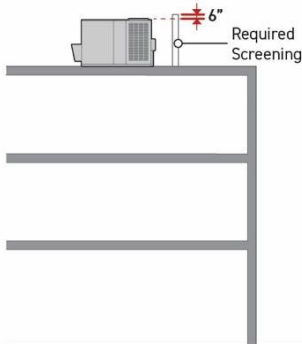
or fence a minimum height of 6 feet.

- (c) Access gates must be provided on the fourth side and must also be a minimum height of 6 feet.



2. Roof-Mounted Equipment

All outdoor mechanical, electrical or utility equipment (except for solar panels, wind turbines and antennas) must be screened on the roof edge by an opaque parapet wall or other type of screen that is at least height 6 inches higher than the topmost point of the equipment being screened.



3. Ground-Mounted Equipment

- (a) Ground-mounted mechanical, electrical or utility equipment must be located to the side and rear of buildings.
- (b) Ground-mounted mechanical, electrical or utility equipment visible from Ayer Road must be fully screened by an opaque wall or fence or other type of screen that is at least height 6 inches higher than the topmost point of the equipment being screened.

4. Wall-Mounted Equipment

- (a) Wall-mounted mechanical or electrical equipment must be located to the side and rear of buildings.

TOWN MEETING AND ELECTION RESULTS

- (b) Wall-mounted mechanical, electrical or utility equipment visible from Ayer Road must be fully screened by an opaque wall or fence or other type of screen that is at least height 6 inches higher than the topmost point of the equipment being screened.

D. Building Materials

1. Applicability

The exterior visible surfaces of buildings and structures, including accessory structures.

2. For All Structure Exteriors

- (a) Existing structures undergoing regular maintenance or enlargement must use materials similar in color, size and texture to the original structure's materials as to blend patch or repair work seamlessly with existing materials.
- (b) Replacement of existing materials that are no longer allowed must be completed by permitted materials. This standard does not apply to small patches, rather it is intended for whole replacement, i.e. whole roof replacement or whole facade reconstruction.
- (c) Exterior building materials must be those typically used in historic construction or be a composite or synthetic material that bears a strong resemblance to traditional building materials, including but not limited to brick, wood siding, asphalt shingle, tile roof shingle, stone masonry, and stucco.
- (d) Concrete masonry units, pre-cast concrete panels, cinder block, ribbed metal siding or roofs, Exterior Installation Finishing System is not allowed unless required due to the expansion of an existing building to match the original structure.
- (e) Deviation from the standards above will require approval from the Planning Board deeming that the finishes are of a design and quality that will elevate rather than detract from the appearance of the corridor.

E. Development Incentive

1. The Planning Board may authorize an increase in the number of residential units up to a maximum density of 10 units per acre provided that the residential units will improve the Town's Subsidized Housing Inventory (SHI), through one of the two mechanisms below.
 - (a) 15% of the units are affordable at 80% of the Area Median Income, subject to a use restriction recorded in its chain of title limiting the sale price or limiting occupancy to an individual or household of a specified income, or both; or
 - (b) at least 15% of rental units in the development shall be restricted to occupancy by Income Eligible Households, earning 80% or less of the Area Median Income, and the window of affordable rent will be set at 30% of the 70% median income, to conform with 760 CMR 56.00. This restriction will enable 100% of the development rental units to be included in the Subsidized Housing Inventory.

TOWN MEETING AND ELECTION RESULTS

2. The Planning Board may also authorize multi-family residential use on the ground floor of interior buildings, as defined in §125-71C to meet the SHI goal, provided that at least 40% of the usable floor area in the development is retained for commercial uses.

73. SEVERABILITY

If any provision of this Article is held invalid by a court of competent jurisdiction, the remainder of the Article shall not be affected thereby.

On a MOTION *by Kara Minar, 204 Still River Rd, Select Board, and was Seconded*

I move that the Town amend Chapter 125 of the Code of the Town of Harvard, the Protective Bylaw, by adding to Article X thereof Sections 125-70 through Section 125-73, Form Based Code, as printed in the Warrant and Finance Committee Report for the 2025 Annual Town Meeting.

Vote on Article 43, Main Motion: PASSED by Two-Thirds Majority (219- Yes 27- No)

A MOTION was made by Moderator Barton and seconded to dissolve the 2025 Annual Town Meeting.

The MOTION to dissolve the 2025 Annual Town Meeting **PASSED Unanimously.**

The 2025 Annual Town Meeting was dissolved at 12:23 pm.

*

Of the 4825 registered voters in the Town of Harvard, 463 voters were checked in to attend. We extend our gratitude to both our incredible volunteer team of Deb Barton, Anton Chernoff, Peggy Chernoff, Marc Seigny, and Caryl Browse with the assistance of the League of Woman Voters for checking in voters and providing exceptional logistical support at this meeting.

Respectfully submitted,

Rose Miranda,

Town Clerk

TOWN MEETING AND ELECTION RESULTS

**SPECIAL TOWN MEETING
SATURDAY, SEPTEMBER 27th 2025, 1:00 P.M.
BROMFIELD SCHOOL, CRONIN AUDITORIUM
14 MASSACHUSETTS AVENUE, HARVARD, MA, 01451**

The Special Town Meeting of the Town of Harvard was convened at 1:00 PM in the Cronin Auditorium of the Bromfield School, 14 Massachusetts Avenue, with Town Moderator **William Barton** presiding, and a quorum of registered voters in attendance. The call of the meeting, and the return of service were found to be in order by Town Clerk, Rose Miranda.

Moderator Barton requested of the meeting that the Town allow the following non-voters to speak if

necessary: Daniel Nason - Town Administrator
James Babu- Police Chief
Jared Mullane - Director of Finance
Richard Sicard - Fire Chief
Attorney Mark Lanza -Town
Counsel Rose Miranda -Town
Clerk

Moderator Barton then proceeded to hold a non-binding sample question to test voting devices, which concluded at 1:03 pm.

*

**ARTICLE 1: AYER ROAD TRANSPORTATION IMPROVEMENT PROJECT (TIP)
PROPERTY ACQUISITION FUNDING**

(Two- Thirds Majority Vote Required)

To see if the Town will appropriate a sum of money to be expended by the Town Administrator for the acquisition of the parcels of land, permanent easements and temporary easements needed in connection with the Ayer Road Transportation Improvement Project, which acquisitions were authorized by the votes under Article 8 of the Warrant for the Second Session of the 2023 Annual Town Meeting and Article 28 of the Warrant for the First Session of the 2025 Annual Town Meeting.

(Inserted by Select Board)

TOWN MEETING AND ELECTION RESULTS

On a MOTION ry Eve Wittenberg, 103 Prospect Hill Rd, Select Board, and Seconded:

I move that the Town (1) appropriate the sum of \$750,000 to be expended by the Town Administrator for the acquisition of the parcels of land, permanent easements and temporary easements needed in connection with the Ayer Road Transportation Improvement Project, which acquisitions were authorized by the votes under Article 8 of the Warrant for the Second Session of the 2023 Annual Town Meeting and Article 28 of the Warrant for the First Session of the 2025 Annual Town Meeting; and (2) provide for said appropriation by transferring \$750,000 from the General Stabilization Fund.

Vote on Article 1, Main Motion: **PASSED** by Two-Thirds Majority (**299** - Yes - **66** - No)

ARTICLE 2: ESTABLISH A PUBLIC WORKS OPERATIONS MANAGER POSITION

(Majority Vote Required)

To see if the Town will vote to establish and classify the position of Public Works Department Operations Manager as a Full-Time, benefitted position under the Direction of the Public Works Department Director as appointed by the Town Administrator.

(Inserted by Select Board)

On a MOTION ry Kara Minar, 204 Still River Rd, Select Board, and Seconded:

I move that the Town establish the position of Public Works Department Operations Manager as a full-time position, with fringe benefits, appointed by the Town Administrator and under the direction of the Public Works Department Director.

Vote on Article 2, Main Motion: **PASSED** by Majority (**279** - Yes - **89** - No)

ARTICLE 3: ACCEPTANCE OF M.G.L. CHAPTER 40, SECTION 42K, ASSESSMENT OF BETTERMENTS

(Majority Vote Required)

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 42K to allow the water commissioners to assess betterments in accordance with the provisions of Massachusetts General Laws Chapter 80 for the construction and connection of water mains and services by a uniform unit method, or pass any vote or votes in relation thereto.

(Inserted by Select Board)

On a MOTION ry Ahmet Corapcioglu, 16 Shaker Rd, Select Board, and Seconded:

I move that the Town accept the provisions of Massachusetts General Laws Chapter 40, Section 42K to allow the water commissioners to assess betterments in accordance with the provisions of Massachusetts General Laws Chapter 80 for the construction and connection of water mains and services by a uniform unit method.

Vote on Article 3, Main Motion: **PASSED** by Majority (**306** - Yes - **86** - No)

TOWN MEETING AND ELECTION RESULTS

ARTICLE 4: PURCHASE PROPERTY FOR RECREATION PURPOSES

(Two-Thirds Majority Vote Required)

To see if the Town will vote to (1) authorize the Select Board to acquire by purchase, eminent domain or otherwise, for park and recreation purposes, the parcel of land containing approximately 6.0 acres of land located on Old Mill Road, Harvard, shown on the concept plans/sketches designated as Exhibit A and A1, which Exhibit A is entitled "Concept Plan Timothy Arnold #57 Old Mill Road Harvard MA", a copy of which plans/sketches are in on file in the Office of the Town Clerk; (2) appropriate a sum of money to acquire said parcel of land; (3) provide for said appropriation by transferring a sum of money from available funds.

(Inserted by Select Board)

On a MOTION /ry Kara Minar, 204 Still River Rd, Select Board, and Seconded:

I move that the Town (1) authorize the Select Board to acquire by purchase or eminent domain pursuant to a nonadversarial taking process, for park and recreation purposes, the parcel of land containing approximately 6.0 acres of land located on Old Mill Road, Harvard, shown on the concept plans/sketches designated as Exhibit A and AJ, which Exhibit A is entitled "Concept Plan Timothy Arnold #57 Old Mill Road Harvard .L11A'j a copy of which plans/sketches are in on file in the Office of the Town Clerk; (2) appropriate \$440,000 to acquire said parcel of land and related acquisition costs including, but not limited to engineering, survey and recording fees.; (3) provide for said appropriation by transferring \$440,000 from the Capital Stabilization and Investment Fund.

Margarita McGratten, 13 St. John Ln, proposed a friendly amendment to table Article 4.

The Select Board **DID NOT ACCEPT** the friendly amendment.

Margarita McGratten, 13 St. John Ln, proposed an amendment to take no action on Article 4.

Motion to take no action on Article 4: **DID NOT PASS** by Majority (**115** - Yes - **305** - No)

Stuart Sklar, 39 Scott Rd, MOTIONED to end debate.

Motion to end debate on Article 4: **PASSED** by Two-Thirds Majority (**278** - Yes -**135** - No)

Vote on Article 4, Main Motion: **PASSED** by Two-Thirds Majority (**283** - Yes -**137** - No)

ARTICLE 5: BROMFIELD SCHOOL HEAT PUMP FEASIBILITY STUDY AND SCHEMATIC DESIGN

(Two-Thirds Majority Vote Required)

To see if the Town will vote to appropriate from available funds, \$200,000 to be expended under the direction of the School Committee for feasibility study and schematic design costs for heat pumps cooling and heating for The Bromfield School at 14 Mass Avenue, Harvard, MA 01451, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required

TOWN MEETING AND ELECTION RESULTS

educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority (MSBA). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

(Inserted by School Committee)

On a MOTION by SusanMary Redinger, 121 Ayer Road, Select Board, and Seconded:

I move that the Town (a) appropriate from available funds \$200,000 to be expended under the direction of the School Committee for feasibility study and schematic design costs for heat pumps cooling and heating for The Bromfield School at 14 Massachusetts Avenue, Harvard, Massachusetts 01451, which repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority (MSBA); (b) acknowledge that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town; and (c) provide for said appropriation by transferring \$200,000 from the Capital Stabilization and Investment Fund.

Vote on Article 5, Main Motion: PASSED by Two-Thirds Majority (326 - Yes - 48 - No)

A MOTION was made by Moderator Barton and seconded to dissolve the Special Town Meeting at 1:54 pm.

The MOTION to dissolve the Special Town Meeting PASSED Unanimously.

The Special Town Meeting was dissolved at 1:55 pm.

Of the 4825 registered voters in the Town of Harvard, 463 voters were checked in to attend. We extend our gratitude to both our incredible volunteer team of Deb Barton, Anton Chernoff, Peggy Chernoff, Caryl Browse, and Marc Seigny with the assistance of the League of Woman Voters for checking in voters and providing exceptional logistical support at this meeting.

Respectfully submitted,

***Rose Miranda,
Town Clerk***



TOWN MEETING AND ELECTION RESULTS

OCTOBER 8TH, 2025 SPECIAL TOWN ELECTION

OFFICIAL TABULATION OF RESULTS FOR HARVARD

TOTAL BALLOTS CAST	661
REGISTERED VOTERS	4821
TURNOUT	13.71%

Select Board- Vote ONE			
	PCT 1	Hand Count	Total
ERIC JOHN WARD	383	0	383
ADAM L. WOOL	275	1	276
SCATTERED	0	0	0
BLANK	2	0	2
	660	1	661

DEPARTMENT OF FINANCE

TOWN OF HARVARD			
FY25 GENERAL FUND REVENUE	FY25	FY25	Over/(Under)
	Estimated	Actual	Collected
PROPERTY TAXES			
Personal Property Taxes	389,673.00	389,146.00	(527.00)
Real Estate Taxes	27,983,977.00	27,935,504.00	(48,473.00)
Tax Title Liens	-	-	-
Rollback Taxes-Withdrawal	-	-	-
TOTAL - PROPERTY TAXES	28,373,650.00	28,324,650.00	(49,000.00)
LOCAL RECEIPTS			
Motor Vehicle Excise	870,692.00	1,110,262.00	239,570.00
Meals	28,000.00	33,235.00	5,235.00
Penalties & Interest on Taxes & Excises	110,000.00	109,843.00	(157.00)
Payments in Lieu of Taxes	7,637.00	4,116.00	(3,521.00)
Charges for Services - Water	-	-	-
Charges for Services -Solid Waste Fees	-	-	-
Fees	30,000.00	45,262.00	15,262.00
Rentals	-	1,025.00	1,025.00
Departmental Revenue - Libraries	-	1,655.00	1,655.00
Departmental Revenue - Cemeteries	14,140.00	18,460.00	4,320.00
Other Departmental Revenue	32,000.00	69,984.00	37,984.00
Licenses and Permits	196,000.00	363,662.00	167,662.00
Fines and Forfeits	30,000.00	38,544.00	8,544.00
Investment Income	135,350.00	224,810.00	89,460.00
Miscellaneous Recurring	9,492.00	9,492.00	-
Miscellaneous Non-Recurring	44,888.00	68,092.00	23,204.00
TOTAL - LOCAL RECEIPTS	1,508,199.00	2,098,442.00	590,243.00
STATE AID			
State Owned Land	7,521.00	7,521.00	-
School Aid Chapter 70	2,288,491.00	2,288,491.00	-
Charter School Revenue	80,886.00	83,764.00	2,878.00
Veterans Benefits	13,209.00	7,451.00	(5,758.00)
Unrestricted General Govt Aid	1,823,506.00	1,823,506.00	-
TOTAL - STATE AID	4,213,613.00	4,210,733.00	(2,880.00)
TOTAL FY25 GENERAL FUND REVENUE	34,095,462.00	34,633,825.00	538,363.00

TOWN OF HARVARD	FY25					
FY25 GENERAL FUND EXPENDITURES	ORIGINAL	FY25	FY25			FY25
	BUDGET	BUDGET	REVISED	FY25	FY25	BUDGET
FY25 GENERAL FUND - EXPENDITURES	APPROP	ADJUST	BUDGET	EXPENDED	ENCUMB	UNEXPENDED
General Government	2,117,923.00	2,832.00	2,120,755.00	1,989,630.00	55,693.00	75,432.00
Public Safety	2,438,261.00	(31,072.00)	2,407,189.00	2,264,255.00	65,656.00	77,278.00
Education - Harvard Public Schools	15,735,250.00	-	15,735,250.00	14,810,043.00	923,303.00	1,904.00
Education - Monty Tech	110,500.00	49,106.00	159,606.00	111,636.00	-	47,970.00
Public Works	1,646,401.00	155,366.00	1,801,767.00	1,682,782.00	38,375.00	80,610.00
Human Services	402,110.00	14,220.00	416,330.00	387,228.00	51.64	29,050.36
Culture & Recreation	869,682.00	15,703.00	885,385.00	872,943.00	643.00	11,799.00
Debt Service	3,751,764.00	249,738.00	4,001,502.00	3,795,239.00	-	206,263.00
State Assessment Charges	561,145.00	-	561,145.00	593,777.00	-	(32,632.00)
Employee Benefits & Insurance	6,007,401.00	2,938.00	6,010,339.00	5,774,445.00	104,156.00	131,738.00
Transfers Out	115,000.00	1,867,475.00	1,982,475.00	1,982,475.00	-	-
Reserve Fund	350,000.00	(219,041.00)	130,959.00	-	-	130,959.00
FY25 GENERAL FUND TOTALS	34,105,437.00	2,107,265.00	36,212,702.00	34,264,453.00	1,187,877.64	760,371.36

DEPARTMENT OF FINANCE

TOWN OF HARVARD					
FY25 FEDERAL GRANTS - CASH BALANCES					
		7/1/2024			6/30/2025
ACCT#	ACCOUNT NAME	BALANCE	EXPENSES	REVENUE	BALANCE
SCHOOL FEDERAL GRANTS					
21311922	FY22 ESSER III 119	(37,612.26)	-	37,612.26	-
21314025	FY25 140 Title IIA	-	(5,700.00)	5,700.00	-
21324022	FY22 SPED IDEA 240	60.53	(60.53)	-	(0.00)
21324023	FY23 240 SPED	-	(3,758.00)	3,758.00	-
21324024	FY24 240 SPED	798.00	(798.00)	-	-
21324025	FY25 240 SPED	-	(284,938.45)	247,364.81	(37,573.64)
21330524	FY24 305 Title I	(18,452.46)	(918.47)	19,370.93	-
21330525	FY25 305 Title I	-	(38,593.45)	38,593.45	-
21330923	FY23 Title IVA	-			-
21330924	FY24 Title IVA 309	(2,672.47)	(2,898.50)	5,570.97	-
21330925	FY25 Title IVA 309	-	(10,000.00)	10,000.00	-
21326223	FY23 262 IDEA	-			-
21326224	FY24 262 IDEA	(1,550.17)	-	1,550.17	-
21326225	FY25 262 IDEA		(5,559.00)	5,559.00	-
21327424	FY24 274 IEP Grant	-	(8,362.00)	8,362.00	-
21327425	FY25 274 IEP Grant	-	(2,875.00)	2,875.00	-
21365224	FY24 652 Afghan Relief	3,724.71	(1,325.71)	(2,399.00)	-
21365200	FY24 #2 652 Afghan	(21,000.00)	(13,665.00)	34,665.00	-
TOTAL SCHOOL FEDERAL GRANTS.....		(76,704.12)	(379,452.11)	418,582.59	(37,573.64)
TOWN FEDERAL GRANTS					
2111023	Bromfield Earmark - ARPA	(630.00)	(49,750.12)	50,380.12	-
21121124	FY24 COMMUNITY GRANTS	(1,943.20)	(1,149.53)	3,092.73	-
21123110	ARPA	482,157.65	(412,289.26)	-	69,868.39
21212324	FY24 MRSP Traffic Safety	(563.88)	-	563.88	-
21212325	FY25 MRSP Traffic Safety	-	(9,762.44)	7,018.16	(2,744.28)
21212524	P Leahy Bulletproof Vest	-	(4,377.20)	4,377.20	-
21223223	FY23 EMPG Grant	(2,700.00)	-	2,700.00	-
21223424	FY24 VOLUNTEER FIRE CAPACITY	-	-	-	-
21421124	FY24 COMMUNITY GRANTS	3,750.00	(7,500.00)	3,750.00	-
TOTAL TOWN FEDERAL GRANTS.....		480,070.57	(484,828.55)	71,882.09	67,124.11

DEPARTMENT OF FINANCE

TOWN OF HARVARD					
FY25 STATE GRANTS -CASH BALANCES					
		7/1/2024			6/30/2025
ACCT#	ACCOUNT NAME	BALANCE	EXPENSES	REVENUE	BALANCE
TOWN STATE GRANTS					
22120523	FY23 Extended Poling Hours	3,036.04	(1,328.10)	-	1,707.94
22120524	FY24 Extended Poling Hours	219.30	(219.30)	-	-
22120525	FY25 Extended Poling Hours	-	(438.60)	438.60	-
22121520	2017 Green Communities	6,097.49	-	-	6,097.49
22121823	FY23 Rural/Small Town Grant	(95,027.50)	-	95,027.50	-
22121520	Pedestrian Bike Path	3,513.75	-	-	3,513.75
22212424	FY24 Bulletproof vest	(8,894.00)	4,516.80	4,377.20	-
22213125	FY25 DPH Amb Grant	-	(49,367.10)	250,000.00	200,632.90
22221020	FY24 MVP - Land Use	3,491.52	(355,431.45)	380,424.00	28,484.07
22221024	FY24 MVP Grant	(19,042.97)	(7,676.65)	23,703.00	(3,016.62)
22221925	FY25 COMMUNITY COMPACT IT GRNT	-	-	23,171.00	23,171.00
22223025	FY25 Senior Safe Grant	-	(553.61)	2,200.00	1,646.39
22223125	FY25 Student Safe Grant	-	-	4,700.00	4,700.00
22223324	FY24 FF Equipment Grant	(8,765.17)	-	8,765.17	-
22420240	MA (TNC) Transport Network (Uber & Lyft)	783.20	(783.20)	-	-
22423725	FY25 Catalyst Funding	-	(400,000.00)	-	(400,000.00)
22424324	FY24 DEP Recycling Div Prog	4,908.00	-	-	4,908.00
22424325	FY25 DEP Recycling Div Prog	-	-	6,650.00	6,650.00
22424723	Lead Service Line Replacement	(63,412.50)	(11,587.50)	75,000.00	-
22490249	Bare Hill Pond Project Grant	41,961.65	(60.44)	-	41,901.21
22521924	FY24 Com Compact - EMS Merger	36,000.00	(36,000.00)	-	-
22525023	FY23 COA Formula Grant	9,566.03	(4,354.08)	-	5,211.95
22525024	FY24 COA Formula Grant	29,606.02	-	(2,698.02)	26,908.00
22525025	FY25 COA Formula Grant	-	(165.15)	28,830.00	28,664.85
22610260	State Aid to Library	46,963.03	(1,490.87)	17,861.10	63,333.26
22624824	FY24 Muni ADA Improvement Grant	(23,699.68)	3.53	23,696.15	-
22629425	FY25 Warner Free Cultural Council	-	(2,500.00)	2,500.00	-
22629524	FY24 MA Cultural Council	4,815.76	(4,020.00)	-	795.76
22629525	FY25 MA Cultural Council	-	-	6,200.00	6,200.00
22630265	Trail Grant - Park & Rec	558.65	-	-	558.65
		(27,321.38)	(871,455.72)	950,845.70	52,068.60
SCHOOL STATE GRANTS					
22332224	FY24 DPH CSHS	19,774.28	(19,629.18)		145.10
22332225	FY25 DPH CSHS	-	(24,000.00)	24,000.00	-
TOTAL SCHOOL STATE GRANTS.....		19,774.28	(19,629.18)	-	145.10

DEPARTMENT OF FINANCE

TOWN OF HARVARD							
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE							
COMMUNITY PRESERVATION FUND - YEAR ENDED JUNE 30, 2025							
ACCT#	ACCOUNT NAME	TOWN MEETING APPROVED	7/1/2024 BALANCE	NEW ARTICLE	EXPENSE	CLOSED	6/30/2025 BALANCE
2700-35900	CPA - Undesignated FB		813,949.11				502,371.38
27172519-520000	A28 18 ATM Comm Invasive Plants	26,000	5,977.96	-	-	5,977.96	-
27194523-530000	A21 22 ATM - Preservation of Historic Town Documents	21,480	140.59	-	-	-	140.59
27194523-529500	A21 22 ATM - Fire Reports Preservation	11,495	1,182.78	-	-	-	1,182.78
27196523-584000	A21 22 ATM - Capital Improvements to Harvard Playground	10,352	6,540.22	-	-	6,417.21	123.01
27196524-524200	A19 23 ATM - P&R Field Improvement	35,404	35,404.00	-	-	-	-
27196524-584000	A19 23 ATM - P&R ADA	50,000	48,728.00	-	-	29,726.00	-
27196525-530000	A16 24 ATM - Town Beach ADA	22,000	-	22,000.00	-	14,783.50	-
27194525-530000	A16 24 ATM - TC Docs	31,275	-	31,275.00	-	-	-
27196525-584000	A16 24 ATM - Stairs at Mcurdy Track	25,000	-	25,000.00	-	-	-
27172525-520000	A16 24 ATM - Invasive Plant Mgmt	50,000	-	50,000.00	-	14,250.34	-
27196525-588000	A16 24 ATM - Brom Bball Upgrade	40,000	-	40,000.00	-	-	-
	TOTAL CPA ARTICLES.....		97,973.55	128,275.00	-	71,155.01	1,446.38
							153,647.16

TOWN OF HARVARD						
CAPITAL PROJECTS YEAR ENDED JUNE 30, 2025						
					TRANSFERS & BONDS & REVENUE	6/30/2025 BALANCE
ACCT#	ACCOUNT NAME	DEPT	7/1/2024 BALANCE	EXPENSES		
CASH - 399 CAPITAL PROJECTS						
32300300	HES New School Bldg	SCH	(116,873.40)	-	-	(116,873.40)
31122100	Art 18 ATM FY13 Town Hall	ADM	119,327.33	10,702.01	-	108,625.32
31610606	Art 23 ATM 5/4/19 Old Lib Slate Roof	DPW	0.05	-	-	0.05
31610607	Art 14 ATM 5/2021 Old Lib Roof	ADM	80.10	-	-	80.10
31220250	Art 2 ATM 10/16/21 Fire Truck	FIRE	79,923.61	79,923.61	-	0.00
31450608	Art3 STM 2/13/23 DEVENS WTR CONN	DPW	(21,850.00)	52,105.00	-	(73,955.00)
31420401	Art 14 ATM 5/3/2024 DPW Facility	DPW	235,000.00	4,897,997.13	4,725,748.00	62,750.87
	TOTALS - CAPITAL PROJECTS FUND		295,607.69	90,625.62	-	(19,372.06)
3300	Highway Chapter 90	DPW	-	621,783.45	194,715.00	(427,068.45)
	TOTALS - 3300 CHAPTER 90 FUND					

DEPARTMENT OF FINANCE

TOWN OF HARVARD STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE SPECIAL REVENUE FUNDS - YEAR ENDED JUNE 30, 2025						
ACCT#	ACCOUNT NAME	7/1/2024 BALANCE	TRANSFERS	REVENUE	EXPENSE	6/30/2025 BALANCE
FUND 215 - COMMUNITY EDUCATION						
2655	Community Ed	4,636.27		4,960.00	(6,682.00)	2,914.27
	TOTAL COMMUNITY EDUCATION	69,625.53	-	4,960.00	(6,682.00)	2,914.27
FUND 2550 - DEVENS REVOLVING						
2550	Devens Revolving	185,274.07		3,096,212.00	(3,517,236.00)	(235,749.93)
	TOTAL SCHOOL DEVENS FUND	185,274.07	-	3,096,212.00	(3,517,236.00)	(235,749.93)
FUND 2600 - SCHOOL LUNCH REVOLVING						
2600	School Lunch Revolving	(29,896.83)		658,363.00	(525,782.00)	102,684.17
	TOTAL SCHOOL LUNCH	157,768.44	-	658,363.00	(525,782.00)	290,349.44
FUND 2450 - SCHOOL REVOLVING FUNDS						
2432214	HES Charging Station	1,512.27		2,758.00	(2,409.00)	1,861.27
2650	Athletic Revolving	5,472.30		176,189.00	(147,134.00)	34,527.30
24530420	School Rental Revolving	5,141.18		-	(5,141.00)	0.18
24530430	Pre-School Revolving	40,444.89		80,289.00	(120,638.00)	95.89
24530450	School Bus Revolving	31,418.00		38,556.00	(44,624.00)	25,350.00
28530800	School Restitution/Lost Books Revolv	713.30		429.00	(112.00)	1,030.30
28530805	HES Gift	19,899.51		32,748.00	(24,328.00)	28,319.51
28530806	Bromfield Gift	19,802.41		15,549.00	(625.00)	34,726.41
28530807	Shaw Gift	123,831.97		47,217.00	(41,088.00)	129,960.97
24530440	Full Day Kindergarten Revolving	39,774.78		229,340.00	(196,250.00)	72,864.78
28530830	STUDENT REIMB-DAMAGD EQUIP	3,111.10		3,388.00	(297.00)	6,202.10
	TOTAL SCHOOL REVOLVING/GIFTS	291,121.71	-	626,463.00	(582,646.00)	334,938.71
FUND 2450 - SCHOOL FUNDS - STATE REIMB						
24530400	School Choice	19,907.62		305,584.00	(250,994.00)	74,497.62
24530405	Circuit Breaker	260,920.18		1,535,897.00	(1,334,602.00)	462,215.18
	TOTAL SCHOO STATE REIMB	280,827.80	-	1,841,481.00	(1,585,596.00)	536,712.80
FUND 2300 - RECEIPTS RESERVED FOR APPROPRIATION						
23123320	Insurance Recovery	-	-	98,797.14	(98,797.14)	-
23491350	Cemetery Sale of Lots	269,876.04		21,003.00	-	290,879.04
23190330	HCTV Receipts Reserved	125,871.66		70,715.00	(87,416.00)	109,170.66
	RECEIPTS RESERVED FOR APPROP	395,747.70	-	190,515.14	(186,213.14)	400,049.70
24630450	Park & Recreation Revolving Fund	8,573.33			(8,573.33)	-
	TOWN 53D REVOLVING TOTAL	4,199.82	-	-	(8,573.33)	-
25192530	Old Library Lease MGL c40 s3	7,824.84		5,850.00	(1,861.41)	11,813.43
25171520	Wetlands Protection	984.21		2,780.00	(3,028.00)	736.21
25541550	COA Revolving Fund	3,164.29		1,430.00	(445.00)	4,149.29
25692590	4th of July Revolving Fund	25,336.16		5,078.00	(5,591.00)	24,823.16
25220545	Fire SAFE Revolving Fund (Burn Perm)	20,281.39		3,800.00	(4,225.00)	19,856.39
25190525	HCTV PEG Access Revolving Fund	683.50		-	-	683.50
25630565	Beach Revolving Fund	115,526.94		103,763.00	(109,058.00)	110,231.94
25630570	P&R Revolving	14,837.09		47,816.00	(35,982.00)	26,671.09
	TOWN REVOLVING TOTAL	201,652.20	-	170,517.00	(160,190.41)	198,965.01
28161841	TOWN CLERK GIFT	-		45.00	-	45.00
28691880	Harvard Village Gift	153.62		-	-	153.62
28490845	Bare Hill Pond Gift	72.30		-	-	72.30
28210821	Police Gift Account	9,965.48		11,295.00	9,231.00	30,491.48
28210822	Police Dog Gift	16,102.72		-	8,763.00	24,865.72
28610860	Library Gift Account	7,250.71		300.00	-	7,550.71
28541850	COA Gift Account	61,467.01		-	-	61,467.01
28122802	Skateboard Park Gift Account	1,500.00		-	-	1,500.00
28230831	Ambulance Gift Account	76,137.65		100.00	(3,788.00)	72,449.65
28630871	Care of Commons Gift Account	963.97		-	-	963.97
28190810	Cable Peg Access Gift Account	10,855.99		-	-	10,855.99
28691881	Historical Commission Gift Account	675.87		-	-	675.87
28220825	Fire Dept Gift Account	10,976.38		750.00	(1,193.00)	10,533.38
28294838	Harvard Tree Gift Account	4,508.61		-	(2,216.00)	2,292.61
28230831	Ambulance Snacks	6,946.03		7,182.00	(2,350.00)	11,778.03
28543855	War Memorial Restoration Gift Acct	427.58		-	-	427.58
29186296	FY23 Environmental Preservation Grant	1,500.00		-	(1,500.00)	-
29543856	Veterans Supplemental Payments	948.00		-	-	948.00
29210122	Opioid Settlement	-	-	39,962.00	(9,328.00)	30,634.00
	TOTAL OTHER TOWN FUNDS	238,739.66	-	19,627.00	6,947.00	237,025.92
FUND - BOH TITLE V SEPTIC BETTERMENT FUND						
29512950	BOH - Title V Septic Betterments	65,780.95	-	15,537.00	(11,529.00)	69,788.95
	TOTAL TITLE V SEPTIC	88,806.14	-	15,537.00	(11,529.00)	92,814.14
	SPECIAL REVENUE FUNDS - GRAND TOTAL	1,757,459.21	-	6,643,678.64	(6,582,164.88)	1,768,014.33

DEPARTMENT OF FINANCE

TOWN OF HARVARD												
FY2025 Articles												
				TOWN					TRANSFER			
New	New			MEETING	FUNDING	CLOSE	7/1/2024	NEW	TO OTHER	6/30/2025		6/30/2025
ORG #	OBJECT #	DEPT	ACCOUNT NAME	\$ Approved	SOURCE	DATE	BALANCE	ARTICLE	BUDGETS	EXPENDED	CLOSED	BALANCE
01123519	587100	ADMIN	A:5 ATM 5/4/19 FC>GF IT Equipment	67,209	Free Cash	none	10,244.90	-	-	-	-	10,244.90
01220519	584000	FIRE	A:3 ATM 5/4/19 CAP>Fire Ponds Ext Date	100,000	Cap Stab	6/30/2022	64,615.83	-	-	25,341.25	-	39,274.58
19352020	582200	SCHOOL	Art 9 ATM 6/20/20 - Cap Stab>GF Art SCH TBS Air Conditioning	150,000	Cap Stab	6/30/2025	98,943.00	-	-	75,000.00	23,943.00	-
01490522	531800	BH POND	A4 21 ATM Bare Hill Pond Testing	7,000	R&A	6/30/2024	2,336.39	-	-	-	2,336.39	-
01220521	587200	FIRE	A8 21 ATM - Hook Truck	262,500	Cap Stab	6/30/2024	108,831.76	-	-	74,180.36	-	34,651.40
01220521	584000	FIRE	A8 21 ATM - Fire Pond Repairs	50,000	Cap Stab	6/30/2024	49,700.00	-	-	-	-	49,700.00
19352021	582000	SCHOOL	A8 21 ATM - Bromfield HVAC	150,000	Cap Stab	6/30/2025	150,000.00	-	-	-	150,000.00	-
01421523	530000	DPW	A12 22 ATM DPW Street Signs	15,000	R&A	6/30/2025	12,216.00	-	-	12,216.00	-	-
01122523	558900	ADMIN	A7 23 ATM Opioid	72,788	FC	Indefinite	72,788.44	-	-	-	-	72,788.44
19352022	582100	SCHOOL	A18 22 ATM - Bromfield HVAC	150,000	Cap Stab	6/30/2025	150,000.00	-	-	-	150,000.00	-
01220522	584000	FIRE	A18 21 ATM - Fire Pond Repairs	62,000	Cap Stab	6/30/2025	62,000.00	-	-	-	39,200.00	22,800.00
19352022	582200	SCHOOL	A18 22 ATM - Bromfield School Flooring	100,000	Cap Stab	6/30/2025	133.12	-	-	-	133.12	-
19352022	585000	SCHOOL	A18 22 ATM - Sch Network Upgrade	150,000	Cap Stab	6/30/2025	18,444.65	-	-	2,616.00	8,000.00	7,828.65
19352022	582300	SCHOOL	A18 22 ATM - Bromfield Sch Gym Locker	150,000	Cap Stab	6/30/2025	2,344.92	-	-	-	2,344.92	-
19352022	529500	SCHOOL	A18 22 ATM - Bromfield School Bldg Study	100,000	Cap Stab	6/30/2025	100,000.00	-	-	85,500.00	-	14,500.00
01421523	580000	DPW	A3 23 ATM - Ayer Rd Title Search	60,000	Gen Stab	6/30/2026	25,991.50	-	-	-	-	25,991.50
01133523	587500	FINANCE	A4 23 ATM - Munis Upgrade and Training	22,326	Gen Stab	6/30/2026	9,801.00	-	-	-	-	9,801.00
01133523	531500	FINANCE	A5 23 ATM - Tax Title	75,000	Gen Stab	6/30/2026	60,021.18	-	-	7,333.00	-	52,688.18
01490523	531800	BH POND	A6 23 ATM - Bare Hill Pond Algae Bloom	7,000	Gen Stab	6/30/2026	6,402.56	-	-	6,402.56	-	-
19352023	582000	SCHOOL	A14 23 ATM - Renovate Girls Locker Room	150,000.00	Cap Stab	6/30/2026	54,890.55	-	-	537.05	-	54,353.50
19352023	582200	SCHOOL	A14 23 ATM - Bromfield School Flooring	130,000.00	Cap Stab	6/30/2026	46,201.16	-	-	-	-	46,201.16
19352023	582100	SCHOOL	A14 23 ATM - Brom Sch Gym	125,000.00	Cap Stab	6/30/2026	5,350.00	-	-	2,700.00	-	2,650.00
01122523	582000	ADMIN	A14 23 ATM - COA Solar	170,000.00	Cap Stab	6/30/2026	135,898.97	-	-	135,898.97	-	-
01192523	585000	PUB BLDGS	A14 23 ATM - Library Fire Alarm	50,000.00	Cap Stab	6/30/2026	50,000.00	-	-	12,985.61	37,014.39	-
01192523	582000	PUB BLDGS	A14 23 ATM - Painting of Municipal Buildings	185,000.00	Cap Stab	6/30/2026	89,500.00	-	-	-	-	89,500.00
01192523	582100	PUB BLDGS	A14 23 ATM - PS Elevator	150,000.00	Cap Stab	6/30/2026	150,000.00	-	-	-	-	150,000.00
01192523	588000	PUB BLDGS	A14 23 ATM - PS Parking Lot	100,000.00	Cap Stab	6/30/2026	8,859.43	-	-	7,285.00	1,574.43	(0.00)
01220523	587200	FIRE	A14 23 ATM - Fire Command Car	65,000.00	Cap Stab	6/30/2026	58,496.16	-	-	58,496.16	-	-
01220523	585000	FIRE	A14 23 ATM - Fire SCBA Compressor	60,000.00	Cap Stab	6/30/2026	60,000.00	-	-	60,000.00	-	-
01630523	584000	P&R	A14 23 ATM - Field Rotation/Restoration	25,000.00	Cap Stab	6/30/2026	19,775.00	-	-	8,964.95	-	10,810.05
01421523	588000	DPW	A14 23 ATM - Road Maintenance	200,000.00	Cap Stab	6/30/2026	121,050.00	-	-	-	-	121,050.00
01122523	587100	Marie/Tim/Julie	A14 23 ATM - Town VOIP	70,000.00	Cap Stab	6/30/2026	17,564.62	-	-	10,731.53	-	6,833.09
01421523	585100	Tim K	A16 23 ATM - Heavy Duty Dump Truck	240,000.00	Cap Stab	6/30/2026	240,000.00	-	-	240,000.00	-	-
01220524	585000	FIRE	A7 10/23/23 ATM - Fire Generator	120,000.00	Cap Stab	10/31/2026	103,795.60	-	-	18,608.98	85,186.62	-
01421524	585100	DPW	A12 24 ATM - Dump Truck	120,000.00	Cap Stab	6/30/2027	120,000.00	-	-	119,351.92	-	648.08
01421524	585200	DPW	A12 24 ATM - Mini Excavator	70,000.00	Cap Stab	6/30/2027	1,939.98	-	-	-	-	1,939.98
01421524	588000	DPW	A12 24 ATM - Road Maintenance	200,000.00	Cap Stab	6/30/2027	200,000.00	-	-	200,000.00	-	-
01192524	585000	BUILDING	A12 24 ATM - Library Mechanicals	200,000.00	Cap Stab	6/30/2027	200,000.00	-	-	-	-	200,000.00
01220524	558600	FIRE	A12 24 ATM - Fire Radio Replacement	237,000.00	Cap Stab	6/30/2027	237,000.00	-	-	24,910.91	-	212,089.09
01630524	582000	P&R	A12 24 ATM - Beach House & Area Upgrades	20,355.00	Cap Stab	6/30/2027	20,355.00	-	-	6,747.56	-	13,607.44
01635524	584000	P&R	A12 24 ATM - Field Rotation/Restoration	26,523.00	Cap Stab	6/30/2027	26,523.00	-	-	-	-	26,523.00
01210524	585000	POLICE	A12 24 ATM - UHF Radio Repeater	74,000.00	Cap Stab	6/30/2027	74,000.00	-	-	-	-	74,000.00
19352024	585000	SCHOOL	A12 24 ATM - Athletic Equipment	53,215.00	Cap Stab	6/30/2027	985.46	-	-	985.46	-	-
19352024	584000	SCHOOL	A12 24 ATM - HES Fencing	21,437.00	Cap Stab	6/30/2027	21,437.00	-	-	20,450.00	987.00	-
19352024	587200	SCHOOL	A12 24 ATM - Plow Truck	65,000.00	Cap Stab	6/30/2027	65,000.00	-	-	64,569.00	431.00	-
19352024	582000	SCHOOL	A12 24 ATM - Science Wing Restrooms	100,000.00	Cap Stab	6/30/2027	100,000.00	-	-	-	-	100,000.00
19352024	582200	SCHOOL	A12 24 ATM - TBS School Flooring	130,000.00	Cap Stab	6/30/2027	130,000.00	-	-	127,977.93	-	2,022.07
19352024	582100	SCHOOL	A12 24 ATM - TBS Sch Gym Shades & Speakers	25,174.00	Cap Stab	6/30/2027	25,174.00	-	-	9,598.00	-	15,576.00
19352024	588000	SCHOOL	A12 24 ATM - TBS Retaining Wall	125,000.00	Cap Stab	6/30/2027	125,000.00	-	-	-	-	125,000.00
01133524	530700	FINANCE	A3 24 ATM - Network Security Risk Assessment	25,000.00	Stab	6/30/2027	25,000.00	-	-	-	-	25,000.00
01122524	531000	ADMIN	A6 24 ATM - Personnel Polices Update	15,000.00	Stab	6/30/2027	15,000.00	-	-	-	-	15,000.00
01122525	510000	ADMIN	2025 PERFORMANCE	26,853.00	R&A	6/30/2027	-	26,853.00	25,815.93	-	-	1,037.07
01220525	531000	FIRE	A4 9/28/24 ATM - Fire Procedures	3,900.00	Stab	9/28/2027	-	3,900.00	-	-	-	3,900.00
01421525	530500	DPW	A9 9/28/24 ATM - Ayer Rd Easement Appraisals	59,500.00	Stab	9/28/2027	-	59,500.00	-	-	-	59,500.00
01421525	588000	DPW	A15 25 ATM - Road Maintenance	200,000.00	Cap Stab	6/30/2028	-	200,000.00	-	-	-	200,000.00
01421525	544000	DPW	A15 25 ATM - Roadside Mower	175,000.00	Cap Stab	6/30/2028	-	175,000.00	-	136,386.38	-	38,613.62
01220525	585000	FIRE	A15 25 ATM - Fire & EMS - Fire Alarm Receiving System	69,765.00	Cap Stab	6/30/2028	-	69,765.00	-	-	-	69,765.00
01230525	587200	FIRE	A15 25 ATM - Ambulance	300,000.00	Cap Stab	6/30/2028	-	300,000.00	-	-	-	300,000.00
01220525	585100	FIRE	A15 25 ATM - Fire & EMS - Replacement of Radio Repeaters	245,000.00	Cap Stab	6/30/2028	-	245,000.00	-	-	-	245,000.00
01635525	584000	P&R	A15 25 ATM - Field Rotation/Restoration	50,000.00	Cap Stab	6/30/2028	-	50,000.00	-	-	-	50,000.00
01210525	542050	POLICE	A15 25 ATM - Police Server & Computer Upgrade	26,440.00	Cap Stab	6/30/2028	-	26,440.00	-	-	-	26,440.00
19352025	585000	SCHOOL	A12 24 ATM - Athletic Equipment	35,000.00	Cap Stab	6/30/2028	-	35,000.00	-	-	-	35,000.00
19352025	543000	SCHOOL	A15 25 ATM - Bromfield Exterior Doors	38,000.00	Cap Stab	6/30/2028	-	38,000.00	-	-	-	38,000.00
19352025	582200	SCHOOL	A15 24 ATM - TBS School Flooring	130,000.00	Cap Stab	6/30/2028	-	130,000.00	-	84.00	-	129,916.00
19352025	582300	SCHOOL	A15 24 ATM - Classroom Sount Mitigation	44,000.00	Cap Stab	6/30/2028	-	44,000.00	-	-	-	44,000.00
01133525	530500	FINANCE	A3 25 ATM - IRA - Solar	7,000.00	Stab	6/30/2028	-	7,000.00	-	-	-	7,000.00
01421525	530600	ADMIN	A7 25 ATM - Ayer Rd Amendment	15,000.00	Stab	6/30/2028	-	119,000.00	-	-	-	119,000.00
01123525	530600	ADMIN	A8 25 ATM - Fire/DPW Facility Feasibility	49,000.00	Stab	6/30/2028	-	49,000.00	-	-	-	49,000.00
GENERAL FUND TOTALS							3,553,611.18	1,578,458.00	25,815.93	1,555,858.58	501,150.87	3,049,243.80

DEPARTMENT OF FINANCE

TOWN OF HARVARD								
FY24 TRUST FUNDS								
ACCOUNT NUMBER	FUND NAME	BEGINNING MARKET VALUE	BEGINNING PRINCIPAL	BEGINNING EARNINGS	ENDING PRINCIPAL	ENDING EARNINGS	ENDING CASH VALUE	ENDING MARKET VALUE
CEMETERY FUNDS								
82000-36000	CEMETERY PERPETUAL C	\$306,917.49	\$177,477.39	\$110,555.50	\$177,477.39	\$112,793.90	\$290,271.29	\$326,472.17
82000-36001	CHARLES WHITNEY	\$23,267.36	\$5,000.00	\$16,833.43	\$5,000.00	\$16,922.24	\$21,922.24	\$24,663.95
82000-36002	JOHN MAYNARD	\$48,113.61	\$3,568.40	\$41,580.04	\$3,568.40	\$41,763.70	\$45,332.10	\$51,001.58
82000-36003	SIBLEY CEMETERY FUND	\$29,859.05	\$5,987.71	\$22,031.17	\$5,987.71	\$22,145.15	\$28,132.86	\$31,651.31
82000-36004	BELLEVUE CEMTRY PERM	\$17,602.10	\$9,356.49	\$7,160.92	\$9,356.49	\$2,906.65	\$12,263.14	\$14,079.39
82000-36005	SHAKER & SEARS CEMETI	\$4,815.10	\$1,107.75	\$3,410.61	\$1,107.75	\$3,429.00	\$4,536.75	\$5,104.13
	SUBTOTALS	\$430,574.71	\$202,497.74	\$201,571.67	\$202,497.74	\$199,960.64	\$402,458.38	\$452,972.53
LIBRARY FUNDS								
82000-36015	RING BOOK FUND	\$5,684.15	\$4,000.00	\$1,333.85	\$4,000.00	\$1,355.55	\$5,355.55	\$6,025.34
82000-36016	GEORGE CLARKE	\$1,190.41	\$1,000.00	\$117.05	\$1,000.00	\$121.59	\$1,121.59	\$1,261.86
82000-36017	WALTER WHITNEY	\$14,641.92	\$10,000.00	\$3,739.56	\$10,000.00	\$3,795.45	\$13,795.45	\$15,520.78
82000-36018	HAPGOOD LIBRARY	\$51,521.83	\$43,467.76	\$4,878.86	\$43,467.76	\$5,075.52	\$48,543.28	\$54,614.36
82000-36019	LAWRENCE LIBRARY	\$7,081.43	\$4,000.00	\$2,645.01	\$4,000.00	\$2,672.03	\$6,672.03	\$7,506.47
82000-36020	MARY E BLOOD LIBRARY	\$7,138.76	\$5,905.90	\$792.91	\$5,905.90	\$820.16	\$6,726.06	\$7,567.26
82000-36021	FAIRBANK LIBRARY FD	\$3,699.91	\$3,197.45	\$274.44	\$3,197.45	\$288.57	\$3,486.02	\$3,922.00
	SUBTOTALS	\$90,958.41	\$71,571.11	\$13,781.68	\$71,571.11	\$14,128.87	\$85,699.98	\$96,418.07
MISCELLANEOUS FUNDS								
82000-36030	GINNY THURSTON CIVIC S	\$42,288.85	\$36,575.00	\$3,107.66	\$36,575.00	\$3,269.07	\$39,844.07	\$44,827.18
82000-36032	WARNER LECTURE FUND	\$62,253.45	\$36,804.85	\$21,590.19	\$36,804.85	\$21,827.72	\$58,632.57	\$65,988.74
82000-36033	MAYNARD CLOCK FUND	\$758.55	\$500.00	\$211.80	\$500.00	\$214.69	\$714.69	\$804.08
82000-36034	GEORGIA WHITNEY POOF	\$30,941.07	\$10,000.00	\$19,034.22	\$10,000.00	\$19,152.32	\$29,152.32	\$32,798.27
82000-36035	WARREN K HARROD FD	\$3,291.68	\$1,500.00	\$1,588.82	\$1,500.00	\$1,601.39	\$3,101.39	\$3,489.26
82000-36036	SALVAGE FUND	\$3,095.15	\$728.00	\$2,176.40	\$728.00	\$2,188.20	\$2,916.20	\$3,280.92
82000-36037	HILDRETH CLOCK FD	\$697.00	\$500.00	\$154.05	\$500.00	\$156.72	\$656.72	\$738.85
82000-36038	HILDRETH COMMON FUND	\$8,047.73	\$1,000.00	\$6,551.76	\$1,000.00	\$6,582.47	\$7,582.47	\$8,530.78
82000-36039	TUTTLE MEMORIAL FD	\$17,561.33	\$5,000.00	\$11,479.05	\$5,000.00	\$11,546.07	\$16,546.07	\$18,615.41
82000-36040	WILL POST MEMORIAL	\$15,814.44	\$3,491.16	\$11,348.68	\$3,491.16	\$11,409.04	\$14,900.20	\$16,763.68
82000-36041	ENTREPRENEUR'S SCHOL	\$1,429.50	\$612.85	\$728.56	\$612.85	\$734.02	\$1,346.87	\$1,515.31
82000-36071	AMBULANCE SCHOLARSHI	\$25,935.44	\$24,052.72	\$284.39	\$24,052.72	\$383.40	\$24,436.12	\$27,492.20
82000-36042	THOMAS FORD DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
82000-36072	BA GOULD SCHOLARSHIP	\$3,978.04	\$3,701.13	\$31.77	\$3,701.13	\$46.93	\$3,748.06	\$4,216.79
82000-36300	MADIGAN FAMILY SCHOL	\$8,752.87	\$2,579.21	\$5,634.22	\$2,579.21	\$3,157.46	\$5,736.67	\$6,618.33
82000-36372	TOM HILL SCHOLARSHIP S	\$1,453.55	\$411.84	\$952.14	\$411.84	\$957.69	\$1,369.53	\$1,540.80
82000-36050	RANTOUL TRUST FOR ELC	\$29,634.10	\$24,992.65	\$2,815.15	\$24,992.65	\$2,928.24	\$27,920.89	\$31,412.84
82000-36051	RANTOUL TRUST GENERA	\$134,408.31	\$0.00	\$125,744.05	\$0.00	\$126,196.09	\$126,196.09	\$142,388.64
82000-36031	HARVARD'S 300TH ANNIVE	\$20,110.92	\$4,877.57	\$13,916.18	\$4,877.57	\$14,588.24	\$19,465.81	\$20,392.88
	SUBTOTALS	\$410,451.98	\$157,326.98	\$227,349.09	\$157,326.98	\$226,939.76	\$384,266.74	\$431,414.96
STABILIZATION FUNDS								
82000-36060	CONSERVATION FUND	\$116,647.73	\$93,862.12	\$15,058.34	\$93,862.12	\$20,336.20	\$114,198.32	\$119,637.03
85000-48200	STABILIZATION FUND	\$1,463,715.36	\$1,062,791.94	\$280,397.15	\$1,062,791.94	\$566,418.84	\$1,629,210.78	\$1,717,087.33
82000-36070	CONSERVATION / CPA	\$592,249.53	\$261,078.05	\$284,656.06	\$261,078.05	\$303,653.54	\$564,731.59	\$599,929.67
86000-48200	CAPITAL STABILIZATION F	\$3,078,531.24	\$2,228,516.09	\$669,264.58	\$2,228,516.09	\$116,934.85	\$2,345,450.94	\$2,479,198.20
20300030-48200	SPED RESERVE FUND	\$152,093.68	\$0.00	\$153,021.02	\$0.00	\$158,493.05	\$158,493.05	\$154,389.48
	SUBTOTALS	\$5,403,237.54	\$3,646,248.20	\$1,402,397.15	\$3,646,248.20	\$1,165,836.48	\$4,812,084.68	\$5,070,241.71
GENERAL FUNDS								
	GENERAL FUND	\$2,032,050.39	\$0.00	\$2,032,050.39	\$0.00	\$2,452,083.33	\$2,452,083.33	\$2,452,083.33
	SUBTOTALS	\$2,032,050.39	\$0.00	\$2,032,050.39	\$0.00	\$2,452,083.33	\$2,452,083.33	\$2,452,083.33

DEPARTMENT OF FINANCE

TOWN OF HARVARD					
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE					
AGENCY FUNDS - YEAR ENDED JUNE 30, 2025					
		7/1/2024			6/30/2025
ACCT#	ACCOUNT NAME	BALANCE	DEBITS	CREDITS	BALANCE
8900 250110	PB - SITE PLAN REVIEW	(767.50)	427.50	-	(340.00)
8900 250120	PB - DRIVEWAY INSP DEPOSITS	(955.57)	-	0.96	(956.53)
8900 250121	PB - CELL TOWER CONSULTING	(0.42)	-	-	(0.42)
8900 250122	PB - WIRELESS FACILITIES ESCROW	(8,349.06)	-	168.31	(8,517.37)
8900 250150	ZBA - TRAIL RIDGE	(1,398.77)	-	1.40	(1,400.17)
8900 250151	ZBA - PINE HILL - PERMITTING	(799.29)	-	5.10	(804.39)
8900 250152	ZBA - PINE HILL - MONITORING	(15,496.00)	1,058.00	-	(14,438.00)
8900 250153	ZBA - CRAFTSMAN VILLAGE HARV	(126.50)	-	1.23	(127.73)
8900 250154	ZBA - CRAFTSMAN VILLAGE COO	(21,750.00)	-	-	(21,750.00)
8900 250155	ZBA - VILLEAGE AT ROBBINS LN40B	(2,726.16)	4,235.33	8,008.16	(6,498.99)
8900 250180	CONCOM CONSULTING	(1,130.12)	-	6.97	(1,137.09)
8900 250181	CC - 203 AYER RD	(6,421.90)	5,986.42	1.17	(436.65)
8900 250185	CC - WETLANDS BYLAWS FEE	(98,118.77)	3,735.36	13,374.75	(107,758.16)
8900 250191	BOH - TIMOTHY TURNBULL	(2,760.86)	-	2.76	(2,763.62)
8900 250192	BOH - CRAFTSMAN VILL SEPTIC	(2,500.00)	-	-	(2,500.00)
8900 250199	SE SOLARNE2 LLC	(11,040.51)	-	11.03	(11,051.54)
8900 250210	POLICE DETAILS	35,690.00	289,309.00	277,961.00	47,038.00
8900 250215	DUE TO FIRE ARMS BUREAU	(3,900.00)	6,700.00	7,062.50	(4,262.50)
8900 250220	FIRE OUTSIDE DETAILS	-	-	-	-
8900 250510	SENIOR TAX WORK OFF PROGRAM	-	-	-	-
8900 250515	MINUTEMAN SENIOR SERVICE	(3,830.00)	5,000.00	2,848.00	(1,678.00)
8900 250520	ELDERLY/DISABLED TAX AID	(27,417.36)	17,981.04	19,438.24	(28,874.56)
8900 250530	HEATING ASSISTANCE	(15,625.93)	-	200.00	(15,825.93)
	TOWN - AGENCY FUND TOTAL	(189,424.72)	334,432.65	329,091.58	(184,083.65)
		7/1/2024			6/30/2025
AGENCY FUNDS - SCHOOL ACTIVITY FUNDS		BALANCE	REVENUE	EXPENSE	BALANCE
88300936	Bromfield Student Activity Account	108,032.69	173,823.42	(203,499.87)	78,356.24
88300932	HES Student Activity Account	39,188.36	55,290.32	(52,929.25)	41,549.43
	SCHOOL - AGENCY FUND TOTAL	147,221.05	229,113.74	(256,429.12)	119,905.67
	GRAND TOTAL AGENCY FUNDS	(42,203.67)	563,546.39	72,662.46	(64,177.98)

DEPARTMENT OF FINANCE

TOWN OF HARVARD					
Statement of Revenues, Expenditures and Changes in Fund Balance					
DEBT SERVICE - YEAR ENDED JUNE 30, 2025	7/1/20224	New		6/30/2025	INTEREST
	O/S PRIN	Borrowing	Retired	O/S PRIN	PAID
LONG TERM DEBT					
Town Hall Renovations - \$2,250,000 - Art 18 ATM 4/28/2012	1,330,000.00	-	115,000.00	1,215,000.00	31,287.50
CPA - Town Hall Renovations - \$700,000 - Art 18 ATM 4/28/2012	420,000.00	-	35,000.00	385,000.00	9,887.50
Senior Center (Hildreth House) Improve - \$1,241,000 - Art 22 ATM 3/28/15	785,000.00	-	65,000.00	720,000.00	26,150.00
Public Library - Refunding 11/1/2004 \$1,395,000	125,000.00	-	125,000.00	-	1,562.50
Senior Center - Acq & Reno	2,325,000.00	-	130,000.00	2,195,000.00	78,200.00
Old Library Roof	290,000.00	-	20,000.00	270,000.00	9,875.00
Old Library Roof	425,000.00	-	25,000.00	400,000.00	14,375.00
Fire Truck - \$350,000 - Art 24 ATM 3/28/2015	150,000.00	-	25,000.00	125,000.00	3,500.00
DPW - Art 23 ATM 4/1/17 Heavy Duty Dump Truck - \$182,000	30,000.00	-	10,000.00	20,000.00	1,250.00
DPW Dump Truck	140,000.00	-	25,000.00	115,000.00	5,300.00
Fire Truck	845,000.00	-	50,000.00	795,000.00	28,600.00
School - Bromfield Renov - Refunding of 11/1/2004 \$3,380,000	305,000.00	-	305,000.00	-	3,812.50
Art 25 ATM 5/5/18 HES Building Project - \$31,533,161	26,470,000.00	-	1,265,000.00	25,205,000.00	951,675.00
Art 27 ATM 4/1/17 Bromfield Science Lab - \$175,000	45,000.00	-	5,000.00	40,000.00	1,975.00
MWPAT - MA Water Pollution Abate Trust \$1,835,169 Art 25 ATM 5/5/2009	1,006,088.08	-	102,417.68	903,670.40	20,121.76
Roads - \$648,000 - Art 27 ATM 4/28/2012	225,000.00	-	50,000.00	175,000.00	5,500.00
Ayer Rd Design & Engineering Study	95,000.00	-	95,000.00	-	3,800.00
TOTAL EXCLUDED LONG TERM DEBT.....	35,011,088.08	-	2,447,417.68	32,563,670.40	1,196,871.76
Senior Center (Hildreth House) Improvements - \$188,000 - Art 1 STM 6/14/16	115,000.00	-	10,000.00	105,000.00	3,837.50
Old Library Front Entrance - \$200,000 - Art 3 STM 10/22/18	55,000.00	-	5,000.00	50,000.00	2,275.00
DPW Equipment - \$160,000 - Art 16 ATM 5/1/2010	30,000.00	-	10,000.00	20,000.00	625.00
Fire Equipment - \$505,000 - Art 22 ATM 5/1/2010 Fire Truck	90,000.00	-	30,000.00	60,000.00	1,875.00
MCWT - MA Clean Water Trust - \$495,846 - Art 1 STM 8/18/2011	271,835.94	-	27,672.33	246,835.94	5,436.72
Sewer System Connections - \$175,000 - Art 22 ATM 4/6/2013	95,000.00	-	10,000.00	85,000.00	2,225.00
Water System Upgrade - \$300,000 - Art 22 ATM 4/2/2011	180,000.00	-	15,000.00	165,000.00	4,237.50
MCWT - MA Clean Water Trust Art 34 ATM 4/6/13 \$230,570 - Title V Bett	126,813.50	-	11,528.50	115,285.00	-
TOTAL NON-EXCLUDED LONG TERM DEBT.....	963,649.44	-	119,200.83	847,120.94	20,511.72
TOTAL - LONG TERM DEBT OUTSTANDING.....	35,974,737.52	-	2,566,618.51	33,410,791.34	1,217,383.48
Authorized & Unissued	Amount				
Hildreth Elementary School Construction - EXEMPT	1,707,364				
DPW Facility - Exempt	9,894,200				
Harvard Park & Track Improvements	2,032,782				
TOTAL AUTHORIZED & UNISSUED	13,634,346				

DEPARTMENT OF FINANCE

Town of Harvard								
Combined Balance Sheet - All Fund Types and Account Groups								
as of June 30, 2025								
(Unaudited)								
		Governmental Fund Types		Proprietary Fund Ty		Fiduciary Fund Types	Account Groups	Totals
		General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents		6,678,365.96	2,736,835.20	(19,372.06)	580,291.22	16,649,424.12	-	26,625,544.44
Receivables:								
Personal property taxes		5,045.30	-	-	-	-	-	5,045.30
Real estate taxes		672,564.11	12,847.66	-	-	-	-	685,411.77
Allowance for abatements and exemptions		(441,198.04)		-	-	-	-	(441,198.04)
Tax liens		395,258.87	3,461.85	-	-	-	-	398,720.72
Motor vehicle excise		92,856.65		-	-	-	-	92,856.65
User fees		-		-	4,920.40	-	-	4,920.40
Departmental		-		-	148,190.49	-	-	148,190.49
Special assessments		-	66,563.36	-	1,740.88	-	-	68,304.24
Unapportioned Sewer Betterments		-		-	350,760.33	-	-	350,760.33
Amounts to be provided - payment of bonds		-		-		-	33,408,119.01	33,408,119.01
	Total Asset	7,402,892.85	2,819,708.07	(19,372.06)	1,085,903.32	16,649,424.12	33,408,119.01	61,346,675.31
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable		(243.49)	-	-	372.28	-	-	128.79
Withholdings		248,066.44	-	-	-	-	-	248,066.44
Other liabilities		500.00	1,823.88	-	-	-	-	2,323.88
Deferred revenue:		-	-	-	-	-	-	
Real and personal property taxes		236,411.37	12,847.66	-	-	-	-	249,259.03
Tax liens		395,258.87	3,461.85	-	-	-	-	398,720.72
Motor vehicle excise		92,856.65	-	-	-	-	-	92,856.65
User fees		-	-	-	4,920.40	-	-	4,920.40
Departmental		-	-	-	148,190.49	-	-	148,190.49
Special assessments		-	66,563.36	-	352,501.21	-	-	419,064.57
Tailings		2,193.77	-	-	-	-	-	2,193.77
Agency Funds		-	-	-	-	183,993.62	-	183,993.62
Bonds payable		-	-	-	-		33,408,119.01	33,408,119.01
	Total Liabil	975,043.61	84,696.75	-	505,984.38	183,993.62	33,408,119.01	35,157,837.37
Fund Equity:								
Reserved for encumbrances		1,094,177.85	-	-	59,802.14	-	-	1,153,979.99
Reserved for expenditures		42,980.00	695,115.00	-	100,000.00	-	-	838,095.00
Reserved for continuing appropriations		3,049,243.80	193,647.16	-	-	-	-	3,242,890.96
Reserved for petty cash		100.00	-	-	-	-	-	100.00
Reserved for debt service		-	-	-	206,585.49	-	-	206,585.49
Reserved for premiums		80,293.48	-	-	-	-	-	80,293.48
Undesignated fund balance		2,161,054.11	1,846,249.16	(19,372.06)	213,531.31	16,465,430.50	-	20,666,893.02
	Total Fund	6,427,849.24	2,735,011.32	(19,372.06)	579,918.94	16,465,430.50	-	26,188,837.94
	Total Liabil	7,402,892.85	2,819,708.07	(19,372.06)	1,085,903.32	16,649,424.12	33,408,119.01	61,346,675.31

TOWN EMPLOYEE EARNINGS REPORT

TOWN ADMINISTRATOR & STAFF		
LAST NAME	FIRST NAME	GROSS \$
DOUCET	JULIE	86,476.65
DUNBAR	DAWN	36,758.70
MITCHELL	ALLYSON	62,341.52
NASON	DANIEL	184,641.54
STOFFEL	EDWARD	40,259.92
	DEPT TOTAL	410,478.33

TOWN CLERK		
LAST NAME	FIRST NAME	GROSS \$
LEVAY-O'BRIEN	NICOLE	67,909.13
MIRANDA	ROSE	101,345.19
	DEPT TOTAL	169,254.32

FINANCE		
LAST NAME	FIRST NAME	GROSS \$
AMES	LINDSAY	102,222.44
BOWEN	CATHERINE	68,952.21
DEARBORN	CAROL	57,620.97
FAVREAU	AMANDA	74,688.02
MULLANE	JARED	140,465.65
	DEPT TOTAL	443,949.29

LAND USE		
LAST NAME	FIRST NAME	GROSS \$
ALLARD	ELIZABETH	82,864.28
D'AVETA	CHRISTOPHER	38,932.02
KONSTANTINIDIS	VITTORIA	54,045.52
	DEPT TOTAL	175,841.82

TOWN INSPECTORS		
LAST NAME	FIRST NAME	GROSS \$
BAKUN	JAMES	15,003.30
HAYES	JEFFREY	108,034.48
PARKER	ALAN	816
	DEPT TOTAL	123,853.78

VETERAN'S AGENT		
LAST NAME	FIRST NAME	GROSS \$
DETILLION	DWIGHT	6,540.68
	DEPT TOTAL	6,540.68

BOARD OF HEALTH		
LAST NAME	FIRST NAME	GROSS \$
MCNALLY	SHARON	23,573.43
	DEPT TOTAL	23,573.43

CABLE		
LAST NAME	FIRST NAME	GROSS \$
BISHOP	KAIA	10,038.57
CLOWES	SAGE	514.8
HOPPER	WILLIAM	63,031.28
HOPPER	ANDREW	87.57
	DEPT TOTAL	73,672.22

DOG OFFICER		
LAST NAME	FIRST NAME	GROSS \$
TOWER	PHYLLIS ANN	21,448.48
	DEPT TOTAL	21,448.48

COUNCIL ON AGING		
LAST NAME	FIRST NAME	GROSS \$
BRADLEY	DENNIS	3,976.24
CARLSON	GREGG	9,249.86
DWYER	WAYNE	7,798.92
HOLLAND	MARIA	31,440.58
LINDGREN	ROBERT	975.64
MCINNIS	PAMELA	16,139.16
ROSEN	LISA	62,268.04
SCHOENBERG	JENNIFER	47,350.04
TENNESON	PETER	14,090.66
THOMPSON	DEBORAH	98,774.64
WOOLCOCK	CONNIE	1,194.13
	DEPT TOTAL	293,257.91

TOWN EMPLOYEE EARNINGS REPORT

LIBRARY		
LAST NAME	FIRST NAME	GROSS \$
BALBRESKY	MEGAN	51,371.78
BOUTELLE	KATIE	747.24
FLOKOS	MATTHEW	6,740.97
HAYES	JILL	75,836.52
HOLMES	JENNIFER	15,949.14
HOWLAND	DELILAH	676.96
KINGSBURY	ABIGAIL	80,801.47
MACMILLAN	JENNIFER	26,762.42
MCCORMACK	CONSTANCE	86,415.52
MENA	CHARLOTTE	376.64
MOORE	LINDSAY	13,138.06
POUTASSE	GWYNETH	2,203.02
PURCELL	ANABELLE	2,085.96
SPISAK	SAMANTHA	20,339.25
TAFFEL	KATHLEEN	14,122.93
WATERS	AMANDA	54,715.96
WILSON	MARY	138,057.66
	DEPT TOTAL	590,341.50

PARK & RECREATION		
LAST NAME	FIRST NAME	GROSS \$
MCWATERS	ANNE	110,182.56
MYLES	THEODORE	6,437.20
NGUYEN	ELLIE	1,653.31
OSTAZEWSKI	LACI	3,613.83
PETROSSI	VANCE	2,779.82
PIEKOS	FINLAY	6,618.08
PINNEY	CORMACK	2,441.45
PULIDO	ELLIE	1,668.34
QUIRION	BRADY	2,255.16
RUSSO	RYAN	1,605.56
TALBOT-COLLINS	ISABELLA	2,109.37
TATE	BILAL	781.56
THOMAS	DYLAN	1,768.14
TRABULSI	SHANE	5,703.75
VAN CLEEF	SHEA	1,578.62
WHARTON	RACHAEL	5,412.39
WHITLEY	JACKSON	1,657.05
	DEPT TOTAL	230,480.29

PARK & RECREATION		
LAST NAME	FIRST NAME	GROSS \$
BALA	LUCAS	4,332.24
BALA	GRAHAM	2,242.68
BENWAY	GISELA	1,614.05
BINNICK	HARRISON	4,658.79
BINNICK	GRAHAM	1,638.28
BROWN	ANDREW	6,257.51
BUNI	NINA	1,557.54
BUREK	EVAN	3,265.07
BURKE	CONOR	1,323.68
DUNN	JACK	3,789.97
ERDOGUS-BRADY	ADRIAN	3,707.00
JACKSON	MOLLY	2,612.21
JOHANNESSEN	JORGEN	12,434.94
JOHANNESSEN	CHRISTIAN	4,725.78
LABBE	ELI	4,994.83
LITSZWAN	BRENDAN	4,291.98
LORA	ANALUCIA	6,108.18
LOWE	KAI	1,374.30
MACCARTNEY III	KENNETH	1,285.07

PUBLIC WORKS		
LAST NAME	FIRST NAME	GROSS \$
ALLARD	LAURENCE	122,683.52
AMMESMAKI	NICHOLAS	78,358.59
COOK	DEBORAH	55,870.28
FARRIS	KIRON	57,736.51
FERGUSON	JC	1,066.50
GILBERT	RONALD	74,461.24
GILBERT	BENJAMIN	66,263.49
HAMMAR	LUCAS	26,828.95
LOCHIATTO	CARL	55,696.41
MANEY	DENNIS	14,671.05
MILLER	JOSEPH	87,861.04
MORISSETTE	BARRY	29,200.46
OSTERTAG	WILLIAM	12,370.59
PESA	PAT	2,077.49
SENATORE	SCOTT	402.08
SMITH	DAVID	49,045.98
SODL	EBONY	20,620.00
WICKREMERATNE	ANDREW	26,890.59
WRIGHT	MATTHEW	77,842.89
	DEPT TOTAL	859,947.66

TOWN EMPLOYEE EARNINGS REPORT

POLICE		
LAST NAME	FIRST NAME	GROSS \$
BABU	OVIDIU	210,913.90
BARBERA	DEAN	22,310.68
CALDERAN	DONALD	66,697.89
CALLAHAN	MATTHEW	8,693.00
CAVANAUGH	AARON	171,678.50
COFFIN	EDWARD	133,091.64
DIRIENZO	CHARLES	168,361.68
FORBES	TYLER	52,633.70
GENETTI	CHARLES	111,990.26
GRANT	NATHAN	25,200.00
HUGHES	SCOTT	48,856.50
MINER	TIMOTHY	64,437.21
MORTIMER	PATRICK	55,186.50
NATOLI	PATRICIA	77,221.80
NEWMAN	GREGORY	26,255.00
ROBICHAUD	TYLER	11,653.26
ROUVEL	PATRICIA	64,806.40
RUSSELL	FAWNE	96,486.89
SCHAEFFER	TIMOTHY	133,790.64
SHAW	HANNAH	15,259.71
WOODWARD	SCOTT	56,710.50
	DEPT TOTAL	1,622,235.66



Police Department photos – courtesy Chief James Babu

TOWN EMPLOYEE EARNINGS REPORT

AMBULANCE		
LAST NAME	FIRST NAME	GROSS \$
AMES	ABIGAIL	2,767.31
BECKMAN	STEVEN	557.24
BECKMAN	HANNAH ROSE	438.05
BOYLE	MARGARET	1,426.43
BRADLEY	CAMILLE	1,680.24
COGAN	JOHN	1,790.25
COTTING	JASON	80,646.50
DAHLSTROM	SIGRID	806.93
DEMPSEY	MICHAEL	5,631.25
FARBER	DANIEL	702.43
FLYNN	MARISSA	30.74
JO	CYNTHIA	206.18
KANNAN	SHRIYA	3,080.69
KUONG	ALLAN	2,668.05
LANDRY	CHRISTIAN	2,320.45
MITCHELL	JUDITH	2,867.95
MITCHELL	CHRISTOPER	2,431.71
MYLES	RUTH	315.24
NICKERSON	JENNA	1,127.89
ORSULA	GEORGE	17,143.22
OSTAZEWSKI	LOGAN	322.77
PULIDO	JOSEPH	3,147.70
RUTHERFORD	CRAIG	2,069.45
SCHENKMAN	IAN	3,708.89
SCHOENBERG	ZACHARY	4,210.17
SENYKOFF	SAVANNAH	922.21
TONGE	THOMAS	509.17
TOTA	CHRISTOPHER	10,747.77
TRACEY	ANDREW	3,233.34
WARD	TANIA	4,566.09
WARD-CARO	SKYE	1,083.59
WILLIAMS	SAMANTHA	3,972.14
YOURK	JAMES	10,389.22
	DEPT TOTAL	177,521.26

FIRE		
LAST NAME	FIRST NAME	GROSS \$
AJEMIAN	JOSEPH	4,950.19
BARTON	WILLIAM	12,097.11
BAUMHOVER	STEPHEN	17,885.26
BAUMHOVER	JUDITH	2,267.49
BERTHOUD	WILLIAM	4,905.19
CLARK	TIMOTHY	14,281.66
CURRAN	ROBERT	15,591.32
DEBETTENCOURT	FRANK	6,227.80
ELLIS	MATTHEW	3,555.11
GAMAGE	ERIC	115.28
HAZEL	DAVID	2,000.87
HUGHES	ADAM	5,266.86
KENNEALLY	JOHN	12,678.35
MILLER	ANDREW	11,502.16
MORRIS	PAUL	4,807.15
MURPHY	CHRIS	4,552.06
NIGZUS	CHARLES	17,462.53
NIGZUS	WILLIAM	3,355.85
OSTAZEWSKI	JEFFREY	3,294.19
PERRY	ANDREW	104,986.62
PERWAK	BRIAN	13,531.27
SEARS	IAN	5,472.42
SHAW	WALTER	2,952.72
SHAW	JOSEPH	1,514.63
SICARD	RICHARD	149,130.84
TRACY	CADANCE	122.96
VAN DAM	DEZERAE	2,029.98
VAN DAM	JOSEPH	1,280.12
WARD	EWAN	1,851.67
WARREN	JUSTIN	1,769.09
WILLIAMS	ROBERT	8,974.35
	DEPT TOTAL	440,413.10

SCHOOL EMPLOYEE EARNINGS REPORT

SCHOOL- NON-TEACHER		
LAST NAME	FIRST NAME	GROSS \$
BAGLIO	PAUL	61,070.63
BOYLE	CHRISTOPHER	121,097.23
BRUNING	GAYLE	70,461.43
CARON	AMY	61,986.91
CORDEIRO	EDWARD	60,578.86
DAMOTA	GERALDO	61,459.69
DAMOTA	MARIA	58,379.73
DELLAVALLE	MICHELLE	149,689.88
DWIGHT	LINDA	211,089.03
ELDREDGE	RICHARD	40,058.34
ERAZO	JASMIN	44,812.96
FAULKNER	STEVEN	27,812.12
HOLMES	SUSAN	59,425.33
HORTON	JULIE	134,507.43
HUDDER	DANIEL	146,523.58
KAMPAKIS	ANGELA	17,308.29
KATSH-SINGER	REBECCA	142,804.64
LABB	DANA	161,842.18
LANCEY	KAITLYN	106,451.39
LELIEVRE	CAITLIN	23,792.28
MANELL	JENNIFER	1,061.00
MECHLIN	PATRICIA	46,125.93
MICAVICH	COLLEEN	119,819.20
MURPHY	KIMBERLEY	151,413.92
NELSON	THOMAS	57,301.13
OSTASZEWSKI	MANDY	118,953.50
PEROZIN	KEZYA	5,422.90
PEURA	OKSANA	60,752.80
RAINEY	CYNTHIA	64,929.76
REYNOLDS	JESSICA	53,723.53
SCHMIDT	SHARON	57,125.56
SHUTTLE	KAREN	75,430.62
STURGIS	HILARY	130,701.18
SULLIVAN	MATTHEW	59,023.16
TARLACH	JOHN	112,515.20
TORRES	PAULA	75,081.60
WOODSUM	DAVID	112,413.55
WRIGHT	JENNIFER	46,732.51
	DEPT TOTAL	3,109,678.98

SCHOOL- NON-TEACHER- SCHOOL YEAR		
LAST NAME	FIRST NAME	GROSS \$
ALI	FADIYA	45,653.87
ALLARD	SANDRA	5,975.88
ANDREI	ISABELLE	14,775.60
ANJOORIAN	DIANA	29,055.65
BARANOWSKI	JENNIFER	42,738.86
BOURGAULT	SHAVON	62,146.05
BROWN	HANNAH	17,722.28
BUCKLEY	BONNIE	33,801.69
CAIOZZO	MICAELA	44,204.19
CLEMENTS	JULIE	8,814.47
COST	DONNA	6,100.00
DESJARDINS	LOREN	38,276.92
DOERFLER	JENNIFER	6,344.03
DONOVAN	KATHLEEN	16,584.86
FAROOQUI	MEHAR	29,811.17
FORTUNATO	JACLYNN	38,084.57
FRANCIS	NICHOLAS	36,405.38
GEBRU	AMY	35,621.80
GREENE	KATHRYN	42,278.69
HART	ELIZABETH	36,434.21
HATCH	SHERYL	36,660.47
HOLMES	HEATHER	796.25
HUNT	NIKOLAUS	50,553.84
JEAN PHILIPPE	ELISABETH	34,830.43
KUMAR	BENITA	1,300.00
LARSON	LISA	33,900.38
LOGAN	CHRISTINE	10,632.00
MARTIN	NATHAN	11,481.56
MCGINTY	CINDY	23,785.35
MCGREGOR	VALERIE	38,937.82
MELLO	EDNA	42,823.14
MICHALAK	MICHELLE	41,038.00
NILAND	KIERSTEN	33,943.84
OPDYCKE	KENNETH	29,978.04
ORECCHIO	ALISON	40,503.90
PATEL	SONYA	43,492.95
PROIA	SOPHIA	41,081.70
RAJAGOPAL	SUDHA	41,123.28
ROBICHAUD	LISA	39,401.71
SCRAGGS	EMILIE	21,040.00

SCHOOL EMPLOYEE EARNINGS REPORT

SCHOOL- NON-TEACHER- SCHOOL YEAR		
LAST NAME	FIRST NAME	GROSS \$
SMITH	CHRISTINE	42,697.27
SPRAGUE	MATTHEW	29,007.46
STAMM	KATHERINE	37,054.61
TABOR	RICHARD	105,178.13
TAMBOUR	ANGELICA	32,595.11
THERRIEN	KRYSTA	17,806.94
THOMSEN	JANE	34,792.52
TIWARI	SUMAN	30,873.52
WIEBE	CHARLENE	7,069.14
WOODSUM	JANET	35,452.06
	DEPT TOTAL	1,580,661.59

SCHOOL NON-TEACHER SUBSTITUES		
LAST NAME	FIRST NAME	GROSS \$
ADELSON	NATHANIEL	4,099.00
ADELSON	JEFFREY	3,875.00
ADICHERLA	JYOTHI	5,355.00
AKTER	MASFERA	1,950.00
ALDRICH	CAVANNA	500
BACHU	SWETHA	1,765.00
BALASUBRAMANIAN	SUGANYA	2,695.00
BARTON	CONNIE	320
BARTON	ISABEL	565
BAUMBER	SYDNEY	880
BELLEMORE	HEATHER	250
BENWAY	MATTHEW	4,556.00
BERBERIAN	CHRISTOPHER	4,381.25
BOURQUE	GREG	9,112.00
CARBON	ROBERT	700
CITRO	SOPHIE	3,070.00
DULONG	SONYA	6,005.00
DWYER KEUSEN	KERRY	29,673.35
GEBRU	YENAE	2,340.00
GOLI	SRINIDHI	580
GRIGGS	KRISTEN	130
HADORN	BRIDGET	125
HANSON	CHARLES	875
HOFFMAN	SCOTT	3,420.00

SCHOOL NON-TEACHER SUBSTITUES		
LAST NAME	FIRST NAME	GROSS \$
HOLMES	CHRISTOPHER	3,420.00
HORNE	ALEXANDER	4,647.00
HOWLAND	CHRISTINE	1,260.00
JARAM	CAROLINE	2,350.00
JEYASAKTHIVEL	AADHARSHRAM	440
KARIS	NANCY	2,205.00
KELLEY	BARBARA	6,460.00
LABBE	NANCY	52,839.36
LECLAIR	FELICIA	168.75
MACLEOD	KELLEY	1,100.00
MADDALONE	GAVIN	3,420.00
MARRESE	CHRISTOPHER	2,131.00
MARTIN	KATHLEEN	3,349.54
MCCULLOUGH	BRIAN	6,519.00
MCGUIRE	JAMES	1,500.00
MEINHOLD	ROBERT	1,500.00
MEYER	BARBARA	1,500.00
MITTAL	REETU	13,190.00
MOORE	JUDY	750
MORRISON	FIONA	125
NIGZUS	COLLEEN	5,585.00
NUTT	AMY	190
OVERFIELD	JOHN	2,278.00
PELLEGRITI	JEAN	65
PERKINS	WENDY	8,470.00
PHILLIPS	MYLES	125
POMEROY	MARGARET	315
QAYUM	HUMERA	1,975.00
QUIRION	LONNIE	4,556.00
RUARK	ELIZABETH	1,082.50
SHAIK	FAHIMA A	1,020.00
SHIELDS	JOSEPH	3,420.00
SILVER	SUSAN	12,825.00
SKAGGS	TIMOTHY	5,696.00
SONI	MONIKABEN	4,505.00
STEELE	MARISA	13,211.00
STEVENS	ALYSHA	3,492.90
STRAZDUS	CAROL	14,956.50
STRAZDUS	BENJAMIN	3,330.00
SULLIVAN	LAURA	130

SCHOOL EMPLOYEE EARNINGS REPORT

SCHOOL NON-TEACHER SUBSTITUTES		
LAST NAME	FIRST NAME	GROSS \$
SVARCZKOPF	KAREN	2,102.24
TAFERSSITI	ZAKIA	5,705.00
TANGADKAR	SMITA	570
THOMAS	JAMES	4,409.00
THORNTON	ALISON	635
VAN GUILDER	RODNEY	2,525.00
VAUDREUIL	MARJORIE	4,715.00
WACHTELHAUSEN	KRISTIN	6,309.00
WALTMIRE	SARA	825
WANG	PING	625
WHITTIER	SARAH	65
	DEPT TOTAL	311,809.39

SCHOOL TEACHER		
LAST NAME	FIRST NAME	GROSS \$
ALLEN	MAREN	21,568.40
AMBROSINO	CYNTHIA	116,885.18
AVOLA	ALLISON	43,479.25
BALA	ELIZABETH	101,521.24
BARRETT	SAMANTHA	69,716.33
BASSAGE	AMY	118,285.18
BLANCHETTE	JESSICA	70,108.77
BOISVERT	DAVID	112,360.74
BROWN-WESTPHAL	ANASTASIA	78,516.54
BURNS	CHRISTINA	111,676.03
BUROKAS	KEVIN	80,370.62
BURTON	JULIE	88,339.18
CAMARA	NICOLE	64,830.48
CAMPANELLO	LAUREN	30,523.04
CAMPBELL	MARYBETH	105,245.99
CAPOBIANCO	JESSICA	45,158.36
CATANESE	SARA	48,825.00
CHAPMAN	PAMELA	119,203.78
CLARKE	JOSHUA	119,987.97
COLAROSSO	RYAN	45,425.34
CONNORS	JULIE	35,281.68
COPELAND	LYNNE	100,829.66
CREAVEN	MICHELLE	110,286.83

SCHOOL TEACHER		
LAST NAME	FIRST NAME	GROSS \$
CRITTENDON	LAUREN	118,985.18
CULLINANE	F ROBERT	83,516.54
CURLEY	ASHLEY	78,584.08
CUSICK	KERRY	34,396.16
CUTLER	COURTNEY	113,817.13
DECOSTE	ERIN	114,278.94
DOHERTY	KATHLEEN	89,090.11
DURGIN	MAUREEN	113,230.38
DYER	JANIS	121,951.75
ECKROTH	MEGAN	19,948.00
FAULCONER	KIMBERLY	63,645.33
FERRARO	PETER	26,297.99
FITZGIBBONS	MIKI	54,179.76
FONTAINE	CYNTHIA	114,443.13
FOURNIER	EMILY	31,323.52
GALICIA	JEAN PAUL	35,768.64
GIBBS	GRETCHEN	100,887.74
GRAHAM	MARY-ELIZABETH	116,900.52
GUSHA	MARY	69,272.91
HAGAN	ADDISON	62,308.62
HALL	DAWN	113,618.56
HANZEL-SNIDER	ZACHARY	98,066.92
HAROUTUNIAN	JESSICA	92,167.64
HECOX	MARK	103,396.24
HODGENS	CRISTIN	108,336.83
HOLT	WYATT	116,235.18
HOORNEMAN	ELIZABETH	116,118.97
HYDE	JESSICA	118,721.18
JENOSKI	SANDRA	107,577.78
KEANE	KATHERINE	119,894.18
KEANE	MICHELLE	91,531.76
KELLEY	ALEXANDRA	84,980.62
KHURANA	MARISA	81,256.17
LAMERE	SARA	121,255.17
LAZARO	KRISTINA	115,794.67
LIBONATE	CASEY	81,377.34
LOWE	MEGHAN	104,792.36
LOWNEY	HALEY	80,311.94
LYNDE	MATTHEW	114,091.08
LYVERS	DEBORAH	112,330.38

SCHOOL EMPLOYEE EARNINGS REPORT

SCHOOL TEACHER		
LAST NAME	FIRST NAME	GROSS \$
MACKIE	ADAM	110,558.70
MARAGANIS	KHRISTINE	3,968.59
MARSHALL	TALYA	29,323.80
MATTIE-BROWN	BRYCE	125,468.03
MCLOUGHLIN	CARRIE	115,430.38
MELLO	KYRSTIN	45,329.90
MILLARD	URSULA	84,208.12
MINDELL	ERICA	56,363.48
MISSETT	MICHAEL	47,929.95
MORRIS	ANNA	64,206.16
MURPHY	PETER	118,596.93
MURPHY	GERIN	81,780.37
NEWBOULD	ERIN	107,133.58
NILAN	PATRICIA	127,668.18
NILAND	MELISSA	124,753.38
NOFERI	MATTHEW	22,016.00
NOLAN	SHERRY	92,790.22
OWENS	CLAUDIA	94,202.92
PEREYRA	SAMANTHA	94,277.28
PHILLIPS	MARIE	111,914.79
PRICE	KARISSA	41,283.00
PRICE	MADISON	69,186.09
QUAADGRAS	MARYBETH	107,370.66
REALE	CHRISTINE	83,516.54
REYNOLDS	KATHARINE	51,155.92
ROBINSON	BETH	73,465.50
ROSAL	OLYAN	116,771.00
ROUSSEAU	JULIANA	31,023.04
ROUTE	TAMMY	121,608.38
RUSSELL	KATELYN	113,573.58
RUTKIEWICZ	SARAH	101,513.79
SAFIER	ALICIA	112,667.34
SALMON	KAREN	89,962.80
SCHULTZ-BRAY	JENNIFER	109,682.10
SEGALOFF	RACHEL	110,058.58
SERICHARD	GAELLE	23,079.68
SHAW	JESSE	108,643.94
SHEPHERD	PATRICIA	101,524.49
SINTROS	ERIN	104,524.49
SKROCKI	ANDREW	108,813.58

SCHOOL TEACHER		
LAST NAME	FIRST NAME	GROSS \$
SNELL	CHRISTOPHER	101,346.24
SNOW	CATHERINE	79,066.36
STANLEY	HEATHER	94,092.91
STEED	ANGELA	66,304.30
STEEVES	CYNTHIA	70,659.12
SUTHERLAND	AMANDA	74,959.85
TERRIO	LISA	78,895.36
THURSTON	JOSHUA	95,057.28
TRAINOR	EMILY	72,536.36
VALE	CARLY	102,146.29
VANDERVEEN-MIDEY	KRISTEN	125,928.27
VERROCHI	EMILY	108,245.33
WACHTELHAUSEN	TYLER	116,151.62
WARD	JASON	111,160.45
WARE	JESSICA	16,301.90
WASS	RUSSELL	120,892.00
WEATHERBEE	LYNNE	46,896.97
WHITE	ALLISON	93,383.22
WICKS	ALISON	76,203.11
WOODWORTH	EVAN	83,308.48
WRIGHT	ANDREW	117,008.07
	DEPT TOTAL	10,770,995.74

TOWN OF HARVARD
WORCESTER COUNTY

DATE OF INCORPORATION:	1732
FORM OF GOVERNMENT:	Town Meeting
POPULATION:	5,917 – as of January 1, 2025
AREA:	16,500 acres
ELEVATION:	608 feet above sea level on Oak Hill
MINIMUM BUILDING LOT SIZE:	1.5 acres
TOWN HALL OFFICE HOURS:	8:00 A.M. – 4:30 P.M. Monday - Thursday
SENATORS IN CONGRESS:	Elizabeth Warren, Edward Markey
REPRESENTATIVE IN CONGRESS, 3rd District:	Lori Trahan
STATE SENATOR, Middlesex and Worcester District:	James Eldridge
STATE REPRESENTATIVE, 37th Middlesex District:	Danillo Sena

QUALIFICATIONS FOR REGISTRATION AS VOTERS: Must be 18 years of age, and a U.S. citizen.
Registration at Town Clerk's Office in Town Hall, Monday through Thursday, 8:00 A.M. – 4:30 P.M.
Special voter registration sessions before all town meetings and elections. Absentee voting for all elections.

TOWN OF HARVARD- FOUNDED JUNE 29, 1732

Set off from Groton, Lancaster, Stow, by petitions to the General Court.
Incorporators: Simon Stone, Groton, Thomas Wheeler Stow and Hezekiah Willard, Lancaster. The name Harvard was inserted in the engrossed bill in the handwriting of Josiah Willard, the Secretary of State. This was the custom when neither the Governor nor petitioners had suggested a name for the new town.

SPECIAL THANKS – 2025 ANNUAL TOWN REPORT

Photographs in the report are courtesy of town/school, board/committee members and Harvard residents.
A special thank you to all the residents who shared their photos for inclusion in this year's report.

Cover photographs/designs recognizing the 100th anniversary of Camp Green Eyrie – courtesy of Dana Carnegie, Communications Director for the Girl Scouts of Central and Western Massachusetts

The 2025 Town Report has been compiled, formatted, and edited by Julie Doucet, Executive Assistant.

TOWN OF HARVARD FIRE SIGNALS

5	No School (at 7AM)	216	Old Littleton Road AFTER Old Schoolhouse Road
10	Tornado Warning (Repeated)	217	Green Hill Road
12	Route 2 East of Route 110/111	221	Pinnacle Road
14	Route 2 West of Route 110/111	222	Park Lane
21	Mutual Aid	223	Fairbanks Street
32	Elm Street, Common - Ayer Road & Old Littleton Rd	224	Oak Hill Road, Old Boston Turnpike Road
33	Unitarian Church - 9 Ayer Road	225	Cleaves Hill Road
36	Congregational Church - 5 Still River Road	226	Woodchuck Hill Road
37	Fellowship Hall - 7 Elm Street	227	Mass Ave BEFORE Stow Road
			Mass Ave AFTER Stow Road, Codman Hill Road, Route 495
52	Pond Road, Whitman Road		South and North, Sherry Road, Sholan Circle, Whitney
53	Turner Lane	231	Lane
54	Clinton Shore Dr, Highland Avenue, Pine Ridge Rd	232	Slough Road
54	Willard Lane, Wilroy Avenue	233	Littleton County Rd BEFORE Cleaves Hill Road, Trail Ridge
112	Holy Trinity Catholic Church - 15 Still River Road	234	Littleton County Road AFTER Cleaves Hill Road
113	Willow Avenue	236	Haskell Lane, Stow Road BEFORE Codman Hill Road
114	Madigan Lane	241	Stow Road AFTER Codman Hill Road
115	Still River Road BEFORE Prospect Hill Road	242	Hynes Lane, Murray Lane
116	Still River Road AFTER Prospect Hill Road	243	Eldridge Road
117	St Benedict's School - Still River Road	311	Finn Road
118	Lovers Lane, Under Pin Hill Road	312	Hillcrest Drive
121	Depot Road, Pattee Road	313	Withington Lane
122	Craggs Road	314	East Bare Hill Road, Mettacomett Path, St. John Lane
123	Prospect Hill Road	315	Cameron Road, Westcott Road
124	Houghton Lane, Whitney Road	316	Jacob Gates Road
125	Mill Road	322	Armstrong Road, Bolton Road BEFORE West Bare Hill Road
			Bolton Rd AFTER West Bare Hill Rd, Abbott Ln, Barton
126	Old Shirley Road	323	Road
131	Ayer Road BEFORE Route 2	324	Deerfoot Trail
132	Ayer Rd AFTER Route 2 TO Old Mill Road, Gebo Lane	324	Partridge Hill Road
133	Ayer Road AFTER Old Mill Road	325	Brown Road
134	Cedar Ledge Road, Lancaster County Road	411	West Bare Hill Road
135	Old Mill Road	412	Woodside Road
136	Blanchard Road	413	Candleberry Lane, Harris Lane, Scott Road
141	Ohlin Lane, Poor Farm Road, White Lane	414	Bowers Road
142	Quarry Lane, South Shaker Road, Stonecutters Path	511	Warren Avenue
143	Glenview Drive	512	Tahanto Trail
144	Cliffside Dr, Granite View Ln, Shaker Rd, Sheehan Rd	513	Peninsula Road
	Ann Lees Road, Babbitt Lane, Myrick Lane, Simon	1313	Bromfield House - 39 Mass Avenue
145	Atherton Row	1315	Hildreth House – Council on Aging – 15 Elm St
	Cruft Lane, Littleton Road BEFORE Cruft Lane,	1331	Old Library - 7 Fairbanks Street
211	Littleton Road BEFORE Cruft Lane	1334	Town Hall – 13 Ayer Road
212	Littleton Road BEFORE Route 2 Bridge	1335	Center Fire Station - 11 Elm Street
213	Littleton Road AFTER Route 2 Bridge	1341	Public Safety Building - 40 Ayer Road
214	Sawyer Lane	1345	Still River Fire Station - 231 Still River Road
	Cross Street, Old Littleton Rd BEFORE	1347	DPW – 47 Depot Road
215	Old Schoolhouse Rd	1354	Hildreth Elementary School – 27 Mass Avenue
		1363	Bromfield High School – 14 Mass Avenue
		5321	Library - 4 Pond Road

